

# New Haven Public Schools

Joseph Barbarotta  
Executive Director  
Facilities Services



## INTEROFFICE MEMORANDUM

**TO:** NHPS Operations and Finance Committee  
**FROM:** Joseph Barbarotta  
**Cc:** John Barbarotta, J. Mazyck, L.Perez  
**DATE:** 6/4/2020  
**RE:** Approval of Change Order #2 to Contract # 50477-2-2  
PO# 70200009-000  
**MEETING DATE:** 6/15/2020

375 Quinnipiac Ave  
New Haven, CT 06513  
Tel. (203) 691-3901  
Fax. (203)946-2495

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For consideration and approval, of change order #2 to Contract # 50477-2-2 to:

Tri State Plumbing  
356 Old maple Ave  
North Haven, Ct.06473

To increase the purchase order for On Call Plumbing Services at COOP for backflow preventer replacement, Bowen field Pump issue, Hillhouse fountain and sinks replacements. The funding source will be Capital Funds Account # 3C19-1983-58101

Original Amount of Contract:	\$100,000.00
Change Order #1	\$ 15,000.00
Change Order #2	\$ 3,710.23
Total Amount of Contract:	\$118,710.23

# CITY OF NEW HAVEN CONTRACT CHANGE ORDER (CO)

1	CONTRACT TITLE:	On Call Plumbing Services				
2	CONTRACT #.:	50477-2-2	CO#	2	CO DATE	June
3	CONTRACTOR:	Tri-State Plumbing			VENDOR CODE	45700
:4	EMAIL	kerri@tristatemain.com			PROJECT No.:	
:5	CONTRACT START DATE	July 1,2019		CONTRACT END DATE:	June 30,2020	
6	CONTRACT TERM WILL BE:	X	X		702009-000	
		UNCHANGED	INCREASED	DECREASED	NEW END DATE	
7	FUNDING SOURCE OF CONTRACT:	3C19-1993-58101			CAPO #:	70200009-000
:8	FUNDING SOURCE OF CO	3C19-1983-58101			CAPO #:	70200009-000
:9	ORIGINAL AWARDED AMOUNT	\$100,000.00				
10	CONTRACT AMOUNT PRIOR TO THIS CO:	\$115,000.00				
11	AMOUNT OF THIS CO	\$3,710.23		ACTUAL	X	ESTIMATE
				INCREASE	X	DECREASE
12	NEW CONTRACT AMOUNT	\$118,710.23				
13	Is this Change Order a final close-out of the Contract?	YES	x	NO		
14	Has the cost of this contract been increased from the original amount?	YES	x	NO		
15	What is the total percentage increase/decrease over the original contract, including the current CO?	3.7%		%		
16	Is any part of this Change Order outside of the scope of the original bid documents?	YES		NO		X
17	Has any of the work described in this Change Order been ordered to be done?	YES	x	NO		
18	Are there any unit prices or lump-sum amounts in this Change Order that were not taken from the Contractor's original bid for the project? (If the answer is yes, approved quotes and prices, with back-up, must be appended hereto along with certification by the person who approved the reasonableness of the prices.)	YES		NO		X

19	COMPANY HOLDING PERFORMANCE BOND: (If Applicable)
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20	CHANGE ORDER HISTORY		CONTRACT #	
21 CO #	Date	PREVIOUS CHANGE ORDERS: DETAILED DESCRIPTION in lieu of CO memo	AMOUNT INCREASE	AMOUNT (DECREASE)
1	4/20/2020	Foremergencyplumbing	\$15,000	
<b>SUB TOTALS</b>			0.00	
<b>NET INCREASE / ( DECREASE )</b>			15,000	

22 ITEM	THIS CHANGE ORDER DETAILED DESCRIPTION in lieu of CO memo (attach quotes etc.)		AMOUNT INCREASE	AMOUNT (DECREASE)
	CO-OP High School replace backflow preventer \$8,357.20		\$3,710.23	-
	Bowen Field issues with water pump \$5,073.76			
	Hillhouse fountain repairs \$3,669.07			
	Hillhouse faucet replacements in gang bathrooms \$7,490.25			
<b>SUB TOTALS</b>			\$3,710.23	-
<b>NET INCREASE / (DECREASE)</b>			\$3,710.23	

Signature Page to follow

23	50477-2-2	2	6/3/2020
	<b>Contract Number</b>	<b>CO #</b>	<b>DATE</b>

<b>ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT REMAIN IN FULL FORCE AND EFFECT.</b>		
CONTRACTOR'S SIGNATURE	TITLE	DATE

<b>BY SIGNING BELOW, I HEREBY CERTIFY THAT THIS CHANGE ORDER HAS BEEN REVIEWED BY THE APPROPRIATE PARTIES AND FOUND TO BE IN COMPLIANCE WITH THE RULES, REGULATIONS AND POLICIES OF MY DEPARTMENTAL REQUIREMENTS.</b>	
REQUESTING AGENCY DEPARTMENT HEAD SIGNATURE	DATE
SMALL CONTRACTOR DEVELOPMENT SIGNATURE	DATE
COMMISSION ON EQUAL (CEO) SIGNATURE	DATE
CAPO REVISED AND APPROVED SIGNATURE	DATE
PURCHASING AGENT SIGNATURE	DATE
OFFICE OF CORPORATION COUNSEL: - APPROVED TO FORM & CORRECTNESS.	DATE
CONTROLLER: - CERTIFIED AS TO SUFFICIENCY OF APPROPRIATION OR AVAILABILITY OF FUNDS	DATE

<i>This section is utilized when and as needed:</i>		
24	ENGINEER/ARCHITECT:	COMPANY/FIRM
		DATE 6/3/2020

Tri-State Plumbing Expenditures		
Coop	\$8,357.20	Replace back flow preventer
Bowen Field	\$5,073.76	Issues with pumps
Hillhouse	\$3,669.67	Fountain repairs
Hillhouse	\$7,490.25	Emergency work
Total Amount	\$24,590.88	

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