

New Haven Public Schools

Joseph Barbarotta
Executive Director
Facilities Services



NEW HAVEN PUBLIC SCHOOLS



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INTEROFFICE MEMORANDUM

To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval
Award of Contract for Door Repairs & Replacement

Meeting Date: June, 26,2022

cc: J. Barbarotta, L.Perez

For consideration and approval of an Award of Contract #21804 Builders Hardware 290 Dodge Avenue East Haven,Ct. 06512 for the NHPS for Fiscal Year 2022-2023.

Amount of Contract: Not to exceed \$200,000.

**Funding Source: Capital Projects
Acct. #3C20-2084-58101**

Key Questions:

1. Please describe how this service is strategically aligned with school or District goals.

The service is to perform door and related equipment repairs and replacements for all types of door and upgrades to all our schools throughout the district.

2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.

The contractor's performance is inspected by the board of education facilities staff and the work is tracked through the work order system.

3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.

This contract is being awarded to the sole bidder. This contract was vetted through the City of New Haven Purchasing Department formal bid process.