



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

November 18, 2019

Gateway Center – 2nd floor Board Room

Meeting called to order: 4:34 p.m.
Adjournment: 6:14 p.m.

Present: Ms. Yesenia Rivera, Mr. Matt Wilcox, Mr. Darnell Goldson, Mr. Larry Conaway,
Ms. Lihame Arouna

Staff: Dr. Iline Tracey, Ms. Patricia DeMaio, Mr. Philip Penn, Mr. Michael Pinto, Ms. Jessica Haxhi, Mr. Pedro Mendia, Ms. Carmen Ana Rodriguez, Ms. Typhanie Jackson, Ms. Keisha Redd-Hannans, Dr. Paul Whyte, Mr. Glen Worthy, Ms. Linda Hannans, Ms. Juanita Mazyck, Mr. Joseph Barbarotta and Mr. William Zesner

Guests: Mr. Jeffrey Gruen, Yale University; Mr. Rob Zimnock, Boisvert Plumbing; Mr. Brian Zahn, New Haven Register; Mr. Chris Peak, New Haven Independent; Mr. Harold Brooks, President Local 3144

MINUTES

A. INFORMATION ONLY

1. The Superintendent approved an Agreement by and between the New Haven Board of Education and Donna Lillis, to provide an EMT and EMR certification course for seniors at Hillhouse High School, from November 25, 2019 to June 30, 2020, in an amount not to exceed \$13,000.00.
Funding Source: 2019-2020 Operating Budget
Acct. # 190-43362-56694

B. ABSTRACTS

1. The Committee recommended **APPROVAL** of the Abstract, New Haven Lexinome Project, in the amount of \$527,611.25 for 2019 –2020.
Funding Source: Yale University School of Medicine
2. The Committee recommended **APPROVAL** of the Abstract, Alliance Grant, in the amount of \$15,301,995.00 for 2019-2020.
Funding Source: State Department of Education
3. The Committee recommended **APPROVAL** of the Abstract, Priority Schools Grant, in the amount of \$4,471,266.00 for 2019-2020.
Funding Source: State Department of Education

4. The Committee recommended **APPROVAL** of the Abstract, Title III – English Language Enhancement Elementary & Secondary Education Act Grant, in the amount of \$482,385.00 for 2019-2020.
Funding Source: State Department of Education
5. The Committee recommended **APPROVAL** of the Abstract, Title IIA Grant, in the amount of \$1,006,233 for 2019-2020.
Funding Source: CT State Department of Education
6. The Committee recommended **APPROVAL** of the Abstract, Title I Part A Grant, in the amount of \$10,266,663.00 for 2019-2020.
Funding Source: CT State Department of Education
7. The Committee recommended **APPROVAL** of the Abstract, Title IVA – Student Support and Academic Enrichment Grant, in the amount of \$750,081.00 for 2019-2020.
Funding Source: CT State Department of Education
8. The Committee recommended **APPROVAL** of the Abstract, School Improvement Grant – Hillhouse, in the amount of \$505,655.00 for 2019-2020.
Funding Source: CT State Department of Education

This abstract was presented by Mr. Glen Worthy. The Committee noted errors in proposed contractor rate calculations on page 71.

C. AGREEMENTS

1. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Area Cooperative Educational Services, (ACES), to provide Alternative Route to Certification for Teachers of English Learners, (ACRTELL), from November 26, 2019 to June 30, 2020, in an amount not to exceed \$75,000.00.
**Funding Source: Title III Program
Acct. #2518-5679-56694**
2. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Justice Education Center, to provide a program of study for a career in the construction industry, for students at Hillhouse High School, from November 25, 2019 to June 20, 2020, in an amount not to exceed \$65,000.
**Funding Source: School Improvement Grant (SIG Hillhouse) Program
Acct. #2546-6265-56694-0060**

The Amount of this Agreement was corrected to read \$65,000 instead of \$60,000 as stated on the Abstract. Mr. Worthy will provide a corrected copy of the Agreement prior to the Board of Education meeting.

3. The Committee **TABLED** Amendment #1 to the Agreement by and between the New Haven Board of Education and Go To Commercial Cleaning Services, LLC, 118 Kendall St., New Haven, CT for Facilities Maintenance, Custodial Management and Energy Management increasing the compensation amount from \$1,470,030.63 by \$117,920.00 to \$1,587,950.63 for additional scope of services to cover duties from retired district supervisor for FY 2019-20.
**Funding Source: 2019-2020 Operating Budget
Acct. #190-47000-56694**

Committee members expressed concerns that the information provided did not clearly explain potential cost savings created by eliminating the position of a retired district supervisor and increasing funding to the contractor for the service. Committee members requested additional information in the comparison chart contained in the amendment.

A motion was made by Mr. Goldson, seconded by Mr. Wilcox, to table the Amendment for further information in order to allay concerns about discussion at the December 2, 2019 Finance & Operations Committee Meeting.

D. CONTRACTS

1. The Committee recommended **APPROVAL** of an Award of Contract #21665 to Boisvert Plumbing, LLC, 1165 Main Street, Suite 300, East Hartford, CT for the removal and replacement of boilers at Truman School, in an amount not to exceed \$225,142.

Funding Source: 2019-2020 Capital Projects
Acct #3C20-2074-58101

2. The Committee recommended **APPROVAL** of an Award of Contract #21665 to Boisvert Plumbing, LLC, 1165 Main Street, Suite 300, East Hartford, CT for the removal and replacement of boilers at Celentano School, in an amount not to exceed \$232,328.

Funding Source: 2019-2020 Capital Projects
Acct #3C20-2074-58101

E. CHANGE ORDER

1. The Committee recommended **APPROVAL** of Change Order #1 to Contract #21568-2-2 for On Call Gym Equipment Repairs to Sports Construction Supplies, LLC, 61 East Street, Plainville, CT for bleacher repair at Cross High School; basketball backboard motor replacement at Career; and gym curtain repair and basketball hoops replacement at Riverside Academy.

Original Amount of Contract	\$25,000.00
Change Order #1	\$75,000.00
Total Amount of Contract	\$100,000.00

Funding Source: 2019-2020 Capital Projects
Acct. #3C20-2071-58101

DISCUSSION

- **F&O Memo Revision:** Mr. Wilcox recommended enhancing the memo used to present Agreements and Contracts. The recommended changes add clarifying questions to aid the Board during review. The committee discussed process for approving the new memo. Ms. DeMaio explained that the current memo was originally developed by a former CFO and was not approved by the Board of Education. Committee members concurred that Board approval was not necessary for the revision, but asked that it be included in the board packet for the November 25, 2019 Board of Education meeting. Ms. DeMaio was asked to update the draft.
- **Financial Report:** Ms. Juanita Mazyck reported that total expenditures incurred through October 31, 2019 are \$32.7 million or 17.37% of the adopted budget. She reported a General Fund deficit of \$8,414,347. Ms. Linda Hannans reported on grant funding to date. Total grant expenditures incurred through October 31, 2019 are \$9.4 million or 22% of the grants awarded to date. Ms. Hannans explained

that grant award timing is not in sync with the fiscal year requiring reimbursement for expenses previously incurred. A discussion ensued.

- **Budget Mitigation:** Dr. Tracey reported that staff were notified of a freeze on general fund spending. She explained that allowances will be made on a case by case situation if the funding is necessary for student service. Mr. Philip Penn, the new Chief Financial Officer, explained that he will be reviewing all positions and funding to determine areas for mitigation.