



**NEW HAVEN PUBLIC SCHOOLS**  
Connecticut

**Citywide School Building & Stewardship Committee**  
**Regular Meeting Minutes**  
Thursday, May 11, 2023 via Zoom

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**I. Call to Order:** The meeting called to order at 4:35 p.m. by Mr. Zinn.

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**Attendance:** Mr. Giovanni Zinn, Chair, Mr. Matthew Wilcox Vice-Chair, Mr. Michael Gormany, Dr. Paul Whyte, Mr. Jacob Robison.

**Other:** Mr. Frank Fanelli.

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**II. March minutes** Unanimous vote to approve March Minutes, motion pass.

**III. Stewardship Report:** Working with IES to design an upgrade to the fire panels that are now obsolete. Cross Fire panel is currently down, however the facilities department has begun an emergency PO for this work as it is a emergent safety issue at that location.

The clock and bell systems have been awarded and the PO request is going to the next available Finance and Operations Committee Meeting for approval.

The Long-Term Facilities study has made progress the final documents are being drafted for review with Dr. Tracey and Mr. Wilcox.

LED work has been ongoing since the previous report, currently working on a list of the schools that are expected to receive LED work for next fiscal year. Collaborating with the engineers at IES for this work as well.

Boiler replacements for Hillhouse and Cross are underway. Boilers are due in 6 weeks (3<sup>rd</sup> week of June). The remaining locations require a solicitation to be advertised before a vendor can be selected to perform the work. The Scope of services will be completed by our Director of Project Management and IES firm.

Hillhouse auditorium roof replacement has been awarded and was approved by F&O and BOE waiting for final sign offs.

Adult Ed location determined as 188 Bassett St, currently awaiting grant monies before writing RFP for architect.

Wooster project has made a lot of progress. The abatement and architectural drawings are completed for the location to date.



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**III. Stewardship  
Report: (- cont.)**

The pool for Career requires an engineer to design the new dehumidification system. Conte pool must go out for re-bid. Cross pool is temporarily closed due to the ceiling damages.

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**Adjournment:**

**Mr. Robison made a motion to adjourn, seconded by Mr. Wilcox. Adjourned at 5:09 p.m.**

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Respectfully Submitted,

*Salina Manning*

Salina Manning  
Executive Administrative Assistant