



**NEW HAVEN PUBLIC SCHOOLS**  
Connecticut

**Citywide School Building & Stewardship Committee**  
**Regular Meeting Minutes**  
Thursday, February 23, 2023 via Zoom

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**I. Call to Order:** The meeting called to order at 4:50 p.m. by Mr. Zinn.

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**Attendance:** Mr. Giovanni Zinn, Chair, Mr. Matthew Wilcox Vice-Chair, Ms. Yesenia Rivera, Dr. Paul Whyte, Dr. Michael Finley.

**Other:** Mr. Thomas Lamb, Mr. Frank Fanelli, Atty. Alexiades.

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**II. November Minutes** The vote for this item will be postponed to the next available Meeting.

**III. Stewardship Report:** Fire Panels the top three schools Hillhouse, Davis, and Bassett. We have our new on call engineer which we will be sitting down with to come up with the plans for these locations.

Door repairs have been being worked on by Builders Hardware, and we are doing full walkthrough with Hillhouse for the replacement for the exterior doors. Some are on backorder but most have been replaced or identified.

RFP's for the Clock Bell & PA systems for Hillhouse Cross and MBA are in the works and the hope is see those repaired in the summer months.

The IT department has been working through the Security Grant round 5, NHA and Mayo have had 70+ card readers are in process. Edgewood is also set to receive replacement cameras as well as the card readers and associated equipment to also be done during the summer months.

The Long-term facilities study is completed and they are completed, they are currently compiling recommendations.

State of CT has a new director of School Construction and both he and Mr. Lamb had a brief discussion and had some questions on where we were with the processes. The scheduling of the audits no longer done by the Office of School Construction, they will now be completed be by DAS.

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**Discussion Items:**

**Committee  
Membership**

Mr. Zinn provides an update regarding the Mayoral appointed members of the committee, and stated that Sean Matteson should be reaching out and providing more information.

**BOE Surplus  
Properties  
Process**

Mr. Lamb presents a document that was requested by previous Chief Financial Officer (CFO) Phil Penn, to the firm Shipman and Goodwin to write an opinion on this process. That shows the language that is used regarding surplus properties once they are no longer being used for school purposes.

The brief overview of the process starts with this committee, where a resolution is voted on and proposed for Finance & Operations committee approval. Which will then be recommended for approval by the full Board of Education. Once obtained it should be forwarded to the Board of Aldermen for review and approval.

**Adjournment:**

**Mr. Zinn made a motion to adjourn, seconded by Mr. Wilcox. Adjourned at 5:47 p.m.**

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Respectfully Submitted,

*Salina Manning*

Salina Manning  
Executive Administrative Assistant