



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

Monday, April 15, 2019

Gateway Center – 2nd floor Board Room

Meeting called to order: 4:04 p.m.
Adjournment: 7:05 p.m.

Present: Mr. Jamell Cotto, Dr. Tamiko Jackson-McArthur, Dr. Edward Joyner, Mr. Edgar “Nico” Rivera

Staff: Mr. Michael Pinto, Ms. Patricia DeMaio, Dr. Carol D. Birks, Ms. Gemma Joseph-Lumpkin, Mr. Sergio Rodriguez, Ms. Mary Derwin, Dr. Iline Tracey, Mr. Marquelle Middleton, Ms. Ivelise Velazquez, Mr. Joseph Barbarotta, Ms. Juanita Mazyck, Ms. Linda Hannans

Guests: Mr. Brian Zahn, New Haven Register; Mr. Chris Peak, New Haven Independent; Ms. Kirsten Levinsohn, New Haven Reads; Ms. Angela Xao, Yale Daily News, Ms. Jill Kelly, NHPSA, Mr. Pat DeLucia, VP-NHFT, Mr. Matt Wilcox, Mr. Rodney Williams, CSBSC

MINUTES

I. ACTION ITEMS PRESENTED AND DISCUSSED.

A. INFORMATION ONLY

1. The Superintendent approved an Agreement by and between the New Haven Board of Education and Little Scientists, LLC, to provide before and after school science programs for students in grades 1-3, at Brennan Rogers School, from April 22, 2019 to June 30, 2019 in an amount not to exceed \$9,975.

Funding Source: Title I – Brennan Rogers Program
Acct. #2531-0021-56694-0021

The Committee requested the following information on the agency: 1) number of agreements and cost for the fiscal year to date; 2) What tool is used to evaluate the effectiveness of the program; results of evaluations; 3) Connection between NHPS Science curriculum and the program; and 4) a description of how the program impacts literacy.

2. The Superintendent approved Amendment #3 to Agreement # 95265010, with Sergio Rodriguez to change the funding account # from McKinney Vento Program, Acct. # 2503-5027-56694 to McKinney Vento Program, Acct. # 2503-5027-56697, with no change in funding amount.

Funding Source: McKinney Vento Program
Acct. # 2503-5027-56697

3. The Superintendent approved Amendment #1 to Agreement #9517024, with ALIVE, Foundation for the Arts and Trauma, to change the funding account # from Title I Program, acct. #2531-5170-56694 to Title I Program, Acct. # 2531-5256-56694.

Funding Source: Title I Program
Acct. # 2531-5256-56694

The Committee questioned how the program is evaluated. They recommended that the district utilize staff psychologists to evaluate the program.

- The Committee **TABLED** an Agreement by and between the New Haven Board of Education and The Urban Schools Human Capital Consulting Group, to assess and recommend streamlining process for new hire onboarding, transfers, salary adjustments and processes from posting positions to job offer, from February 23, 2019 to June 30, 2019, in an amount not to exceed \$12,500.00.
Funding Source: Alliance Program
Acct. #2547-6108-56694-0000

Committee members questioned Dr. Birks about the need for the service and expressed concern about a potential conflict of interest since a representative of the vendor was on the Superintendent's transition team. Concern was also expressed about the number of contractors hired when departments are short staffed and spending is frozen. A discussion ensued. Committee members advised staff to set up a meeting with Finance Committee members to discuss the Alliance grant. Members requested a plan detailing how \$1.5 million unspent Alliance grant funds will be repurposed by the end of the fiscal year, and a Report on purchase orders used for professional services from July 2018 to April 15, 2019.

B. ABSTRACTS

- The Committee recommended **APPROVAL** of the Abstract, Open Choice, in the amount of \$612,698.00 for 2018-2019.
Funding Source: CT State Department of Education
The Committee requested the following information: 1) last year's grant award amount; 2) average cost per student versus amount received; and 3) number of students NHPS send to out-of-district schools.
- The Committee recommended **APPROVAL** of the Abstract, Head Start Enhancement, in the amount of \$132,078.00 for 2018-2019.
Funding Source: CT State Department of Education
- The Committee recommended **APPROVAL** of the Abstract, NHPS Cross Program Management & Planning Team, in the amount of \$67,000 for 2019.
Funding Source: W. K. Kellogg Foundation

C. AGREEMENTS

- The Committee recommended **APPROVAL** of Amendment #1 to Agreement # 96149141, with Boys and Girls Club of New Haven, to decrease funding of \$121,005 by \$27,144, to \$93,860.00 to reflect delay in program start.
Funding Source: Commissioner's Network – Lincoln Bassett Program
Acct. #2547-6149-56905-0020
- The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and New Haven Reads, to provide a one-to-one tutorial service for students, grades K-8, who are enrolled in Title I schools, from April 8, 2019 to June 30, 2019, in an amount not to exceed \$39,996.00,

**Funding Source: Extended School Hours Program
Acct. #2579-5326-56694-0000**

The Committee expressed interest in entertaining a proposal to expand the agency's capacity to serve more students and reduce the waiting list. They also recommended that the agency consider creating partnerships with other community organizations who may provide additional tutors for the program.

3. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Connecticut Violence Intervention Program, to provide behavioral intervention and support for students with attendance problems, from April 23, 2019 to June 30, 2019, in an amount not to exceed \$20,020.00

**Funding Source: Alliance Program
Acct. #2547-6108-56694-0000**

The Committee requested additional information on the program budget, as well as an evaluation of services provided last year, when the program was part of the New Haven Family Alliance.

D. CHANGE ORDERS

1. The Committee recommended **APPROVAL** of Change Order #3 to Contract #21568-1-2 to Sports Construction, 61 East Street, Plainville, CT for On Call Gym Equipment Repairs for the NHPS for FY 2018-19 increasing the amount of contract to cover additional bleachers, scoreboards, gym curtains and motor repairs districtwide in addition to track repairs and installation of baseball nets at the Field House.

Original Amount of Contract	\$25,000.00
Change Order #1	45,000.00
Change Order #2	25,000.00
Change Order #3	15,000.00
Total Amount of Contract	\$110,000.00

**Funding Source: Capital Projects
Acct. #3C19-1983-58101**

2. The Committee recommended **APPROVAL** of Change Order #2 to Contract #50488C-1-2 to Lior Excavating, 129 Church Street Mezzanine, Unit 1, New Haven, CT for Snow Plowing Services for the NHPS for FY 2018-19 increasing the amount of contract, which exceeded with the last snowstorm.

Original Amount of Contract	\$38,619.00
Change Order #1	0.00
Change Order #2	5,686.00
Total Amount of Contract	\$44,305.00

**Funding Source: Capital Projects
Acct. #3C19-1983-58101**

E. CONTRACTS

Mr. Barbarotta reviewed contract renewals for the new fiscal year.

Mr. Rodney Williams, Chairperson of the Citywide School Building and Stewardship Committee, expressed concern about the process of bidding out snow removal contracts so early in the spring without communicating the opportunity to local businesses. A discussion ensued. Committee members questioned whether there is an opportunity to open the process to more vendors.

1. The Committee recommended **APPROVAL** of the Renewal of Award of Contract #21558-2-2 to Hillyard, Inc. d/b/a Rovic, Box 1140, Manchester, CT for Gym Floor Refinishing for the NHPS for FY 2019-2020, in an amount not to exceed \$30,000.
Funding Source: 2019-2020 Capital Projects
2. The Committee recommended **APPROVAL** of the Renewal of Contract #21560-2-2 to Winterberry Irrigation, LLC, 2070 West Street, Southington, CT for On Call Irrigation System Repairs and Maintenance for the NHPS for FY 2019-2020, in an amount not to exceed \$25,000.
**Funding Source: 2019-2020 Operating Budget
Acct. #190-47400-56662**
3. The Committee recommended **APPROVAL** of the Renewal of Contract #21566AB-2-2 for On Call Landscaping for the NHPS for FY 2019-2020 to the following bidders:

