



NEW HAVEN PUBLIC SCHOOLS  
COVER SHEET

**Please Type**

Contractor full name: - CLIFFORD W. BEERS CHILD GUIDANCE CLINIC, INC  
Doing Business As, if applicable:

Business Address: 93 Edwards St, New Haven, CT 06511

Business Phone: 203-777-8648

Business email: [ifilippi@cliffordbeers.org](mailto:ifilippi@cliffordbeers.org)

Funding Source & Acct. #2523 5385 56697 Location Code 0442

Principal or Supervisor: Shubhra Gupta

Agreement Effective Dates: From 7/1/2023 to 06/30/2024

Hourly rate or Per session rate or Per day rate: \$100/hour

On May 5, 2023, the New Haven Early Childhood Council approved this contract for \$12,000 for the services described below and in Exhibit A.

Total amount: \$12,000.00

Description of Service: Please provide a one or two-sentence description of the service. Please do not write “see attached.”

The Contractor will provide on-site and virtual support to School Readiness funded programs from July 5, 2023, to June 30, 2024. The services will include mental health consultation, support, and professional development for program staff. Consultation with teachers and families for children referred for support and needed resources.

Submitted by: Shubhra Gupta Phone: 475-220-1470



NEW HAVEN PUBLIC SCHOOLS  
AGREEMENT  
By And Between  
The New Haven Board of Education

AND

**CLIFFORD W. BEERS CHILD GUIDANCE CLINIC, INC**

For Mental and Behavioral Health Consultation in School Readiness PreK Programs

This Agreement entered into on the 11<sup>th</sup> day of May, 2023, effective (*no sooner than the day after Board of Education Approval*), on the 5<sup>th</sup> day of July, 2023, by and between the New Haven Board of Education (herein referred to as the “Board”) and, Clifford W. Beers Child Guidance Clinic located at, 93 Edwards St, New Haven, CT 06511 (herein referred to as the “Contractor”).

**Compensation:**

The Board will pay the Contractor for satisfactory performance of services and pending receipt of State Award an amount not to exceed \$12,000 (Twelve thousand dollars). The hourly rate is \$100 per hour for a total of 120 hours.

Compensation will be made upon submission of monthly reports for the services as outlined in *Exhibit A Scope of Service*

**Fiscal support** for this Agreement shall be by the **School Readiness Quality Enhancement Grant Program** of the New Haven Board of Education, **Account Number: 2523-5385-56697 Location Code: 0442.**

This agreement shall remain in effect from July 5, 2023, to June 30, 2024.

**Scope of Service:** *Describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing must be attached).*

The Contractor will provide School Readiness funded programs mental health consultation, and professional development on topics related to trauma and other mental health topics as needed. Services may also include consultation with families and staff to support their work with children referred for services. The clinician from Clifford Beers will visit all SR programs starting with those serving the most vulnerable populations.

**Exhibit A: Scope of Service:** See attached contractor's detailed Scope of Service.

**Exhibit B: Student Data and Privacy Agreement:** Attached

**APPROVAL:** This Agreement must be approved by the New Haven Board of Education *prior to the service start date*. Contactors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees, and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury, or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees, and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

DocuSigned by:  
*Alice Forrester*  
606A22509DFB4CA...  
\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
President  
New Haven Board of Education

5/15/2023  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Alice Forrester      CEO  
\_\_\_\_\_  
Contractor Printed Name & Title

Revised: 5/11/23



**NEW HAVEN PUBLIC SCHOOLS**

**EXHIBIT A**

**SCHOOL READINESS QUALITY ENHANCEMENT**

**DETAILED SCOPE OF SERVICE AGREEMENT**

**SPECIAL TERMS AND CONDITIONS**

for **CLIFFORD W. BEERS CHILD GUIDANCE CLINIC, INC**

**(referred to as the “Contractor”)**

**Overview of the Quality Enhancement Grant**

The Quality Enhancement Grant for the CT Office of Early Childhood is a competitive grant whose purpose is to provide funding for early care and education programs to address School Readiness quality standards and/or expand comprehensive services for children and families as identified in C.G.S. Section 17b-749c.

The New Haven Early Childhood Council is responsible for identifying the services most needed, issuing a Request for Proposal and selecting contractors for the services. The Council identified mental/behavioral health a priority.

**Services**

The Quality Enhancement Contractor will provide clinical services including professional trainings, parent trainings and direct work with children and families. Services will be delivered using a hybrid model of in-person in the centers, virtual and/or in the home. The services will be subject to change upon mutual agreement of Clifford Beers and the New Haven Early Childhood Council due to Covid pandemic uncertainties. All activities will follow the Health and Safety mandates from the CDC, the state, and the city of New Haven, as well as the policies of Clifford Beers.

More specifically, service may include:

- A. Consultation and coaching [either in person or online using WebEx/Zoom/Doxy platforms]
  - 1. Discuss specific classroom-disrupting behavioral issues faced by teachers/staff and provide feedback and alternative solutions
  - 2. Discuss more general procedure and guidelines for how to effectively address serious emotional issues in children
  - 3. Support the practice of trauma informed interventions in programs
  - 4. Participate in staff meeting to support teachers/staff in working with children and families
  
- B. Push Ins and Push Outs
  - 1. In the event in-person services cannot be delivered, Clifford Beers will work with program staff to collect information on students and follow up with a virtual or in-home/center visit when possible to provide supports.
  - 2. Embed in or “push in” specific classrooms to provide direct support to teachers, in the form of consultation/coaching and
  - 3. Provide direct interventions to children in need of support
  - 4. Children may be intermittently ”pulled out” from classrooms for stress reduction and calming activities

C. Training

1. Trainings will be offered either in person or online to program staff and parents
2. Trainings offered can be: Trauma 101 and 102; Trauma Informed De-Escalation; Creating Trauma Informed Space; Strength Based Language; Working with Traumatized Families; and other topics as identified by Program Directors and the School Readiness Project Coordinator

D. Groups

1. As needed, the clinician could provide group activities such as mindfulness, therapeutic play and others as needed by children in the classroom.

E. Assessment, Referrals and Family Support

1. As needed, the clinician will assess children (with parent permission) and refer them to appropriate level of care and support in the community
2. As needed, the clinician will meet and engage with families to provide support and connect to appropriate community-based services
3. Clinician will track and monitor services

F. Data Collection

Clifford Beers will collect and report on the following data:

- Number of consultations and coaching sessions provided
- Hours worked
- Number of trainings provided
- Number of children and families triaged (assessment and referred for external services)
- Outcome data on any group intervention delivered

The intent of this proposal is to promote collaboration between Clifford Beers and School Readiness funded programs and build the capacity of the programs to offer trauma informed practices in their centers.



**NEW HAVEN PUBLIC SCHOOLS**

**EXHIBIT B**

**STUDENT DATA PRIVACY AGREEMENT  
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. § 10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant to this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records, or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 5/24/22