



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday, November 7, 2022

MINUTES

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough
Staff: Dr. Whyte, Ms. Keisha Redd-Hannans, Mr. Thomas Lamb, Ms. Patricia DeMaio,
Ms. Viviana Conner, Mr. Marquelle Middleton, Ms. Michelle Bonora,
Ms. Michele Bonanno, Ms. Sue Peters, Ms. Cari Strand, Mr. Erik Patchkofsky,
Dr. Glynis King-Harrell, Mr. Michael Gormany, Ms. Gemma Joseph-Lumpkin,
Ms. Pamela Augustine Jefferson, Ms. Lisa Flegler, Ms. Gilda Herrera,
Ms. Rebecca Hunt, Attorney Elias Alexiades

Recusals:

1. Mr. Wilcox recused himself from discussion and deliberation on Abstract #3 for Nutrition & Health Information Literacy.
2. Dr. Yarborough recused himself from discussion and deliberation on Agreement #22 with Friends Center for Children.

Summary of Motions:

1. **Motion to Recommend Approval of Action Item:** Mr. Wilcox moved Agreement #22 with Friends Center for Children to the full Board of Education with a recommendation to approve.
2. **Motion to Recommend Approval of Action Item:** Dr. Yarborough moved Abstract #3 for Nutrition & Health Information Literacy to the full Board of Education with a recommendation to approve.
3. **Motion to Recommend Approval of Remaining Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to recommend approval of the remaining 4 Abstracts, 23 Agreements, 5 Contracts and 6 Purchase Orders, passed by Roll Call Vote:
Dr. Yarborough, Yes; Mr. Wilcox, Yes.
4. **Adjournment:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 7:05 p.m., passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY:

1. Agreement with CT Yankee Council Boy Scouts of America, to provide team building, enrichment and STEM programs for students at Brennan-Rogers School, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$15,000.00.
Funding Source: ARP ESSER III Carryover Program Acct. # 2553-6399-56694-0021
2. Agreement with Capitol Region Education Council, (CREC), to provide staff training and an Equity Audit Review at Edgewood School, from November 1, 2022 to June 30, 2023, in an amount not to exceed \$18,100.00.

- Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
3. Agreement with RYSAP d/b/a Public Allies to provide a full time corps member at Edgewood School to work with student led groups on planning activities, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$16,300.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
Discussion: Committee members questioned how the contractor was selected. Staff will follow up.
 4. **WITHDRAWN:** Agreement with Comlingo USA, Inc. to provide qualified live online instruction for Spanish 4 class and AP Spanish Language classes a Cross High School, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$9,240.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0110
Ms. DeMaio reported that staff asked to withdraw the Agreement for this meeting.
 5. Agreement with State Education Resource Center, (SERC), to conduct an assessment of need for multilingual learners and teachers at Hillhouse High School, and conduct a professional development program, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$9,800.00.
Funding Source: Title III Program (Pending Receipt of Funds)
Acct. #2518-5713-56694-0412
 6. Agreement with Monique Forsey to provide computer technical support and assistance to the Title I Non-Public Schools, from November 15, 2022 to June 30, 2023, in the amount not to exceed \$9,000.00.
Funding Source: Title I Non Public Program (Pending Receipt of Funds)
Acct. # 2531-5259-56658-NP23
Discussion: In response to questions about contractor selection, Ms. Conner reported that the Title I funding for non-public schools is a “pass through” for the district. Non-public staff are responsible for selecting contractors who meet the grant requirements.
 7. Agreement with Little Scientists, to provide STEM programming for students at Martinez, Daniels, Barnard and Celentano schools, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$19,800.00 was presented by Ms. Joseph-Lumpkin who answered questions about the program.
Funding Source: ESSER II Program
Acct. # 2552-6363-56697-0048 (\$4,950.00)
Acct. # 2552-6363-56697-0002 (\$4,950.00)
Acct. # 2552-6363-56697-0008 (\$4,950.00)
Acct. # 2552-6363-56697-0013
 8. Agreement with Hearst Media Services Connecticut, LLC, to create social media and digital marketing campaigns to create awareness about High School in the Community, from November 15, 2022 to April 4, 2023, in an amount not to exceed \$9,454.00 was presented by Ms. Strand who presented data on effectiveness of the marketing campaign.
Funding Source: Magnet Program Acct. #2517-6262-56694-0066
 9. Agreement with TetherEd, to provide a virtual School Explorer and Simulator tool that allows families to explore school programs, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$15,000.00 was presented by Mr. Middleton who answered questions about the tool.
Funding Source: Magnet 17-22 Carryover Program Acct. #2517-6258-56694-0000

