



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Please Type

Contractor full name: Connecticut Violence Intervention Program

Doing Business As, if applicable:

Business Address: 230 Ashmun Street, New Haven, CT 06511

Business Phone: 203-410- 2580

Business email: ctintervention@gmail.com

SS# OR Tax ID #: EIN

Funding Source & Account: Extended School Hours Grant # 2579-5326-56694-0062

Principal or Supervisor: Gemma Joseph Lumpkin

Agreement Effective Dates: From July 13, 2020 To September 30, 2020

Hourly rate or Per session rate or Per day rate: \$200.00 per day (3 hr. per day) for 25 days

Total amount: \$5,000.00

Description of Service: Please provide a one or two sentence description of the service.
Please do not write "see attached."

This service will provide New Haven Public Schools student's with positive behavioral interventions and support students with improving behaviors and attendance.

Submitted by: Arthur Edwards Phone: 475-220-1061



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Arthur Edwards
Date: July 13, 2020
Re: Connecticut Violence Intervention Program

Executive Summary/ Statement: This service provides positive behavioral intervention and supports students with attendance problems identified by the New Haven Public Schools.

Amount of Agreement and the Daily, Hourly or per Session Cost: Total Cost is \$5,000.00, \$200.00 per 3 hr. day for 25 days.

Funding Source & Account #: Extended School Hours Grant # 2579-5326-56694-0062

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. Please describe how this service is strategically aligned to the District Continuous Improvement Plan? These interventions and prevention programs occupy students down time, while supporting training and employment, enrollment and promotion through educational programs, while continuously providing additional supports which keep them engaged and out of trouble.
2. What specific need will this contractor address? This contractor will address disengaged students, behavioral intervention and support to students with attendance problems or transitioning into a public school following suspension or expulsion.
3. How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection: Sole Source; CVIP is the sole Street Outreach program serving New Haven.
4. If this is a continuation service, when was the last time the alternatives were sought?
N/A, first year providing services for the program.

5. What specific skill set does this contractor bring to the project? The contractor has extensive and successful background in providing support to high needs students.
6. How does this contractor fit into the project as a whole? (If the contractor is an individual, please attach a copy of their resume): The contractor utilizes a school-linked service approach to youth, family and community services is based on research that indicates that learning in school is affected by many outside influences such as poverty, family instability, negative attitude, community violence, negative peer group, truancy and substance abuse.
7. Is this a new or continuation service? New
8. If this is a continuation service has cost increased? N/A
 - a) If yes, by how much?
 - b) What would an alternative contractor cost?
 - c) Is this a service existing staff could provide? Why or why not?
9. Evidence of Effectiveness: How will the contractor's performance be monitored and evaluated?
10. If a continuation service, attach a copy of the previous evaluations or archival data demonstrating effectiveness. (If archival data includes lengthy reports, syllabi, training materials, etc., please have a copy available for review)
11. If the service is a professional development program, can the training be provided internally, by district staff? N/A
 - a) If not, why not?
 - b) How will the output of this Agreement contribute to building internal capabilities?
12. Why do you believe this Agreement is fiscally sound? The program is able to effectively assist and support high needs students at a reasonable cost.
13. What are the implications of not approving this Agreement? The highest at-risk students will not be provided an opportunity to engage in positive programming. The student's will have ample time and opportunities to engage in negative behaviors and/or activities which may impact their futures, physical and mental health, and their respective communities. The student will continue to internalize the impact the current

pandemic has placed on them and their families while also dealing with current social injustices plaguing society. This lack of support and positive engagement could stimulate residual behaviors, which may negatively influence their mental and physical health, self-esteem, education, family dynamics and the overall safety of their communities.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

Connecticut Violence Intervention Program

FOR DEPARTMENT/PROGRAM:
Youth, Family and Community Engagement

This Agreement entered into on the 13th day of July, 2020, effective (*no sooner than the day after Board of Education Approval*), the 14th day of July, 2020, by and between the New Haven Board of Education (herein referred to as the “Board”) and, Connecticut Violence Intervention Program located at 230 Ashmun Street, New Haven, CT 06511, (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$200.00 per day (Three hours each day), for a total of 25 days.

The maximum amount the contractor shall be paid under this agreement: Five Thousand Dollars and no cents (\$5,000.00). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed, attendance sheets and date of service.

Fiscal support for this Agreement shall be by the Alliance Grant **Program** of the New Haven Board of Education, **Account Number:** # 2579-5326-56694 **Location Code:** 0062.

This agreement shall remain in effect from July 14, 2020 to September 30, 2020.

SCOPE OF SERVICE: *Please describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing must be attached as Exhibit A).*

CTVIP will support New Haven Public Schools Project Youth Connect summer program by supporting the highest at-risk students during the summer. CVIP will provide virtual support, group and Individual sessions as well as referrals to support services. CVIP will emphasize the importance of education and facilitate discussions regarding social justice topics.

CTVIP will provide the following services:

- Facilitation of School Based diversion activities;
- Comprehensive Case Management based on assessment of student and family needs;
- Home and school-based contact based on student need and risk assessment
- Academic monitoring and support (grades, behavior and attendance);
- Strength-based youth development services, supports and opportunities that influence student decision making and behavior;
- Facilitation of restorative circles in schools as requested.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education ***prior to service start date***. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

Leonard Jihad

Contractor Signature

President
New Haven Board of Education

June 23, 2020

Date

Date

Leonard Jihad, Executive Director
Contractor Printed Name & Title

Revised: 12/3/19



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant to this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.

6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.

8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.



Connecticut Violence Intervention Program, Inc.

230 Ashmun St, New Haven, CT 06511

203-410-2580

ctintervention@gmail.com

June 22, 2020

**Gemma Lumpkin
Director of Youth, Family & Community Engagement.
New Haven Public Schools
54 Meadow Street
New Haven, CT 06519**

Dear Gemma:

The Connecticut Violence Intervention Program (CTVIP), is elated to propose a program supports for the 2020 New Haven Board of Education's Project Youth Connect summer school program. As you know we have a solid reputation for providing top quality programs with positive results. The CTVIP Street Outreach Worker Program (SWOP) has been collaborating with New Haven Public Schools for over 5 years and has served the highest at-risk youth in the New Haven area.

Street Outreach Workers provide supports for New Haven youth which allow them to maintain in safe healthy environments while providing connections to services while addressing the social determinants impacting the physical, mental health of individuals who face many obstacles, assessing their individual needs while reducing their risk for violent activity. This unique role focuses on building relationships and trust, while providing real-time supports such as basic needs. These interventions and prevention programs occupy children's down time, while supporting training and employment, enrollment and promotion through educational programs, and many other supports which keep them off the streets and out of trouble.

CTVIP will offer a summer-school support for student which may include, but are not limited to, home visits, virtual and group meetings with engaging topics such as restorative practices, social justice reform, civil rights, and other engaging experiences.

CTVIP will conduct visits and monitor student progression through classes and provide ongoing support.

James Hillhouse High School - Project Youth Connect Summer School 2020

Beginning, July 14, 2020
(\$200/session)

25 Sessions – Three hours each

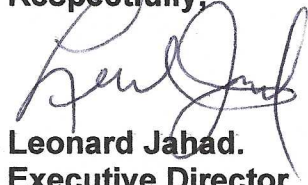
\$5,000

SUPPLIES: CTVIP will provide all supplies necessary for all workshops and classes.

WORKSHOPS & CLASSES do not include:

- Building staff or support staff (i.e.: Janitors, Coordinators)
- Other costs or inclusions not specifically outlined.

Respectfully,



Leonard Jahad.
Executive Director
CTVIP