



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: Kidz Kraze

Doing Business As, if applicable:

Business Address: 607 Elm St, New Haven CT 06511

Business Phone: 203-676-3866

Business email: THEKIDSKRAZE@GMAIL.COM

SS# OR Tax ID #: 25-322967

Funding Source & Acct. #:

21 Century After School Grant, 2579-6243-56694-0046; 145 sessions x \$251.68 (East Rock-\$36,493.60)

21 Century After School Grant, 2579-6250-56694-0046; 11 sessions x \$251.68 (East Rock-\$2,768.48) Carry Over

Principal or Supervisor: Sabrina Breland

Agreement Effective Dates: From 8/10/2020. To 06/30/2021.

Hourly rate or per session rate or per day rate.

East Rock School - \$251.68 per session; 1.5hr.sessions, for up to a maximum of 156 sessions, for services at East Rock School (\$39,262.08). Sessions will be 1.5 hours in length, running on all days that school is in full session for students per the NHPS ten month calendar. The program will serve up to 50 students.

Total amount: (\$39,262.08)

Description of Service: The contractor shall provide after school programming at East Rock School. Sessions will be 1.5 hours in length, running on all days that school is in full session for students per the NHPS ten month calendar.

Submitted by: Gemma Joseph Lumpkin Phone: (475) 220-1060



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Gemma Joseph Lumpkin
Date: August 18, 2020
Re: Kidz Kraze Agreement

Please **answer all questions and attach any required documentation as indicated below.** Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. Contractor Name: Kidz Kraze

Description of Service: The contractor shall provide afterschool programming at East Rock School, located at 133 Nash Street, New Haven, for the students of East Rock School. Sessions will be 1.5 hours in length, running on all days that school is in full session for students per the NHPS ten month calendar. Restorative Practices and Reassurance (Social and Emotional) is embedded throughout to help students feel connected, heard and involved in community building. The program will be presented at sites and/or through a virtual platform such as google meets/classrooms. The virtual content will be presented live as well as recorded sessions available for students and families. The recorded sessions will be updated weekly with new information. In the event of schools reopening after mandated closures, the Kids Kraze program will commence programming at East Rock School.

2. The program will serve up to 50 students. Staff, supplies, games, data collection, and consumables are included in the cost.

3. **Amount** of Agreement and hourly or session cost: (Total Cost: \$39,262.08) \$251.68 per session

4. Funding Source and account number:

21 Century After School Grant 2579-6243-56694-0046; 145 sessions x \$251.68 (East Rock-\$36,493.60)

21 Century After School Grant 2579-6250-56694-0046; 11 sessions x \$251.68 (East Rock-\$2,768.48) Carry Over

5. Continuation/renewal or new Agreement? Continuation

Answer all questions:

- If continuation/renewal, has the cost increased? **No**. If yes, by how much?
- What would an alternative contractor cost: Based on local vendors, providing like services, the cost would range from approximately \$400 - \$600
- If this is a continuation, when was the last time alternative quotes were requested? Alternative quotes are solicited through the YFCE proposal process on a yearly basis.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

Kids Kraze

FOR DEPARTMENT/PROGRAM:

Youth Family and Community Engagement

This Agreement entered into on the 14 day of September 2020, effective (*no sooner than the day after Board of Education Approval*), the 14 day of September 2020, by and between the New Haven Board of Education (herein referred to as the “Board” and, Kids Kraze located at, 607 Elm St, New Haven CT 06511 (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$251.68 per 1.5 hr. session, for a total of 156 sessions.

The maximum amount the contractor shall be paid under this agreement: thirty nine thousand, two-hundred-sixty-two dollars and eight cents (\$39,262.08). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by:
21st Century Grant **Program** of the New Haven Board of Education,
Account Number: 2579-6243-56694 **Location Code:** 0046

21 Century After School Grant **Program** of the New Haven Board of Education,
Account Number: 2579-6250-56694 **Location Code:** 0046 Carry Over

SCOPE OF SERVICE: *Please provide brief summary of service to be provided.*

Kids Kraze will provide enrichment activities in culinary, karate, arts and crafts, games and sports. These enrichment courses will stimulate student engagement and interdisciplinary connections.

- d. For new or continuation: is this a service existing staff could provide. If no, why not? No, The 21st Century Grant requires sites to collaborate with a community partner. The Kidz Kraze program offers specific enrichment activities such as karate, culinary and other activities which require specific training(s).

6. Type of Service:

Answer all questions:

- a. Professional Development? No
 - i. If this is a professional development program, can the service be provided by existing staff? If no, why not?
- b. After School or Extended Hours Program? After School
- c. School Readiness or Head Start Programs? No
- d. Other: (Please describe)

7. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? Yes, Owned by a minority contractor
- b. Is the Contractor Local? Yes, based in New Haven CT
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? No
- d. Is the Contractor a public corporation? No
- e. Is this a renewal/continuation Agreement or a new service? Continuation
- f. If it is a renewal/continuation has cost increased? If yes, by how much? No
- g. Will the output of this Agreement contribute to building internal capabilities? No. If yes, please explain:

8. Contractor Selection:

Answer all questions

- a. What specific skill set does this contractor bring to the project? If a new contractor, please attach a copy of the contractor's resume. Kidz Kraze has worked with New Haven's students as part of several evaluated school programs. The Kidz Kraze program has demonstrated an ability to engage and encourage our students in meaningful and engaging activities, which focus on community service, education, life skills, and health and fitness while showing a strong commitment to the students and families of New Haven Public Schools. The program can be presented at sites as well as through a virtual platform such as google meets/classrooms. The virtual content will be presented live as well as recorded sessions available for students and families. The recorded sessions will be updated weekly with new information. In the event of schools reopening after mandated closures, the Kids Kraze program will commence programming at East Rock School.
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source? RFP/RFQ
- c. Please describe the selection process including other sources considered and the rationale for selecting this Contractor: Kidz Kraze was selected by the schools as a lead partner for the 21st Century program. The organization submitted a proposal memo and Request for Qualifications packet.

9. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? The contractor provides enrichment programming and homework support, which are the bases of afterschool programming. Kids Kraze staff will facilitate Restorative Practices and Reassurance group activities (Social and Emotional) to help students feel connected, heard and involved in community building. The services will be monitored using the APT tool, which assess the overall quality of the programs staffing, staffs engagement with students and families, collaboration with NHPS staff, transitioning of students and activities offered. The evaluation team consist of the Building Leader with a team, which may consist of other NHPS staff, parents and community members. APT raters observe and score staff interactions (manner, affect, and tone of voice) with youth and families. The observers rate areas such as:

- Are staffs greeting students and families
- Transitioning of students
- Does the space provide appropriate room for all youth and staff,
- The ability of staffs to communication with youth and/or their families in their language(s).
- The support staff provide in assisting youth with organizing and preparing themselves to do their homework.
- staffs adjustments and accommodations for students based on their experiences and needs and that
- Staffs use of simple reminders and redirection to support positive behaviors.
- Dismissal process

The information gathered from the observation is used to create a plan of action to improve in areas and identify the successful modules of the program.

- b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness.
- c. How is this service aligned to the District Continuous Improvement Plan? Participants engage in high-quality programming in which they feel physically and emotionally safe, receive support and recognition from caring staff. The activities create opportunities to engage in writing, math, science and other traditional school based courses. The program stimulates enthusiasm for learning and provides incentives for them to attend school.

10. Why do you believe this Agreement is fiscally sound? This Agreement provides quality programming from a reputable vendor at a reasonable cost for the East Rock after school site. The cost are inclusive of staffing, materials and supplies for the program.

11. What are the implications of not approving this Agreement? East Rock students will not have a afterschool program which provides a safe and nurturing environment. Students will lack the homework assistance, which is provided on a daily basis, and the lack of enrichment activities may negatively affect students' attendance.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education ***prior to service start date***. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Contractor Signature

President
New Haven Board of Education

8-17-2020

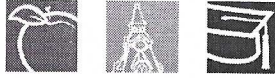
Date

Date

Peshica Newton - Director

Contractor Printed Name & Title

Revised: 11/27/19



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



The Kids Kraze Draft Proposal East Rock After School

SCOPE OF SERVICE

AFTERSCHOOL PROGRAMMING

The Kids Kraze mission is to engage our participants in a variety of activities that promote healthy learning in a safe environment, while having fun and creating memories and lasting friendships. It is our goal to provide on-site afterschool enrichment programming for up to 40-50 students in Grades 1 through 5, five days per week between 3:15 PM and 4:45 PM. The Kids Kraze will provide enrichment in culinary, karate, arts and crafts, games and sports. These enrichment courses will stimulate student engagement and interdisciplinary connections. The Kids Kraze will work in collaboration with other community partners and the school's faculty and staff to ensure that these extended day programs align to and reinforce core instruction delivered during the school day.

Afterschool Program Details

Students will be grouped by grade for enrichment components. Each group will have a group leader and assistants will be provided through the East Rock program.

Program hours: 3:15 – 4:45 p.m. Monday through Friday

- 40-50 participants – grades 1 through 5
- staff/child ratio – 2:15 (1 group leader and 1 East Rock assistant)
- Location of service – on-site

Afterschool Program Enrichment Components

Enrichment Classes: Students will participate in three enrichment classes per week. The summary below identifies the enrichment offerings; afterschool instructors will ultimately shape the course format and content based on school/grade level expectations and in preparation for exhibits or showcases at the end of each session.

Proposed Arts Enrichment / Physical Enrichment

Special Enrichment

- Karate

Common Enrichment

- Sports/Physical Activity
- Arts and Crafts
- Culinary

Enrichment Component Explanations:

- **Culinary:** Culinary is a great way to foster patience, confidence and teamwork into our students. They will have the opportunity to create child friendly meals and learn how to read recipes and use basic kitchen utensils. Students will create their own cookbook from all their recipes to keep and share with their families.
- **Karate:** Karate demonstrates discipline, structure and respect while tumbling teaches self-awareness and strength.
- **Sports/Physical Activity:** Students will have an opportunity for non-traditional team games and physical activity in the gym. This may include, rugby, capoeira, soccer, lacrosse, field hockey, hip-hop dance, and African Dance. Physical activity will be supervised by Kids Kraze staff, approved volunteers, and community partners.
- **Arts and Crafts:** Students will complete a variety of arts and craft projects that they can bring home or keep on display at the school.

Virtual Learning Inclusion: All enrichment programs will be presented live according to the schedule and Kids Kraze will provide pre-recorded activities and upload them to a NHBOE approved site for virtual streaming from home.

Afterschool Program Models

Days of Operation	Sept 15, 2020 – June 4, 2021
# of Days of Operation	156
Staff Training Days (*indicate 2-hour training; **indicate 3-hour training; all others are 1-hour meetings)	TBD

AFTERSCHOOL ENRICHMENT SCHEDULE

Session #1 – Sept 14, 2020 – June 4, 2021

Grade/group	Monday	Tuesday	Wednesday	Thursday	Friday
A – (K – 2)	Arts	Karate	Culinary	Sports	Games
B – (3 rd – 5 th)	Games	Culinary	Sports	Arts	Karate

Afterschool Budget:

Item/description and Quantity	Cost	Vendor
Arts and Craft Supplies	\$1500	Multiple Sources
Karate Equipment	\$500	Kungfu4less.com
Student Karate Gi	\$	Kungfu4less.com
Food Items	\$1550	Multiple sources
First Aid	\$100	Walmart.com
Sports Supplies	\$500	Multiple sources
TOTAL	\$4150	

Other Considerations

Office/community space
 Shared classroom space
 Storage Space

Afterschool Program Anticipated Cost Models

Assumptions:	
After school student participation (Grades 1-5)	40-50
Number of Site Supervisors (SS)	1
Number of Enrichment Instructors (EI)	3
Days of programming	161
Hourly rate for Site Supervisors	\$20
Hourly rate for Enrichment Instructors	\$15
Enrichment Instructors (EI) hours per week	7.5
Expenditures:	Costs:
Fixed Costs:	
The Kids Kraze Program Coordinator	\$6,242
Variable Costs:	
Site Supervisor (1 SS x 3hr/day x 161 days x \$20/hr)	\$9,660
Enrichment Instructors (3 EI x 1.5 hr/day x *161 days x \$15/hr) = *In-Kind days (4 days, June 1, 2021 – June 4, 2020)	\$10,867.5
(A) Afterschool supplies	\$4,150
Operational Expenses (business office)	\$8342.58
Total Cost	\$39,262.08
Program In-Kind contribution – We will offer one week of programming at no cost to the district	
District In-Kind Program Contributions:	
<ul style="list-style-type: none"> Facilities Daily snacks for students Security staff 	<ul style="list-style-type: none"> Custodial staff Access to Administrative Equipment (copy machine, fax machine) School access, key, badge



Reshica Newton

Experience

03/2015–PRESENT

EXECUTIVE DIRECTOR • THE KIDS KRAZE

Manage a youth program of about 150 students and 25 staff members. Responsibilities included: scheduling staff hours, creating daily schedules for students, staff recruitment, payroll, complying with all state and federal tax laws, program licensing and daily human resource assignments.

09/2008–06/2016

PARAPROFESSIONAL • HIGHVILLE CHARTER SCHOOL

Assist the head teacher in a classroom setting. Supervise activities, meal times, nap times and field trips. Attend meetings and create lesson plans.

05/2003–07/2008

JUVENILE DETENTION OFFICER • NEW HAVEN DETENTION

Maintain the safety and security of detainees in a locked facility. Supervise visits, recreational activities, meal times, school and court.

Education

HILL REGIONAL CAREER HIGH, NEW HAVEN CT 1996-2000

SOUTHERN CT STATE UNIVERSITY 2000-2002

GATEWAY 2004-2005

PHOENIX UNIVERSITY 2010-2011

References

[Available upon request.]