

# New Haven Public Schools

Joseph Barbarotta  
Executive Director  
Facilities Services



NEW HAVEN PUBLIC SCHOOLS

## INTEROFFICE MEMORANDUM

To: Finance and Operations Committee  
From: Joseph Barbarotta  
Re: F&O Agenda Item/For Approval  
Award Renewal of Contract for On Call Fire Sprinkler Services  
Meeting Date: May 2, 2022  
cc: John. Barbarotta, L. Perez

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### Executive Summary:

For consideration and approval of an Award Renewal of Contract #21680-3-4 to the sole bidder, **Encore Holdings, LLC d/b/a Encore Fire Protection, 110 Murphy Road, Hartford, CT** for On Call Fire Sprinkler Services for the NHPS for Fiscal Year 2022-2023.

**Amount of Contract: Not to exceed \$150,000.**

**Funding Source: Capital Projects, Acct. #3C22-2261-58101**

### Key Questions:

1. **Please describe how this service is strategically aligned with school or District goals.**  
The service is to perform fire sprinkler repairs district wide. Unfunded state law requires annual inspections of the fire sprinkler systems.
2. **Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation?** Inspections and maintenance reports are provided. The contractor's performance is evidenced by the annual report. The contractor's performance is inspected by the city fire department.
3. **Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.** The scope of the mandated inspections now requires quarterly inspections therefore we eliminated 4 monthly reports as they would be redundant of the quarterly reports. The hourly rate of this contract increased by \$3.00 per hour but the overall scope change reduced the contract by 21%. prices remain unchanged.

See summary of quotations attached.

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