

# New Haven Public Schools

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NEW HAVEN PUBLIC SCHOOLS



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## INTEROFFICE MEMORANDUM

To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval  
Renewal of Contract for On Call Water Treatment Services

Meeting Date: May 16, 2022

cc: J. Barbarotta, L. Perez

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For consideration and approval of an Award of Contract #21705-3-4 to the sole bidder, Clearwater Industries, Inc., 415 Bridgeport Ave., Shelton, CT for On Call Water Treatment Services for the NHPS for Fiscal Year 2022-2023.

**Amount of Contract: Not to exceed \$60,000.**

**Funding Source: 2022-2023 Capital Projects  
Account# 3C22-2261-58101**

### Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.**  
The service is to perform water treatment to the HVAC equipment throughout the district that is necessary to extend the life cycle of equipment.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.**  
The contractor's performance is inspected by the board of education HVAC technicians and the BOE receives monthly reports indicating the results of the treatments.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.**  
This contract is being renewed to the sole bidder as this contract requires qualified technicians with specific knowledge required to perform the services. The contract has remained the same as last year. This contractor has a proven track record performing this work throughout our district in past years. This service is essential to the maintenance and stewardship of our HVAC equipment thereby extending the life cycle of the equipment.