



NEW HAVEN PUBLIC SCHOOLS

## COVER SHEET

**Cover Sheet is an Internal Document for Business Office Use**

### Please Type

Contractor full name: DePino Nuñez & Biggs

Doing Business As, if applicable:

Business Address: 1160 Townsend Ave, New Haven, CT

Business Phone: 203-466-5188

Business email: Paul@dnblobby.com

Principal or Supervisor: Thomas Lamb, Chief Operating Officer

Agreement Effective Dates: From 07/01/2022 To 06/30/2023.

Total amount: \$50,000.00

Funding Source & Acct # including location code:  
2022-2023 Operating Budget 190-47700-56696

Description of Service: Please provide a one or two sentence description of the service. *Do not write, "See attached."*

Agreement with DePino Nuñez & Biggs for Lobbying services from July 1, 2022 to June 30, 2023, in an amount not exceed \$50,000.00.

Submitted by: Thomas Lamb, Chief Operating Officer



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## Operations Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Thomas Lamb, Chief Operating Officer  
**Date:** July 25, 2022  
**Re:** Agreement with DePino Nuñez & Biggs for Lobbying Services

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Please **answer all questions** and have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

**Contractor Name:** DePino Nuñez & Biggs

**Contractor Address:** 1160 Townsend Ave, New Haven, CT

**Is the contractor a Minority or Women Owned Small Business?** No

**Renewal or Award of Contract/Agreement?** Renewal

**Total Amount of Contract/Agreement and the Hourly or Service Rate:** \$50,000.00

**Contract or Agreement #:**

**Funding Source & Account #:** 2022-2023 Operating Budget 190-47700-56696

### Key Questions:

1. **What specific service will the contractor provide:** The Board has historically and successfully leveraged the expertise of lobbying firms to assist in lobbying efforts with the State of CT agencies and elected officials. There are many aspects of the legislative cycle that require close monitoring and advocacy in order to maximize the potential benefit to the New Haven Board of Education particularly in the areas of funding support. There are also areas of the legislation where the Board could be strategically aided in order to influence language and application of laws, which can serve to maximize the positive impact for New Haven students. Over the years the strategic use of DNB lobbying services has helped the Board to realize many millions of dollars in state funding and grants.

In addition, the services have allowed the Board and its representatives to be actively at the table with decision makers during the legislative process to produce positive and supportive legislative results. Given the fiscal issues within the State it is critical that the Board have professional advocates monitoring our interests in Hartford throughout the legislative session.



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2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection: RFQ 2021**
3. **If the vendor is not the lowest bidder or a State contract please answer the following:**
  - a. **Please explain why the vendor was chosen?** Renewal.
  - b. **Who were the members of the selection committee?** No increase.
4. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** N/A
5. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?** No.
6. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?** N/A
7. **Is this a service existing staff could provide? Why or why not?**

DNB will provide specific lobbying at the State Capital and with our Federal Delegation. DNB also serves as the City's lobbying firm. The ongoing development of knowledge of, and cultivation of relationships at the State and Federal level lends itself in favor of continuing with this firm.