NEW HAVEN PUBLIC SCHOOLS AMENDMENT TO AGREEMENT

CONTRACTOR: Delta-T Group	AMENDMENT #: 2								
GRANT # if applicable: 093-000-11000-16274-202	1-83014-170002 AGREEMENT #: <u>95736533</u>								
ATTACH COPY OF FULLY EXECUTED AGREEMENT									
GRANT NAME: School Readiness Program	DATE: October 20, 2020								
FUNDING SOURCE FOR AGREEMENT:									
ACCT # FOR AGREEMENT: 2523 6098 56901-044	<u>42</u>								
ORIGINAL AMOUNT OF AGREEMENT: \$11,700									
AMOUNT OF AGREEMENT PRIOR TO THIS AME	ENDMENT: \$11,700								
5	ACTUAL ORESTIMATE								
AMOUNT OF THIS AMENDMENT: \$260									
	INCREASE OR X DECREASE								
AMOUNT OF AGREEMENT INCLUDING THIS AM	IENDMENT: \$11,440								
FUNDING SOURCE & ACCT # FOR AMENDMENT: 2523 6098 56901-0442									
DESCRIPTION AND NEED FOR AMENDMENT: 1 a late start, with \$260 less in total funding amount.	To change the Agreement start date from August 3, 2020 to August 10, 2020 due to								
ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT									
CONTRACTOR'S SIGNATURE: Rachava	ame) Rachana Patel (Date)								
Senior Vice Pres	sident								
A MERCE A									

(Title)

NEW HAVEN BOARD OF EDUCATION:

President

(Date)

NEW HAVEN PUBLIC SCHOOLS AMENDMENT TO AGREEMENT

CONTRACTOR: Delta-T GroupAMENDMENT #: 1									
GRANT # if applicable: 093-000-11000-16274-2021-83014-170002 AGREEMENT #: 95736533									
ATTACH COPY OF FULLY EXECUTED AGREEMENT									
GRANT NAME: School Readiness Program DATE: September 3, 2020									
FUNDING SOURCE FOR AGREEMENT:									
ACCT # FOR AGREEMENT: 2523 5736 56694-0442									
ORIGINAL AMOUNT OF AGREEMENT: \$11,700									
AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$11,700									
_XACTUAL ORESTIMA	ATE								
AMOUNT OF THIS AMENDMENT: 0									
0INCREASE ORDECREAS	98								
AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 11,700									
FUNDING SOURCE & ACCT # FOR AMENDMENT: 2523 6098 56901-0442									
DESCRIPTION AND NEED FOR AMENDMENT: To change funding Account # From School Readin 56694 to School Readiness East Rock 2523 6098 56901.	less Carryover 2523 5736								
ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE.	AND EFFECT								
CONTRACTOR'S SIGNATURE: CG Charles (Name) Rachana Patel (Date) (Date)									

Senior Vice President

(Title)

NEW HAVEN BOARD OF EDUCATION:

President

(Date)

CITY OF NEW HAVEN

B

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V

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D

OR

Board of Education 901 Special Fund 54 Meadow St, New Haven, CT 06519

Tel (203) 946-8789, fax (203) 946-7426

Purchase Order

Fiscal Year 2021

Purchase

Order #

Page: 1 of: 1

THIS NUMBER MUST APPEAR ON ALL INVOICES. PACKAGES AND SHIPPING PAPERS.

95736533-000

Delivery must be made within

doors of specified destination.

158 SPECIAL FUND EDUCATION CITY OF NEW HAVEN BOE 54 MEADOW STREET - 4TH FLOOR NEW HAVEN, CT 06519

Email: NHinvoice@newhavenct.gov 0

DELTA-T GROUP HARTFORD. INC

101 CENTERPOINT DR. STE.112

MIDDLETOWN, CT 06457

S SPECIAL FUND EDUCATION H CITY OF NEW HAVEN BOE 1 54 MEADOW STREET - 4TH FLOOR P NEW HAVEN, CT 06519 Т Email: NHinvoice@newhavenct.gov 0

PO Expiration Date

06/30/2021

Delivery Reference Vendor Phone Number Vendor Fax Number **Requisition Number** C.HARVEY/SIMRET/PAM. JEFFERSON 800-251-8501 Vendor Number Freight Method/Terms Department/Location Date Ordered Date Required Education Special Funds 08/18/2020 49677 Description/PartNo QTY UOM Unit Price Item# **Extended Price** SERVICE AGREEMENT The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading 1 THE NURSE CONSULTANT WILL PROVIDE PRE - K HEALTH AND SAFETY CONSULTATION FOR THE SCHOOL READINESS PROGRAM AND SUPPORT THE NHPS SCHOOL READINESS REGISTRATION OFFICE WITH PHYSICAL EXAM \$11,700.00 1.0 EACH \$11,700.00 REVIEWS GL Account: 25235736 - 56694 - 0442 \$11,700.00 Total Ext. Price \$11,700.00 Col Cargolo mund la Total Sales Tax \$0.00 0 Total Freight \$0.00 Acting Controller Mayor - City of New Haven Chief Internal Auditor Total Discount \$0.00 SIGNATURE REQUIRED **Total Credit** \$0.00 Instructions to Vendors - See Reverse Side (If Checked) PO Total \$11,700.00





Please Type

Contractor full name: Delta-T Group

AGREEMENT NO. 9573(633)

Doing Business As, if applicable:

Business Address: 101 Centerpoint Drive, Suite 112, Middletown, CT 06457

Business Phone: (860) 529-2554

Business email: dvanwie@deltatg.com

SS# OR Tax ID #:

Funding Source & Acct # including location code: 2523-5736-56694-0442

Principal or Supervisor: Catherine Harvey

Agreement Effective Dates: From 08/03/20 To 05/31/21.

Hourly rate or per session rate or per day rate. \$52.00 per hour

Total amount: \$11,700

Description of Service: Please provide a <u>one or two sentence description</u> of the service. *Please do not write "see attached."*

The Nurse Consultant will provide pre-k health and safety consultation for the School Readiness Program and support the NHPS- School Readiness Registration Office with Physical Exam Reviews.

