



NEW HAVEN PUBLIC SCHOOLS

## COVER SHEET

**Cover Sheet is an Internal Document for Business Office Use**

### Please Type

Contractor full name: CT Custom Aquatics

Doing Business As, if applicable:

Business Address: 8 Massimo Drive 06473 North Haven, Ct

Business Phone:

Business email:

Principal or Supervisor:

Agreement Effective Dates: From October 1, 2022 To June 30, 2023

Total amount: \$538,997.80

Funding Source & Acct # including location code:

2022-2023 Capital Projects

3C22-2261-58101

Description of Service: Please provide a one or two sentence description of the service. *Do not write, "See attached."*

Award of Contract 21800 to CT Custom Aquatics to repair swimming pool at Conte School, from October 1, 2022 to June 30, 2023, in an amount not to exceed \$538,997.80.

Submitted by: Ms. Rebecca Hunt



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## Operations Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Ms. Rebecca Hunt, Executive Director Facilities  
**Date:** September 25, 2022  
**Re:** Agreement with CT Custom Aquatics for Conte School Pool Repair.

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Please **answer all questions** and have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

**Contractor Name:** CT Custom Aquatics

**Contractor Address:** 8 Massimo Drive 06473 North Haven, Ct

**Is the contractor a Minority or Women Owned Small Business?** No

**Renewal or Award of Contract/Agreement?** New

**Total Amount of Contract/Agreement and the Hourly or Service Rate:** \$538,997.80

**Contract or Agreement #:** 21800

**Funding Source & Account #:**

2022-2023 Capital Projects

3C22-2261-58101

**Key Questions:**

1. **What specific service will the contractor provide:** The service is to install a new liner inside the swimming pool and make repairs to the concrete structure below the pool.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** RFP
3. **If the vendor is not the lowest bidder or a State contract please answer the following:**
  - a. **Please explain why the vendor was chosen?** This contract is being awarded to the sole bidder. This contract was vetted through the City of New Haven Purchasing Department formal bid process. Current on Call Pool repair vendor.
  - b. **Who were the members of the selection committee?** N/A



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4. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** Current Vendor
5. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?** New Contract for specialized repairs.
6. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?** N/A
7. **Is this a service existing staff could provide? Why or why not?** No, professionals required to repair the pool at the location.