



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday August 21, 2023

MINUTES

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough
Staff: Dr. Madeline Negrón, Dr. Paul Whyte, Dr. Michael Finley, Mr. Thomas Lamb,
Ms. Linda Hannans, Ms. Keisha Redd-Hannans, Ms. Viviana Conner, Ms. Patricia DeMaio,
Ms. Typhanie Jackson, Mr. Shawn True, Mr. Baron Young, Mr. Christian Tabares, Mr. Frank Fanelli,
Ms. Rosalind Diaz-Ortiz, Mr. Erik Patchofsky, Mr. Michael Gormany, Ms. Cari Strand,
Guest: Ms. Lilia Snyder, Program Manager, City of New Haven Small Contractor Development

Call to Order: Mr. Wilcox called the meeting to order at 4:33 p.m.

Summary of Motions:

1. **Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend Approval of 17 Agreements, 12 Purchase Orders, 2 Contracts, and 3 Change Orders, passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.
2. **Motion to Adjourn:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 7:00 p.m., passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY:

1. Purchase Order with ARC Sound Stage Lighting LLC to Set up audio/lighting equipment and stage for Convocation from August 28, 2023 to September 30, 2023, in an amount not to exceed \$17,253.63 was presented by Ms. Jackson who explained that this purchase and the next PO for expenses for the Convocation, to be held on August 28, 2023, to be held at the Field House. Ms. Jackson reported that the costs for the Convocation are fully covered by fundraising efforts.
Funding Source: 2023-2024 Operating Budget Acct. #19040500-56694
2. Purchase Order with Video Concepts Inc. to Set up video and staging equipment for Convocation from August 28, 2023 to September 30, 2023, in an amount not to exceed \$7,733.30 was presented by Ms. Jackson for the Convocation, as described above.
Funding Source: 2023-2024 Operating Budget Acct. #19040500-56694
3. Agreement with Yale-China Association, to provide a Chinese teaching intern who will provide Chinese language and cultural instruction to students at John C. Daniels School, from September 15, 2023 to June 15, 2024, in an amount not to exceed \$ 5,000.00.

- Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56697-0013
4. Agreement with Employer's Reference Source, (ERS), to provide national criminal background screening for volunteers serving New Haven Public Schools, from September 5, 2023 to June 30, 2024, in an amount not to exceed \$8,000.00.
Funding Source: School Volunteer Program Acct. #2528-6028-56694-0000
 5. Agreement with Common Ground School to provide outdoor learning activities for Pre-K – 4th grade students at John C. Daniels School, in the school's outdoor learning center, from September 11, 2023 to June 30, 2024, in an amount not to exceed \$15,000.12.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56697-0013
 6. Agreement with cARTie Corporation, to provide a museum mural program for students at Truman School, from August 31, 2023 to June 30, 2024, in an amount not to exceed \$1,000.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0029
 7. Amendment #1 to Agreement #96364009 with City Angels Baseball Academy, to correct the number of weeks from 4 weeks to 5 weeks, with no change in funding amount of \$7,710.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0444
 8. Agreement with Connecticut State Community College, Gateway Campus to provide an ESL college course for High School multilingual learners, from August 22, 2023 to June 30, 2024, in an amount not to exceed \$6,702.00 was presented by Ms. Diaz - Ortiz on behalf of Mr. Mendia.
Funding Source: Title III Carryover Program Acct. #2518-5713-56694
 9. Agreement with Dr. Yann B. Poncin, to provide psychiatric consultation and evaluation, behavioral services, planning and placement team participation, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$15,000.00.
Funding Source: 2023-2024 Operating Budget Acct. #190-49000-56694
 10. Agreement with Foundation for the Arts and Trauma, to provide preventive trauma-informed counseling services to students at HSC, from August 31, 2023 to December 1, 2023, in an amount not to exceed \$13,000.00 was presented by Ms. Strand. Ms. DeMaio reported that the contractor completed the RFQ process.
Funding Source: SIG Carryover Program Acct. #2531-6425-56694-0066
 11. Agreement with Great Schools Partnership, Inc., to provide professional development to faculty at High School in the Community, to support continued implementation of a project-learning curriculum in a mastery-based grading system with a focus on equitable assessment practices, from September 1, 2023 to November 30, 2023, in an amount not to exceed \$13,000.00.
Funding Source: SIG Carryover Program Acct. #2531-6425-56694-0066

B. AGREEMENTS:

1. Agreement with American Medical Response to provide standby ambulatory services for athletic events from August 1, 2023 to June 30, 2024 in an amount not to exceed \$40,280.00 was presented by Mr. Patchofsky.

