

New Haven Public Schools

MEMORANDUM

Joseph Barbarotta
Executive Director
Facilities Services



NEW HAVEN PUBLIC SCHOOLS

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To: Finance and Operations Committee
From: Joseph Barbarotta
Re: F&O Agenda Item/For Approval
Award of Contract for On Call HVAC Repairs
Meeting Date: May 2, 2022
cc: J. Barbarotta, L. Perez

For consideration and approval of an Award of Contract #21749B-2-4 for On Call HVAC Repairs for the NHPS for Fiscal Year 2022-2023, in an amount not to exceed \$200,000 to the low bidder Boisvert Plumbing LLC 1165 Main Street Suite #300 East Hartford, Ct. 06108:

Funding Source: 2022-2023
Capital Projects -3C20-2073-58708

Key Questions:

1. **Please describe how this service is strategically aligned with school or District goals.** The service is to perform HVAC and boiler startups and maintenance that is beyond the scope of our in house steamfitters.
2. **Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.** The contractor's performance is inspected by the board of education steamfitters and tracked through our work order system.
3. **Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.** This contract is a renewal therefore the pricing remains unchanged. This contract is not bid through the SCDP program as it exceeds the \$150,000.00 threshold but it does have to meet the 25% minority requirement.

See solicitation results attached.