



NEW HAVEN PUBLIC SCHOOLS  
**AGREEMENT COVER SHEET**

**Cover Sheet is an Internal Document for Business Office Use**

**Please Type**

Contractor full name: Bilingual Special Education Services of Connecticut

Doing Business As, if applicable:

Business Address: PO Box 123, Bristol, CT 06010

Business Phone: 203-850-5328

Business email: amparo@BSESCT.COM

Funding Source & Acct # including location code: ESSER II, account # 2552-6363-56697, Location code: 0000

Principal or Supervisor: Milvia Concas, Supervisor of Special Education and School Psychologists.

Agreement Effective Dates: From 11/09/2021. To 06/30/2022.

Hourly rate or per session rate or per day rate.

Total amount: \$45,500.00

Description of Service:

Bilingual and monolingual psychological evaluations will be conducted to determine students' eligibility of special education services.

Submitted by: Typhanie Jackson Phone: 475-220-1760



NEW HAVEN PUBLIC SCHOOLS

## Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Typhanie Jackson  
**Date:** Tuesday, October 19, 2021  
**Re:** Bilingual Special Education Services of Connecticut

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Please answer all questions and attach any required documentation as indicated below. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Bilingual Special Education Services of Connecticut
2. **Description of Service:**  
Psychological Evaluations for special education eligibility students. All evaluations will be conducted with an interpreter and are done by a certified specialist who has an additional certification in bilingual school psychology or bilingual speech and language pathology. All staff is simultaneously bilingual and bicultural in the language of assessment.
3. **Amount** of Agreement and hourly or session cost: \$45,500
4. **Funding Source** and account number: ESSER II, account # 2552-6363-56697, Location code: 0000
5. Approximate number of staff served through this program or service: 1
6. Approximate number of students served through this program or service: 55
7. **Continuation/renewal or new Agreement?**  
**Answer all questions:**
  - a. If continuation/renewal, has the cost increased? If yes, by how much?  
New/No
  - b. What would an alternative contractor cost:
  - c. If this is a continuation, when was the last time alternative quotes were requested? N/A
  - d. For new or continuation: is this a service existing staff could provide. If no, why not?

8. **Type of Service:**

**Answer all questions:**

- a. Professional Development?
  - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? No. Staff are assigned to other schools and conducting evaluations in other schools. No
- b. After School or Extended Hours Program? No.
- c. School Readiness or Head Start Programs? No.
- d. Other: (Please describe) N/A

9. **Contractor Classification:**

**Answer all questions:**

- a. Is the Contractor a Minority or Women Owned Business? Yes.
- b. Is the Contractor Local? Yes.
- c. Is the Contractor a Not-for-Profit Organization? No. If yes, is it local or national?
- d. Is the Contractor a public corporation? No.
- e. Is this a renewal/continuation Agreement or a new service? No.
- f. If it is a renewal/continuation has cost increased? N/A If yes, by how much?
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: N/A

10. **Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:**

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company: Bilingual School Psychologist/www.BSESCT.com
- b. How was the Contractor selected? Skills and quotes. Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department?
- c. Is the contractor the lowest bidder? Yes. If no, why? Why was this contractor selected? Skills and lower bidder.
- d. Who were the members of the selection committee that scored bid applications? No selection.
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department.

11. **Evidence of Effectiveness & Evaluation**

**Answer all questions**

- a. What **specific need** will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? Psychological Evaluations for special education eligibility students.
- b. If this is a **renewal/continuation services** attach a copy of the evaluation or archival data that demonstrates effectiveness. No/New
- c. How is this service aligned to the District Continuous Improvement Plan?

Equity of services for all students.

12. Why do you believe this Agreement is fiscally sound? Quote and services are reasonable.

13. What are the implications of not approving this Agreement?

Students' eligibility of special education services.



NEW HAVEN PUBLIC SCHOOLS

**AGREEMENT**  
**By And Between**  
**The New Haven Board of Education**  
**AND**

**Bilingual Special Education Services of Connecticut**

FOR DEPARTMENT/PROGRAM:

**Student Services/Special Education Department**

This Agreement entered into on the 18<sup>th</sup> day of October 2021, effective (*no sooner than the day after Board of Education Approval*), the 19<sup>th</sup> day of October 2021, by and between the New Haven Board of Education (herein referred to as the “Board” and, Bilingual Special Education Services of Connecticut located at, PO Box 123 Bristol, CT 06010 (herein referred to as the “Contractor”).

**Compensation:** The Board shall pay the contractor for satisfactory performance of services required in the amount of \$500 for each student (35 students) for CPSE Evaluation, \$1,500 for each student (10 students) for Bilingual Psycho-educational Evaluation and \$1,300 for each student (10 students) for Bilingual Psycho-educational Evaluation per day, hour or session, for a total of days, hours or sessions.

The maximum amount the contractor shall be paid under this agreement: forty Five Thousand Five Hundred Dollars (\$45,500). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

**Fiscal support** for this Agreement shall be by ESSER II Program of the New Haven Board of Education, **Account Number:** 2552-6363-56697 **Location Code:** 0000.

This agreement shall remain in effect from November 09, 2021 to June 30, 2022.

**SCOPE OF SERVICE:** Psychological Evaluations for special education eligibility students. All evaluations will be conducted with an interpreter and are done by a certified specialist who has an additional certification in bilingual school psychology or bilingual speech and language pathology. All staff is simultaneously bilingual and bicultural in the language of assessment.

- Bilingual CPSE Evaluations:
  - CPSE Evaluations – projected # of students 35 at a cost of \$500 for each evaluation.
- Bilingual Evaluations:
  - Bilingual Psycho-educational evaluation – projected # of students 10 at a cost of \$1500 for each evaluation.
- Bilingual Evaluations:
  - Bilingual Psycho-educational evaluation – projected # of students 10 at a cost of \$1300 for each evaluation.

*Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.*

*Exhibit B: Student Data and Privacy Agreement: Attached*

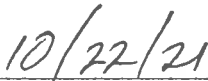
**APPROVAL:** This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contactors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

  
\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
President  
New Haven Board of Education

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*Amparo Rinaldi, CEO RSES/CT*  
\_\_\_\_\_  
Contractor Printed Name & Title

Revised: 11/27/18



NEW HAVEN PUBLIC SCHOOLS

## EXHIBIT B

### STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



## Amparo D. Rinaldi

### PROFILE

Innovative and hard-working professional with nearly 20 years of experience in the field of Education with a proven knowledge of training and development, educational assessment, counseling, behavioral interventions and pupil personnel services.

### EXPERIENCE

#### BILINGUAL SCHOOL PSYCHOLOGIST/ PNW BOCES – 2014- PRESENT

Provide school districts with bilingual psycho-educational evaluations to identify eligibility and continuing eligibility for special education services. Collaborate with school-based support teams in using best practices when providing interventions to Culturally and Linguistically Diverse (CLD) students.

#### BILINGUAL SCHOOL PSYCHOLOGIST/ DELTA T-GROUP – 2018-2021

Conduct bilingual evaluations, counseling and consultation support to various schools in Waterbury Public Schools. Support teachers by developing and implementing behavioral intervention plans as part of tiered intervention, 504 plan or Individualized Education Plan (IEP). Collaborate with the pupil personnel team (PPT) in case management, IEP development and carrying out PPT meetings with staff, administrators and parents.

#### HEAD EVALUATOR AND ABA THERAPIST/ CITY PRO GROUP – 2010-2013

Supervise the case management and quality assurance of evaluations including the assignment of a multidisciplinary team, reports review across disciplines, and ensure clinical recommendations follow best practices for the assessment of CLD students. Train new evaluators and graduate interns on bilingual assessments for preschoolers using appropriate testing tools, developing clinical observations and a thorough understanding of early childhood development.

#### BILINGUAL SCHOOL PSYCHOLOGIST/ NYCDOE – 2009-2011

Aside from evaluations, counseling and consultation support, provided school staff with professional development on best practices when teaching CLD students. Provided parent workshops on home-based interventions aimed at building positive behaviours at home and good study habits.

### EDUCATION

Queens College – Master of Science in Education, Professional Certificate in School Psychology and Bilingual Specialization in School Psychology May 2009

Iona College – Bachelor of Arts in Psychology (Psi Chi Honors) May 2001

### SKILLS

- Business level communication skills in Spanish.
- Professional speaking engagements [www.proyectosamyinc.com](http://www.proyectosamyinc.com)
- Children's book author [www.Filos.Education](http://www.Filos.Education)
- Trained and experienced in Applied Behaviour Analysis
- Freelance photographer

BILINGUAL SCHOOL PSYCHOLOGIST

**Amparo D. Rinaldi**

**REFERENCES**

Available upon request.

## CONTRACTOR ASSESSMENT

Vendor Name: Bilingual Special Education Services of CT, (Amparo Rinaldi, MS. Ed. NCSP)

Project Description: To conduct Psychological evaluations for special education eligible students.

Evaluator Typhanie Jackson

Date October 19, 2021

	Unacceptable				Excellent	Not applicable
	1	2	3	4	5	N/A
<b>Quality of contractor's Work</b>						
1. Attendance					X	
2. Effectiveness of consultation					X	
3. Ability to communicate with staff and parents					X	
4. Monitor and maintain social emotional behavioral records					X	
5. Appropriate recommendations for student programming					X	
<b>Working relationship of contractors with district</b>						
6. Timely submission of department data					X	
7. Positive feedback from staff and families					X	
8. Collegial, collaborative relationships with building professionals					X	
<b>Implementation of practice across the district</b>						
9. Flexibility in scheduling					X	
10. Team work with teacher and other professionals					X	
11. Individual/building training of social emotional behavioral strategies					X	



*Bilingual Special Education*  
— *Services of Connecticut* —

*Bilingual Special Education*  
*Services of Connecticut* *LLC*

Amparo Rinaldi, MS. Ed. NCSP  
PO Box 123 Bristol, CT 06010  
[amparo@BSESCT.com](mailto:amparo@BSESCT.com)  
[www.BSESCT.com](http://www.BSESCT.com)

## **New Haven Public Schools 2021-2022**

### **BILINGUAL CPSE EVALUATIONS:**

- CPSE Evaluation DAY-C (select subtests): \$500
- Projected 35 students= \$17,500

### **BILINGUAL EVALUATIONS**

- Bilingual Psycho-educational Evaluation: \$1500
- Projected 10 students= \$15,000

### **MONOLINGUAL EVALUATIONS**

- Bilingual Psycho-educational Evaluation: \$1300
- Projected 10 students= \$13,000

**Rates are all inclusive** (time for report writing, scoring, protocols, travel, kits, virtual PPT attendance and reviewing test results with parents in their native language).



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— *Services of Connecticut* —

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*Services of Connecticut* *FS*

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## **Rates for New Haven Public Schools 2021-2022**

### **BILINGUAL EVALUATIONS:**

- CPSE Evaluation DAY-C (select subtests): \$500
  - Bilingual Psycho-educational Evaluation: \$1500
  - Bilingual Achievement: \$750
  - Bilingual Cognitive: \$750
  - Second cognitive (non-verbal): \$300
  - Social History: \$150
  - ADOS 2 with social history: \$1575 (currently not available due to COVID)
- \*Psycho-educational reports include a summary in the second language and behavior rating scales.

### **MONOLINGUAL EVALUATIONS:**

- Monolingual Psycho-educational Evaluation: \$1300
- Monolingual Achievement: \$650
- Monolingual Cognitive: \$650
- Second cognitive (non-verbal): \$300
- Social History: \$150

### **OTHER SERVICES:**

- IEP suggested goals \$130
- Translation of additional educational documents and reports: \$45/ pp

**Rates are all inclusive** (time for report writing, scoring, protocols, travel, kits, virtual PPT attendance and reviewing test results with parents in their native language).

\*All evaluations conducted with an interpreter are done by a certified specialist who has an additional certification in bilingual school psychology or bilingual speech and language pathology. All staff are simultaneously bilingual and bicultural in the language of assessment.