- Funding Source: 2023-2024 Operating Budget Acct. #190-40400-56694
2. Agreement with Area Cooperative Education Services, (ACES), to provide the State approved ARCTEL advanced educator preparation program for bilingual and TESOL education, from September 12, 2023 to June 30, 2024, in an amount not to exceed \$55,000.00 was presented by Ms. Diaz-Ortiz on behalf of Mr. Mendia.
Funding Source: Title III Carryover Program Acct. #2518-5713-56694-0412
 3. Agreement with Foundation for the Arts and Trauma, Inc., to provide individual trauma-informed counseling services to students at Sound School, from August 31, 2023 to June 30, 2024 in an amount not to exceed \$50,000.00 was presented by Dr. Whyte on behalf of Mr. Potocsky.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0067
 4. Amendment #1 to Agreement #96364009 with Clifford W. Beers Guidance Clinic, Inc., to expand the Scope of Service to provide Farnum's Family Fun Day for 100 families on September 2, 2023, and to increase funding of \$257,400.00 by \$12,000.00 to \$269,400.00 was presented by Mr. Tabares on behalf of Ms. Joseph-Lumpkin.
Funding Sources:

ESSER II Program	Acct. #2552-6364-56697-SS34 (\$257,400.00)
21 st Century C/O Program	Acct. #2579-6420-56694-0444 (\$6,000.00)
21 st Century C/O Program	Acct. #2579-6418-56694-0444 (\$6,000.00)
 5. Agreement with Common Ground School, to provide outdoor learning experiences for K-8 students from Roberto Clemente, including field trips and professional development for staff, from September 6, 2023 to June 6, 2024, in an amount not to exceed \$28,320.00 was presented by Ms. Conner on behalf of Ms. Edmonds-Duff.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-042
Discussion: Ms. DeMaio reported that she has spoken with Mr. Gormany, Acting Controller, City of New Haven, regarding the contractor's status because it does not fit into Sole Source status, but is the only local provider of this type of educational program, which includes hands-on learning for students, field trips to the Common Ground School and other programs that enhance education. Mr. Gormany will coordinate a meeting with Mr. Shawn Garris, Purchasing Agent, City of New Haven, to discuss next steps. In response to Mr. Wilcox's question, Ms. DeMaio asked the Committee to recommend approval.
 6. Agreement with Higher Heights Youth Empowerment Program, Inc., to provide college access programming including planning, parent workshops, college tours and support for Junior and Seniors at Career High School, from September 5, 2023 to June 7, 2024, in an amount not to exceed \$33,000.00 was presented by Mr. True. Committee members asked Mr. True to provide updated documentation on the program.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56697-0063
 7. Agreement with Higher Heights Youth Empowerment Program, Inc., to provide college access programming including planning, parent workshops, college tours and support for Junior and Seniors at High School in the Community, from August 31, 2023 to June 30, 2024, in an amount not to exceed \$33,500.00 was presented by Ms. Strand.
Funding Source: SIG Carryover Program Acct. #2531-6425-56694-0066

8. Agreement with Capitol Regional Education Council, (CREC), to provide up to nine teachers and opportunity to earn Cross Endorsement in special education through the Advanced Alternative Route to Certification in Special Education program, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$75,600.00 was presented by Ms. Jackson who provided an overview of the program.
Funding Source: IDEA Program Acct. #2504-5034-56903
9. Agreement Connecticut State Community College, Gateway Campus, to provide the Gateway to College Program for 16 to 20-year-old students who have left high school without earning a diploma, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$550,000.00 was presented by Ms. Jackson.
Funding Sources:
Alliance Program (*Pending Receipt of Funds*) Acct. #2547-6107-56694-0490 (\$367,245.00)
Priority Program (*Pending Receipt of Funds*) Acct. #2579-5319-56694-0490 (\$182,755.00)
10. Agreement with Area Cooperative Education Services, (ACES), to provide the ACES ASPIRE Program to 35 “at risk” students, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$1,468,775.00 was presented by Ms. Jackson.
Funding Source: Alliance Program (*Pending Receipt of Funds*) Acct. #2547-6108-56694-0490
11. Agreement with Area Cooperative Education Services, (ACES), to provide assessments and training in the area of Assistive Technology for students with special needs, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$64,484.00.
Funding Source: 2023-2024 Operating Budget Acct. #190-494-00-56694-0490
Presenter: Ms. Typhanie Jackson Document Link: ACESAssitTech
12. Agreement with Area Cooperative Education Services, (ACES), to provide the Urban Youth Program to 35 “at risk” students, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$1,468,775.00 was presented by Ms. Jackson.
Funding Sources:
2023-2024 Operating Budget Acct. #190-49400-56694(\$465,370.00)
Alliance Program (*Pending Receipt of Funds*) Acct. #2547-6107-56694-0490 (\$753,405.00)
Priority Program (*Pending Receipt of Funds*) Acct. #2579-5319-56694-0490 (\$250,000.00)
13. Agreement with Common Ground Charter School, to provide special education services to New Haven Public School students attending Common Ground Charter School, and to comply with their IEPs for the 2023-2024 school year, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$157,575.00 was presented by Ms. Jackson.
Funding Source: 2023-2024 Operating Budget Acct. #190-490-00-56694
14. Agreement with Highville Charter School, to provide Special Education services for New Haven students attending Highville Charter School and to comply with their IEPs for the 2023-2024 school year, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$110,019.00 was presented by Ms. Jackson.
Funding Source: 2023-2024 Operating Budget Acct. #190-494-00-56694

15. Agreement with Pathways/Riverside Connecticut, (CCP-CT Program), to provide an educational program for up to 14 “at risk” students who are residents of New Haven, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$525,000.00 was presented by Ms. Jackson.
Funding Source: ARP ESSER III Carryover Program Acct. # 2553-6399-56694-0490
Presenter: Ms. Typhanie Jackson Document Link: PathwaysRiverside
16. Agreement with RelayHub, LLC medically necessary services to Medicaid-eligible students, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$97,200.00 was presented by Ms. Jackson.
Funding Source: 2023-2024 Operating Budget Acct. #190-49000-56694
17. Agreement with Southern Connecticut State University, to provide an initial teaching certification in Special Education through the university’s MAT program, for up to ten New Haven Public School professionals, from August 28, 2023 to June 30, 2024, in an amount not to exceed \$80,000.00 was presented by Ms. Jackson.
Funding Source: Alliance Program (*Pending Receipt of Funds*) Acct. #2547-6107-56694-0490

C. PURCHASE ORDERS:

1. Purchase Order under State Contract 18PSX0319AD with Varsity Brands Holding Co. Inc. dba BSN Sports to provide and install Basketball Shot Clock at Wilbur Cross High School, from August 21, 2023 to June 30, 2024, in an amount not to exceed \$9,750.00 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101
2. Purchase Order under State Contract 18PSX0319AD with Varsity Brands Holding Co. Inc. dba BSN Sports to provide and install Basketball Shot Clock at Hillhouse High School, from August 21, 2023 to June 30, 2024, in an amount not to exceed \$9,750.00 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101
3. Purchase Order under State Contract 18PSX0319AD with Varsity Brands Holding Co. Inc. dba BSN Sports to provide and install Basketball Shot Clock at Career High School, from August 21, 2023 to June 30, 2024, in an amount not to exceed \$9,750.00 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C24-2461-58101
4. Purchase Order under State Contract 20PSX0144 with Calvert Safe & Lock to supply and install key hardware to exterior and interior doors at Hillhouse High School, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$74,625.00 was presented by Mr. Fanelli.
Funding Source: ARP ESSER III Carryover Acct. # 2553-6399-56697-0474
5. Purchase Order with Jill Bartone dba Magilla Construction to provide and install replacement shades in several rooms and hallways at Katherine Brennan School, from August 4, 2023 to June 30, 2024, in an amount not to exceed \$22,980.00 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101
6. Purchase Order with Jill Bartone dba Magilla Construction to repair damaged sheetrock and paint rooms 5, 6, 8, 15, 16, 17 and 18 at Katherine Brennan from August 4, 2023 to June 30, 2024 in an amount not to exceed \$24,875.00 was presented by Mr. Fanelli.

- Funding Source: 2023-2024 Capital Projects Acct. # 3C22-2261-58101
7. Purchase Order under State Contract 20PSX0088 with Dalene Hardwood Flooring Co. Inc. to remove and replace tile at main entrance of Brennan Rogers School from August 4, 2023 to June 30, 2024, in an amount not to exceed \$3,475.00 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct: #3C22-2261-58101
 8. Purchase Order under State Contract 20PSX0088 with Dalene Hardwood Flooring Co. Inc. to remove and replace carpet in staff lounge and conference room at Fair Haven School, from August 7, 2023 to June 30, 2024, in an amount not to exceed \$7,013.69 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C20-2080-58101
 9. Purchase Order under State Contract 20PSX0088 with Dalene Hardwood Flooring Co. Inc. to remove and replace carpet principals/conference room at Barnard School, from August 7, 2023 to June 30, 2024, in an amount not to exceed \$2,771.66 was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101
 10. Purchase Order under State Contract 20PSX0088 with Dalene Hardwood Flooring Co. Inc. to remove and replace flooring at Conte School Hallway due to water damage, from August 4, 2023 to June 30, 2024, in an amount not to exceed \$11,585.00. (*Subject to Insurance Reimbursement*), was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101
Discussion: Mr. Wilcox asked that the Board of Education be notified when emergency situations occur,
 11. Purchase Order under State Contract 20PSX0088 with Dalene Hardwood Flooring Co. Inc. to remove and replace flooring at Conte School main office due to water damage, from August 4, 2023 to June 30, 2024, in an amount not to exceed \$36,454.00. (*Subject to Insurance Reimbursement*) was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101
 12. Purchase Order with New Haven Painters to provide paint for main office and hallway/lobby at Conte School due to water damage, from August 4, 2023 to June 30, 2024, in an amount not to exceed \$28,221.30. (*Subject to Insurance Reimbursement*) was presented by Mr. Fanelli.
Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101
 13. **WITHDRAWN:** Purchase Order under Omnia contract R200401 with Daikin Applied Americas, Inc, for a continuation to provider chiller repair service for Wilbur Cross High School, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$71,201.00.
Funding Source: ARP ESSER III Carryover Acct. #2553-6399-56697-0470
Mr. Fanelli withdrew the purchase order from consideration.

D. CONTRACTS:

1. Award of Contract 21889 to A. Prete Construction to construction ADA Ramp near nurses' station at Edgewood School, from August 16, 2023 to June 30, 2024, in an amount not to exceed \$92,000.00.
Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101/

Presenter: Mr. Frank Fanelli Document Link: APrete_ADA

2. Award of Contract 2023-05-1571 to Trio Community Meals LLC to provide Unitized Breakfast Kits for students from July 1, 2023 to June 30, 2024, in an amount not to exceed \$2,500,000.00.
 Funding Source: 2023-2024 Food Service Budget Acct. #25215200-55587
 Presenter: Mr. Baron Young Document Link: Trio_Breakfast
3. **WITHDRAWN:** Award of Contract 21879 to Reliable Refrigeration Plus, Inc, to provide On Call Oven and Steam repairs from July 1, 2023 to June 30, 2024, in an amount not to exceed \$210,000.00
 Funding Source: 2023-2024 Food Service Budget Acct. #25215200-55587
 Mr. Gormany withdrew the contract, indicating that the contract will return for the next meeting and that it may be with another contractor.

E. CHANGE ORDER:

1. Change Order 2 to Contract with Thurston Foods Inc. the main supplier for grocery purchases to increase funding amount from \$2,350,000.00 by \$107,000.00 for a total amount of \$2,457,000.00 to fulfill financial obligation of 2023 invoices was presented by Mr. Gormany who explained that the City is auditing final invoices for the fiscal year.
 Funding Source: 2022-2023 Food Service Budget Acct. # 25215200-55587
2. Change Order 1 of Contract 21823 Pro-Mech Inc. to continue work performed for repair of dehumidification system at Martinez School pool, from September 1, 2023 to June 30, 2024 in an amount not to exceed \$608,760.00 was presented by Mr. Fanelli.
 Funding Source: ARP ESSER III Carryover Acct. #2553-6399-58101-0106
3. Change Order 1 to Contract 21810 Pro-Mech Inc. to continue work performed for replacement of existing boilers at Hillhouse High School from July 1, 2023 to June 30, 2024, in an amount not to exceed \$665,765.00, due to previous year PO that was closed out, was presented by Mr. Fanelli.
 Funding Source: ARP ESSER III Carryover Acct. #2553-6398-56697-0470
Note: The funding account number was corrected to 2553-6399-56697-0470

II. DISCUSSION:

- **Small Contractor Development Program:** Ms. Snyder, Program Manager, City of New Haven Small Contractor Development provided an overview of the program and discussed efforts to open opportunities contract or subcontract opportunities for small minority businesses.
No motion was made and no vote was taken.
- **Transportation Bus Electrification Grant Update:** Dr. Negrón introduced the topic, explaining that the district will not apply for the first round of the grant opportunity. She introduced Mr. Lamb who provided a presentation on the process and stakeholders involved in determining eligibility for the grant. He indicated that the district intends to apply for the next round of the grant which opens in October 2023. A discussion ensued about issues related to bus ownership and availability of charging stations. Dr. Negrón reiterated the district's interest in pursuing the grant opportunity but wanted to look at

possibilities and be clear about the timelines. **No motion was made and no vote was taken.**

- **Discussion and possible action: Policy 1330 Use of School Facilities:** Mr. Wilcox deferred the topic to the next meeting. **No motion was made and no vote was taken.**
- **Series 3000 Policies: Information and Security Policies:** Mr. Wilcox deferred the topic to next meeting. **No motion was made and no vote was taken.**

Adjournment: A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 7:00 p.m., passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio