



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING**

Monday, April 6, 2020

4:30 p.m.  
Virtual Meeting

Chair: Mr. Matthew Wilcox

**MINUTES**

Call to Order: 4:33 p.m.

Adjourn: 5:30 p.m.

Present: Mr. Matthew Wilcox, Ms. Yesenia Rivera, Mr. Larry Conaway, Dr. Edward Joyner, Mr. Darnell Goldson  
**Staff:** Staff: Dr. Iline Tracey, Mr. Phillip Penn, Attorney Michael Pinto, Dr. Paul Whyte, Ms. Keisha Redd-Hannans, Ms. Patricia DeMaio, Attorney Elia Alexiades, Ms. Michele Bonanno, Ms. Denise Duclos, Ms. Gemma Joseph-Lumpkin, Ms. Denise Duclos, Mr. Joseph Barbarotta

**I. ACTION ITEMS:**

On a motion by Ms. Rivera, seconded by Mr. Wilcox, the Committee **Recommended Approval of 1 Agreement and 4 Change Orders.**

**Roll Call Vote:** Mr. Wilcox, Yes; Ms. Rivera, Yes, Mr. Conaway, Yes, motion passed.

**A. AGREEMENTS**

1. **TABLE** an Agreement by and between the New Haven Board of Education and New Haven Parks and Recreation Department, to provide enrichment activities for students at Wexler Grant and Martinez Schools, from October 7, 2019 to June 30, 2020, in an amount not to exceed \$27,532.88.

**Funding Source:** 21 Century - Wexler Program  
Acct. #2579-6325-56694-0032 (\$23,572.88)  
State After School – Martinez Program  
Acct # 2579-6325-56697-0008 (\$3,960.00)

**Discussion:** Committee expressed concern that the services started prior to approval. Ms. Joseph-Lumpkin requested tabling the Agreement for further evaluation. She will resubmit for the next Finance & Operations Committee meeting.

2. **WITHDRAW** Amendment #1 to Agreement #95385393 with Michelle DellaCamera, to increase the number of hours of service from 7 hours per week to 21 hours per week and to increase funding of \$16,800.00 by \$14,800.00 to \$31,600.00.

**Funding Source: Quality Enhancement Program**  
**Acct. # 2523-5385-56697-0442**

**Discussion:** Ms. Duclos explained that the Amendment was submitted prior to the shut down for Covid 19 and the services are no longer necessary.

3. To **RECOMMEND APPROVAL** of Amendment #2 to Agreement #95384309 with Catholic Charities, to increase the number of spaces from 159 by 2 to 161 full day spaces and to increase funding of \$1,444,944.67 by \$7,463.66 to \$1,452,381.33.

**Funding Source: School Readiness Program**  
**Acct. # 2523-5384-56697-0442**

**Discussion:** Ms. Duclos reported that the program is not open due to Covid 19. However, the Office of Early Childhood, (OEC), State of CT, has approved continuation of service payments so that staff can be paid during the shutdown. The increase in spaces was approved by the State of CT.

## **B. CHANGE ORDERS**

1. To **RECOMMEND APPROVAL** of Change Order #1 to Contract #251562-2-2 with Utility Communications, increasing funding of \$75,000.00 by \$25,000.00 to \$100,000.00 for on-call security camera systems and equipment repairs.  
**Funding Source: Capital Funds**  
**Acct. # 3C18-1891-58101**
2. To **RECOMMEND APPROVAL** of Change Order #1 to Contract #50488B-2-2 with Tim's Enterprises, LLC, to decrease funding of \$180,599.00 by \$8,700.00 to \$171,899.00,  
**Funding Source: 2019-2020 Operating Budget**  
**Acct. #190-474-56662**
3. To **RECOMMEND APPROVAL** of Change Order #1 to Contract #50477-2-2 with Tri State LLC, to increase funding of \$100,000.00 by \$15,000.00 to \$115,000.00 for plumbing repairs beyond the scope of in house staff.  
**Funding Source: Capital Funds**  
**Acct. #3C19-19CC-58101**
4. To **RECOMMEND APPROVAL** of Change Order #1 to Contract #21565-1-2 with All American Waste, to increase funding of \$26,500.00 by \$8,700.00 to \$35,200.00 for trash removal for New Haven Academy, Dr. Mayo Early Childhood School and ESUMS.  
**Funding Source: 2019-2020 Operating Budget**  
**Acct. # 190-474-00-56662**

## **II. DISCUSSION:**

- **F&O Action Item Agenda:** Ms. DeMaio presented a draft Action Item document, recommending a change in format to avoid paper preparation of the agenda which requires staff presence in the office. The proposed document provides the information with a link to each document. Committee agreed that staff could test the new format for the next committee

meeting as long as the documents are tested well in advance to insure that the document links work.

- **Transportation Review:** Attorney Pinto and Attorney Alexiades explained that the First Student contract was under review in light of the Governor's Emergency Executive Order 7R, which requires continued funding for boards of education, continued payment for public school staff and continued payments for the preservation of student transportation and special education services. They answered committee questions and reported that they will be reviewing costs and identifying areas of cost saving in the areas of gasoline and other expenses. They will report back to the Committee.

Respectively submitted,

Patricia A. DeMaio