

New Haven Public Schools

INTEROFFICE MEMORANDUM

Joseph Barbarotta
Executive Director
Facilities Services



NEW HAVEN PUBLIC SCHOOLS

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To: Finance and Operations Committee
From: Joseph Barbarotta
Re: F&O Agenda Item/For Approval
Renewal of Contract for On Call Landscaping
Meeting Date: May 16, 2022
cc: J. Barbarotta, L. Perez

For consideration and approval of renewal of contract #21707A-3-5 for On Call Landscaping for the NHPS for Fiscal Year 2022-2023, in an amount not to exceed \$105,000 to the Amazon Landscaping Design and Handyman Services for zones (1, 8, 11, 12, 14, 19, 20, 23, 24, 25, 26, 27, 28, 29, 30, 34, 35, 36, 37, 38, 41, 42, 43, 44, 45).

VENDOR

Amazon Landscaping Design & Handyman
226 Forest Road
West Haven, CT

An amount not to exceed

\$105,000.00

Funding Source: 2022-2023 Operating Budget
Acct. #190-474-00-56662

Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.**
The service is to perform grass cutting fall and spring grounds cleanup services district wide.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.**
The contractor's performance is inspected by the board of education staff and it is tracked through the work order system.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.**
This contract is being renewed to the lowest bidder in each zone (school). This contractor is a SCDP participant but is not MBE, WBE or a New Haven Based Enterprise.