Discussion: Mr. Wilcox received feedback about issues with the tools ease of use and accessibility. Mr. Middleton will follow up.

B. ABSTRACTS:

1. ARPA-New Haven Board of Education Adult Education Facility grant in the amount of \$500,000.00 was presented by Ms. Bonora.
Funding Source: CT State Department of Education
2. Fresh Fruit & Vegetable Program grant for Bishop Woods, Clinton Avenue, Edgewood, John Martinez, Lincoln Bassett and St. Martin de Porres schools, in the amount of \$120,441.00 for October 1, 2022 to June 30, 2023 was presented by Mr. Gormany on behalf of Ms. Sharry. In response to a question about St. Martin de Porres School, Mr. Gormany explained that federal funds are designated for non-public schools and that the City receives reimbursement from those schools.
Funding Source: CT State Department of Education Office of Child Nutrition
3. Nutrition & Health Information Literacy in New Haven Public Schools grant in the amount of \$28,800.20 for September 1, 2022 to April 30, 2023 was presented by Mr. Patchkofsky.
Funding Source: National Network of Libraries of Medicine, Region 7
Recusal: Mr. Wilcox recused himself for deliberation and discussion on this item.
Correction: Ms. DeMaio noted correction to dates of service from April 30, 2022 to April 30, 2023.
4. Title I Consolidated Grant, in the amount of \$11,987,470.00 of which \$11,957,470.00 is designated for New Haven Public Schools and \$102,327.91 is designated for non-public schools, for October 1, 2022 to June 30, 2023 was presented by Ms. Conner.
Funding Source: CT State Department of Education
5. Title IIA Grant, in the amount of \$840,241.00 of which \$764,429.27 is designated for New Haven Public Schools and \$76,171.43 is designated for non-public schools, for October 1, 2022 to June 30, 2023 was presented by Ms. Connor.
Funding Source: CT State Department of Education

C. AGREEMENTS:

1. Grant Sub-Award Agreement with Connecticut State Department of Education to provide ARPA funding for architectural design and initial construction planning of new building site for Adult Education, in an amount not to exceed \$500,000.00 was presented by Ms. Bonora.
2. Agreement with Medical Billing of CT, to provide medical billing services for 6 school based health dental clinics, receiving 8% of all reimbursements, from October 12, 2022 to June 30, 2023 was presented by Ms. Peters. Funding Source: Medicaid SHC Program Acct. #2534-5408-56694-0000
3. **WITHDRAWN:** Agreement with Little Scientists, to provide science programming for students at Brennan Rogers School, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$39,600.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0021
Ms. DeMaio reported that staff has withdrawn the Agreement for this meeting.
4. Agreement with Lindsey Brooks, to provide speech-language remediation, evaluation and consultation, from

October 24, 2022 to June 30, 2023, in an amount not to exceed \$31,995.00 was presented by Dr. Glynis King-Harrell on behalf of Ms. Typhanie Jackson.

Funding Source: IDEA Program

Acct. #2504-5034-56903-0000

5. Amendment #2 to Agreement #96398058 with Common Ground School Yards Program to expand the scope of service to include installation of a fence that provides additional outdoor learning space at FAME; to increase funding of \$17,000.00 by \$11,000.00 to \$28,000.00 and, to correct account location code from 0041 to 0048 was presented by Ms. Redd-Hannans on behalf of Ms. Rodriguez.

Funding source: ARP ESSER III Carryover Program

Acct. #2553-6399-56694-0048

Discussion: In response to concerns expressed about the installation of a fence, Mr. Lamb reported that he will work with the school to ensure collaboration with Facilities and appropriateness of fence and installation.

6. Agreement with Coppola Photography to provide commercial videography and photographs for the 2023 Choice & Enrollment catalog, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$24,150.00 was presented by Mr. Middleton.

Funding Source: Magnet 17-22 Carryover Program

Acct. #2517-6258-56694-0000

Discussion: Committee members questioned the contractor selection process for this Agreement as well as Agreements #6, #7 and #9. Mr. Middleton was asked to provide quotes for these services prior to the Board of Education meeting on Monday, November 14, 2022.

7. Agreement with CV Media, Inc., to provide Cable, Outdoor Posters, Radio and Digital Campaigns to generate awareness of New Haven's 25 magnet schools and programs, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$70,000.00 was presented by Mr. Middleton.

Funding Source: Magnet 17-22 Carryover Program

Acct. #2517-6258-56694-0000

(See above discussion note regarding quotes)

8. Non-Financial Memorandum of Understanding with Yale University to collaborate with the Office of School Choice & Enrollment on data analysis around school choice, from October 12, 2022 to October 12, 2026 was presented by Mr. Middleton.

9. Agreement with Public Good, LLC, to develop, design and provide production assistance and delivery of all creative content for the 2023 NHPS Choice campaign, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$25,000.00 was presented by Mr. Middleton.

Funding Source: Magnet 17-22 Carryover Program

Acct. #2517-6258-56694-0000

(See above discussion note regarding quotes)

10. Agreement with Arts in CT Corps, to provide afterschool programming for up to 40 students from Brennan-Rogers School and 60 students from Wexler Grant School, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$30,000.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ESSER II Program

Acct. #2552-6363-56697-0021 (\$10,000.00)

Acct. # 2552-6363-56697-0032 (\$20,000.00)

11. Agreement with Arts for Learning CT to provide programming for up to 30 students at John Daniels School from November 15, 2022 to June 30, 2023, in an amount not to exceed \$9,000.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ESSER II Program Acct. #2552-6363-56697-0013

- 12. Agreement with Boys and Girls Club of Greater New Haven, to provide an after school program for 250 students from Brennan Rogers and Beecher schools, and a Spring Break Camp, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$271,050.00 was presented by Ms. Joseph Lumpkin.

Funding Source: ESSER II Program
Acct. #2552-6363-56697-0021 (\$108,800.00)
Acct. #2552-6363-56697-0003 (\$ 68,000.00)
Acct. #2552-6363-56697-0043 (\$ 68,000.00)
Acct.#2552-6363-56697-0444 (\$ 26,250.00)

- 13. Agreement with Clifford W. Beers Guidance Clinic, Inc., to provide programming for students from Wexler Grant, Fair Haven and Roberto Clemente Schools during Saturday Success Academy, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$212,100.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56697-0444

- 14. Agreement with Eli Whitney Museum, to provide a STEM focused after school program for students from Celentano, Wexler Grant and Davis schools, from November 15, 2022 to June 30, 2022, in an amount not to exceed \$29,670.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ESSER II Program
Acct. #2552-6363-56697-048 (\$10,350.00)
Acct. #2552-6363-56697-0032 (\$ 8,625.00)
Acct. #2552-6363-56697-0009 (\$10,695.00)

- 15. Agreement with Kids Kraze to provide after school programming at Celentano and East Rock schools, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$39,975.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ESSER II Program
Acct. # 2552-6363-56697-0048 (\$19,825.00)
Acct. # 2552-6363-56697-0046 (\$20,150.00)

- 16. Agreement with Kiyama Movement, Inc., to provide a mentoring program for 25 male high school student at Wilbur Cross High School, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$30,000.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ESSER II Program Acct. # 2552-6363-56697-0061

- 17. Agreement with Prince Hall, Oriental Lodge #6, F&AM, to provide weekend programming for up to 20 5th-9th grade male students, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$20,000.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ESSER II Program Acct. # 2552-6363-56697-0444

- 18. Agreement with The Green Peacock Corporation, to after-school programming for students at Davis, Wexler-Grant and Celentano schools, from November 15, 2022 to June 30, 20223, in an amount not to exceed \$9,000.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ESSER II Program
Acct. #2552-6363-56697-0009 (\$3,900.00)
Acct. #2552-6363-56697-0048 (\$3,900.00)

Acct. #2552-6363-56697-0032 (\$2,100.00)

19. Agreement with The Monk Center for Academic Enrichment and Performing Arts, to provide after school programming for student from Davis, Wexler Grant and Barnard schools, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$30,000.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: ESSER II Program
 Acct. #2552-6363-56697-0009 (\$10,000.00)
 Acct. #2552-6363-56697-0002 (\$10,000.00)
 Acct. #2552-6363-56697-0032 (\$10,000.00)

Discussion: Dr. Yarborough asked Ms. Lumpkin to provide a report that lists available programs by schools. Mr. Wilcox noted that this data has been provided previously and that an update will provide additional information of needs for the Define the Gap project.

20. Agreement with CT Association of the Performing Arts to provide COOP theater management services, from July 1, 2022 to June 30, 2027, in an amount not to exceed \$812,269.00 was presented by Mr. Lamb who explained that in the past, Agreements with this contractor were completed annually. Board of Alders recommended a multi-year Agreement, outlining costs per year. The cost increases annually due to reflect staff salary increases.

Year 1 2022/2023 - \$147,000.00
 Year 2 2023/2024 - \$154,350.00
 Year 3 2024/2025 - \$162,068.00
 Year 4 2025/2026 - \$170,171.00
 Year 5 2026/2027 - \$178,680.00

Funding Source: 2022-2023 Operating Budget Acct. #19047000-56694

21. Agreement with Westville Seafood, LLC to conduct a concession at the Floyd Little Athletic Center for the sale of food, non-alcoholic beverages and sundries, from October 30, 2022 to June 30, 2023, revenue collected an amount of \$16,000.00 was presented by Mr. Patchkofsky, who explained that the Agreement is revenue producing for the District.

22. Agreement with Friends Center for Children to provide 25 full day/full year infant/toddler spaces, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$367,622.90 was presented by Ms. Augustine-Jefferson.

Funding Sources:
 Infant Toddler Program Acct. # 2090-6430-56697-0442 (\$337,500.00)
 Infant Toddler COLA Program Acct. #2090-6429-56697-0442 (\$ 30,122.90)

Recusal: Dr. Yarborough recused himself from discussion and deliberation on this item.

23. Agreement with Lulac Head Start, to provide 53 full day/full year infant-toddler spaces, and 22 wrap around infant-toddler spaces, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$892,750.48 was presented by Ms. Augustine-Jefferson

Funding Sources:
 Infant Toddler Program Acct. #2090-6430-56697-0442 (\$819,450.00)
 Infant Toddler COLA Program Acct. #2090-6429-56697-0442 (\$ 73,300.48)

24. Agreement with Montessori on Edgewood, to provide 20 full day/full year infant-toddler spaces, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$294,152.23 was presented by Ms. Augustine-Jefferson.

Funding Sources:

Infant Toddler Program	Acct. #2090-6430-56697-0442	(\$270,000.00)
Infant Toddler COLA Program	Acct. #2090-6429-56697-0442	(\$24,152.23)

25. Agreement with Morning Glory Early Learning Center, to provide 16 full day/full year infant-toddler spaces, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$235,321.79 was presented by Ms. Augustine-Jefferson.

Funding Sources:

Infant Toddler Program	Acct. #2090-6430-56697-0442	(\$216,000.00)
Infant Toddler COLA Program	Acct. # 2090-6429-56697-0442	(\$19,321.79)

D. CONTRACTS:

- Award of Contract #21815 to Anvil CT LLP for On Call Welding repairs and service from July 1, 2022 to June 30, 2023, in an amount not to exceed \$37,750.00 was presented by Ms. Hunt.
Funding Source: 2022-2023 Capital Projects Acct. # 3C22-2261-58101
- Award of Contract #50590 to Cheapsapes for On Call Snow Plowing services from July 1, 2022 to June 30, 2023, in an amount not to exceed \$56,207.00 was presented by Ms. Hunt.
Funding Source: 2022-2023 Operating Budget Acct. #19047400-56662
- Award of Contract #21814 to Magilla Construction for On Call Window Treatment Services from July 1, 2022 to June 30, 2023, in an amount not to exceed \$25,000.00 was presented by Ms. Hunt.
Funding Source: 2022-2023 Capital Projects Acct. #3C22-2261-58101
- Award of Contract #21810 to Pro-Mech for replacement of existing boilers at Hillhouse from July 1, 2022 to June 30, 2023, in an amount not to exceed \$665,765.00 was presented by Ms. Hunt.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56697-0000
- Award of Contract #21811 to Southport Contracting for replacement of existing boilers at Cross from July 1, 2022 to June 30, 2023, in an amount not to exceed \$719,000.00 was presented by Ms. Hunt.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56697-0000

E. PURCHASE ORDERS

- Purchase Order to Frontline Technologies Group, LLC for applicant tracking licensing and support services from July 1, 2022 to June 30, 2023, in an amount not to exceed \$66,624.23 was presented by Ms. Flegler who answered questions about the system.
Funding Source: 2022-2023 Operating Budget Acct. #190-45100-56694
- Purchase Order to Frontline Technologies Group, LLC for recruitment software licensing and support services from July 1, 2022 to June 30, 2023, in an amount not to exceed \$86,723.59 was presented by Ms. Flegler.
Funding Source: Alliance Program Acct. #2547-6105-56697-0000
- Purchase Order to Total Communications Inc. for Flex phone software or hardware from July 1, 2022 to June 30, 2023, in an amount not to exceed \$500,000.00 was presented by Ms. Herrera.
Funding Source: ESSER II Acct. #25526363-54409

4. Purchase Order to SHI International Corp. for Microsoft Licenses renewal from July 1, 2022 to June 30, 2023, in an amount not to exceed \$84,767.20 was presented by Ms. Herrera.
Funding Source: 2022-2023 Capital Projects Acct. #3C222263-58704
5. Purchase Order to Blackboard Inc. for licenses for website hosting, custom templates, communications, monitoring and reports from July 1, 2022 to June 30, 2023, in an amount not to exceed \$128,710.35 was presented by Ms. Herrera.
Funding Source: 2022-2023 Capital Projects Acct. #3C222263-58704
6. Purchase Order to New England Yankee Construction, LLC to provide environmental remediation services from November 1, 2022 to June 30, 2023, in an amount not to exceed \$4,875.00 was presented by Mr. Lamb. Funding Source: 2022-2023 Capital Projects Acct. # 3C22-2261-58101
Discussion: Mr. Wilcox noted that the back-up documentation for the PO was not available on the website. Mr. Lamb indicated he would post the material.

II. DISCUSSION:

- **Food Service Budget:** Mr. Gormany reviewed the budget and noted total projected revenue of \$14.4 million as of September 30, 2022. He explained that if reimbursements hold, we will not require funding support from the General Fund. Mr. Gormany will forward the budget document to staff for inclusion in the Board of Education packets. No motion was made and no vote taken.
- **Defining the Gap Project:** Mr. Wilcox reported that staff is currently in the process of communicating with unions to refine the data. A report will be available at a future meeting. No motion was made and no vote taken.
- **Transportation Contract Update:** Mr. Lamb reported that the contract will go to RFP and he presented the guidelines and information that will be used to create the RFP. Mr. Wilcox recommended clarification of the term “emergency” and asked for clarification on location of the buses. A discussion ensued. Mr. Lamb anticipates presenting an Award of Contract at the February 6, 2023 Finance & Operations Committee Meeting. No motion was made and no vote taken.
- **Series 3000 Policies:** Mr. Wilcox asked staff to determine which policies require updating so that the drafts can be submitted to the Governance Committee. No motion was made and no vote taken.

Adjournment: A motion by Dr. Yarborough, seconded by Mr. Wilcox to adjourn the meeting at 7:05 p.m., passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio