



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Tuesday, January 19, 2021

MINUTES

VIRTUAL MEETING

Present: Mr. Matthew Wilcox, Ms. Yesenia Rivera, Mr. Larry Conaway

Staff: Dr. Iline Tracey, Mr. Phillip Penn, Dr. Paul Whyte, Ms. Patricia DeMaio, Ms. Gilda Herrera, Ms. Sue Peters, Ms. Denise Duclos, Ms. Gemma Joseph Lumpkin, Mr. Michael Gormany, Ms. Gail Sharry, Ms. Jamie Coady, Mr. Carl Jackson, Mr. Joseph Barbarotta

Closed Captioner

Call to Order: Mr. Wilcox called the meeting to order at 4:31 p.m.

Recusal: Mr. Wilcox reported that he will recuse himself from discussion and deliberation on the Quality Enhancement Abstract, Action Item #2 Section B. Ms. Rivera will chair the meeting for this action item.

Summary of Motions:

- **Motion #1 to Recommend Approval of Abstract #2 Quality Enhancement Grant:** After presentation by Ms. Duclos, a motion by Ms. Rivera, seconded by Mr. Conaway to Recommend Approval, passed by **Roll Call Vote:** Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox Recused
- **Motion #2 to Recommend Approval Action Items:** After presentation of the following Action Items, a motion by Mr. Wilcox, seconded by Ms. Rivera, to **Recommend Approval of Abstract #1, 4 Agreements and 3 Contracts**, passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Motion to Adjourn:** A motion by Mr. Wilcox, seconded by Mr. Conaway to adjourn the meeting at 6:19 p.m., passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY AND ACTION ITEMS:

A. INFORMATION ONLY: Committee members did not have questions about the following Information Only Item approved by the Superintendent:

1. Agreement with Dr. Denise Cole to provide leadership and instructional coaching for Clinton Avenue School administrators, leadership team and staff, from January 26, 2021 to June 30, 2021 in an amount not to exceed \$4,400.00.

Funding Source: Commissioner's Network – Clinton Avenue

Acct. #2547-6211-56694-0006

B. ABSTRACTS:

1. **Recommend Approval** of Oral Health Grant in the amount of \$26,000.00 for December 1, 2020 to August 31, 2021 was presented by Ms. Peters. **Funding Source:** Connecticut Department of Public Health
2. **Recommend Approval** of Quality Enhancement – School Readiness Program in the amount of \$81,386.00 for September 1, 2020 to June 30, 2021 was presented by Ms. Duclos.
Funding Source: Connecticut Office of Early Childhood
Recusal: As noted above, Mr. Wilcox recused himself from discussion and deliberation on the Quality Enhancement Abstract. Ms. Rivera chaired the meeting for the review and vote on this Abstract.
Discussion: In response to Mr. Conaway's question, Ms. Duclos explained that the grant is annually awarded and that the amount has not changed over the past years. She noted that prior to submission of the grant, the application is approved by the New Haven Early Childhood Council and the vendors selected were approved by the Council as part of the grant application.
Motion to Recommend Approval: As noted above, a motion by Ms. Rivera, seconded by Mr. Conaway to Recommend Approval of the Quality Enhancement Abstract passed by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Recused.

C. AGREEMENTS:

1. **Recommend Approval** of Agreement with Hope House to provide tutorial services and distribution of supplies to homeless students from December 14, 2020 to June 30, 2021 in an amount not to exceed \$3,500.00 was presented by Ms. Joseph- Lumpkin.
Funding Source: McKinney Vento Program **Acct. #** 2503-5027-56697-0000
2. **Recommend Approval** of Amendment #1 to Agreement #9266584 with Focused Schools to change the funding account number from School Improvement Grant – Truman Program, Acct. #2546-6266-56694-0002 to School Improvement Grant – Truman Program, Acct. #2546-6268-56694-0002 with no change in funding amount was presented by Mr. Penn, in the absence Ms. Mattern.
Funding Source: School Improvement Grant – Truman Program **Acct. #**2546-6268-56694-0002
3. **Recommend Approval** of Agreement with Crown Castle Fiber, LLC to provide leased Fiber Circuit WAN Ethernet Services to NHPS from July 1, 2021 to June 30, 2022 in an amount not to exceed \$507,000.00 was presented by Ms. Herrera.
Funding Source: 2020-2021 Operating Budget **Acct. #**190-47200-52265
4. **Recommend Approval** of Award of six Contracts to United Illuminating to install new LED Lighting at the following six schools: Wilbur Cross, Wexler Grant, Mauro Sheriden, Edgewood, Co-op & Fair Haven, from November 1, 2020 to January 15, 2021 in an amount not to exceed \$852,369.16. Installation to be performed by NPower Construction was presented by Mr. Barbarotta.
Funding Source: Capital Budget **Acct. #** 3C202074-58101/On-bill financing with United Illuminating

D. CONTRACTS:

1. **Recommend Approval** as corrected of Award of Contract # 50535A-1-4 for M & M Total Construction, LLC to provide Snow Plowing Services from November 1, 2020 to June 30, 2021 in an amount not to exceed

\$361,198.00 was presented by Mr. Barbarotta.