Submitted by: Catherine Harvey Phone: (475) 220-1486



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT NO. <u>95736533</u> AGREEMENT By And Between The New Haven Board of Education AND

Delta-T Group FOR DEPARTMENT/PROGRAM:

NHPS-School Readiness Programs

This Agreement entered into on the 3^{rd} day of August, 2020, effective (*no sooner than the day after* Board of Education Approval), and the 3^{rd} day of August, 2020, by and between the New Haven Board of Education (herein referred to as the "Board" and, Delta T Group Hartford, Inc. located at, 101 Centerpoint Drive 112 Middletown, CT 06457 (herein referred to as the "Contractor".

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$52 per hour, for a total of 225 hours.

The maximum amount the contractor shall be paid under this agreement: <u>Eleven Thousand and</u> <u>Seven Hundred Dollars</u>. (\$11,700). Compensation will be made upon submission of <u>an itemized</u> invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by the School Readiness Program of the New Haven Board of Education, Account Number: 2523-5736-56694 Location Code: 0442.

This agreement shall remain in effect from August 3, 2020 to May 31, 2021.

SCOPE OF SERVICE: Please describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing must be attached as Exhibit A).

Delta-T Group will provide nurse consultant services to Pre-k students during their registration process. The contractor will provide 10 hours a week for nine weeks and 5 hours a week for 27 weeks of nurse consulting enrolling 210 preschool students.

- Review and approve students Physical Exams- Follow up with families and providers to complete immunization requirements- including Care Plans, Medical Authorizations and care Management.
- On-site Visits- Health and Safety Rounds
- · Family and Program Health Communication

- Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service with all . costs for services including travel and supplies, if applicable.
- Exhibit B: Student Data and Privacy Agreement: Attached .

APPROVAL: This Agreement must be approved by the New Haven Board of Education prior to service start date. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

Ivelta -T GROUP lat n'M-

Contractor Signature

DEITHA-T GAROOP HANT bud Tax

ew Haven Board of Education

has Date

Contractor Printed Name &

Revised: 12/3/19



EXHIBIT B

STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes." "student information," "student records," "student-generated content." and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

- 1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
- 2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law. or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
- 3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
- 4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

- 5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
- 6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student{s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

- 7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
- The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
- The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
- The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



HEALTHCARE PROVIDERS SERVICE ORGANIZATION PURCHASING GROUP Certificate of Insurance

OCCURRENCE POLICY FORM



Print Date: 11/22/2019

Producer	Branch	Prefix	Policy Numb	er	Po	licy Period		
018098	970 HPG 0004713838 from 02/01/20 to 02/01/21 at 12:01 AM Standar					I Standard Time		
Named In: Susan L R 1065 Chap Stratford, (omatzick xel St				Ni 11 Fc 1-	rogram Administer Inses Service Organ 00 Virginia Drive. S Int Washington. PA 800-247-1500 vw.nso.com	ization uite 250	
Medical S	pecialty:			Code:	In	surance is provide	d by:	
Registered			80964		nerican Casualty Co 1 N. Franklin Stree		-	
Professio	nal Liabili	ty	***************	\$1.0	00.00) each claim	\$ 6,000,000	aggregate
* (Good Sam	antan Liabili	ty * Main Inded in the PL lin	olacement	iabilit	y * Persona subject to \$ 25,000 a	l Injury Liability aggregate subli	
Coverage		ns						
License P					000	per proceeding	S 25.000	aggregate
	t Expense			-	000	per day limit	S 25.000	aggregate
	n Represe	ntation			000	per deposition	S 10.000	aggregate
Assault			~	S 25	000,	per incident	S 25.000	aggregate
		ice Violence	Counseling					
Medical P First Aid	ayments				.000	per person	S 100 000	aggregate
	-	-			000	per incident	S 10 000	aggregate
		of Others	es and Penaities		000	per incident	S 10 000 S 25,000	aggregate
Media Ex	nense		es and renalites		5.000	per incident	\$ 25,000	aggregate aggregate
Workplace				÷ 2.	,000	permission	\$ 20,000	ayyıcyale
Workplace			Included in Pr	ofessional	iabilit	y Limit shown above	a	
Fire & Wat	ler Legal L	iability				bove subject to S1		ate sublimit
Personal L	iability	[^]	\$1.000,000 a			,		
Total: S	108.00							
Base Prem	nium S1	06.00						
Premium n	eflects Em	cloved Ful	I Time					

Policy Forms & Endorsements(Please see attached list for a general description of many common policy forms and endorsements.)

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G-121500-D	G-121503-C	G-121501-C	CNA94184	G-145184-A	G-147292-A	GSL15583
GSL15564	GSL15565	GSL17101	GSL13424	CNA80051	CNA80052	G-123846-C06
G-142833-A06	CNA81753	CNA81758	CNA82011	CNA89027	CNA89026	

Chairman of the Board

Secretary

Keep this document in a safe place.it and proof of payment are your proof of coverage. There is no coverage in force unless the premium is paid in full in order to activate your coverage, please remit premium in full by the effective date of this Certificate of Insurance. Master Policy # 188711433 Endorsement Change Date:

G-141241-B (03/2010)

Coverage Change Date:

