



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Typhanie Jackson, Director of Special Education/Student Services
Date: March 09, 2021
Re: Psychological Assessment Service, LLC

Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Psychological Assessment Service, LLC
2. **Description of Service:** Services to be conducted by Dr. Bina Roginsky, Psy D. Psycho-educational evaluations, to include cognitive functioning, achievement testing and behavior rating for special needs students.
3. **Amount of Agreement and hourly or session cost:** \$18,500 (\$750.00 per session for 25 psychological evaluations.)
4. **Funding Source and account number:** IDEA Handicapped Special Funds Account, 2504-5034-56903, Location Code: 00
5. **Continuation/renewal or new Agreement?**
Answer all questions:
 - a. If continuation/renewal, has the cost increased? If yes, by how much? \$0
 - b. What would an alternative contractor cost: Alternative contractor would be between \$1,500 - \$2,000 per evaluation
 - c. If this is a continuation, when was the last time alternative quotes were requested?
New service
 - d. For new or continuation: is this a service existing staff could provide. If no, why not?
No
6. **Type of Service:**
Answer all questions:
 - a. Professional Development?
 - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? No
 - b. After School or Extended Hours Program? No
 - c. School Readiness or Head Start Programs? No

- d. Other: Contractor will be conducting psychological evaluations for students with special needs.

7. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? No
- b. Is the Contractor Local? Yes
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? No
- d. Is the Contractor a public corporation? No
- e. Is this a renewal/continuation Agreement or a new service? No
- f. If it is a renewal/continuation has cost increased? If yes, by how much? N/A
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: No

8. Contractor Selection:

Answer all questions

- a. What specific skill set does this contractor bring to the project? If a new contractor, please attach a copy of the contractor's resume. The contractor will be conducting psychological evaluations to meet state compliance.
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source? Contractor was selected through research with other agencies to provide the same service to conduct psycho-educational evaluations.
- c. Please describe the selection process including other sources considered and the rationale for selecting this Contractor: Due to COVID 19 there have been increases in the number of psycho-educational evaluations that are due.

9. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? The specific need of this contractor will be conducting evaluations; the contractor will be in contact with the school psychologist supervisor, Milvia Concas on a regular basis.
- b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness. N/A
- c. How is this service aligned to the District Continuous Improvement Plan? The services address the needs of special education students with special needs.

10. Why do you believe this Agreement is fiscally sound? This agreement is fiscally sound as it provides psychological evaluations to be conducted for students with special needs.

11. What are the implications of not approving this Agreement? By not approving this agreement we will be non-compliant with the state department of education.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: Psychological Assessment Service, LLC (Dr. Bina Roginsky, Psy D.)

Doing Business As, if applicable:

Business Address: 245 Amity Road, Suite 209, Woodbridge, CT 06525

Business Phone: 203-848-7590

Business email: Dr.Roginsky@psychologyEval.com

Tax ID #:

Funding Source & Acct # including location code: IDEA Handicapped Special Funds Account, # 2504-5034-56903, Location Code: 00 (*pending receipt of funds*)

Principal or Supervisor: Typhanie Jackson, Director and Milvia Concas, Supervisor of School Psychological Services.

Agreement Effective Dates: From: 03/09/2021. To: 06/30/2021.

Hourly rate or per session rate or per day rate. Daily rate of \$750.00
Total amount: \$18,500

Description of Service: Services will be conducted by Dr. Bina Roginsky to conduction psych-educational evaluations to include cognitive functioning, achievement testing, and behavior rating.

Submitted by: Typhanie Jackson Phone: 475-220-1760



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND
Psychological Assessment Services, LLC

FOR DEPARTMENT/PROGRAM:

Student Services/Special Education Department

This agreement entered into on the 22nd day of February, 2021 effective the 9th day of March, 2021 by and between the New Haven Board of Education (herein referred to as the “Board”) and, Psychological Assessment Services, 245 Amity Road, Suite 209, Woodbridge, CT 06525 (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required at a rate of \$750.00 per assessment for a maximum of and for a total of 25 assessments.

The maximum amount the contractor shall be paid under this agreement: Eighteen Thousand Five Hundred Dollars (\$18,500). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by IDEA Handicapped Special Funds Account Program of the New Haven Board of Education, **Account Number:** 2504-5034-56903. (*pending receipt of funds*) Location Code: 0000

This agreement shall remain in effect from March 09, 2021 to June 30, 2021.

SCOPE OF SERVICE:

Dr. Bina Roginsky will conduct 25 psychological assessments with the New Haven Public Schools. Evaluations will be completed at the student’s schools, commencing with the date of this agreement. Each evaluation will be requested by formal communication from Milvia Conacas and be completed at a rate of \$750.00 per psychological evaluation.

Each evaluation will include the following components (unless noted on ED627),

- Psycho-educational evaluation – including cognitive functioning, achievement testing, and behavior rating scales.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

HOLD HARMLESS

The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contract through the last day of thirty (30) day notice period.



Contractor Signature

New Haven Board of Education

2/22/2021

Date

Date



Contractor Name Printed or Typed



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18

Bina Roginsky, Psy.D., BCBA

Licensed Clinical Psychologist
Board Certified Behavior Analyst
245 Amity Rd, Suite 209
Woodbridge, CT 06525
Phone: 203-848-7590
Fax: 203-285-6455
Dr.Roginsky@PsychologyEval.com

Education:

Post-graduate Certificate in Behavior Analysis, January 2013
Kaplan University, Online Program
Behavior Analyst Certification Board-approved program

Doctor of Psychology (Psy.D), Clinical Psychology, September 2008
University of Hartford, Hartford, CT
American Psychological Association-approved program

Dissertation topic: Coping with the Autism Diagnosis: A Parent's Guide to Managing Stress

MA, Clinical Psychology, September 2006
University of Hartford, Hartford, CT

BA, Behavioral Sciences, July 2004
Ben-Gurion University, Beer-Sheva, Israel.

"Nativ" Leadership Program, School for Overseas Students, January 1997
Hebrew University, Jerusalem, Israel.

Clinical Experience:

January 2011 – present

**Psychologist, Board Certified Behavior Analyst
Psychological Assessment Services, LLC**

- Independent practitioner in private practice
- Conduct psychological assessments and evaluations for the Juvenile Court system
- Conduct psychological assessments and evaluations for the Bureau of Disability
- Consult with Westminster School Health Center, providing individual psychotherapy to adolescents and crisis services to the students on campus

September 2009 – April 2013

**Psychologist
Connecticut Behavioral Health, LLC
Cheshire, Connecticut**

- Caseload of ~30 children, adolescents, and adults
- Conduct psychological testing and evaluation
- Provide individual and family psychotherapy, utilizing dynamic, cognitive-behavioral, and relational techniques
- Conduct intakes, treatment planning, and case management

Supervisors: Jonathan Pedro, PhD
Ryan Loss, PhD

September 2008 – September 2009

Post-doctoral Psychology Resident
Child Guidance of Mid-Fairfield County
Norwalk, Connecticut

- Caseload of children, adolescents, and families, aged 3-17 years
- Provide individual, family, and group psychotherapy, utilizing dynamic, solution-focused and relational techniques
- Conduct intakes, treatment planning, and case management
- Conduct outcome-focused research on interventions offered at the clinic

Supervisors: Michael Fischler, PhD
Mark Beitel, PhD

September 2007-August 2008

Psychology Intern
MercyFirst
Syosset, New York

- Caseload of 8-10 clients, aged 13-20 years in a residential setting
- Provide individual, family, and group psychotherapy, utilizing solution-focused, dynamic, and cognitive behavioral techniques
- Conduct psychological evaluations and forensic risk assessments for court-referred adolescents
- Didactic training focusing on ethics, diagnostics, and treatment of juvenile offenders

Supervisors: Stephen Migden, PhD
Kristan Baker, PsyD
Samuel Landsman, PhD

May 2007-August 2007

Clinician
Hospital of St. Raphael
New Haven, Connecticut

- Caseload of 8-10 clients, aged 5-10 years in an Intensive Outpatient/Partial Hospital setting
- Provide individual, family, and group psychotherapy, utilizing psychoeducational techniques with emphasis on anger management and coping skills
- Conduct intakes, treatment planning, and case management
- Participation in weekly multidisciplinary rounds

Supervisors: David Abrams, PsyD
Rebecca Goldberg, LCSW

Teaching Experience:

September 2010 – January 2015

Adjunct Professor
American Public University
Department of Psychology
Online course

- Teaching courses toward a B.A degree in psychology and general studies

- Review of assignments and discussions
 - Remain current on developments in psychological research and theory
- Supervisor: Carol Passman, PhD

November 2008 - present

Adjunct Professor
Purdue Global Online
(Formerly known as Kaplan University)
Department of Psychology
 Online course

- Teaching courses toward a B.A degree in psychology
 - Review of assignments and discussions
 - Participation in department meetings and professional development
 - Emphasis on creative, flexible learning techniques
- Supervisor: Julee Stamper Poole, PhD

September 2006 - May 2007

Teaching Assistant
University of Hartford
Graduate Institute of Professional Psychology
 Hartford, Connecticut

- Teaching lab groups of 5 students for graduate-level Psychological Assessment courses
 - Review of test data and scoring procedures
 - Instruction about writing and editing integrated reports, including cognitive and personality functioning
 - Emphasis on integration of data and use projective techniques, such as the Rorschach test
- Supervisor: Ines Schroeder, PsyD

September 2005 - May 2006

Learning Specialist
University of Hartford, Learning Plus
 Hartford, Connecticut

- Individualized support and instruction for college freshmen and sophomores
 - One-on-one work with college students with attention disorders and learning disabilities
 - Focused on strategies needed to be effective and organized in academic and professional settings
 - Emphasis on study skills, informational organization strategies, time management, and academic planning.
- Supervisor: Lynne Golden, MA

Research Experience:

September 2004 - June 2005

Research Assistant
University of Hartford,
Graduate Institute of Professional Psychology
 Hartford, Connecticut

- Assisted in research on children and adolescents, applied behavior analysis, and

complexity in cognition, cognitive factors in pilots

- Job duties included performing literature reviews, creating and editing documents, data entry.

Supervisor: Robert Leve, PhD

January 2004 - August 2004

Research Assistant
Ben-Gurion University,
Department of Gerontology
Beer-Sheva, Israel

- Application of qualitative and quantitative research methods in the fields of sociology and psychology
- Job duties included editing articles and academic documents about social issues associated with end-of-life care, translating articles in English and Hebrew, analyzing data using SPSS and Statistica software, general office duties.

Supervisor: Sara Carmel, MPH, PhD

August 2003 - August 2004

Historical Research Reviewer
Ben-Gurion Archives
Sde Boker, Israel

- Review and summarization of historic Israeli documents in English and Hebrew, data entry into computerized, on-line database for public access
- Received supervision and education about Israeli, American, and European history of the early twentieth century.

Supervisor: Nili Pilner, PhD

Other Employment Experience:

September 2001 - July 2003

Training Evaluation and Sensing Specialist
Intel Electronics
Kiryat Gat, Israel

- Intern in Human Resources Department
- Member of organizational development team
- Responsible for training evaluation and sensing for four facilities across the country
- Coordinator of senior management and employee development courses
- Continuous customer relations with different departments utilizing evaluation services
- Statistical analysis and data presentation to various teams within Human Resources and Training departments

Supervisor: Chen Dekel-Cohen, MA

March 2000 - September 2001

Self-Sustaining Technician and Trainer
Intel Electronics
Kiryat Gat, Israel

- Trainer and Manufacturing Technician
- Operated complex machinery involved in the production of microprocessors

- Trained new employees and managers on machinery and responsibilities of effective work on factory floor
- Leader and participant in workgroups to improve quality and efficiency in the department

Supervisor: Shay Yonayov, BA

Military Service:

August 1997- December 1999

**Supervisor and Operator in Radar Station
Israeli Defense Forces, Navy
Mediterranean Coast, Israel**

- Supervisor in naval command center and radar station
- Monitoring of coastal borders and naval traffic
- Responsible for operation and technical functioning on radars, night vision equipment, and radios at station
- Coordinator of communication between naval patrol boats and battleships in region
- Leader of command center during emergency situations.
- Base leader for newly recruited soldiers, instructor and trainer regarding technical equipment and defense protocol.

Commander: Asaf Dvir, Navy Major