



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING**

Tuesday, September 3, 2019

Gateway Center – 2<sup>nd</sup> floor Board Room

Meeting called to order: 4:38 p.m.  
Adjournment: 5:57 p.m.

**Present:** Ms. Yesenia Rivera, Mr. Matt Wilcox, Mr. Darnell Goldson, Mr. Edward Joyner

**Staff:** Mr. Michael Pinto, Ms. Patricia DeMaio, Mr. Matthew Brown, Ms. Typhanie Jackson, Ms. Sue Peters, Mr. Joseph Barbarotta, Mr. John Barbarotta, Mr. Tom Smith, Dr. Iline Tracey, Chief T. Reddish, Mr. William Zesner, Ms. JoAnne Wilcox, Dr. Carol D. Birks

**MINUTES**

On the motion by Ms. Rivera, seconded by Mr. Wilcox, the Committee recommended **APPROVAL** items A#1-4, with the exception of A#5 &6, and B#1-3 as follows:

**A. AGREEMENTS**

1. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Gateway Community College, to provide the courses, History of Human Rights and General Psychology I for up to 40 students from High School in the Community, HSC, from August 26, 2019 to December 17, 2019, in an amount not to exceed \$32,463.00. This agreement was presented by Mr. Matthew Brown.  
**Funding Source: Magnet 17-22 HSC Carryover Program**  
**Acct. # 2517-6262-56694-0066**
2. The Committee recommended **APPROVAL** of Agreement by and between the New Haven Board of Education and EBS, to provide speech and language remediation services, from August 29, 2019 to June 30, 2020, in an amount not to exceed \$89,180.00. This agreement was presented by Ms. Typhanie Jackson.  
**Funding Source: 2019-2020 Operating Budget**  
**Acct. #190-49000-56694**
3. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Aveanna Healthcare, to provide nursing care to a special education student with complex medical needs, including constant supervision and transportation, as required by the student's individual health care plan, from August 29, 2019 to June 30, 2020, in an amount not to exceed 62,699.00. This agreement was presented by Ms. Typhanie Jackson.  
**Funding Source: IDEA Program**  
**Acct. #2504-5034-56903-0000 (pending receipt of funds)**
4. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Lumen Touch, LLC for development and maintenance of the data management program,

HealthX at the 17 schools health centers and six (6) school-based dental clinics, in an amount not to exceed \$34,875. This agreement was presented by Ms. Sue Peters.

**Funding Source:** 2019-2020 Operating Budget  
**Acct. #190-47000-56694**

5. The Committee **TABLED** an Agreement by and between the New Haven Board of Education and John Hinrichs, 9 Burton Street, Bristol, CT to provide Junior ROTC Instruction at Hillhouse High School for the period of July 1, 2018 to June 30, 2019, in an amount not to exceed \$103,363.20. Total reimbursement to be provided by the Army shall be \$50,181.60. This agreement was tabled for lack of presenter.

**Funding Source:** 2019-2020 Operating Budget  
**Acct. #190-43362-56694**

6. The Committee **TABLED** an Agreement by and between the New Haven Board of Education and Lisa Rodriguez, 21 Barrows St., Stratford, CT to provide Junior ROTC Instruction at Hillhouse High School for the period of July 1, 2018 to June 30, 2019, in an amount not to exceed \$86,198.40. Total reimbursement to be provided by the Army shall be \$41,599.20 This agreement was tabled for lack of presenter

**Funding Source:** 2019-2020 Operating Budget  
**Acct. #190-43362-56694**

## B. CHANGE ORDER

1. The Committee recommended **APPROVAL** of a Change Order #1 to Contract #21553-2-2 to Encore Holding LLC d/b/a All State Fire Systems, Inc., 110 Murphy Road, Harford, CT for On Call Fire Alarm Services for the NHPS for FY 2018-19 for fire panel repairs at Bishop Woods School. This Change Order was presented by Mr. Joseph Barbarotta.

Original Amount of Contract:	\$150,000.00
<b>Change Order #1</b>	<b>\$12,450.00</b>
<b>Total Amount of Contract</b>	<b>\$162,450.00</b>

**Funding Source:** Capital Projects  
**Acct. #3C20-2071-58101**

## C. PURCHASE ORDERS

1. The Committee recommended **APPROVAL** of a Purchase Order under City's Master Agreement and RFP #2019-06-1224 for "Green Cleaning for City Facilities" for FY 2019-2020 to Hillyard, Inc. d/b/a ROVIC, 146 Sheldon Road, Manchester, CT for the repair of custodial equipment for the New Haven Public Schools, in an amount not to exceed \$75,000. This Purchase Order was presented by Mr. Joseph Barbarotta.

**Funding Source:** Capital Projects  
**Acct. #3C16-1691-58101 (\$1,169.79)**  
**Acct. #3C18-1890-58101 (\$44,838.20)**  
**Acct. #3C19-1983-58101 (\$28,992.01)**

2. The Committee recommended **APPROVAL** of a Purchase Order under City's Master Agreement and RFP #2019-06-1224 for "Green Cleaning for City Facilities" for FY 2019-2020 to Hillyard, Inc. d/b/a ROVIC, 146 Sheldon Road, Manchester, CT for the purchase of custodial supplies for the New Haven Public Schools, in an amount not to exceed \$450,000. This Purchase Order was presented by Mr. Joseph

Barbarotta.

**Funding Source:** 2019-2020 Operating Budget  
Acct. #190-47400-55571

3. The Committee recommended **APPROVAL** of a Purchase Order under State Contract #18PSX0202 to Total Communications, Inc., 333 Burnham St., East Hartford, CT to provide phone, LAN/WAN, Wireless Network for Strong/Barack Obama University Magnet School, in an amount not to exceed \$174,084.90. This Purchase Order was presented by Mr. Tom Smith.  
**Funding Source:** Capital Projects #3078-17GG-58001

### DISCUSSION ITEMS

- **Finance & Operations Meeting Schedule:** Ms. DeMaio requested confirmation that the format for the Committee has changed. The Committee will review Action Items during the first meeting of the month; the second meeting will be reserved for budget and approval items for operations emergencies. Ms. Rivera confirmed the schedule as approved by the Board of Education. Ms. DeMaio will notify staff.
- **Budget Mitigation Recommendations:** Ms. DeMaio and Mr. Pinto presented the Budget Mitigation Recommendations on behalf of Dr. Jill Kelly and Mr. Jamell Cotto. A discussion ensued. Committee members concurred that the recommendations require additional discussion and information. The recommendations will be forwarded to the full Board of Education.
- **CFO Search Process Update:** Mr. Pinto reported that we have received two candidates from the search firm. Human Resources is in the process of scheduling interviews.
- **Procurement Policy:** Dr. Joyner provided an update on the policy's development. Ms. DeMaio reviewed an updated comparison document, indicating current practice, new policy differences with both staff and Board feedback. The policy is lowering the Superintendent's threshold for approval of Agreements from under \$20,000 to under \$5,000. Administration has requested that the threshold remain at under \$20,000, an amount consistent with other comparable districts. A discussion ensued. Committee members concurred that the policy will be sent back to the full board.