Date         Time         Schedule         Hours         Week Text3         Overtime         Comp time           94/2019         800 am - 1:30 pm         office, Nathlan Hale         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         4.5         1.15         4.5         4.5         1.15				7.5	office, East Rock, med, flu reminders, Nathan Hale, CHR, flu reminder	11/25/2019 7:30 am - 3:00 pm	11/25/2019
office, Hill         Schedule         Hours         Week Tetal         Overtime           office, Hill         6         45         45         45           office         3.75         21.75         11.75         11.75           office         work, with nurse and with AM and PM teacher         6         1         1           Troup         review health concerns with nurse and teacher         3.5         95         11.5           office         work, Last Rock checked meds, phone calls to parents         5.5         11.5         1.5           office work, Nathan Hale         med check, first ald bag         5.75         11.75         1.75           office, Hill, Nathan Hale, check meds         5.75         11.5         1.5         1.5           office, Hill, Nathan Hale, check meds, flu vaccine letter         7         1.5         1.75         1.75           office, Hill         Nock, Columbus, Troup, check			10	S	office, Columbus flu reminders	7:30 am - 12:30 pm	11/21/2019
Schedule         Hours         Week Tetal         Overtime           office, Hill         6         45         45         45           office         3.75         21.75         11.75         11.75           office         softe work in some meds not yet in schools         3.5         9.5         11.5           office work, clast Rock checked meds, phone calls to parents         6.5         11.5         1.5           office work, Ital and Columbus, checked meds phone calls to parents         6.5         11.5         1.5           office work, Columbus to check in meds and to East Rock to check meds         5.75         11.75         1.75           office work, Columbus, Torup, check meds, flu vaccine letter         7         11.75         1.75           office, Fast Rock, Columbus, Torup, check meds, flu vaccine letter         7         10         10           office, East Rock, Make CHR folders PE reminder letters         7         10 <td< th=""><td></td><td></td><td></td><td>5</td><td>office, Nathan Hale CHR and flu</td><td>7:30 am - 12:30 pm</td><td>11/18/2019</td></td<>				5	office, Nathan Hale CHR and flu	7:30 am - 12:30 pm	11/18/2019
Schedule         Hours         Week Total         Overtime           office, Hill         6         4.5         6           office         7.5         21.75         11.75           office         work, chathan Hale concerns with nurse and with AM and PM teacher         5         5           office         child for some meds not yet in schools         5.5         5         1.5           office work, chathan Hale - med and parent calls to parents         6         5         1.5           office work, Nathan Hale - med check, first aid bag         5         5         1.5           office, Hill         nock, nake Chik meds and to East Rock to check meds         5.75         1.75         1.75		0.5	5.6	4	East Rock, CHR filed, med,	8:15 am - 12:15 pm	11/15/2019
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office, Hill         Schedule         Hours         Week Total         Overtime           office, Nathan Hale         6         4.5         4.5         4.5           office, Nathan Hale         3.75         21.75         11.75         11.75           office         7.5         21.75         11.75         11.75           office work, a chick checked meds, phone calls to parents         6         11.5         1.5           office work, stalk back checked meds, phone calls to parents         6.5         11.5         1.5           office work, columbus to check meds         5.75         11.75         1.75           office, reviewed, reminder letters for PE         6         11.75         1.75           office, reviewed, reminder letters for PE         7         4.75         18.25           office, reviewed, reminder letters for PE         4         5         10         5.75         10         5.75				2.5	office - CHRs for East Rock	7:30 am - 10:00 am	11/12/2019
office, Hill         Schedule         Hours         Week Total         Overtime           office, Nathan Hale         6         4.5         4.5         4.5           office, Nathan Hale         3.75         11.75         11.75         11.75           office         3.76         21.75         11.75         11.75           office         7.5         21.75         11.75         11.75           office         7.5         21.75         11.75         11.75           office         7.5         21.75         11.75         11.75           office         - called for some meds not yet in schools         3.5         9.5         9.5           office work, sat Rock checked meds, phone calls to parents         5.5         11.5         1.5           office work, Vill and Columbus, checked meds, phone calls to parents         5.5         11.5         1.5           office work, Solumbus to check meds         5.5         11.5         1.5           office work, Columbus to check meds         5.75         11.75         1.75           office, Fast Rock, Columbus, Troup, check meds, flu vaccine letter         7         4         1.5           office, Fast Rock, Solumbus, Troup, check meds, flu vaccine letter         7         1.05 <t< th=""><td></td><td>0</td><td>10</td><td>4.25</td><td>office</td><td>7:45 am - 12:00 pm</td><td>11/7/2019</td></t<>		0	10	4.25	office	7:45 am - 12:00 pm	11/7/2019
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Schedule         Hours         Week Total         Overtime           office, Hill         6         4.5         4.5         6           office         3.75         21.75         11.75         6         1           office         3.75         21.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.75         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.5         11.			11	5	office and going to Troup ?? Leaving time from Troup	7:30 am - 12:30 pm	10/31/2019
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# School Readiness Programs

# New Haven Public Schools

## Nurse Consultant 2020

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# School Readiness Programs

# New Haven Public Schools

# Nurse Consultant 2020

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NAEYC Academy for Early Childhood Program Accreditation 1415 Estreet NM State for Washington Dr. 2005(10) - 2022(2) - 300(52) 200 8ax 2022(5) 1720 - www.mack.org.accreditation - www.mghatheneeterstate.mg

January 20, 2016

Catherine Harvey, Project Site Director Columbus Family Academy (725272) 255 Blatchley Avenue New Haven, CT D6513

Dear Catherine Harvey,

Congratulations! Your program has achieved a new, five-year term of NAEYC Accreditation by successfully completing the renewal process. The administration, teaching staff, and families of Columbus Family Academy are all to be congratulated for continuing to uphold the mark of quality represented by the NAEYC Accreditation system. On behalf of NAEYC, and specifically the NAEYC Academy for Early Childhood Program Accreditation, I commend your program's outstanding efforts in renewing NAEYC Accreditation.

This letter includes information about your program's new term of NAEYC Accreditation as well as information about publicizing your accredited status. Attached to this letter you will find the Accreditation Decision Report that includes a summary of scores for each of the ten NAEYC Early Childhood Program Standards and suggestions for ongoing improvement by topic area based on the data collected during the site visit for use in your annual report.

#### TERM OF NAEYC ACCREDITATION

Your new term of NAEYC Accreditation will begin on January 15, 2016 and is valid until June 01, 2021.

To maintain NAEYC Accreditation, your program is required to maintain compliance with the NAEYC Early Childhood Program Standards and Accreditation Criteria. Additionally all NAEYC Accredited programs are:

- Required to file an Annual Report and applicable fees on the 1st, 2nd, 3rd, and 4th anniversary of the above Accreditation date;
- * Required to report any potential required criteria violations within 72 hours of the incident or event;
- Required to report program altering changes to the NAEYC Academy within 30 days of the change;
- · Eligible to be randomly selected for an unannounced site visit;
- · Required to respond to formal complaints and adhere to NAEYC's Complaint Policies and Procedures; and
- Required to agree to additional verification upon request.

Please visit our website at <a href="http://www.naww.org/academy">http://www.naww.org/academy</a> and your program record at <a href="http://program.nawyc.org">http://program.nawyc.org</a> for complete information and details on new policies, procedures and any announcements related to your NAEYC Accreditation.

Chumbus Family 428demy (728392)

NAEYC Accreditation: The Mark of Quality

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## NAEYC Academy for Early Childhood Program Accreditation

#### PUBLICIZING NAEYC ACCREDITATION

The following information will be mailed to you in the coming weeks. This information will assist you in publicizing your program's continued NAEYC-Accredited status and understanding requirements and fees associated with your program's new term of NAEYC Accreditation.

- A new NAEYC Accreditation Certificate for public display.
- Flyers for parents, describing what NAEYC Accreditation means (in sufficient quantity for your enrollment for the next 5 years).
- "NAEYC-Accredited Program" ribbons for you and your staff members to attach to a name badge when you
  attend conferences or public meetings.
- * Samples of "NAEYC Accreditation: The Right Choice for Kids" brochures in English.
- "NAEYC Accreditation Resources Catalogue" to use to purchase additional materials to promote your program's NAEYC Accreditation.
- "Maintaining NAEYC Accreditation" fiver to remind you how to maintain your program's new term of NAEYC Accreditation.
- "NAEYC Accreditation Fees" fiver to explain the fee structure that will apply to your program's new term of NAEYC Accreditation.

Note that the camera ready logo and other electronic versions of accreditation resources are still posted in your program record as http://program.naeyc.org/.

Thank you for your continued commitment to program quality improvement through NAEYC Accreditation. Working together, we can improve the lives of children and families across the nation by building public recognition and support for NAEYC Accreditation, the mark of quality in early childhood education. We look forward to continuing to work with you throughout your new accreditation term in a process of continuous improvement, the hallmark of any accreditation system.

If you have any questions about this report, please contact us at 800-424-2460, select. Option 3, followed by Option 1. You may also e-mail us at accreditation.information@naevs.org.

Sincerely, NAEYC Academy for Early Childhood Program Accreditation

cc: Catherine Harvey (via e-mail)

Country August 20132221

NAEYC Academy for Early Childhood Program Accreditation

## NAEYC ACCREDITATION DECISION REPORT

#### Format of the Report

Summary: This table shows your program's scores[®] for 1) each of the ten Program Standards, 2) each group observed during the site visit, 3) all required criteria, and 4) all Candidacy requirements. It also includes brief feedback on your Program Portfolio and Classroom Portfolio(s). To achieve NAEYC Accreditation, a program MUST:

- meet all Required Criteria; and
- meet at least 80% of assessed criteria for each program standard; and
- meet at least 70% of assessed criteria for each classroom/group observed; and
- continue to meet Candidacy requirements or be subject to further verification.

Commendations: This section contains Program Standards which received a score of 100%.

Areas For Ongoing Improvement By Program Standard: This section contains the Program

Standards which met or exceeded the NAEYC Accreditation threshold of 80%. These contain topic areas for ongoing improvement.

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#### Summary

	Percentage of Met Criteria By Program	n Standard	Percentage of Met Criteria For Each Classroom Observed		
1.	Relationships	100%	Columbus Room 104	98%	
2.	Curriculum	100%	Hill Room 117	98%	
3.	Teaching	100%	Troup Room 117	98%	
4.	Assessment	100+*			
5.	Health	100+*			
5.	Teachers	100%*			
7.	Families	100+*			
8.	Community Relationships	100+*			
9.	Physical Environment	95%			
10.	Leadership and Management	100+*			

Summar	y of Required Criteria	Candidacy Requirements	
1.8.09	PASS	Administrator Qualifications	MET
3.C.04	PASS	Assistant Teacher Qualifications	MET
S.A.03	PASS	Collaboration	MET
10.4.02	PASS	License/License Exempt Status	MET
10.3.04	PASS	Teacher Qualifications	MET

^{*} Score includes credit given for meeting Emerging Criteria. Please note that even if your program scored 100% or better on a particular Program Standard, there still may be topic areas reported for ongoing improvements. This can occur because Emerging Criteria are given extra credit when scoring. Therefore, there could be unmet criteria in a particular topic area although the credit given for meeting the emerging criteria raised the Program Standard score to 100% or more.

Calaman Roman Aconcers Physics

NAEYC Academy for Early Childhood Program Accreditation

#### **Summary Continued**

#### Program Portfolio Feedback

## Classroom Portfolio(s) Feedback

The NAEYC Academy commends your program for creating a Program Portfolio that thoroughly documents how the program's policies and procedures meet the NAEYC Accreditation Criteria assessed.

The NAEYC Academy commends your program for creating Classroom Portfolio(s) that offer detailed and clear documentation of how your program's classrooms meet the NAEYC Accreditation Criteria assessed.

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NAEYC Academy for Early Childhood Program Accreditation 1915 Using NW, State 500, Washington, DC 20005-0101 - 202-2528777 - 800-024-2600 9ax 202-2521720 - www.naeyc.org.accreditation - www.rightchorectorkids.org

November 09, 2016

Catherine Harvey, Project Site Director Bishop Woods School with East Rock Satellite (726189) 1481 Quinnipiac Avenue New Haven, CT 05513

Dear Catherine Harvey,

Congretulations! Your program has achieved a new, five-year term of NAEYC Accreditation by successfully completing the renewal process. The administration, taaching staff, and families of Bishop Woods School with East Rock Setellite are all to be congretulated for continuing to uphold the mark of quality represented by the NAEYC Accreditation system. On behalf of NAEYC, and specifically the NAEYC Academy for Early Childhood Program Accreditation, I commend your program's outstanding efforts in renewing NAEYC Accreditation.

