



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

MINUTES

Monday August 1, 2022

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera
Staff: Dr. Ilene Tracey, Dr. Finley, Mr. Thomas Lamb, Ms. Patricia DeMaio, Ms. Cari Strand, Ms. Marisol Rodriguez, Mr. Daniel Diaz, Mr. Christian Tabares, Ms. Mary Derwin, Ms. Lynn Brantley, Ms. Shubhra Gupta, Ms. Typhanie Jackson, Ms. Jessica Haxhi, Ms. Rosalyn Diaz, Mr. Justin Harmon, Mr. Joseph Barbarotta, Attorney Elias Alexiades,

Call to Order: Mr. Wilcox called the meeting to order at 4:33 p.m.

Summary of Motions:

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#1: A motion by Dr. Yarborough, seconded by Ms. Rivera to Recommend Approval of item #3, Amendment with Clifford Beers Guidance Clinic passed by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Recused.

#2: A motion by Mr. Wilcox, seconded by Dr. Yarborough to Recommend Approval of the remaining 21 Agreements, 2 Contracts and 2 Change Orders passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes, Mr. Wilcox, Yes.

#3. **Adjournment:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 5:33 p.m. passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Recusal: Mr. Wilcox recused himself for deliberation and voting on Action Item # 3, Amendment with Clifford Beers Guidance Clinic.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY: Dr. Yarborough noted a typo on Agreement #1 with Global Interpreting Network, noting that two different amounts were indicated in the back-up materials. Ms. Haxhi confirmed that the \$10,000 amount listed was an error; the Agreement for the upcoming year is \$8,000.00, a decrease from the previous year.

Dr. Yarborough also noted that on item #4 Agreement with Common Ground School, an additional school was listed. Ms. Rodriguez confirmed that the additional school was an error and she corrected the Agreement, noting that services will be provided only at FAME.

Committee members had no further questions about Information Only items approved by the Superintendent.

1. Agreement with Global Interpreting Network, Inc. to provide over the phone and document translation services, from July 12, 2022 to June 30, 2023, in an amount not to exceed \$8,000.00 was presented by Ms. Haxhi. **Funding Source:** Title IVA Program **Acct. #** 2511-6291-56694
2. Agreement with Yale China Association to provide and support a Chinese teaching Fellow, who will provide Chinese language and culture instruction and coordinate cultural events at Clinton Avenue School and Fair Haven School, from August 20, 2022 to June 19, 2023, in an amount not to exceed \$10,000.00.
Funding Source: Title IVA Carryover Program **Acct. #**2511-6291-56694-0000
3. Agreement with mActivity, to provide students and families under the McKinney Vento Homeless program, an exercise program, physical training and health and wellness coaching, from August 9, 2022 to September 30, 2022, in an amount not to exceed \$10,908.00.
Funding Source: McKinney Vento C/O Program **Acct. #**2503-6203-56697-0000
4. Agreement with Gateway Community College to provide an ESL 139 classes, one class for 23 students from Wilbur Cross High School and 1 class for 23 students from James Hillhouse High School, from August 29, 2022 to December 18, 2022, in an amount not to exceed \$1,251.00.
Funding Source: ESSER II Program **Acct. #**2552-6363-56697-0001
5. Agreement with Gateway Community College to provide a college course for up to 20 high school students from High School in the Community, from August 29,2022 to December 18, 2022, in an amount not to exceed \$16,272.00. **Funding Source:** Magnet 17-22 HSC C/O **Acct. #** 2517-6262-56694-0066
6. Agreement with Common Ground School to provide an outdoor learning space at FAME Academy and provide professional development training for staff, from September 21, 2022 to June 8, 2023, in an amount not to exceed \$17,000.00.
Funding Source: ARP ESSER Program **Acct. #**2553-6398-56694-0041

B. AGREEMENTS:

1. Agreement with Common Ground School to provide design and installation of new outdoor learning and garden spaces at John Martinez School for PreK – 8th grade students at John Martinez School, from August 9, 2022 to June 30, 2023 in an amount not to exceed \$31,000.00 was presented by Ms. Derwin.
Funding Source: Head Start ARP Program **Acct. #** 2532-6410-56694-0008
2. Agreement with Common Ground School to facilitate three family engagement events for 531 Head Start students and their families, from September 13, 2022 to June 30, 2023, in an amount not to exceed \$22,560 was presented by Ms. Derwin.
Funding Source: Head Start Basic Program **Acct. #**2532-5279-56697-0443
3. Amendment #1 to Agreement #96363001 with Clifford Beers Guidance Clinic, to expand the Scope of Service to include up to 150 McKinney Vento families in the three Family Fun Days programs at Camp Farnam on August 26-28, 2022, and to increase funding of \$198,000.00 by \$34,000.00 to \$232,000.00 was presented by Mr. Tabares.
Funding Sources: ESSER II Program **Acct. #**2552-6363-56697-SS34 (\$198,000.00)

