



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Tuesday, July 6, 2021

**MINUTES**

**Present:** Mr. Matthew Wilcox, Mr. Larry Conaway  
**Staff:** Dr. Paul Whyte, Mr. Thomas Lamb, Ms. Patricia DeMaio, Ms. Keisha Redd-Hannans, Ms. Cari Strand, Ms. Denise Duclos, Ms. Mary Derwin, Mr. Anthony Latella, Ms. Michelle Cabaldon, Mr. Joseph Barbarotta, Ms. Gilda Herrera

**Closed Captioner**

**Call to Order:** Mr. Wilcox called the meeting to order at 4:31 p.m.

**Summary of Motions:**

Mr. Wilcox recused himself from discussion and vote on Agreement #7 with Clifford Beers.

There were two motions to Recommend Approval of **3 Abstracts, 29 Agreements, 15 Contracts and 1 Purchase Order** as follows:

1. Mr. Conaway Recommended Approval of Agreement #7 with Clifford Beers passed by Roll Call Vote: Mr. Conaway, Yes; Mr. Wilcox Recused.
2. A motion by Mr. Wilcox, seconded by Mr. Conaway to Recommend Approval of **3 Abstracts, Agreements 1-6 and 8-29; 15 Contracts** and, **1 Purchase Order**, passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Mr. Wilcox, Yes.

**I. INFORMATION ONLY & ACTION ITEMS**

**A. INFORMATION ONLY:** Committee members did not have questions about the following Information Only Item approved by the Superintendent:

1. Agreement with Area Cooperative Educational Services, (ACES), to provide behavior management services and support for identified students, staff and parents, from July 6, 2021 to July 30, 2021, in an amount not to exceed \$4,322.50. **Funding Source:** IDEA Program **Acct. #2504-5034-56903**

**B. ABSTRACTS:**

1. Black Lives Matter at Metro, (BLM@Metro), in the amount of \$5,000.00 for September 9, 2021 to August 31, 2022 was presented by Dr. Whyte on behalf of Mr. Crocco.  
**Funding Source:** William Casper Graustein Memorial Fund

2. Head Start State Services, in the amount of \$122,708.00 for July 1, 2021 to June 30, 2022 was presented by Ms. Derwin. **Funding Source:** Connecticut State Department of Education
3. Head Start American Recovery Plan in the amount of \$635,342.00 for April 1, 2021 to March 31, 2023 was presented by Ms. Derwin. **Funding Source:** U.S. Office of Head Start

**C. AGREEMENTS:**

1. Agreement with Foundation for the Arts & Trauma, Inc., to provide the Strong Leaders program for up to 12 students from High School in the Community, from July 6, 2021 to July 23, 2021, in an amount not to exceed \$13,000.00 was presented by Ms. Strand.  
**Funding Source:** ESSER II Program **Acct. #2552-6363-56694-SS44**
2. Agreement with Grinand Bare, LLC to provide summer enrichment activities for HSC Summer Camp and to collaborate in the planning and facilitation of the HSC Bridge orientation program for freshmen and sophomores, from July 13, 2021 to August 4, 2021 in an amount not to exceed \$11,070.00 was presented by Ms. Strand.  
**Funding Source:** ESSER II Program **Acct. #2552-6363-56694-SS44**
3. Agreement with Center for Pediatric Therapy to provide speech-language remediation, evaluation and consultation services from July 13, 2021 to July 30, 2021, in an amount not to exceed \$8,500.00 was presented by Dr. Whyte on behalf of Ms. Jackson.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #190-490-56694**
4. Agreement with Auntie Rose Child Care Development Center to provide 20 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$178,480.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
5. Agreement with Catholic Charities Archdiocese of Hartford, to provide 164 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$1,463,536.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
6. Agreement with Creative M.E., to provide 22 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$196,328.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
7. Agreement with Clifford W. Beers Child Guidance Clinic, to provide 44 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$392,656.00 was presented by Ms. Duclos. **Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
8. Agreement with Friends Center for Children, to provide 60 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$535,440.00 was presented by Ms. Duclos. **Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**

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9. Agreement with The Little Schoolhouse, to provide 18 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$160,632.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  10. Agreement with Lulac Head Start, to provide 136 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$1,213,664.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  11. Agreement with Montessori School on Edgewood, to provide 31 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$276,644.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  12. Agreement with Morning Glory Early Learning Center, to provide 30 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$267,720.00 was presented by Ms. Duclos. **Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  13. Agreement with St. Aedan Pre-School, to provide 69 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$615,756.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  14. Agreement with St. Andrew Child Care Center, to provide 36 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$321,264.00 was presented by Ms. Duclos. **Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  15. Agreement with Yale New Haven Hospital Day Care Center, to provide 22 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$196,328.00 was presented by Ms. Duclos. **Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  16. Agreement with Central Connecticut Coast YMCA, to provide 32 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$285,568.00 was presented by Ms. Duclos. **Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  17. Agreement with Advance Child Care Center, to provide 5 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$44,620.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  18. Agreement with First Step Learning Center, to provide 11 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$321,264.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  19. Agreement with All Our Children, to provide 8 full day/full year School Readiness spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$71,392.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
  20. Agreement with Friends Center for Children, to provide 25 full day/full year Infant-Toddler, from July 5, 2021 to June 30, 2022, in an amount not to exceed \$256,053.98 was presented by Ms. Duclos.

**Funding Source:** Child Day Care Program **Acct. #**2090-6366-56697-0442

21. Agreement with Lulac Head Start, to provide 53 full day/full year Infant-Toddler spaces and 22 spaces for Infant-Toddler wrap-around services, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$626,097.02 was presented by Ms. Duclos.  
**Funding Source:** Child Day Care Program **Acct. #**2090-6366-56697-0442
22. Agreement with Montessori School on Edgewood, to provide 20 full day/full year Infant Toddler spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$206,497.10 was presented by Ms. Duclos. **Funding Source:** Child Day Care Program **Acct. #**2090-6366-56697-0442
23. Agreement with Morning Glory Early Learning Center, to provide 16 full day/full year Infant Toddler spaces, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$165,197.68 was presented by Ms. Duclos. **Funding Source:** Child Day Care Program **Acct. #**2090-6366-56697-0442

Ms. Herrera presented the following Agreements and Amendments, noting corrections to the Acct. # from 2552-6363-58704 to #2552-6363-54409. Corrections below:

24. Agreement with Blackboard Inc. to provide custom templates configuration, maintenance, online training to District Webpage, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$28,970.00 was presented by Ms. Herrera.  
**Funding Source:** ESSER II Program **Acct. #**2552-6363-54409-0000  
**Correction:** End date corrected from June 30, 2021 to June 30, 2022 and acct # corrected
25. Agreement with Total Communications Inc. to provide system upgrade for hardware and software of phone system, from July 1, 2021 to June 30, 2021, in an amount not to exceed \$560,000.00 was presented by Ms. Herrera.  
**Funding Source:** ESSER II Program **Acct. #**2552-6363-54409-0000
26. Agreement with CDW Government to provide software system helpdesk, inventory tracking that integrates into Powerschool, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$59,500.00 was presented by Ms. Herrera.  
**Funding Source:** ESSER II Program **Acct. #**2552-6363-54409-0000
27. Agreement with CDW Government to provide Google Workspace for Education Plus, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$112,500.00 was presented by Ms. Herrera.  
**Funding Source:** ESSER II Program **Acct. #**2552-6363-54409-0000

The following Amendments presented by Ms. Herrera were corrected as follows:

28. **Original:** Amendment #1 to SHI International Corp to amend to a multi-year agreement from July 1, 2021 to June 30, 2024, with no change in funding amount was presented by Ms. Herrera.  
**Funding Source:** ESSER II Program **Acct. #** 25526363-54409-0000

**Correction:**

Amendment #1 to an Agreement with SHI International Corp for Securely filtering software, to change the Agreement from a one-year Agreement, July 1, 2021 to June 30, 2022 with two options to renew, to a

three-year Agreement, July 1, 2021 to June 30, 2024, and, to increase the funding amount from \$52,250.00 by \$2,000.00 to \$54,250.00 for three years.

**Funding Source:** ESSER II Program **Acct. #** 25526363-54409-0000

29. Original: Amendment #1 to GoGuardian to amend to a multi-year agreement from July 1, 2021 to June 30, 2024, with no change in funding amount was presented by Ms. Herrera.

**Funding Source:** ESSER II Program **Acct. #** 25526363-54409-0000

**Correction:** Amendment #1 to an Agreement with GoGuardian to change the Agreement from a one year Agreement, July 1, 2021 to June 30, 2022, with two options to renew, to a three-year Agreement, July 1, 2021 to June 30, 2024, with no change in funding amount of \$211,860.00, and to change the funding account # from ESSER II Program, Acct. # 2552-6363-58704-0000 to ESSER II Program, Acct. #2552-6363-54409-0000.

**Funding Source:** ESSER II Program **Acct. #** 25526363-54409-0000

#### D. CONTRACTS:

1. Award of Contract for Dairy and Juice under RFP 2021-05-1380 from July 1, 2021 to June 30, 2022, in an amount not to exceed \$900,000.00 was presented by Mr. Lamb on behalf of Mr. Gormany.

**Funding Source:** 2021-2022 Food Service Budget **Acct. #**25215200-55587

2. Award of Contract for MGD Graphics, Inc. for Graphic Art Supplies from July 1, 2021 to June 30, 2022, in an amount not to exceed \$190,145.00 was presented by Mr. Latella

**Funding Source:** 2021-2022 Operations Budget **Acct. #**19047800-55520

3. Award of Contract for Lindenmeyr Munroe for Color and Specialty Paper Supplies from July 1, 2022 to June 30, 2022, in an amount not to exceed \$434,039.00 was presented by Mr. Latella.

**Funding Source:** 2021-2022 Operations Budget **Acct. #**190-47800-55520

4. Award of Contract #21707A-2-5 with Amazon Landscaping Design & Handyman for On Call Landscaping from July 1, 2021 to June 30, 2022, in an amount not to exceed \$105,000.00 was presented by Mr. Barbarotta.

**Funding Source:** 2021-2022 Operations Budget **Acct. #**190-47400-56662

5. Award of Contract #50525-2-4 with Amazon Landscaping Design & Handyman for On Call Painting and Varnishing Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$33,000.00 was presented by Mr. Barbarotta.

**Funding Source:** Capital Projects **Acct. #**3C20-2071-580101

6. Award of Contract #21749 with Biosvert Plumbing LLC for On Call HVAC Repair Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$200,000.00 was presented by Mr. Barbarotta.

**Funding Source:** Capital Projects **Acct. #**3C22-2262-58101

7. Award of Contract with Cintas for Mops and Mats Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$60,000.00 was presented by Mr. Barbarotta.

**Funding Source:** Capital Projects **Acct. #**3C22-2261-58101

8. Award of Contract #50517-2-4 with Cohen's Key Shop Inc. for On Call Locksmith Repair Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$50,000.00 was presented by Mr. Barbarotta.

- Funding Source:** Capital Projects **Acct. #3C22-2261-58101**
9. Award of Contract #50519-2-5 with East Shore Glass Inc. for On Call Glass Repairs Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$95,000.00 was presented by Mr. Barbarotta.  
**Funding Source:** 2021-2022 Operations Budget **Acct. #190-47400-56624**
10. Award of Contract with Kone, Inc. for On Call Elevator Repair Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$215,000.00 was presented by Mr. Barbarotta.  
**Funding Source:** Capital Projects **Acct. #3C22-2261-58101**
11. Award of Contract #21611-2-2 with New Haven Pictograph for On Call Audio Visual Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$50,000.00 was presented by Mr. Barbarotta.  
**Funding Source:** Capital Projects **Acct. #3C22-2261-58101**
12. Award of Contract #50544R with Select Fence for On Call Fence Repair Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$35,000.00 was presented by Mr. Barbarotta.  
**Funding Source:** Capital Projects **Acct. #3C22-2261-58101**
13. Award of Contract #21687-2-5 with Sports Construction for On Call Gym Equipment Repairs/Replacement Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$50,000.00 was presented by Mr. Barbarotta. **Funding Source:** Capital Projects **Acct. #3C22-2261-58101**
14. Award of Contract # 21684-2-3 with Trassig Corp. for On Call Playground Inspection Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$50,000.00 was presented by Mr. Barbarotta.  
**Funding Source:** Capital Projects **Acct. #3C22-2261-58101**
15. Award of Contract #21749 with Tucker Mechanical Inc. for On Call HVAC Repair Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$200,000.00 was presented by Mr. Barbarotta.  
**Funding Source:** Capital Projects **Acct. #3C22-2262-58101**

**E. PURCHASE ORDERS:**

1. Purchase Order for Advanced Office Systems to provide 1,000 PCs to teachers in the district from July 1, 2021 to June 30, 2022, in an amount not to exceed \$732,000.00 was presented by Ms. Herrera.  
**Funding Source:** ESSER II Program **Acct. #2552-6363-58704-0000**  
**Correction:** Ms. Herrera corrected the funding amount from \$449,280.00 to \$732,000.00. She noted that the quote attached to the Purchase Order indicates the correct amount.

**II. DISCUSSION:**

- **Para Pay Schedule:** Mr. Lamb reviewed a Memorandum of Agreement with Para Union, Local 3429, that corrects a scrivener's error made in Article 15 Section 2 c of the Collective Bargaining Agreement, regarding the increases to the salary schedule effective July 1, 2021. The MOU revises Article 15 Section 2 as follows: Effective July 1, 2021, on the maximum steps of the salary schedules and red-circle salaries shall increase by 2.0% as reflected in Appendix A. Eligible employees shall move up a step effective July 1, 2021.  
**Discussion:** Mr. Wilcox and Mr. Conaway conferred on process for approval of the MOU. It was

agreed that the MOU was for information only and should be sent to the full Board of Education with a memo from Mr. Lamb explaining the change. **No motion was made and no vote was taken.**

- **Pay Equity Committee Update:** Mr. Conaway reported that he and members of the Pay Equity Committee have scheduled a meeting on Tuesday, July 13, 2021 with Dr. Tracey to discuss next steps. He will report back after the meeting. **No motion was made and no vote was taken.**

**Closing:** Mr. Wilcox asked that the Agenda Discussion items for the July 19, 2021 Finance & Operations Committee include a topic on scheduling reports and other discussion items for future meetings.

**Adjourn:** A motion by Mr. Conaway, seconded by Mr. Wilcox to adjourn the meeting at 5:28 p.m., passed by Roll Call Vote: Mr. Conaway, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio