

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Center for the Collaborative Classroom AMENDMENT #: 1

GRANT # if applicable: _____ AGREEMENT #: 96108590

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: Alliance District DATE: February 9, 2021

FUNDING SOURCE FOR AGREEMENT: Alliance District - Climate

ACCT # FOR AGREEMENT: 2547-6108-56694

ORIGINAL AMOUNT OF AGREEMENT: \$

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$8,000

ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$0

INCREASE OR DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$8,000

FUNDING SOURCE & ACCT # FOR AMENDMENT: Alliance District – Operations, 2547-6106-56694

DESCRIPTION AND NEED FOR AMENDMENT: To change the funding source and account number from Alliance District – Climate, Acct. #2547-6108-56694 to Alliance District-Operations, Acct. #2547-6106-56694. No change in scope or services or amount.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: C. Venturis 2/9/2021
(Name) (Date)

Director of Implementation
(Title)

NEW HAVEN BOARD OF EDUCATION:

President (Date)

AGREEMENT NO. 96108590



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: Center for the Collaborative Classroom

Doing Business As, if applicable:

Business Address: Center for the Collaborative Classroom 1001 Marina Village Parkway, Suite 110, Alameda, CA 945001-1042

Business Phone: 413-885-2013 Toll Free: 800-666-7270

Business email: Kim Still Kstill@collaborativeclassroom.org and Andrea Celio afrazier@collaborativeclassroom.org

SS# OR Tax ID #:

Funding Source & Acct # including location code: 2547-6108-56694-0000

Principal or Supervisor: Lynn M. Brantley

Agreement Effective Dates: From 11/9/2020. To 06/30/2021.

Hourly rate or per session rate or per day rate. Virtual hourly rate of 500.00/2 consultants. Not to exceed \$8,000.00.

Proposed Sessions

For Coaches	TBD Virtual 2 concurrent sessions 2 per session \$2000.00
Oct./Nov.	Virtual 2 concurrent sessions 2 per session \$2000.00
Jan./Feb.	Virtual 2 concurrent sessions 2 per session \$2000.00
Mar./Apr.	Virtual 2 concurrent sessions 2 per session \$2000.00
Total	\$8000.00

Professional Learning Rate

Virtual Hourly per hour/2 consultants \$500.00
Standard In-person Day \$3,000.00
In-person 3 consecutive days/per consultant \$2,200.
Total amount: \$8,000.00

Description of Service: Please provide a one or two sentence description of the service. Based on the conversations with the Literacy Department: Center for the Collaborative Classroom will partner the Literacy Department to support the implementation of Making Meaning and Being A Writer Curriculum through a virtual and in-person training sessions, regular check-ins, and resources.

Rev: 8/10/2020

AGREEMENT NO. 96108590



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

The Center for Collaborative Classroom
FOR DEPARTMENT/PROGRAM:

NHPS Literacy Department

This Agreement entered into on the 9th day of November, by and between the New Haven Board of Education (herein referred to as the "Board") and, The Center for Collaborative Classroom (herein referred to as the "Contractor").

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$2000.00 for a total of 4 sessions. The maximum amount the contractor shall be paid under this agreement (\$8,000.00). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by Alliance Program of the New Haven Board of Education, **Account Number:** 2547-6108-56694 **Location Code:** 0000.

This agreement shall remain in effect from 11/9/2020 to 6/30/2021.

SCOPE OF SERVICE: The consultants will provide 4 sessions, on agreed upon dates provided by the NHPS Literacy Dept. The sessions will focus on the implementation of Being A Writer and Making Meaning, the chosen resource for supporting research based strategies in teaching writing, comprehension and vocabulary. One sessions will be solely for Coaches to enable them to provide training going forward.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail. return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

C. Venturis

Contractor Signature

Lyni Bee

President
New Haven Board of Education

10/07/2020

Date

11/17/2020

Date

Christine Venturis - Director of Implementation
Contractor Printed Name & Title



New Haven, CT

Professional Learning Plan & Cost Proposal

Center for the Collaborative Classroom will partner with New Haven Public Schools to support the implementation of *Being a Writer and Making Meaning*.

Professional Learning Outline and Proposed Cost

The purpose is to outline the possible professional learning sessions across the year. The intentional planning for the learning goals will be confirmed across each phase.

PROFESSIONAL LEARNING PLAN	
Professional Learning Activities	Notes
<p>Strand: Launching Making Meaning and Being a Writer</p> <p>PL Opportunities: New teachers will choose a session:</p> <ul style="list-style-type: none"> - Launching Making Meaning - Launching Being a Writer <p>Experienced Implementers:</p> <ul style="list-style-type: none"> - Remote Guidance for Making Meaning & Being a Writer 	<p>Date: November</p> <p>Time: 90 minutes - differentiated sessions</p> <p>Format: Virtual</p> <p>Facilitator:</p>
<p>Strand: Being a Writer</p> <p>PL Opportunities: Recommended for New Schools:</p> <ul style="list-style-type: none"> ● Instructional build of the unit (Unit, Week, Day) ● K-2 Developmental Writing (K-2) ● Skills Practice Teaching Guide <p>Recommended for Experienced Implementers:</p> <ul style="list-style-type: none"> ● Conferring ● Using Assessments to Inform Conferences 	<p>Date: TBD</p> <p>Time: 90 minute sessions</p> <p>Format:</p> <p>Facilitator:</p>

Strand: Making Meaning & Making Meaning Vocabulary PL Opportunities: Recommended for New Schools: <ul style="list-style-type: none"> ● Instructional build of the unit (Unit, Week, Day) ● Facilitation Recommended for Experienced Implementers: <ul style="list-style-type: none"> ● IDR & Conferring ● Assessment 	Date: TBD Time: 90 minute sessions Format: Facilitator:
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Dates	Format	Number of Consultants	Cost
November	Virtual - 2 concurrent sessions	2 per session	\$2000.00
December	Virtual - 2 concurrent sessions	2 per session	\$2000.00
Jan./Feb.	Virtual - 2 concurrent sessions	2 per session	\$2000.00
Mar./Apr.	Virtual - 2 concurrent sessions	2 per session	\$2000.00
Total			\$8000.00

Professional Learning	Rate
Virtual Hourly per hour/2 consultants	\$500.00
Standard In-person Day	\$3,000.00
In-person 3 consecutive days/per consultant	\$2,200.00



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18