McKinney Vento C/O Program **Acct. #2503-6203-56697-0000** (\$ 34,000.00)

4. Agreement with Area Cooperative Education Services, (ACES), to provide technical services to support all adaptive learning software and programming, including universal testing programs for Math and Literacy, and databased for Library Media that support remote learning, from August 9, 2022 to June 30, 2023, in an amount not to exceed \$68,040.00 was presented by Ms. Brantley.
Funding Source: Priority Program (Pending Receipt of Funds) **Acct. #2579-5319-56694-0413**
5. Agreement with Gateway Community College to provide college credit courses for students enrolled in the Manufacture New Haven Pathway Program, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$37,485.00 was presented by Ms. Diaz, on behalf of Ms. Ivelise Velazquez.
Funding Source: ESSER II Program **Acct. #2552-6363-56697-0001**
6. Agreement with New Haven Public Schools School Readiness Program, to provide a total of 142 school day/school year spaces and 68 part day/school year spaces at Columbus Family Academy, East Rock School, Hill Central School, Nathan Hale School and Augusta Lewis Troup School, in the amount of \$852,000.00 for school day/school year spaces and \$306,000.00 for part day/school year spaces, from September 6, 2022 to June 30, 2023, in an amount not to exceed \$1,158,000.00 was presented by Ms. Gupta.
Funding Source: School Readiness Program **Acct. #2523-5384-56697-0442**
7. Agreement with Pediatric Services of America d/b/a Aveanna Healthcare, to provide 1:1 nursing care for special education students with complex medical needs, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$73,892.00 was presented by Ms. Jackson.
Funding Source: IDEA Program (Pending Receipt of Funds) **Acct. #2504-5034-56903-0490**
8. Agreement with Stephanie Gardner to provide speech-language remediation, evaluation, consultation and support services for qualified SPED students, from August 22, 2022 to June 30, 2023, in an amount not to exceed \$94,640.00 was presented by Ms. Jackson.
Funding Source: 2022-2023 Operating Budget **Acct.#190-490-56694-0000**
9. Agreement with Julie Bossenberry, to provide audiological services and support for student with hearing impairments, from August 22, 2022 to June 30, 2023 in an amount not to exceed \$42,250.00 by Ms. Jackson.
Funding Source: 2022-2023 Operating Budget **Acct. #190-490-56694-0000**
10. Agreement with Center for Pediatric Therapy, to provide speech-language remediation, evaluation, consultation and support services for qualified SPED students, from August 22, 2022 to June 30, 2023, in an amount not to exceed \$369,096.00 was presented by Ms. Jackson.
Funding Source: IDEA Program (Pending Receipt of Funds) **Acct. #2504-5034-56903-0000**
11. Agreement with CompuClaim to prepare Medicaid claims for reimbursement, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$97,200.00 was presented by Ms. Jackson.
Funding Source: IDEA Program (Pending Receipt of Funds) **Acct. #2504-5034-56903-0490**
12. Agreement with Area Cooperative Education Services, (ACES), to provide assessments and training, and/or consultation in the area of Assistive Technology, and will provide Assistive Technology services for students

with special needs, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$62,604.00 was presented by Ms. Jackson.

Funding Source: IDEA Program (Pending Receipt of Funds) **Acct. #**2504-5034-56903-0490

