



NEW HAVEN PUBLIC SCHOOLS

MEMORANDUM

Joseph Barbarotta
Executive Director
Facilities Services



375 Quinnipiac Ave
New Haven, CT 06513
Tel. (475) 220-1631
Fax. (203) 936-5229

To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval – Award of Contract for
On Call Glass Repairs

Meeting Date: June 1,2020

cc: John Barbarotta, Luz Perez

For consideration and approval of the Award of Contract #21588 to **East Shore Glass, Inc.**, 132 Main Street, New Haven, CT for On Glass Repairs for the NHPS for Fiscal Year 2020-2021.

Amount of Contract: Not to exceed \$95,000.

Funding Source: 2020-2021 Operating Budget
Acct. #190-47400-56624

Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.**
The service is to perform glass and glazing repairs and replacement throughout the district. It is BOE policy to replace broken glass expediently in order to prevent further vandalism.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.**
The contractor's has performed the service for a number of years to our satisfaction. They are always responsive and diligent and their work is always performed professionally and to code.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.**
This contract amount remains the same as last year. This contract was awarded to the sole bidder. There was no change from the FY 2019-20 contract and the contractor is New Haven Based, Women Based SCDP participant. This contractor has a good track record and has always been very responsive and professional.

See award letter attached.



MEMORANDUM

BUREAU OF PURCHASES

CITY OF NEW HAVEN



Michael V. Fumiatti, Purchasing Agent
200 Orange Street, New Haven,
Connecticut 06510
Telephone (203) 946-8201
Facsimile (203) 946-8206

CONTRACT AWARD MEMO

TO:	Michael V. Fumiatti, Purchasing Agent		
FROM:	John Barbarotta- Facilities		
DATE:	April 7, 2020		
CONTRACT NAME:	On Call Glass Repairs		
CONTRACT # CONTRACT START AND COMPLETION DATE:	July 1, 2020 – June 30, 2021		
PROJECT #	50519		
Contractor's Name:	East Shore Glass, Inc.		
Address:	132 Main St.		
City, State, ZIP:	New Haven, CT 06512		
Contractor Contact:	Mary Ann Massaro		
Telephone:	203-468-0964	Fax	
Vendor Code:	27910	Ship To:895	Bill To : 895
Amount of Contract:	\$95,000		
Account # to charged:	Awaiting new account numbers		

Authorized signatory, please sign this form after your name: By signing you indicate that you are authorized to charge against this account and that this account is appropriate for the work being contracted.

If you agree with the apparent low bidder, please respond within 5 business days.

Should you have any questions or concerns, do not hesitate to contact me.

Please do not enter a requisition for this award.

Responses

Success: All data is valid!

Status	#	Item/Description	Quantity Required	Unit of Measure	Numeric Unit Price	Total Cost
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Labor

Success: All values provided	#1-1	Regular Hourly Rate	850	Hourly	\$ 35.00	\$ 29,750.00
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Alternate Pricing Equipment

Success: All values provided	#2-1	Scissors lift	1	Hourly	\$ 85.00	\$ 85.00
Success: All values provided	#2-2	Boom lift 50'	1	Hourly	\$ 130.00	\$ 130.00
Success: All values provided	#2-3	Boom lift 60'	1	Hourly	\$ 140.00	\$ 140.00
Success: All values provided	#2-4	Scissors lift	1	Daily	\$ 700.00	\$ 700.00
Success: All values provided	#2-5	Boom lift 50'	1	Daily	\$ 1,040.00	\$ 1,040.00
Success: All values provided	#2-6	Boom lift 60'	1	Daily	\$ 1,120.00	\$ 1,120.00
Success: All values provided	#2-7	Scissors lift	1	Weekly	\$ 1,400.00	\$ 1,400.00
Success: All values provided	#2-8	Boom lift 50'	1	Weekly	\$ 2,200.00	\$ 2,200.00
Success: All values provided	#2-9	Boom lift 60'	1	Weekly	\$ 2,380.00	\$ 2,380.00