(A) Tim's Enterprises LLC	\$25,000.00
39 Myrtle Ave., Ansonia, CT	
(B) Amazon Landscaping Design & Handyman	\$135,050.00
226 Forest Road, West Haven, CT	

**Funding Source: 2019-2020 Operating Budget
Acct. #190-47400-56662**
4. The Committee recommended **APPROVAL** of the Renewal of Contract #21571-2-2 to Trassig Corp., 564 Danbury Rd., New Milford, CT for Playground Inspections and Repairs for the NHPS for FY 2019-2020, in an amount not to exceed \$25,000.
Funding Source: 2019-2020 Capital Projects
5. The Committee recommended **APPROVAL** of the Renewal of Contract #21575-2-2 to Clearwater Industries, Inc., 415 Bridgeport Ave., Shelton, CT for On Call HVAC Water Treatment Services for the NHPS for FY 2019- 2020, in an amount not to exceed \$60,000.
Funding Source: 2019-2020 Capital Projects
6. The Committee recommended **APPROVAL** of the Renewal of Contract #21591-2-2 to Duct Clean Corporation, 230 Stag St., Stratford, CT for On Call Duct Cleaning Service for the NHPS for Fiscal Year 2019-20, in an amount not to exceed \$100,000.
Funding Source: 2019-2020 Capital Projects
7. The Committee recommended **APPROVAL** of the Renewal of Contract #50449-2-2 to G. Capasso & Sons, LLC, 15 Oxford Street, New Haven, CT for On Call Sidewalk Repairs for the NHPS for FY 2019-2020, in an amount not to exceed \$25,000.
Funding Source: 2019-2020 Capital Projects
8. The Committee recommended **APPROVAL** of the Renewal of Contract #50458ABC-2-2 for On Call Painting Services for the NHPS for Fiscal Year 2019-20, to the following low bidders:

<u>Vendor</u>	<u>In an amount not to exceed:</u>
(A) Amazon Landscaping Design & Handyman 226 Forest Road, West Haven, CT	\$33,500.00
(B) Hewitt Construction Services, LLC 138 Huntington Ave., New Haven, CT 06512	\$33,500.00
(C) Tim's Enterprises, LLC 39 Myrtle Ave., Ansonia, CT 06401	\$33,500.00

Funding Source: 2019-2020 Capital Projects

9. The Committee recommended **APPROVAL** of the Renewal of Contract #50478-2-2 to Cohen's Key Shop, Inc., 127 Fitch St., New Haven, CT for On Call Locksmith & Hardware Repair Services for the NHPS for FY 2019-2020, in an amount not to exceed \$50,000.

Funding Source: 2019-2020 Capital Projects

II. DISCUSSION

- **Furloughs, Layoffs and Concessions:** Dr. Birks reported that the New Haven Teacher's Union has proposed a buy-out for teachers, which is still in discussion stage. The buy-out recommendation will be added to the agenda for the upcoming Board of Education meeting.
- **School Consolidations:** Dr. Birks presented a plan to move Riverside
- **Leases update:** Mr. Pinto indicated that the district is in the process of wrapping up negotiations on various properties
- **Spending Freeze:** the freeze on general fund spending continues
- **Go to Services:** Mr. Pinto reported that the personnel issue with the vendor has been resolved.
- **Accounts Payable Update re Malangone:** Mr. Pinto reported that they have met with the vendor and reviewed the process for submitting outstanding invoices
- **Financial Report:** Ms. Juanita Mazyck and Ms. Linda Hannans reported on the budget to date. The budget will be reviewed in more depth at the Board of Education meeting.