This letter includes information about your program's new term of NAEYC Accreditation as well as information about publicizing your accredited status. Attached to this letter you will find the Accreditation Decision Report that includes a summary of scores for each of the ten NAEYC Early Childhood Program Standards and suggestions for ongoing improvement by topic area based on the data collected during the site visit for use in your annual report.

### TERM OF NAEYC ACCREDITATION

Your new term of NAEYC Accreditation will been on November 07, 2016 and is valid until April 01, 2022.

To maintain NAEYC Accreditation, your program is required to maintain compliance with the NAEYC Early Childhood Program Standards and Accreditation Criteria, Additionally all NAEYC Accredited programs are:

- Required to file an Annual Report and applicable fees on the 1st, 2nd, 3rd, and 4th anniversary of the above Accreditation date;
- Required to report any potential required criteria violations within 72 hours of the incident or event;
- Required to report program altering changes to the NAEYC Academy within 30 days of the change;
- Elizible to be randomly selected for an unannounced site visit;
- Required to respond to formal complaints and adhere to NAEYC's Complaint Policies and Procedures; and
- Required to agree to additional verification upon request.

Please visit our website at <a href="http://www.naeyc.org/academy">http://program.naeyc.org</a> for complete information and details on new policies, procedures and any announcements related to your NAEYC Accreditation.

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## PUBLICIZING NAEYC ACCREDITATION

The following information will be mailed to you in the coming weeks. This information will assist you in publicizing your program's continued NAEYC-Accredited status and understanding requirements and fees associated with your program's new term of NAEYC Accreditation.

- A new NAEYC Accreditation Certificate for public display.
- Flyers for parents, describing what NAEYC Accreditation means (in sufficient quantity for your enrollment for the next 5 years).
- "NAEYC-Accredited Program" ribbons for you and your staff members to attach to a name badge when you
  attend conferences or public meetings.
- Samples of "NAEYC Accreditation: The Right Choice for Kids" brochures in English.
- "NAEYC Accreditation Resources Catalogue" to use to purchase additional materials to promote your program's NAEYC Accreditation.
- "Maintaining NAEYC Accreditation" flyer to remind you how to maintain your program's new term of NAEYC Accreditation.
- "NAEYC Accreditation Fees" flyer to explain the fee structure that will apply to your program's new term of NAEYC Accreditation.

Note that the camera ready logo and other electronic versions of accreditation resources are still posted in your program record as <a href="http://program.naevc.org/">http://program.naevc.org/</a>.

Thank you for your continued commitment to program quality improvement through NAEYC Accreditation. Working together, we can improve the lives of children and families across the nation by building public recognition and support for NAEYC Accreditation, the mark of quality in early childhood education. We look forward to continuing to work with you throughout your new accreditation term in a process of continuous improvement, the hallmark of any accreditation system.

If you have any questions about this report, please contact us at 800-424-2460, select Option 3, followed by Option 1. You may also e-mail us at accreditation information@naeyc.org.

Sincerely, NAEYC Academy for Early Childhood Program Accreditation

cc: Kim Johnsky (via e-mail)

# NAEYC Academy for Early Childhood Program Accreditation

## NAEYC ACCREDITATION DECISION REPORT

#### Format of the Report

Summary: This table shows your program's scores" for 1) each of the ten Program Standards, 2) each group observed during the site visit, 3) all required criteria, and 4) all Candidacy requirements. It also includes brief feedback on your Program Portfolio and Classroom Portfolio(s). To achieve NAEYC Accreditation, a program MUST:

- meet all Required Criteria; and
- meet at least 80% of assessed criteria for each program standard; and
- meet at least 70% of assessed criteria for each classroom/group observed; and
- continue to meet Candidacy requirements or be subject to further venification.

Commendations: This section contains Program Standards which received a score of 100%.

Areas For Ongoing Improvement By Program Standard: This section contains the Program Standards which met or exceeded the NAEYC Accreditation threshold of 80%. These contain topic areas for ongoing improvement.

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### Summary

	Percentage of Met Criteria By Program	Standard	Percentage of Met Criteria For Each Classroom Observed				
1.	Relationships	100%	Site One Room 154	99%			
2.	Curriculum	100%	Site One Room 149	9 <b>9%</b>			
3.	Teaching	100%	Site 2 Full Day	99%			
4.	Assessment	100+*					
5.	Health	100+*					
6.	Teachers	100+*					
7.	Families	100+*					
8.	Community Relationships	100+*					
9.	Physical Environment	95%					
10.	Leadership and Management	100+*					

Summary of Required Criteria		Candidacy Requirements				
1.8.09	PASS	Administrator Qualifications	MET			
3.0.02	PASS	Assistant Teacher Qualifications	MET			
3.0.04	PASS	Collaboration	MET			
5.4.03	PASS	License/License Exempt Status	MET			
10.4.02	PASS	Teacher Qualifications	MET			
10.8.04	PASS					

* Score includes credit given for meeting Emerging Criteria. Please note that even if your program scored 100% or better on a particular Program Standard, there still may be tooic areas reported for ongoing improvements. This can occur because Emerging Criteria are given extra credit when scoring. Therefore, there could be unmet criteria in a particular topic area although the credit given for meeting the emerging criteria raised the Program Standard score to 100% or more.

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## NAEYC Academy for Early Childhood Program Accreditation

Summary Continued

#### Program Portfolio Feedback

#### Classroom Portfolio(s) Feedback

The NAEYC Academy commends your program for creating a Program Portfolio that thoroughly documents how the program's policies and procedures meet the NAEYC Accreditation Criteria assessed. The NAEYC Academy commends your program for creating Classroom Portfolio(s) that offer detailed and clear documentation of how your program's classrooms meet the NAEYC Accreditation Criteria assessed.

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#### COMMENDATIONS

#### 1. Relationships

The NAEYC Academy commends your program for promoting positive relationships among all children and adults to encourage each child's sense of individual worth and belonging as part of a community and to foster each child's ability to contribute as a responsible community member.

#### 2. Curriculum

The NAEYC Academy commends your program for implementing a curriculum that is consistent with its goals for children and promotes learning and development in each of the following areas: social, emotional, physical, language and cognitive.

#### 3. Teaching

The Academy commends your program for using developmentally, culturally and linguistically appropriate and effective teaching approaches that enhance each child's learning and development in the context of the program's curriculum goals.

#### 4. Assessment

The NAEYC Academy commends your program for using ongoing, systematic, formal and informal assessment approaches to provide information on children's learning and development. These assessments occur within the context of reciprocal communications with families and with sensitivity to the cultural contexts in which children develop. Assessment results are used to benefit children by informing sound decisions about children, teaching, and program improvement.

#### 5. Health

The NAEYC Academy commends your program for promoting the nutrition and health of children and protecting children and staff from illness and injury.

#### 6. Teachers

The NAEYC Academy commends your program for employing and supporting a teaching staff that has the educational qualifications, knowledge, and professional commitment necessary to promote children's learning and development and to support families' diverse needs and interests.

#### 7. Families

The NAEYC Academy commends your program for the high level of compliance with this component. Recognizing the importance of a reciprocal relationship between families and programs is essential to ensure that programs are meeting the needs of the children and families that the program serves.

#### 8. Community Relationships

The NAEYC Academy commends your program for effectively establishing and maintaining reciprocal relationships with agencies and institutions that can support it in achieving its goals for the curriculum, health promotion, children's transitions, inclusion, and diversity.

#### 10. Leadership and Management

The NAEYC Academy commends your program for administering a program efficiently and effectively, ensuring that all involved persons, staff, children, and families are included. The way in which a program is administered will affect all the interactions within the program.

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## AREAS FOR ONGOING IMPROVEMENT BY PROGRAM STANDARD

#### 9. Physical Environment

The NAEYC Academy commends your program for creating an environment, both indoors and outdoors that fosters the growth and development of the children.

The program's design and maintenance of its physical environment support high-quality program activities and services as well as allow for optimal use and operation. Well-organized, equipped, and maintained environments support program quality by fostering the learning, comfort, health, and safety of those who use the program. Program quality is enhanced by also creating a welcoming and accessible setting for children, families, and staff.

#### Topic areas for ongoing improvement:

9.C Building and Physical Design

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April 22, 2019

Catherine Harvey, Nathan Hale (# 725232 \ 1033579) 480 Townsend Avenue New Haven, CT 06512

#### Dear Catherine Harvey,

Congratulations! Your program has achieved a new five year term of accreditation by the National Association for the Education of Young Children. Please congratulate the administration, teaching staff, and families of Nathan Hale (# 725232 \ 1033679) for earning the mark of quality. Take a moment to celebrate.

This letter includes:

- Information about the term of your NAEYC Accreditation
- Information about publicizing your accredited status
- Your Accreditation Decision Report

Carefully review all enclosed information and share it as needed within your program.

#### Term of NAEYC Accreditation

Your new term of NAEYC Accreditation is valid until August 1, 2024.

## Your program will be issued a new accreditation certificate once the

#### fifth Annual Accreditation fee is paid.

To maintain NAEYC Accreditation, your program is required to demonstrate compliance with the NAEYC Early Learning Program required best practices.

NAEYC Accredited programs must:

- Complete the annual report checklist by the anniversary valid until date for the first, second, third, and fourth years of accreditation.
- Notify NAEYC of their plans to renew accreditation with the fourth year annual report.
- Pay the annual accreditation fee by the anniversary valid until date (above) for all five years of accreditation.
- · Report potential violations of required assessment items within 72 hours of the incident or event.
- Respond to formal complaints and adhere to NAEYC's Complaint Policies and Procedures.
- Agree to additional verification by adhering to NAEYC's Verification of Continued Compliance Policy, which could include verification or random visits.
- Visit the website for more information and details on new policies, procedures and any announcements related to your NAEYC Accreditation.



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### Publicizing NAEYC Accreditation

You should be proud of this monumental achievement and this is your time to shine! You may consider:

- Framing your NAEYC Accreditation Certificate and hanging it in a prominent place for families and visitors to see. You will receive a hard copy in the mail soon.
- Displaying your accreditation seal in a prominent place. You will receive the seal with your certificate in the mail.
- Sending a press release to your local media outlets, you can find a template in the Accreditation Portal.
- Announcing your success on social media.
- Hosting a party for staff and families.

Thank you for making the commitment quality early learning, and choosing to demonstrate this by pursuing NAEYC Early Learning Program Accreditation.

If you have any questions regarding this Accreditation Decision Report, please <u>schedule an individual program</u> <u>consultation</u> or contact us by phone at 800-424-2460, select Option 3. You may also e-mail us at <u>accreditation information@naeyc.org</u>.

Sincerety,

Kristen Johnson Senior Director, NAEYC Accreditation of Early Learning Programs

cc: Lorraine Vasquez (VIA EMAIL)



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#### NAEYC ACCREDITATION DECISION REPORT

### Accreditation Evaluation Summary

To achieve NAEYC Accreditation, a program must:

- meet at least 80% of assessed items for each program standard:
  - o 70% of items assessed in the site visit, plus
  - o 10% credited for guality improvement through documented self-assessment; and
- · meet at least 70% of assessed items for each class observed during the visit; and
- meet all required items.

Program Standards: The Raw Score for each standard reflects combined assessment item ratings from all sources of evidence used to rate each standard. The Raw Score for each standard is calculated as the number of items *Met* as a proportion of all items rated *Met* or *Unmet* in that standard¹. The Adjusted Score is created by adding 10% to the Raw Score. Your accreditation decision is based upon your Adjusted Score.

Please note that the ratings for Standards 7 and 8 are combined into a single score because there are not many items in either standard.

Standard Number and Name	Raw Score	Adjusted Score	
1. Relationships	90%	100%	
2. Curriculum	99%	100%+	
3. Teaching	100%	100%+	
4. Assessment of Child Progress	100%	100%+	
5. Health	96%	100%+	
8. Teachers	98%	100%+	
7. Families and	100%	100%+	
8. Community Relationships			
9. Physical Environment	100%	100%+	
10. Leadership and Management	94%	100%+	

¹ Items rated "Yes" on rating tools are considered *Met.* Items rated "No" are *Unmet.* Items may also have been rated "N/A" (not applicable), "NotAge" (does not apply to the age categories rated, or "NoOpp" (no opportunity to rate Yes or No during an observation). Ratings of N/A, NotAge, and NoOpp do not enter into the calculation of scores for standards.



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Classes: The "Class Score" for each class reflects combined ratings from the Class Observation (CO) and the Class Portfolio (CP) tools². Pass rates for each source of evidence (CO and CP) are also shown.

Class	Class Name	Class Score	Class Observation Pass Rate	Class Portfolio Pass Rate	Age Category
1	Room 107 Am	98%	98%	99%	Preschool
2	Room 111	99%	100%	99%	Preschool
3					
4					
5					
6					
7					
8					
9					
10					

## Required items:

Required item	Source of Evidence	Rating	Item Description			
18.4	Class Observation	Met	Guidance/discipline practices observed			
18.10	Program Portfolio	Met	Guidance/discipline policy			
3C.2	Class Observation	Not Applicable	Infant/toddler/twos supervision practices observed			
3C.3	Class Observation	Not Applicable	infant/toddler/twos supervision practices observed			
3C.6	Class Observation	Not Applicable	Preschool age supervision practices observed			
3C.7	Class Observation	Not Applicable	Preschool age supervision practices observed			
3C.8	Class Observation	Not Applicable	Kindergarten/ school age supervision practices observed			
5A.10	Class Observation	Not Applicable	infants placed on backs to sleep			
108.18	Program Portfolio	Met	Program is licensed or regulated, and in good standing			

NAEYC Accreditation Decision Report Page 4 of 7

² The formulas for calculating Class Scores, CO Pass Rates and CP Pass Rates are similar to the formula described for Standard Raw Scores: The number of Met items divided by the number of Met + Unmet items. Ratings of N/A, NotAge and NoOpp do not enter into the calculation.



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## **Accreditation Evaluation Details**

Scores for Program Portfolio and Program Observation tools. These scores do not directly contribute to your accreditation decision but provide you with feedback about your performance on these sources of evidence.

Source of Evidence	Pass Rate
Program Portfolio	96%
Program Observation	100%

Items not rated in each standard. These are the items that were not rated during your NAEYC site visit. Items may not get rated for a number of reasons. Some assessment items may not have been applicable to your program. The assessment item was either not observed by the assessor on the day of your site visit, or your program does not serve the age categories for which the assessment item is assessed. Items not rated do not factor into the final ratings or pass rate percentages.

1	2	3	4	5	8	7	8	9	10
18.5	28.2	3C.1	4D.3	5A.5	68.1	7A.1	None	9A.3	108.1
18.6	28.4	3C.2		5A.6		78.1		9A.4	108.2
18.7	28.5	3C.3		5A.7				98.2	108.4
1C.1	2D.1	3C.4		5A.8				9C.2	108.5
1C.2	2E.1	3C.6		5A.10				9C.3	108.6
1C.3	28.5	3C.7		5A.11					108.7
10.4	2E.7	30.8		5A.12					108.9
1C.5	2E.8	3C.9		5A.18					108.10
	2E.9	3C.10		5A.22					108.11
	2E.10	3C.11		5A.24					108.12
	2E.11	3C.14		5B.1					108.13
	2E.12	3D.1		58.2					108.14
	2E.13	3D.9		58.8					108.15
	2E.14	3E.1		5 <b>B</b> .7					10B.23
	2E.24	3E.2		5C 1					108.24
	2E.25	3E.3		5C.2					
	2F.1	3E.5		5C.3					
	2F.2	3E.6							
	2F.3 2F.4	3E.7							
	2F.9	3G.1							
		3G.2							
	2F.10								
	2F.11 2F.16								
	2F 10								
	2F.18								
	2G.1								
	2G.2								
	2G.8								
	2G.7								
	20.3								
	2.8								
	and a								

**NAEYC Accreditation Decision Report** 

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Items unmet in each standard. These are the items that did not meet NAEYC's best practice standards. Each item is assessed by only one source of evidence. However, for items rated by Class Observation or Class Portfolio, ratings are combined across the classes to arrive at a final rating. 60% of classes must have been rated "Yes" on these items in order for the item to be met. See class-by-class information below to understand which classes contributed to CO or CP items that were not met.

> 1 2 3 4 5 6 7 8 9 10 1B.8 2E.19 None None 5A.9 6A.6 None None None 10C.1 1E.1 10C.2

items not rated in each class. For each class assessed, here are the items that were not rated by Class Observation and by Class Portfolio.

Class 1 Room 107 Am

Unrated CO Items : 18.5, 18.6, 18.7, 1C.1, 1C.2, 1C.3, 1C.4, 1C.5, 28.2, 28.4, 28.5, 2D.1, 2E.1, 2E.5, 2E.7, 2E.8, 2F.1, 2F.2, 2F.3, 2F.4, 2F.9, 2F.10, 2F.11, 2G.1, 2G.2, 2J.3, 3C.1, 3C.2, 3C.3, 3C.4, 3C.6, 3C.7, 3C.8, 3D.1, 3E.1, 3E.2, 3E.3, 3E.5, 3E.6, 3E.7, 3G.1, 3G.2, 5A.1, 5A.3, 5A.4, 5A.5, 5A.6, 5A.7, 5A.8, 5A.10, 5A.11, 5A.12, 5B.1, 5B.2, 5C.1, 5C.2, 5C.3, 6B.1, 7A.1, 9A.3, 9C.2, 9C.3, 10B.1, 10B.2, 10B.4, 10B.5, 10B.6, 10B.7, 10B.9, 10B.10, 10B.11, 10B.12, 10B.13, 10B.14, 10B.15. Unrated CP Items : 2E.9, 2E.10, 2E.11, 2E.12, 2E.13, 2E.14, 2E.24, 2E.25, 2F.16, 2F.17, 2F.18, 2G.6, 2G.7, 2J.8, 3D.9, 4D.3, 7B.1

#### Class 2 : Room 111

Unrated CO Items : 18.5, 18.6, 18.7, 1C.1, 1C.2, 1C.3, 1C.4, 1C.5, 2B.2, 2B.4, 2B.5, 2D.1, 2E.1, 2E.5, 2E.7, 2E.8, 2F.1, 2F.2, 2F.3, 2F.4, 2F.9, 2F.10, 2F.11, 2G.1, 2G.2, 2J.3, 3C.1, 3C.2, 3C.3, 3C.4, 3C.6, 3C.7, 3C.8, 3D.1, 3E.1, 3E.2, 3E.3, 3E.5, 3E.6, 3E.7, 3G.1, 3G.2, 5A.5, 5A.6, 5A.7, 5A.8, 5A.9, 5A.10, 5A.11, 5A.12, 5B.1, 5B.2, 5C.1, 5C.2, 5C.3, 6B.1, 7A.1, 9A.3, 9C.2, 9C.3, 10B.1, 10B.2, 10B.4, 10B.5, 10B.6, 10B.7, 10B.9, 10B.10, 10B.11, 10B.12, 10B.13, 10B.14, 10B.15

Unrated CP Items : 2E.9, 2E.10, 2E.11, 2E.12, 2E.13, 2E.14, 2E.24, 2E.25, 2F.16, 2F.17, 2F.18, 2G.6, 2G.7, 2J.8, 3D.9, 4D.3, 7B.1



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Items unmet in each class. For each class assessed, here are the items that were not met by Class Observation and by Class Portfolio.

Class 1 : Room 107 Am

Unmet CO Items : 5A.9

Unmet CP Items : 2E.19

Class 2 : Room 111

Unmet CO Items : None

Unmet CP Items : 2E.19

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## Healthcare Consulting Agreement

This Healthcare Consulting Agreement (the "Agreement") is made as of June 23, 2020 between Nurses For Day Care, L.L.C. (the "NFDC") with its principal offices at 32 Soundview Ave #2, Old Saybrook, CT 06475, and New Haven Board of Education, (the "Client") with an address at 53 Meadow Street #3, New Haven, CT 06519. The parties to this agreement, in consideration of the mutual covenants and stipulations set out, agree as follows:

The Child Care Health Consultant, hereafter referred to as Consultant, will provide the following services: Conduct a minimum of ten (10) hours weekly for months of August and September, and then a minimum of five (5) hours per week for the remainder of the school year, and provide the following activities/services:

- Annual review of written policies, plans and procedures;
- Availability by telecommunication for advice regarding problems:
- Availability, in person, of the consultant to the program.
- Consulting with administration and staff about specific problems;
- Acting as a resource person to staff and the parents;
- Documenting the activities and observations required in a consultation log that is kept on file at the facility for WO YEARS.
- Making visits for programs with children under the age of three (3) according to the following schedule A). Once a week for children up to twenty-four (24) months of age. B). Once a week for children two (2) to three (3) years of age attending full day, and C). Once a month for children two (2) to three (3) years of age attending part day programs. Making, at a minimum, quarterly site visits to facilities that serve children three years of age and older; or for group day care homes, facilities that operate no more than three hours per day, or facilities that enroll only school age children, semi-annual site visits. Facilities that are closed during the summer months may omit the summer quarterly visit. Site visits shall be made by the health consultant during customary business hours when the children are present at the facility,
- Reviewing health and immunization records of children and staff;
- Reviewing the contents, storage and plan for maintenance of first aid kits;
- Observing the indoor and outdoor environments for health and safety;
- Observing children's general health and development;
- Observing diaper changing and toileting areas and diaper changing, toileting and hand washing procedures; Reviewing the policies, procedures and required documentation for the administration of medications including petitions for special medication authonizations needed for programs that administer medication; and
- eview of prescription medications and non-prescription topical medications maintained at the facility; Assisting in the review of individual care plans for children with special health care needs or children with disabilities, as needed;
- Assisting with annual immunization report to State DPH; Assisting with Heights/Weights and Hearing/Vision Screenings:
- Providing medication administration/emergency injectable medication (Epipen*, Auvi-Q*, atc.) administration, OSHA trainings as needed following AAP/DPH approved Curriculum. (Note: Additional fees may apply.);
- Providing educational health programs as requested on health issues such as Asthma, Juvenile Diabetes, Allergies, Pediatne Heart Conditions, Autism, ADHD etc. (Note: Additional fees may apply.);
- Assisting with grant writing per request of Director.
- Preparing and reviewing health content areas for NAEYC accreditation/review;
- Assisting with Federal Health Requirements on request of Director;
- Assisting with state OEC licensure requirements:
- Other services as requested by contractee and with the agreement of both parties.

The fee for these services is \$80.00 per hour. The signed contract must be received in advance of the start of the services and will be valid for a period of one (1) year. Services will be invoiced on a monthly basis with payment due upon receipt of invoice. Interest of 1.5% per month will be charged on any invoice over thirty (30) days. Unpaid balances over ninety (90) days will result in suspension of services and the Connecticut Department of Public Health will be notified of change of health consultation status. There is no charge for travel to and from main location, but travel time to any requested meetings and between sites will be billable time. There is a one-hour minimum charge if the nurse visit is cancelled at the door. Page 1 of 2

CONSULTING AGREEMENT