



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING**

Monday, June 3, 2019

Gateway Center – 2<sup>nd</sup> floor Board Room

- Present:** Mr. Joseph Rodriguez, Ms. Yesenia Rivera, Mr. Matt Wilcox, Mr. Darnell Goldson
- Staff:** Mr. Michael Pinto, Ms. Patricia DeMaio, Ms. Gemma Joseph-Lumpkin, Ms. Michelle Bonora, Ms. Sue Peters, Ms. Denise Duclos, Ms. Elizabeth Gaffney, Ms. Typhanie Jackson, Mr. Joseph Barbarotta, Ms. Lisa Mack, Ms. Keisha Hannans, Ms. Ivelise Velazquez, Dr. Abie Benitez, Ms. Juanita Mazyck, Ms. Linda Hannans, Ms. Ellen Maust, Mr. Charles Blango
- Guests:** Atty. Kathlyn Foster, City of New Haven Asst. Corp. Counsel; Mr. Michael Gormany, City of New Haven Acting Budget Director; Mr. Brian Zahn, New Haven Register; Mr. Chris Peak, New Haven Independent

**MINUTES**

Mr. Rodriguez called the meeting to order at 4:55 p.m. He apologized for the late start but explained that members wanted to hear concerns from protesters who gathered in front of 54 Meadow Street. Protestors joined the Finance & Operations meeting.

In acknowledgement of their concerns, Mr. Rodriguez made a motion to amend the agenda, seconded by Ms. Rivera, to discuss the budget mitigation plan related to the elimination of 53 teaching positions and the involuntary reassignment of teachers.

- **Budget Mitigation Plan:** Mr. Rodriguez expressed disappointment in the process. While Board of Education members were aware of a plan to eliminate positions, they were not provided the details and timetable, and did not have an opportunity for input before the plan was implemented. Mr. Goldson noted that they were also unaware that the plan included involuntary transfers. Staff was asked to provide details of the plan.

Ms. Lisa Mack and Ms. Keisha Hannans provided an overview of the process, explaining that staff worked with principals and union leadership in development of the plan. They explained that teachers will not lose jobs, but have the opportunity to apply for other open positions in the district. They will be given priority choice until July 1, 2019. If they are not selected for an open position of their preference, the teachers will be placed in other open positions. The plan was initially proposed in an effort to right-size school personnel by eliminating smaller classes that could be covered by other teachers. Principals from 20 schools were asked to assess their staffing and identify a list of teachers. Teachers were notified at the end of May.

A discussion ensued. Concern was expressed about lack of clarity about the criteria used to select teachers and the impact of the eliminated positions on the students. Mr. Goldson asked staff to return to the Board of Education with specific information about the 53 teachers and 20 schools impacted by the reductions, including how the reductions will impact class sizes for other teachers, how many classes,

impact on course offerings and school climate. Mr. Goldson will identify a Budget Mitigation committee by the Board of Education meeting on June 10, 2019 and the current plan will be reviewed.

#### A. INFORMATION ONLY

1. The Superintendent approved an Agreement by and between the New Haven Board of Education and Dr. Stephen Updegrave, to provide compliance oversight and medical consultation to Nurse Practitioners in School Health Centers, from August 20, 2019 to June 30, 2020, in an amount not to exceed \$8,000.00.  
**Funding Source: School Health Center Program**  
**Acct. #2512-5124-56694-0000**
2. The Superintendent approved an Agreement by and between the New Haven Board of Education and Dr. Richard DeVecchio, DDS, to provide clinical oversight to dental hygienists and support staff in dental clinics at Barnard, King Robinson, Troup, Hill Central, Truman and Brennan Rogers schools, from July 1, 2019 to June 30, 2019, in an amount not to exceed \$10,000.  
**Funding Source: Medicaid Account Program**  
**Acct. # 2534-5408-56694**
3. The Superintendent approved Amendment #1 to Agreement # 96273108 with Eli Whitney Museum, to increase the number of sessions at Davis Street Academy from 20 sessions by 15 to 35 sessions, and to increase funding of \$11,975 by 4,575.00 to \$16,550.  
**Funding Source: Extended School Hours Program**  
**Acct. # 2579-5326-56694-0009**
4. The Superintendent approved an Agreement by and between the New Haven Board of Education and Lisa Swain, ED.S, to provide observation, coaching and modeling for the Headstart Leadership Team, from April 30, 2019 to June 30, 2019, in an amount not to exceed \$6,187.50.  
**Funding Source: Head Start Program**  
**Acct. # 2568-5315-56694-0443**

#### B. ABSTRACTS

**On the motion of Mr. Goldson, seconded by Ms. Rivera, it was voted to recommend for approval the following abstracts:**

1. Program Enhancement Project, (PEP), Adult Education, in the amount of \$110,000.00 for July 1, 2019- June 30, 2020. This abstract was presented by Ms. Michelle Bonora.  
**Funding Source: CT Department of Education**
2. School Health Center Grant, in the amount of \$1,340,682.00 for July 1, 2019 to June 30, 2020. This abstract was presented by Ms. Sue Peters.  
**Funding Source: CT Department of Public Health**
3. New Haven School Readiness Grant, in the amount of \$8,137,572.00 for July 1, 2019 to June 30, 2020. This abstract was presented by Ms. Denise Duclos.  
**Funding Source: CT Office of Early Childhood (OEC)**

**C. AGREEMENTS**

**On the motion of Mr. Goldson, seconded by Ms. Rivera, it was voted to recommend for approval the Agreements #1-9 and 12-17. Agreements #10 and 11 were recommended for approval contingent upon receipt of documentation regarding IRS regulations guiding the hiring of contractors who do not fall under the category of independent contractor or employee status.**

1. The Committee recommended **APPROVAL** of Amendment # 2 to Agreement # 96178107 with Arte Inc., to increase the number of sessions at Davis School from 43 sessions by 15 to 58 and to increase the number of sessions at Clinton Avenue School from 32 sessions by 7.5 to 39.5 sessions; and to increase funding of \$30,200.00 by \$4,500.00 to \$34,700.00. This amendment was presented by Ms. Gemma Joseph-Lumpkin.  
**Funding Source:       Extended School Hours Program**  
**Acct. # 2579-5326-56694-0009 (\$3,000.00)**  
**Extended School Hours Program**  
**Acct. # 2579-5326-56694-0006 (\$ 1,500.00)**
  
2. The Committee recommended **APPROVAL** of Amendment #1 to Agreement # 962775051 with Friends Center for Children, to increase funding of \$247,800.80 by \$2,031.97 to \$249,832.77, to reflect COLA increase from the CT Office of Early Childhood. This amendment was presented by Ms. Denise Duclos.  
**Funding Source:       School Readiness & Child Day Care Program**  
**Acct. # 2090-6275-56697**
  
3. The Committee recommended **APPROVAL** of Amendment #1 to Agreement #96275050 with Lulac Head Start, to increase funding of \$621,588.24 by \$5,097.02 to \$626,685.26, to reflect COLA increase from the CT Office of Early Childhood. This amendment was presented by Ms. Denise Duclos.  
**Funding Source:       School Readiness & Child Day Care Program**  
**Acct. # 2090-6275-56697**
  
4. The Committee recommended **APPROVAL** of Amendment #1 to Agreement #96275077 with Morning Glory, to increase funding of \$163,854.08 by \$1,343.60 to \$165,197.68, to reflect COLA increase from the CT Office of Early Childhood. This amendment was presented by Ms. Denise Duclos.  
**Funding Source:       School Readiness & Child Day Care Program**  
**Acct. # 2090-6275-56697**
  
5. The Committee recommended **APPROVAL** of Amendment #1 to Agreement #96275080 with Montessori on Edgewood, to increase funding of \$204,817.60 by \$1,679.50 to \$206,497.10, to reflect COLA increase from the CT Office of Early Childhood. This amendment was presented by Ms. Denise Duclos.  
**Funding Source:       School Readiness & Child Day Care Program**  
**Acct. # 2090-6275-56697**
  
6. The Committee recommended **APPROVAL** of Agreement by and between the New Haven Board of Education and Yale New Haven Hospital to provide licensed Nurse Practitioners, Social Workers and office managers in School Health Centers at Mauro-Sheridan, Troup, Hillhouse, Career and Barnard schools, from July 1, 2019 to June 30, 2020, in an amount not to exceed \$372,289.00. This agreement was presented by Ms. Sue Peters.  
**Funding Source:       School Heath Center Program**  
**Acct. # 2512-5124-56694**

7. The Committee recommended **APPROVAL** of Agreement by and between the New Haven Board of Education and Clifford Beers Guidance Clinic to provide two licensed Social Workers in School Health Centers at Clinton Avenue and Fair Haven schools, from July 1, 2019 to June 30, 2020, in an amount not to exceed \$83,958.00. This agreement was presented by Ms. Sue Peters.  
**Funding Source: School Heath Center Program**  
**Acct. # 2512-5124-56694**
  
8. The Committee recommended **APPROVAL** of Agreement by and between the New Haven Board of Education and Cornell Scott Hill Health Center to provide licensed Nurse Practitioners, Social Workers and/or office managers in School Health Centers at Roberto Clemente, King Robinson, Truman, Troup (social work services only) and Lincoln Bassett, (social work services only), from July 1, 2019 to June 30, 2020, in an amount not to exceed \$299,434.00. This agreement was presented by Ms. Sue Peters.  
**Funding Source: School Heath Center Program**  
**Acct. # 2512-5124-56694**
  
9. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Fair Haven Community Health Center, to provide licensed Nurse Practitioners, Social Workers and office managers in School Health Centers at Fair Haven, Clinton Avenue, Wilbur Cross and John Martinez schools, from July 1, 2019 to June 30, 2020, in an amount not to exceed \$195,843.00. This agreement was presented by Ms. Sue Peters.  
**Funding Source: School Heath Center Program**  
**Acct. # 2512-5124-56694**
  
10. The Committee recommended **APPROVAL** an Agreement by and between the New Haven Board of Education and Alyssa LaFogg, to serve as the Office Manager and Certified Nursing Assistant at the Lincoln Bassett School Health Center, from July 1, 2019 to June 30, 2020, in an amount not to exceed \$27,337.00. This agreement was presented by Ms. Sue Peters.  
**Funding Source: School Health Center Program**  
**Acct. # 2512-5124-56694**
  
11. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Elicia Lupoli, to provide preventive dental care in School Dental Clinics at Barnard, King Robinson and Brennan-Rogers schools, from July 1, 2019 to June 30, 2020, in an amount not to exceed \$55,300.00. This agreement was presented by Ms. Sue Peters.  
**Funding Source: Medicaid Account Program**  
**Acct. # 2534-5408-56694**
  
12. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Institute of Professional Practice, to 7 behavioral therapists and 1 BCBA/BCBA clinician for the New Haven Public School Intensive Autism Program, from July 1, 2019 to June 30, 2020, in an amount not to exceed \$40,000.00. This agreement was presented by Ms. Typhanie Jackson.  
**Funding Source: IDEA Handicapped Program**  
**Acct. # 2504-5034-56903**
  
13. The Committee recommended **APPROVAL** of the Renewal of an Agreement by and between the New Haven Board of Education and Artis Energy Intelligence, 362 Industrial Park Road, Suite 7, Middletown, CT to provide Energy Monitoring Services to various New Haven Public Schools for the period of July1, 2019 to June 30, 2020, in an amount not to exceed \$94,860.00. This agreement was presented by Mr. Joseph Barbarotta.  
**Funding Source: Capital Projects**

14. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Advanced Office Systems (AOS), 296 East Main Street, Branford, CT to provide Network Server Maintenance and Support Services to the NHPS for the period of July 1, 2019 to June 30, 2020, in an amount not to exceed \$266,240. This agreement was presented by Mr. Michael Pinto.  
**Funding Source: 2019-20 Operating Budget – Data Processing**  
**Acct. #190-47200-56694**
15. The Committee recommended **APPROVAL** of a Lease Agreement by and between the New Haven Board of Education and Gateway Partners, LLC, 30 Lewis St., 4<sup>th</sup> floor, Hartford, CT for the lease of 1,733 sq. ft. of office space for the Registration/Magnet Office located on the 1<sup>st</sup> floor of Gateway Center from July 1, 2019 to June 30, 2020, in an amount not to exceed \$20,362.75 to be paid in equally monthly installments of \$1,696.90. This lease agreement was presented by Mr. Michael Pinto.  
**Funding Source: 2019-2020 Operating Budget**  
**Acct. #190-47000-56652**
16. The Committee recommended **APPROVAL** of a Lease Agreement by and between the New Haven Board of Education and Gateway Partners, LLC, 30 Lewis St., 4<sup>th</sup> floor, Hartford, CT for the lease of 7,533 sq. ft. of office space for the Curriculum Supervisors located on the 8<sup>th</sup> floor of Gateway Center from July 1, 2019 to June 30, 2020, in an amount not to exceed \$93,000 to be paid in equally monthly installments of \$7,750. This lease agreement was presented by Mr. Michael Pinto.  
**Funding Source: 2019-2020 Operating Budget**  
**Acct. #190-47000-56652**
17. The Committee recommended **APPROVAL** of a Lease by and between the New Haven Board of Education and New Haven Plaza, 540 Ella Grasso Blvd., New Haven, CT for the lease of approximately 40,000 sq. ft. of space located at 580 Ella Grasso Blvd. to house the Adult and Continuing Education Center, from July 1, 2019 to June 30, 2020, in an amount not to exceed \$380,000 to be paid in 12 equal installments of \$31,667. This agreement was presented by Mr. Michael Pinto.  
**Funding Source: Special Funds – Adult Education**  
**Acct. #2503-5014-56652)**

## II. DISCUSSION

- **Leases Update:** Mr. Pinto reported on the status of leased property. With the exception of the lease for Adult Education on Ella Grasso Boulevard, the district will vacate leased spaces by June 20, 2019.
- **Spending Freeze:** tabled
- **Report on Purchase Orders:** tabled
- **Financial Report** -- Special Funds follow-up: tabled
- **Moving plan and timeline for Riverside and Facilities Department:**
  - **Facilities:** Mr. Pinto reported that Facilities Department management as well as the trades shops will move to 375 Quinnipiac Avenue.
  - **Riverside:** Mr. Pinto reported that the district is moving forward with plans to move Riverside to Hallock Avenue. Mr. Wilcox questioned how the Hallock Avenue space will be renovated for the students and asked for costs associated with the renovations. In addition, he asked staff to work with the Design Team for the school and assess programmatic impact, as well as, awareness of other options.

- **Booker T. Washington School Proposal to lease property on Wooster Street**: Mr. Pinto reported that they are currently working with Corporation Counsel to create a lease. Committee members requested a review of the lease prior to presentation to the Board of Education for approval. In addition, members requested an assessment of the renovation and an assessment of any hidden costs that may be the district's responsibility.
- **Executive Session:**

**On a motion by Mr. Rodriguez, seconded by Ms. Rivera, to move to Executive Session at 6:26 p.m. to receive a legal opinion on the EnviroMed Change Order for radon testing. Mr. Rodriguez requested Dr. Birks, Mr. Pinto, Mr. Barbarotta and Attorney Foster to join committee members:**

**On a motion by Mr. Rodriguez, seconded by Mr. Goldson, the meeting was reconvened to public session at 6:59 p.m. Mr. Rodriguez reported that no decisions were made and no vote was necessary.**

**On a motion by Mr. Rodriguez, seconded by Ms. Rivera, the meeting was adjourned at 7:00 p.m.,**