Funding Source: 2020-2021 Capital Projects **Acct. #190-47400-56662**

Correction of Amount and Funding Source: Mr. Barbarotta noted that the contract amount was incorrect. The contract for M&M Total Construction **amount was corrected from \$361,198.00 to \$261,198.00**. In addition, the **Funding Source was corrected from Capital Projects to 2020-2021 Operating Budget**. The Action Items for the Board of Education meeting will reflect this correction.

2. **Recommend Approval** as corrected of Award of Contract # 50535B-1-4 for Tim's Enterprises, LLC to provide Snow Plowing Services from November 1, 2020 to June 30, 2021 in an amount not to exceed \$60,000.00 was presented by Mr. Barbarotta.

Funding Source: 2020-2021 Capital Projects **Acct. #190-47400-56662**

Correction of Funding Source: **The Funding Source was corrected from Capital Projects to 2020-2021 Operating Budget**. The Action Items for the Board of Education meeting will reflect this correction.

3. **Recommend Approval** as corrected of Award of Contract # 50535C-1-4 for Amazon Landscaping & Design Handyman Service, LLC for Snow Plowing Services from November 1, 2020 to June 30, 2021 in an amount not to exceed \$40,000.00 was presented by Mr. Barbarotta. **Funding Source:** 2020-2021 Capital **Acct. #190-47400-56662**.

Correction of Funding Source: **Funding Source was corrected from Capital Projects to 2020-2021 Operating Budget**. The Action Items for the Board of Education meeting will reflect this correction.

II. DISCUSSION:

- **Food Service Financial Update:** Mr. Gormany reviewed a detailed projection report as of December 20, 2020. The anticipated deficit of \$4 million deficit, previously reported, was revised to \$2 million, based on school reopening enrollment and meal projections. Ms. Sharry discussed current meal distribution programs. She confirmed that information regarding school lunch and breakfast distribution locations and contact information will be posted on the Food Service website. A discussion ensued. Mr. Wilcox requested an updated Food Service Budget report for the February 16, 2021 Finance & Operations Committee meeting. **No motion was made and no vote taken.**
- **December 2020 Financial Results:** Mr. Penn reviewed the Monthly Financial Report through December 31, 2020, noting that the report does not include funds received from transportation and tuition grants or new grants awarded. He noted that the transportation expenses are understated due to invoices that will be paid in January 2021. Mr. Penn also noted that he added columns to the Special Funds report to provide grant revenue definitions, as requested by the Committee. A discussion ensued. **No motion was made and no vote taken.**
- **First Student Update:** Mr. Jackson indicated that First Student is compliant with Health Department requirements. He explained that some of the busing delays experienced during the first day back to school were attributed to time taken to implement screening and cleaning protocols. However, these issues will be resolved for the next in-school sessions. In response to

Committee questions, Mr. Jackson reported that First Student paid employees during the 17 day shut down. A discussion ensued. **No motion was made and no vote was taken.**

- **Eco-Urban Update:** Mr. Barbarotta reviewed a “true up” year to date hours report for the contractor. He reported that the contractor is crediting the District on bills for unused hours last year. In addition, Mr. Barbarotta indicated that 35 unused hours from the fall school shut down, will be reallocated during winter and spring to support schools that have opened in the hybrid model. The schools will also be deep cleaned and sanitized during spring break. Committee members discussed use of the schools for athletic programs. Mr. Barbarotta explained that there are no athletic practices on Wednesdays, when schools are closed for deep cleaning. Although weekends are not covered in the report, Mr. Barbarotta indicated that weekend use of the buildings can be covered. A discussion ensued. Mr. Wilcox asked that an updated report be provided to the Committee by the 2nd meeting in April. **No motion was made and no vote was taken.**

Meeting Adjourned: A motion by Mr. Wilcox, seconded by Mr. Conaway to adjourn the meeting at 6:19 p.m., passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes

Respectfully submitted,

Patricia A. DeMaio