13. Agreement with American Medical Response to provide standby ambulance services for all physical education events/activities and special events, from August 1, 2022 to June 30, 2023, in an amount not to exceed \$39,140.00 was reviewed by committee members in the absence of Mr. Patchofsky. Mr. Wilcox noted that the Agreement to provide stand by ambulances was a continuation of a required service.
Funding Source: 2022-2023 Operating Budget **Acct. #**19040400-56694
14. Agreement with Quadiant, Inc. to provide lease of mailing equipment and maintenance, from July 1, 2022 to June 20, 2027, in an amount not to exceed \$47,661.60 was presented by Mr. Lamb.
Funding Source: 2022-2023 Operating Budget **Acct. #**19043000-56650
15. Agreement with Berchem Moses, PC to provide general legal services from July 1, 2022 to June 30, 2023, in an amount not to exceed \$50,000.00 was presented by Mr. Lamb.
Funding Source: 2022-2023 Operating Budget **Acct. #**19047700-56696
16. Agreement with Berchem Moses, PC to provide SPED legal services from July 1, 2022 to June 30, 2023, in an amount not to exceed \$80,000.00 was presented by Mr. Lamb.
Funding Source: 2022-2023 Operating Budget **Acct. #**19047700-56696
17. Agreement with Shipman & Goodwin for General Advice from July 1, 2022 to June 30, 2023, in an amount not to exceed \$70,000.00 was presented by Mr. Lamb.
Funding Source: 2022-2023 Operating Budget **Acct. #**19047700-56696
18. Agreement with Shipman & Goodwin for labor relations litigation matters from July 1, 2022 to June 30, 2023, in an amount not to exceed \$80,000.00 was presented by Mr. Lamb.
Funding Source: 2022-2023 Operating Budget **Acct. #**19047700-56696
Discussion: Mr. Wilcox asked for a report on the legal expense for all the contractors. Mr. Lamb indicated that had a report and would present it a future meeting.
19. Agreement with W. Martyn Philpot, LLC. for expulsions from July 1, 2022 to June 30, 2023, in an amount to exceed \$80,000.00 was presented by Mr. Lamb.
Funding Source: 2022-2023 Operating Budget **Acct. #**19047700-56696
20. Agreement with DePino Nuñez & Biggs for Lobbying services from July 1, 2022 to June 30, 2023, in an amount not exceed \$50,000.00 was presented by Mr. Lamb.
Funding Source: 2022-2023 Operating Budget **Acct. #**19047700-56696
21. Agreement with Morris, Duffy, Alonso & Faley, LLP. for legal services regarding litigation pending in New York court, for the period of July 1, 2022 to June 30, 2023, in an amount not to exceed \$20,000.00 was presented by Mr. Lamb.
Funding Source: 2022-2023 Operating Budget **Acct. #**19047700-56696
22. Amendment #2 with Shipman & Goodwin labor relations and litigation matters, to increase funding amount from \$105,000.00 by \$25,000.00 for a total amount of \$130,000.00 was presented by Mr. Lamb.

Discussion: Dr. Yarborough noted that back up for the Amendment didn't match. Mr. Lamb will have the documents reposted with correct back up before the Board of Education meeting.

Funding Source: 2021-2022 Operating Budget **Acct. #**19047700-56696

C. CONTRACTS:

1. Award of Contract with Consolidated Electric for upgrade main P/A system, clocks and bell times at Beecher School, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$32,450.00 was presented by Mr. Barbarotta. **Funding Source:** 2022-2023 Capital Projects **Acct. #**3C22-2261-58101
2. Award of Contract with Consolidated Electric for upgrade main P/A system, clocks and bell times at Lincoln Bassett School, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$62,641 was presented by Mr. Barbarotta. **Funding Source:** 2022-2023 Capital Projects **Acct. #**3C22-2261-58101

Clarification: Mr. Wilcox noted that the Finance & Operations Committee would not hold it's second meeting of the month and that the Board of Education was only scheduled for one meeting; these meetings were not scheduled or posted. Ms. DeMaio expressed concern because staff are continuing to submit items for the August 15, 2022 Finance & Operations meeting that must be approved by the Board prior to start of school.

Special Meetings: Mr. Wilcox asked for a Special Meeting to review part-time custodial services contract which was not ready for the meeting today. After consultation, committee members agreed that a Special Meeting will be held on Wednesday, August 3, 2022 at 5:30 p.m. Staff will post with the City Clerk Office and on the NHPS website. In response to concern expressed by Ms. DeMaio, committee members agreed that a Special Finance & Operations meeting will be held on Monday, August 15, 2022 to review action items, with no other items. In addition, the committee discussed a Special Board of Education meeting on Monday, August 22, 2022 to review only Action Items and Personnel hiring, with no committee reports or other business. Ms. DeMaio will confer with Ms. Rivera to confirm meeting date and agenda.

D. CHANGE ORDERS:

1. Change Order #1 to Contract 21697-3-5 to CT Pest Control to add four schools that were omitted, Sound Aqua Center, Emerson, McNeill and Wilbur Cross High School, which increases contract amount from \$35,000.00 by \$1,416.00 for a total amount of \$36,416.00 was presented by Mr. Barbarotta.
Funding Source: 2022-2023 Operating Budget **Acct. #**190-47400-56662
2. Change Order #1 to Contract 21683-3-5 to Tri-State to add two schools Troup and Worthington Hooker 180 Canner St, and remove Worthington hooker 691 Whitney Ave, with no change in funding amount was presented by Mr. Barbarotta.
Funding Source: 2022-2023 Operating Budget **Acct. #**190-47400-56624

II. DISCUSSION:

- **Adult Education Timeline:** Mr. Lamb reported that Sevigals & Partners, the firm that is working on facilities plan for the district will develop a concept plan and budget for renovations of a new location for Adult Education, still to be determined. Question was asked about whether the City of BOE makes the decision on location. A discussion ensued. Mr. Lamb will work with Corporation

Counsel to develop a process and timeline.

- **Policy Calendar:** Mr. Wilcox reported that he has pulled together a list of policies that must be updated and will share the list with the committee and Mr. Lamb.

Adjournment: A motion by Mr. Wilcox, seconded by Dr. Yarborough passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio