



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

New Haven Board of Education Finance and Operations Committee Meeting

Monday, January 7, 2019

4:00 p.m.

Gateway Center – 2nd floor Board Room

The Finance & Operations Committee shall focus on the review of contracts, agreements and capital projects as well as the comprehensive financial picture of the Board and its various departments. The Committee shall review areas of operations and policy in an effort to ensure fiscally prudent, sustainable, and efficient high-quality support to student learning and district responsibilities.

AGENDA

I. ACTION ITEMS

A. Abstracts (Pages #8-54)

<u>Count</u>	<u>General Fund Cost</u>	<u>Other Costs</u>	<u>Revenue</u>
9			\$1,491,697.50

B. Agreements (Pages #55-207)

<u>Count</u>	<u>General Fund Cost</u>	<u>Other Costs</u>	<u>Total Expense</u>
26	\$596,709.00	\$357,409.70	\$954,118.70

II. DISCUSSION

- December 2018 Budget Report
- Budget Mitigation Reports:
 1. Furloughs, Layoffs and Concessions
 2. School Consolidations
 3. School Closings
 4. Lease renewals
- Budget Mitigation Plan

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NEW HAVEN BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

Monday, January 7, 2019

4:00 p.m.

Gateway Center – 2nd Floor Board Room

Chair: Mr. Jamell Cotto

Action Items

A. ABSTRACTS

1. To approve the Abstract, School Improvement Grant (SIG 1003g) – Lincoln Bassett, in the amount of \$200,000.00 for 2018-2019.
Funding Source: CT Department of Education
Presenter: Ms. Rosalind Garcia
(Pages #8-11)
2. To approve the Abstract, School Improvement Grant – Troup, in the amount of \$200,000.00 for 2018-2019.
Funding Source: CT Department of Education
Presenter: Ms. Monica Joyner
(Pages #12-17)
3. To approve the Abstract, School Improvement Grant, (SIG 1003g) – West Rock Author's Academy, in the amount of \$200,000.00 for 2018-2019.
Funding Source: CT Department of Education
Presenter: Ms. Yolanda Jones-Generette
(Pages #18-22)
4. To approve the Abstract, School Improvement Grant Addendum– West Rock Author's Academy, in the amount of \$100,000.00 for 2018-2019.
Funding Source: CT Department of Education
Presenter: Ms. Yolanda Jones-Generette
(Pages #23-27)
5. To approve the Abstract, School Improvement Grant (SIG 1003g) - Fair Haven, in the amount of \$200,000.00 for 2018-2019.
Funding Source: CT Department of Education
Presenter: Mr. Heriberto Cordero
(Pages #28-33)
6. To approve the Abstract, School Improvement Grant (SIG 1003g) - Strong, in the amount of \$200,000.00 for 2018-2019.
Funding Source: CT Department of Education
Presenter: Ms. Susan DiNicola
(Pages #34-39)

7. To approve the Abstract, School Improvement Grant (SIG 1003g) – Celentano, in the amount of \$186,847.50 for 2018-2019.
Funding Source: CT Department of Education
Presenter: Ms. Grace Nathman
(Pages #40-45)
8. To approve the Abstract, School Improvement Grant (SIG 1003g) – Brennan Rogers, in the amount of \$186,850.00 for 2018-2019.
Funding Source: CT Department of Education
Presenter: Ms. Laura Roblee/Dr. Maria Clark
(Pages #46-50)
9. To approve the Abstract, Oral Health, in the amount of \$18,000.00 for 2018-2019.
Funding Source: CT Department of Public Health
Presenter: Ms. Sue Peters
(Pages # 51-54)

AGREEMENTS

1. To approve Amendment #1 with Workforce Alliance for the Grant Agreement, Disability Employment Initiative Internship Grant, for Riverside Academy, inserting the word “ten” in the first sentence to clarify number of students served and, to correct the end date from June 14, 2018 to June 14, 2019 with no change in funding amount.
Funding Source: Disability Employment Initiative Internship Program
Presenter: Ms. Patricia DeMaio
(Pages #55-59)
2. To approve an Agreement by and between the New Haven Board of Education and Elm City Montessori School, to provide funding for core classroom and support staff not on the district's payroll, from January 9, 2019 to June 30, 2019, in an amount not to exceed \$614,709.00.
Funding Source: 2018-19 Operating Budget
Acct. # 190-401-00-56694 (\$557,709)
Open Choice Program
Acct. # 2519-5452-56694-0001 (\$ 57,000)

Presenter: Dr. Paul Whyte
(Pages #58-59)
3. To approve a Non-Financial Memorandum of Understanding by and between the New Haven Board of Education and Adam Kapor of Princeton University, Christopher Neilson of Princeton University and Seth Zimmerman of the University of Chicago, to assist the District's Choice & Enrollment Department by providing an in-kind, in-house data analyst, and to provide recommendations about best practices for smart marketing and communication based on research findings, from January 14, 2019 to June 30, 2019.
Presenter: Ms. Michele Bonanno
(Pages #60-64)
4. To approve an Agreement by and between the New Haven Board of Education and Imagine Learning, to provide site licenses for students and staff development in creating K-12 language curriculum, from October 1, 2018 to June 30, 2019, in an amount not to exceed \$37,775.00.
Funding Source: School Improvement Grant (SIG 1003) Addendum Program

Acct. # 2531-6294-56694-0016

Presenter:

Mr. Heriberto Cordero

(Pages #65-70)

5. To approve an Agreement by and between the New Haven Board of Education and Atty. Sharon Jenkins for professional services consisting of Impartial Hearings for student services, including but not limited to student discipline, expulsions and/or special education services needed and decisions write-ups from January 15, 2019 to June 30, 2019, in an amount not to exceed \$20,000.00.

Funding Source: 2018-19 Operating Budget

Acct. #190-49-400-56694

Presenter:

Ms. Typhanie Jackson

(Pages #71-73)

6. To approve Amendment #1 to Agreement #96108137 with Area Cooperative Educational Services, (ACES), to increase rate of pay for 1 Behavior Analyst from \$680 to \$715 per day; to increase rate of pay for 2 Behavior Technicians from \$415 to \$440 per day, and to increase to funding of \$274,820 by \$15,470, to \$290,290.00.

Funding Source: Alliance Program

Acct. # 2547-6108-56694-0000

Presenter:

Ms. Typhanie Jackson

(Pages #74-76)

7. To approve Amendment #1 to Agreement #95034061 with CompuClaim, to increase funding of \$75,000 by \$20,000 to \$95,000 for additional work completed for compliance with Medicaid billing and Parental Consent form submission, with no change in funding source.

Funding Source: IDEA Program

Acct. #2504-5034-56903

Presenter:

Ms. Typhanie Jackson

(Pages #77-86)

8. To approve an Amendment #1 to a Legal Agreement (A18-0821) by and between the New Haven Board of Education and Berchem Moses, P.C., 75 Broad Street, Milford, CT to provide legal services for the New Haven Board of Education, increasing the compensation amount from \$80,000 by \$19,000 to \$99,000.00.

Funding Source: 2018-2019 Operating Budget

Acct. #190-47700-56696

Presenter:

Dr. Carol D. Birks

(Pages #87-89)

9. To approve the revision of the Authorized Signatures Change Form to the ED-099 Agreement for Child Nutrition, authorizing Michael Gormany, Acting Budget Director of the City of New Haven, to sign this Agreement and Claims for reimbursement.

Presenter:

Ms. Gail Sharry

(Pages #90-91)

10. To approve Amendment #1 to Agreement # 95384016 with Catholic Charities, to decrease the number of spaces from 80 by 3 to 77, and to decrease funding of \$713,920.00 by \$13,386.00 to \$700,534.00, with no change in funding source.

Funding Source: School Readiness & Child Day Care
Acct. # 2523-5384-56697

Presenter: Ms. Denise Duclos
(Pages #92-97)

11. To approve Amendment # 1 to Agreement #95384027 with Central Connecticut Coast YMCA, to decrease the number of half day spaces 47 by 6 to 41, and to decrease funding of \$419,428.00 by \$26,772.00 to \$392,656.00, with no change in funding source.

Funding Source: School Readiness & Child Day Care
Acct. # 2523-5384-56697

Presenter: Ms. Denise Duclos
(Pages #98-103)

12. To approve Amendment #1 to Agreement # 95384041 with Creating Kids at the Connecticut Children's Museum, to decrease the number of school day spaces from 9, by 1 to 8 spaces for the period January 1, 2019 to June 30, 2019, and to decrease funding of \$54,000.00 by \$3,600.00 to \$50,400.00, with no change in funding source.

Funding Source: School Readiness & Child Day Care
Acct. # 2523-5384-56697

Presenter: Ms. Denise Duclos
(Pages #104-109)

13. To approve Amendment #1 to Agreement #95384017 with Creative ME, LLC, to increase the number of full day spaces from 10 by 1 to 11, and to increase funding of \$89,240.00 by \$4,462 to \$93,702, with no change in funding source.

Funding Source: School Readiness & Child Day Care
Acct. # 2523-5384-56697

Presenter: Ms. Denise Duclos
(Pages #110-115)

14. To approve Amendment #1 to Agreement #95384044 with Edith B. Jackson Child Care Program, to decrease the number of school day spaces from 2, by 1, to 1 for the period January 1, 2019 to June 30, 2019, and to decrease funding of \$12,000 by \$3,600 to \$8,400, with no change in funding source.

Funding Source: School Readiness & Child Day Care
Acct. # 2523-5384-56697

Presenter: Ms. Denise Duclos
(Pages #116-121)

15. To approve Amendment #2 to Agreement #95384018 with Farnam Neighborhood House, to decrease the number of full day spaces from 49 by 1 to 48 for the period January 1, 2019 to June 30, 2019, and to decrease funding of \$392,796 by \$4,462 to \$388,192.80, with no change in funding source.

Funding Source: School Readiness & Child Day Care

Acct. # 2523-5384-56697

Presenter:
(Pages #122-128)

Ms. Denise Duclos

16. To approve Amendment #1 to Agreement #95384023 with Lulac Head Start, to increase the number of full day spaces from 129 by 4 to 133 for the period January 1, 2019 to June 30, 2019, and to increase funding of \$1,151,196 by \$17,848 to \$1,169,044, with no change in funding source.

Funding Source: School Readiness & Child Day Care

Acct. # 2523-5384-56697

Presenter:
(Pages #129-134)

Ms. Denise Duclos

17. To approve Amendment #1 to Agreement #95384020 with St. Andrew's Child Care Center, to increase the number of fully day spaces from 42 by 5 to 47 for the period January 1, 2019 to June 30, 2019, and to increase funding of \$374,808 by \$22,310 to \$397,118, with no change in funding source.

Funding Source: School Readiness & Child Day Care

Acct. # 2523-5384-56697

Presenter:
(Pages #135-140)

Ms. Denise Duclos

18. To approve an Agreement by and between the New Haven Board of Education and New Haven Ecology Project/Common Ground, to provide continued design, installation and implementation of the garden and habitat spaces as outdoor classrooms at Davis Academy for Arts & Design, from January 29, 2019 to June 28, 2019, in an amount not to exceed \$9,210.

Funding Source: Federal Magnet Carryover Program

Acct. # 2517-6254-56694-009

Presenter:
(Pages #141-148)

Ms. Michele Bonanno

19. To approve an Agreement by and between the New Haven Board of Education and Great Schools Partnership, Inc., to provide 61 days of professional development to HSC staff on implementation of Project Based Learning, from January 7, 2019 to June 30, 2019, in an amount not to exceed \$73,810.

Funding Source: Magnet 17-22 HSC Program

Acct. #2517-6255-56694-0066

Presenter:
(Pages #149-157)

Mr. Matthew Brown

20. To approve an Agreement by and between the New Haven Board of Education and Gateway Community College, to provide Racial and Ethnic Diversity Sociology course for up to 20 students at HSC, from January 24, 2019 to May 16, 2019, in an amount not to exceed \$31,390.

Funding Source: Federal Magnet School Program

Acct. #: 2547-6255-56694-0066

Presenter:
(Pages #158-168)

Mr. Matthew Brown

21. To approve an Agreement by and between the New Haven Board of Education and Area Cooperative Educational Services, (ACES), to provide 10 days of professional development and support for high school ESOL curriculum mapping and unit writing aligned with CELP standards, from January 14, 2019 to June 30, 2019, in an amount not to exceed \$11,060.
Funding Source: English Language Acquisition Program
Acct. # 2518-5713-56694-0000
Presenter: Mr. Pedro Mendia
(Pages #169-171)
22. To approve an Agreement by and between the New Haven Board of Education and Sharon Vanghel, to provide on-site literacy coaching, modeling and support for K-2 teachers and staff, from January 15, 2019 to June 30, 2019, in an amount not to exceed \$30,000.
Funding Source: SIG 1003G- Troup Program
Acct. # 2546-6208-56694-0015
Presenter: Ms. Monica Joyner
(Pages #172-175)
23. To approve an Agreement by and between the New Haven Board of Education and The Monk Center for Academic Enrichment and Performing Arts, LLC, to provide two 10-week after school programs for students at Troup School, from January 15, 2019 to June 30, 2019, in an amount not to exceed \$30,000.
Funding Source: SIG 1003g – Troup Program
Acct. #2546-6208-56694-0015
Presenter: Ms. Monica Joyner
(Pages #176-179)
24. To approve an Agreement by and between the New Haven Board of Education and Little Scientists, to provide an after school science program at Wexler Grant, Fair Haven, Troup and Clemente schools, from January 19, 2019 to June 30, 2019, in an amount not to exceed \$19,950.
Funding Source: Title I Saturday Academy
Acct. # 2531-5208-56694-0032 (\$4,987.50)
Acct. # 2531-5208-56694-0016 (\$4,987.50)
Acct. # 2531-5208-56694-0015 (\$4,987.50)
Acct. #2531-5208-56694-0042 (\$4,987.50)
Presenter: Ms. Ivelise Velazquez
(Pages #180-188)
25. To approve an Agreement by and between the New Haven Board of Education and Arte, Inc., to provide an after school arts, culture and physical fitness program at Wexler Grant, Fair Haven, Troup and Clemente schools, from January 19, 2019 to June 30, 2019, in an amount not to exceed \$19,999.65.
Funding Source: Title I Saturday Academy Program
Acct. # 2531-5208-56694-0032 (\$4,848.40)
Acct. # 2531-5208-56694-0016 (\$4,848.40)
Acct. # 2531-5208-56694-0015 (\$4,848.40)

Acct. # 2531-5028-56694-0042 (\$5,454.45)

Presenter:

Ms. Ivelise Velazquez

(Pages #189-198)

26. To approve an Agreement by and between the New Haven Board of Education and Arts for Learning, Connecticut, to provide an afterschool theater program at East Rock School, from January 15, 2019 to June 30, 2019, in an amount not to exceed \$8,970.

Funding Source: 21st Century Program

Acct. # 2579-6243-56694-0046

Presenter:

Ms. Ivelise Velasquez

(Pages #199-207)

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: School Improvement Grant (SIG)

Grant Source and Agency: State Department of Education

Total Amount Requested: \$200,000 **Due Date of Application:**

System Contact: Roalind Garcia / Stephanie Skiba

Telephone #: 475-220-8500

Description of Project: Through this grant we will provide teachers professional development support with data and project based instruction. This will help increase differentiation, rigor, engagement and ultimately student success. We will also create a project based learning lab where students will create hands on projects with a literacy and math connection.

TARGET: Schools/Unit: Lincoln Bassett Community School
No. of Students: 391 **Grade Level(s):** PreK - 6
Eligibility Criteria: _____

GRANT PERIOD:

From: (12/30/2018):

To: (06/30/2019):

☒ New

☐ Continuation

Previous Bd. of Ed. Approval:

☐ Planning

☒ Operational

Bd. of Ed. Information

☐ Action

☐ Information

☐ Support

☐ Competitive

☐ Entitlement

☒ Grant

PROPOSAL DEVELOPERS:
Rosalind Garcia
Stephanie Skiba

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ABSTRACT TIMETABLE

Return to: _____

Received: _____

**Board of Education FINANCE
& OPERATIONS Meeting Date** 11-7-19

**Board of Education
Meeting Date:** 11-14-19

Due Date to Grantor: _____

REVIEW

Grants Manager 

Finance Manager _____

Human Resource Manager _____

Proposed Project Title: School Improvement Grant

Total Amount Requested: \$ 200,000

Proposed Grant Receiving Agency: Lincoln Bassett Community School (New Haven Public School)

SECTION II: FISCAL INFORMATION
PERSONNEL

# FT	#PT		COST
		Administrators	\$
		Teachers	\$
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
		Others	\$
		Stipend	\$
		Longevity	
		SUBTOTAL	\$

NON PERSONNEL

	COST
Supplies & Materials	\$ 61,600
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$ 71,400
Equipment	\$ 50,000
Other – Prof Development	\$ 17,000
Indirect Costs, if allowed	\$
TOTAL	\$200,000
NON- PERSONEL	

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$
Workmen's Compensation	\$
SUBTOTAL	\$
TOTAL PERSONNEL & FIXED COSTS	\$

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION II A: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: NA

All Non- Personnel items:

Supplies and Materials –

Professional learning text library, scholastic book sets for students, project based learning lab materials, IReady literacy program, differentiation sensory materials \$61,600

Independent Contractors –

- Doug Reeves 3 days of on sight training with staff and phone conference support yearly \$42,900
- Buck Institute for Education - Project Based Learning 5 days of on sight training with staff around project based learning \$28,500

Other – Professional Development

- The Institute for Multi-Sensory Education on The Orton Gillingham Reading – selected group of staff will attend trainings and turnkey best practices to other staff \$17,000

Equipment –

- Furniture, to create learning lab center \$46,000
- Technology, interactive white board to include in the learning lab \$4,000

Proposed Project Title: School Improvement Grant

Total Amount Requested: \$200,000

Proposed Grant Receiving Agency: Lincoln Bassett Community School (New Haven Public Schools)

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes Explain:

Linkage with other programs: ☒ None ☐ Yes Explain:

Local Fiscal costs, (include renovation): ☒ None ☐ Yes Explain:

Future local personnel obligations: ☒ None ☐ Yes Explain:

PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|---|---|
| <input type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication | <input type="checkbox"/> Parent Involvement |
| <input type="checkbox"/> In-Service Training | <input type="checkbox"/> Advisory Committee | <input type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | <input type="checkbox"/> Dissemination | |

ADDITIONAL RESTRICTIONS OR CONCERNS

SUBMITTING ADMINISTRATOR: Rosalind M. Garcia 12/12/18
Signature Date

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. **Please state specific goals for this grant or the grant period.**

By June 2019 the percentage of students achieving growth targets on Smarter Balanced Assessment in ELA will increase from 44.7% to 57.4% ESSA Milestone for 2019 (*based upon 2018 score of 44.7% a 4 percent increase would actually be 48.7%*) By June 2019 the percentage of students achieving growth targets on Smarter Balanced Assessments in Math will increase from 33.9% to 69.3% SSA Milestone for 2019 (*based upon 2018 score of 33.9% a 4 percent increase would actually be 37.9%*)

a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

2. **How does this grant address School Reform goals?**

A needs assessment was done through the state Commissioners office. Using the audit and needs assessment we looked at our three strength and growth areas. These growth areas include; academic rigor, differentiation and checking for understanding, and professional development. From these growth areas we developed our goals and improvement plan. The grant is directly tied to these areas of growth; through professional development on data and , project based learning, interactive learning lab, materials to support differentiation and engagement.

3. **Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)**

The plan identifies, integrates, and seeks to address the core areas identified in the state audit. The three areas of growth indicated in the audit include; academic rigor, differentiation and checking for understanding, and professional development. With a strong focus on project based learning will be developing a project learning lab. Where classes can go to create, discover and explore which will address academic rigor and differentiation. Along with the lab we will have on site professional development from Project Based learning to develop teachers best practices around project based learning. Also with the assistance and development of Doug Reeves we will dive deeper with the data team process and using data to drive best instructional practices. We have also included a specific training for Special Education teachers and support staff to aid in a deeper development around differentiation for our high needs students. This training will be turn-keyed to other staff within the building as well.

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: School Improvement Grant (SIG) 1003 (g) Troup

Grant Source and Agency: Connecticut State Department of Education

Total Amount Requested: \$316,000

Due Date of Application:
12/6/18

System Contact: Monica Joyner

Telephone #: 475-220-3000

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

Year 3 will focus on strengthening core tier I teaching and learning, increasing team teaching to better support special populations within regular education classrooms, extended learning for grades 3-8, developing a sustainable family engagement plan focused on increasing student-family-staff interactions. All of these efforts will improve student outcomes in literacy and math and decrease suspension and chronic absenteeism.

TARGET: Schools/Unit: Troup School
No. of Students: 500 **Grade Level(s):** K-8
Eligibility Criteria: _____

PROPOSAL DEVELOPERS:
Monica Joyner

GRANT PERIOD: From: (mm/dd/year): 7/1/18 To: (mm/dd/year): 6/30/19
<input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation
Previous Bd. of Ed. Approval: <input type="checkbox"/> Planning <input checked="" type="checkbox"/> Operational
Bd. of Ed. Information <input checked="" type="checkbox"/> Action <input type="checkbox"/> Information <input type="checkbox"/> Support <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Entitlement <input type="checkbox"/> Grant

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ABSTRACT TIMETABLE	REVIEW
Return to: _____	
Received: _____	Grants Manager <u>[Signature]</u>
Board of Education FINANCE & OPERATIONS Meeting Date <u>1/7/19</u>	Finance Manager <u>[Signature]</u>
Board of Education Meeting Date: <u>1/14/19</u>	Human Resource Manager <u>[Signature]</u>
Due Date to Grantor: _____	

Proposed Project Title: School Improvement Grant (Troup)

Total Amount Requested: \$316,000

Proposed Grant Receiving Agency: New Haven Public Schools

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
2		Teachers	\$124,458
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
		Others	\$
	5	Stipend	\$20,000
		Longevity	
		SUBTOTAL	\$144,458

NON PERSONNEL

	COST
Supplies & Materials	\$11,000
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$90,000
Equipment	\$
Other	\$8,500
Indirect Costs, if allowed	\$
TOTAL NON- PERSONEL	\$109,500

FIXED COSTS:

Health Benefits	\$58,965
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$2,095
Workmen's Compensation	\$982
SUBTOTAL	\$62,042
TOTAL PERSONNEL & FIXED COSTS	\$206,500

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down **percentages and amounts to be paid by grant and by NHPS**. **Other;** and **All Non- Personnel items**. If additional space is needed, continue to next page.

All Personnel: the 2 teachers will be paid 100% of salaries and fixed costs from this grant.

Non-Personnel: Supplies and Materials (\$11,000) supplies to support family activities and for enriched/enhanced Tier 1 lesson design.

Independent Contractors (\$90,000): See Page 4 for detailed explanation.

Stipends: Stipends will be provided for teams of teachers to develop curriculum and professional development modules to share with K-8 colleagues.

Other: Strategies to provide a positive school wide culture and climate including team building exercises, awards and celebrations, after school tutorial incentives, and academic performance incentives.

Proposed Project Title:

School Improvement Grant (Troup)

Total Amount Requested: \$316,000

Proposed Grant Receiving Agency: New Haven Public Schools

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes Explain:

Linkage with other programs: ☒ None ☐ Yes Explain:

Local Fiscal costs, (include renovation): ☒ None ☐ Yes Explain:

Future local personnel obligations: ☐ None ☒ Yes Explain: We will continue to research financial options to maintain the 2 Full Time Teachers

PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|---|--|
| <input type="checkbox"/> Local Maintenance | <input checked="" type="checkbox"/> Replication | <input checked="" type="checkbox"/> Parent Involvement |
| <input checked="" type="checkbox"/> In-Service Training | <input type="checkbox"/> Advisory Committee | <input type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | <input type="checkbox"/> Dissemination | |

ADDITIONAL RESTRICTIONS OR CONCERNS

SUBMITTING ADMINISTRATOR:

Monica Chyne
Signature

Date

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. Please state specific goals for this grant or the grant period.

Our goal is to become a student centered learning environment with increased family engagement. These goals are in alignment with our new school vision of collaboration between all members of the Troup school community to promote the social, emotional and academic growth of our students and will continue to move our data points on a positive trajectory: improved academic achievement (work toward meeting the ESSA targets of 52.8% meeting SBA ELA growth and 51.1% math growth, decrease suspensions to 30 or less in SY 2018-19) and improve attendance data (Average Daily Attendance target - 93% and a decrease in chronic absenteeism to 20.2%).

a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

School Data:	2014-15	2015-16 Planning Year	2016-17 Year 1	2017-18 Year 2	2018-19 Target Year 3
Grades served	K-8	K-8	K-8	PK-8	PK-8
Student enrollment	510	500	500	471	500
Percentage of students qualifying for FRL	62%	68%	68%	43.95%	68%
Percentage of students with disabilities	12%	13%	13%	13.38%	13%
Percentage of English learners	12%	13%	13%	11.68%	13%
Average daily student attendance	95%	92%	92.4%	93%	95%
Student chronic absenteeism	24%	29%	23%	23.38%	20.20%
Teacher average daily attendance	97%	93%	95%	91.50%	96%
Number of in-school suspensions	0	0	7	5	5 or less
Number of out-of-school suspensions	59	90	63	56	30 or less
Number of expulsions	*	0	0	3	0
Percent of students scoring Level 3 or above in ELA on SBA	13%	16.6%	15%	15.80%	25%
Percent of students scoring Level 3 or above in Math on SBA	13%	5%	9%	5.70%	20%

2. How does this grant address School Reform goals?

The following Troup SIG Grant priorities are in alignment with the school's continuous improvement plan priorities which include academic achievement, culture and climate, organizational efficiencies and effectiveness.

SIP Priority # 1 – Academic Achievement:

- Professional Development: The leadership team and teachers (especially focused on grades 5-8) will engage in professional development to strengthen core Tier 1 teaching and learning facilitated by Area Cooperative Educational Services (ACES). The intended learning outcomes are (1) increased teacher knowledge and capacity to design high-quality, Core Standards-aligned learning experiences, (2) development of teacher understanding of the connection between lesson design and student learning outcomes, (3) experiential knowledge of how to use data to plan, monitor and assess adult actions for

improved student learning, (4) increased collaboration among grade/content teams focused on lesson planning and implementation, and (5) development of shared understanding by the leadership team of how to assess the impact of teacher learning outcomes on learning and teaching and how to provide support.

- **Early Grade Literacy Coach/Consultant:** This instructional consultant is dedicated to working with our K-2 teaching staff, providing coaching and modeling for teachers, support implementation of the language arts curriculum, guide teachers in analyzing student work and data, assist teachers in planning effective lessons, monitor and facilitate interventions with ongoing support, facilitate alignment and communication with teachers and interventionists, will facilitate grade level and SRBI meetings, and provide ongoing differentiated professional development.
- **Content Literacy Specialist:** This staff member will oversee reading assessments, support teachers in implementation of effective Tier 1 instruction, plan for and facilitate Tier II instructional groups, coach teachers who deliver intervention as well as administer interventions directly to students. In this role, this staff member will collaborate with regular and special education teachers to target individual student needs.
- **Curriculum writing:** In an effort to address the need to provide greater supports for special populations (EL and SPED), staff will be provided with professional development to increase cohesion for team teaching and develop intentional protocols for planning sessions in order to better support special populations within a regular education instructional framework. In addition, teams of teachers will work together to create and facilitate professional development modules to share effective instructional and planning practices for grade level teams to best meet the needs of all students. We will utilize district supports and internal/external professional development will be identified as needed in order to provide PD and time for staff to collaborate to create curricular materials to support student learning. 5-8 grade level teams will create lessons/units that will incorporate the strategies developed through the ACES professional development with additional focus on student discourse and student centered learning.
- **Extended Learning:** After school programming for grades 3-8 to provide additional supports for students to address their needs along the six developmental pathways (physical, cognitive, psychological, social, language, and ethical) as well as give them opportunities to apply their STEM learning. The Monk Center for Academic Enrichment and Performing Arts, LLC will be contracted to provide two 15-week sessions. Students will meet after school 3 days a week. Session 1 (September - January) will include the following modules: Future Physicians, Constitutional Law & Mock Trial, Dance, and Literacy & Technology. Session 2 (February - May) some of their curricular modules including Future Physicians, Pre-Engineering, Creative Writing & Spoken Word and Literacy, Technology & Film Production. Teachers will provide additional extended learning and intervention in grades K-8.
- **Learning Experiences & Field Trips:** Students will participate in hands on learning that is standards based aligned. These first hand experiences (field trips, community partners, and access to enrichment experiences, research based learning experiences) will support and enhance Tier 1 core instruction, developing knowledge and maximizing learning. Furthermore, students and staff will collaborate the coordination and participation of the annual Troup School Digital Fair. This event will require students to complete a literacy performance task which demonstrates 21st century skills of critical thinking, collaboration, creativity and digital communication at a school-wide expo. The Troup School Digital Fair will be held in Spring, 2019.

SIP Priority # 2 – Culture & Climate

- **Culture and Climate Specialist:** This staff member will spearhead the implementation of a comprehensive approach to engage families, build community partnerships to provide greater wraparound services, and to strengthen relationships (adult to student, adult to adult, student to student) in order to create a more positive school environment. Positive Behavior Interventions and Supports (PBIS) will be fully implemented throughout all aspects of the school. Part of Troup School's new vision is "All members of the Troup School community will collaborate to promote social, emotional and academic growth of our students as they strive to reach their highest potential." The Culture & Climate Specialist's role supports the attainment of this aspect of the vision. She will also lead the attendance team as they strengthen their process on planning, implementing, monitoring and evaluating strategies to improve chronic absenteeism with the goal of meeting the 2018-19 ESSA milestone target of 20.2%.
 - **Cultural Competency and Climate:** Dr. Regina Hopkins, Educational consultant with the CSDE, will facilitate cultural competency and climate training for staff with follow-up sessions to assess the impact on the school culture, student and family engagement and provide any additional supports needed. In addition, consultation with the Principal on how her leadership impacts the culture and climate of the building and how she can most effectively support staff, students and families. Teams of staff members will attend the free state facilitated school climate and restorative practices training throughout the year to support improved school climate and cultural competency. Additional resources, such as publications and books, will also be utilized to support this work schoolwide.
 - **Family Engagement:** Troup School will continue to develop a sustainable family engagement plan focused on increasing student-family interactions, improving student outcomes in literacy and math, decreasing suspensions and decreasing chronic absenteeism. We will collaborate with consultants from the CSDE Office of Student Supports to provide assistance in the development of a family engagement plan and will utilize the internal assessment facilitated by "The Connecticut Welcoming Schools Initiative" to drive our work.
3. **Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)**

The goal of our SIG grant is to transform Augusta Lewis Troup School into a student-centered learning environment in which respect is practiced by everyone, students participate in engaging learning experiences, students are empowered to take academic risks, and students engage in discourse that promotes critical thinking and problem solving. All members of the Troup School community will collaborate to promote the social, emotional, and academic growth of our students as they strive to reach their highest potential. Each priority in the SIG provides an opportunity for both staff and students to grow and achieve.

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: School Improvement Grant (SIG 1003)

Grant Source and Agency: CT State Department of Education (CSDE)

Total Amount Requested: \$200,000

Due Date of Application:
October 2018

System Contact: Yolanda Jones-Generette

Telephone #: (475) 220-4900

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

- 1) To provide evidence-based professional training that builds teacher and leader capacity for content to support student achievement.
- 2) To purchase contractual services from consultants who are recognized professional development specialists providing training in math and social-emotional learning that are embedded and meet the guidelines of ESSA evidence-based strategies of strong or moderate research.
- 3) To purchase materials/programs grounded in research meeting ESSA guidelines.

TARGET: Schools/Unit: West Rock Authors Academy (Turnaround)

No. of Students: 201 **Grade Level(s):** K-4

Eligibility Criteria: Evidence-based research strategies/interventions

GRANT PERIOD:

From: (mm/dd/year): 10/01/2018

To: (mm/dd/year): 06/30/2018

☐ New

☒ Continuation

Previous Bd. of Ed. Approval:

☐ Planning

☒ Operational

Bd. of Ed. Information

☒ Action

☐ Information

☐ Support

☐ Competitive

☐ Entitlement

☒ Grant

PROPOSAL DEVELOPERS:

Yolanda Jones-Generette

William Scott

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ABSTRACT TIMETABLE

Return to: _____

Received: _____

**Board of Education FINANCE
& OPERATIONS Meeting Date**

11/7/15

**Board of Education
Meeting Date:**

11/4/15

Due Date to Grantor: _____

REVIEW

Grants Manager 

Finance Manager _____

Human Resource Manager _____

Proposed Project Title: School Improvement Grant (SIG 1003)

Total Amount Requested: \$200,000

Proposed Grant Receiving Agency: New Haven Public Schools (NHPS)

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
		Teachers	\$
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
		Others	\$
		Stipend	\$
		Longevity	
	2	Tutors	\$32,448.00
		SUBTOTAL	\$32,448.00

NON PERSONNEL

	COST
Supplies & Materials	\$68,146.00
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$ 96,700.00
Equipment	\$
Other	\$
Indirect Costs, if allowed	\$
TOTAL NON- PERSONEL	\$164,846

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$2,482.00
Workmen's Compensation	\$224.00
SUBTOTAL	\$
TOTAL PERSONNEL & FIXED COSTS	\$35,154.00

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down percentages and amounts to be paid by grant and by NHPS. **Other;** and **All Non- Personnel items.** If additional space is needed, continue to next page.

This is a grant that covers contractual services, materials and supplies for schools that meet the state criteria for turnaround or focus school categories based on next generation accountability indicators.

- Tutor responsibilities include, but are not limited to providing small group remedial support and instruction in mathematics to students requiring more intensive supports.
- Contractor responsibilities include providing professional development on the facilitation of Do the Math intervention program as well as providing job-embedded coaching on the facilitation of Math Workshop.
- Non-personnel items include attendance incentives aimed at decreasing chronic absenteeism as well as manipulatives and digital resources to increase math achievement.

Proposed Project Title: School Improvement Grant (SIG 1003)

Total Amount Requested: \$200,000

Proposed Grant Receiving Agency: New Haven Public Schools (NHPS)

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes Explain:

Linkage with other programs: ☐ None ☒ Yes Explain: Support of interventions from Title I

Local Fiscal costs, (include renovation): ☒ None ☐ Yes Explain:

Future local personnel obligations: ☒ None ☐ Yes Explain:

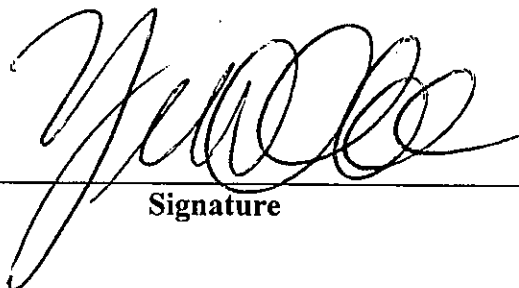
PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|---|---|
| <input type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication | <input type="checkbox"/> Parent Involvement |
| <input checked="" type="checkbox"/> In-Service Training | <input type="checkbox"/> Advisory Committee | <input type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | <input type="checkbox"/> Dissemination | |

ADDITIONAL RESTRICTIONS OR CONCERNS

N/A

SUBMITTING ADMINISTRATOR:



Signature

Date

12/13/18

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. **Please state specific goals for this grant or the grant period.**

This is the second year of a three-year grant provided to school districts to support teaching and learning in schools identified as Turnaround or Focus.

Goals include:

- Closing the achievement gap: learning is promoted for all students, but is particularly targeted for schools that are categorized as turnaround or focus schools.

At West Rock, we will focus on three identified growth areas as goals: differentiation and checks for understanding, student attendance, and community partners and wraparound strategy.

Student achievement goals are as follow:

- By June 2019, the percentage of students achieving level 3 or 4 in math on Smarter Balanced Assessments will increase by 5 percentage points, from 37.9% in June 2018 to 42.9% in June 2019.
- By June 2019, the percentage of students identified as chronically absent will decrease by 7 percentage points from 26% in June 2018 to 19% in June 2019.
- By June 2019, at least 50% of students requiring Tier 3 social-emotional learning interventions will be identified for therapeutic support on-site.

a. **If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:**

This is the second year of a three-year grant, and our goals are as listed above.

Past year accomplishments are as follow:

- Increase in the percentage of students achieving level 3 or 4 in Math on Smarter Balanced Assessments from 31.9% in June 2017 to 37.9 in June 2018.
- A 7.9 percentage point reduction in chronic absenteeism from 24.1% in November 2017 to 16.2% in November 2018.
- A 12.5% reduction in the number of out-of-school suspensions over the past two years.

The above progress is a testament to the materials, supplies and contractual supports received in the first year of SIG funding. Our goal is capitalize on these gains and continue the momentum we currently have in the second year of this grant.

2. **How does this grant address School Reform goals?**

This grant addresses School Reform goals by providing students with research-based strategies and interventions to help them be able to access learning via a focus on differentiation and checks for understanding. Trained staff will be provided with research-based instructional strategies and intervention supports based on ESSA guidelines. In addition, it addresses attendance issues and the need to provide students emotional supports through community partnerships and wraparound services. The ultimate intent of all professional development, programs and materials/supplies is raise student achievement by building staff capacity.

3. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)

This proposal is significant to both building staff capacity and raising student achievement. Teachers and leaders will be trained by consultants on the facilitation of both Math Workshop and Do the Math intervention program. We have already seen a 6% increase in the percentage of students achieving level 3 or 4 in Math on Smarter Balanced Assessments, and we believe the development and materials listed above will help us target students that have historically struggled in math and raise this percentage by another 5 points. All development, programs, and materials listed above meet ESSA guidelines and the definition of evidence-based intervention. The use of new materials, programs and training is intended to enhance pace of learning and further already significant gains in identified growth areas.

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: School Improvement Grant (SIG 1003) Addendum

Grant Source and Agency: CT State Department of Education (CSDE)

Total Amount Requested: \$100,000

Due Date of Application:
October 2018

System Contact: Yolanda Jones-Generette

Telephone #: (475) 220-4900

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

- 1) To provide evidence-based professional training that builds teacher and leader capacity for content to support student achievement.
- 2) To purchase contractual services from consultants who are recognized professional development specialists providing training in math and social-emotional learning that are embedded and meet the guidelines of ESSA evidence-based strategies of strong or moderate research.
- 3) To purchase materials/programs grounded in research meeting ESSA guidelines.

TARGET: Schools/Unit: West Rock Authors Academy (Turnaround)

No. of Students: 201 **Grade Level(s):** K-4

Eligibility Criteria: Evidence-based research strategies/interventions

GRANT PERIOD:

From: (mm/dd/year): 10/01/2018

To: (mm/dd/year): 06/30/2018

☐ New

☒ Continuation

Previous Bd. of Ed. Approval:

☐ Planning

☒ Operational

Bd. of Ed. Information

☒ Action

☐ Information

☐ Support

☐ Competitive

☐ Entitlement

☒ Grant

PROPOSAL DEVELOPERS:

Yolanda Jones-Generette

William Scott

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ABSTRACT TIMETABLE

Return to: _____

Received: _____

Board of Education FINANCE & OPERATIONS Meeting Date 11/7/19

Board of Education Meeting Date: 1/14/19

Due Date to Grantor: _____

REVIEW

Grants Manager 

Finance Manager _____

Human Resource Manager _____

Proposed Project Title: School Improvement Grant (SIG 1003) Addendum

Total Amount Requested: \$100,000

Proposed Grant Receiving Agency: New Haven Public Schools (NHPS)

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
		Teachers	\$
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
		Others	\$
		Stipend	\$
		Longevity	
		Tutors	\$
		SUBTOTAL	\$

NON PERSONNEL

	COST
Supplies & Materials	\$2,500
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$ 97,500
Equipment	\$
Other	\$
Indirect Costs, if allowed	\$
TOTAL NON- PERSONEL	\$100,00

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$
Workmen's Compensation	\$
SUBTOTAL	\$
TOTAL PERSONNEL & FIXED COSTS	\$

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down **percentages and amounts to be paid by grant and by NHPS**. **Other;** and **All Non- Personnel items.** If additional space is needed, continue to next page.

This is a grant that covers contractual services, materials and supplies for schools that meet the state criteria for turnaround or focus school categories based on next generation accountability indicators.

- Contractor responsibilities include providing professional development on the facilitation of Do the Math intervention program as well as providing job-embedded coaching on the facilitation of Math Workshop.
- Non-personnel items include manipulatives and digital resources to increase math achievement.

Proposed Project Title: School Improvement Grant (SIG 1003) Addendum

Total Amount Requested: \$100,000

Proposed Grant Receiving Agency: New Haven Public Schools (NHPS)

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes Explain:

Linkage with other programs: ☐ None ☒ Yes Explain: Support of interventions from Title I

Local Fiscal costs, (include renovation): ☒ None ☐ Yes Explain:

Future local personnel obligations: ☒ None ☐ Yes Explain:

PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|---|---|
| <input type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication | <input type="checkbox"/> Parent Involvement |
| <input checked="" type="checkbox"/> In-Service Training | <input type="checkbox"/> Advisory Committee | <input type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | <input type="checkbox"/> Dissemination | |

ADDITIONAL RESTRICTIONS OR CONCERNS

N/A

SUBMITTING ADMINISTRATOR:


Signature

12/13/18
Date

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. Please state specific goals for this grant or the grant period.

This is the second year of a three-year grant provided to school districts to support teaching and learning in schools identified as Turnaround or Focus.

Goals include:

- Closing the achievement gap: learning is promoted for all students, but is particularly targeted for schools that are categorized as turnaround or focus schools.

At West Rock, we will focus on three identified growth areas as goals: differentiation and checks for understanding, student attendance, and community partners and wraparound strategy.

Student achievement goals are as follow:

- By June 2019, the percentage of students achieving level 3 or 4 in math on Smarter Balanced Assessments will increase by 5 percentage points, from 37.9% in June 2018 to 42.9% in June 2019.
- By June 2019, the percentage of students identified as chronically absent will decrease by 7 percentage points from 26% in June 2018 to 19% in June 2019.
- By June 2019, at least 50% of students requiring Tier 3 social-emotional learning interventions will be identified for therapeutic support on-site.

a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

This is the second year of a three-year grant, and our goals are as listed above.

Past year accomplishments are as follow:

- Increase in the percentage of students achieving level 3 or 4 in Math on Smarter Balanced Assessments from 31.9% in June 2017 to 37.9 in June 2018.
- A 7.9 percentage point reduction in chronic absenteeism from 24.1% in November 2017 to 16.2% in November 2018.
- A 12.5% reduction in the number of out-of school suspensions over the past two years.

The above progress is a testament to the materials, supplies and contractual supports received in the first year of SIG funding. Our goal is capitalize on these gains and continue the momentum we currently have in the second year of this grant.

2. How does this grant address School Reform goals?

This grant addresses School Reform goals by providing students with research-based strategies and interventions to help them be able to access learning via a focus on differentiation and checks for understanding. Trained staff will be provided with research-based instructional strategies and intervention supports based on ESSA guidelines. In addition, it addresses the need to provide students emotional supports through community partnerships and wraparound services by way of an on-site clinician who will screen and provide interventions to students who have experience trauma. The ultimate intent of all professional development, programs and materials/supplies is raise student achievement by building staff capacity.

3. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)

This proposal is significant to both building staff capacity and raising student achievement. Teachers and leaders will be trained by consultants on the facilitation of both Math Workshop and Do the Math intervention program. We have already seen a 6% increase in the percentage of students achieving level 3 or 4 in Math on Smarter Balanced Assessments, and we believe the development and materials listed above will help us target students that have historically struggled in math and raise this percentage by another 5 points. In a similar fashion, it is our belief that a partnership with Clifford Beers and the establishment of an on-site clinician will help provide de-escalation strategies to both teachers and students and continue to reduce our out-of-school suspension total. All development, programs, and materials listed above meet ESSA guidelines and the definition of evidence-based intervention. The use of new materials, programs and training is intended to enhance pace of learning and further already significant gains in identified growth areas.

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: School Improvement Grant (SIG 1003)

Grant Source and Agency: CT State Dept. of Ed

Total Amount Requested: \$200,000

Due Date of Application:
October 2018 (Note grant
award is late due to state
budget processes)

System Contact: Dr. Iline Tracey / Heriberto Cordero

Telephone #: 475-220-1572

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

- 1) To provide evidence-based professional training that builds teacher and leader capacity for content to support student achievement in seven schools
- 2) To purchase contractual services from consultants who are recognized professional development specialist providing training in literacy and math that are embedded and meet the guidelines of ESSA evidence-based strategies meeting the criteria of strong or moderate research.
- 3) To purchase materials/programs grounded in research that meet ESSA guidelines.

TARGET: Schools/Unit: Fair Haven (Turnaround)

No. of Students: 820 **Grade Level(s):** K-8

Eligibility Criteria: Evidence-based research strategies/interventions _____

GRANT PERIOD:

From: (October 1, 2018:

To: (June 30, 2019

☐ New

☒ Continuation

Previous Bd. of Ed. Approval:

☐ Planning

☒ Operational

Bd. of Ed. Information

☒ Action

☐ Information

☐ Support

☐ Competitive

☐ Entitlement

☒ Grant

PROPOSAL DEVELOPERS:
Dr. Iline Tracey
Heriberto Cordero

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ABSTRACT TIMETABLE

Return to: _____

Received: _____

**Board of Education FINANCE
& OPERATIONS Meeting Date** 11/7/19

**Board of Education
Meeting Date:** 11/14/19

Due Date to Grantor: _____

REVIEW

Grants Manager 

Finance Manager _____

Human Resource Manager _____

Proposed Project Title: SIG 1003

Total Amount Requested: \$200,000

Proposed Grant Receiving Agency: NHPS

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
	8	Teachers	\$8,960
		Paraprofessionals	\$
		Clerks	\$
		Stipends	\$
		Others Pre Planning and seasonal	\$
		Longevity	\$
		SUBTOTAL	\$

NON PERSONNEL

	COST
Supplies & Materials	\$53,194
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$5,000
Equipment	\$132,591
Other	\$
Indirect Costs, if allowed	\$
TOTAL NON- PERSONEL	\$190,785

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$174
Workmen's Compensation	\$81
TOTAL PERSONNEL	\$9,215

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

Please describe stipends, contracted services, equipment, other items and Salary: if the grant pays a percent of salary and benefits, please describe below, explaining percentages and amounts to be paid by grant and by NHPS. If additional space is needed, continue to next page:

****This is a grant that covers contractual services, materials and supplies for seven schools that meet the state criteria of turnaround or focused category based on the next generation accountability indicators.**

- Personnel – As Dual Language expands throughout the building, staff are needed to ensure that appropriate curricular choices are being made in the best interest of the students by ensuring a rigorously structured program.
- Supplies and Materials - Professional Staff Development Anchor Texts on SIOP, Literacy and Math Workshop, Data Driven Instruction. In addition, we are continuing to ensure our staff have the adequate resources in their classroom libraries for students. Hence, a big portion of this will go

towards completing the purchase of Multilanguage, leveled libraries for students to access within their classroom.

- Independent Contractors:
 - Center for Applied Linguistics (CAL) – this is a continuation of the work they did in year 1 of SIG. They need to complete one more full day workshop on SIOP. There are still four components of SIOP which our staff did not receive training on.
- Equipment:
 - 30 Desktop computers needed for Read 180 expansion.
 - 300 headsets needed for blended learning platforms.
 - 160 IPADs needed to complete IPAD carts for K-1 to access blended learning programs and resources.
 - 5 Chromebook carts needed for implementation of blended learning across all grade levels.

Proposed Project Title: SIG 1003

Total Amount Requested: \$200,000

Proposed Grant Receiving Agency: NHPS

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes Explain:

Linkage with other programs: ☐ None ☒ Yes Explain: Support of interventions from Title I

Local Fiscal costs, (include renovation): ☒ None ☐ Yes Explain:

Future local personnel obligations: ☒ None ☐ Yes Explain:

PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|---|---|
| <input type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication | <input type="checkbox"/> Parent Involvement |
| <input checked="" type="checkbox"/> In-Service Training | <input type="checkbox"/> Advisory Committee | <input type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | <input type="checkbox"/> Dissemination | |

ADDITIONAL RESTRICTIONS OR CONCERNS

Professional development and programs must be grounded in evidence-based research and practices based on ESSA guidelines.

Schools must be Title I Turnaround or Focus.

SUBMITTING ADMINISTRATOR: _____

Signature

Date

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1a. Please state specific goals for this grant or the grant period.

This is a supplemental grant in addition to the four-year grant provided to school districts to support teaching and learning in schools identified as Turnaround or Focused. The first year of the grant is for planning and training and purchase of materials and programs to support intervention in math and literacy. The second year is to continue these goals and deepen the work. Goals include:

- Closing the achievement gap: learning is promoted for all students, but is particularly targeted to schools that are categorized by the state as turnaround and focused schools.
- At Fair Haven, we will focus on three identified growth areas as goals: differentiation & checking for understanding, support for special populations, and assessment systems and data culture.
- Our student achievement goals are:
 - The percentage of students in the high needs subgroup achieving Level 3 or 4 in ELA on Smarter Balanced Assessments will increase by 5 percentage points, from 17.8% in June 2018 to 22.8% in June 2019.
 - The percentage of students in the high needs subgroup achieving Level 3 or 4 in Math on Smarter Balanced Assessments will increase by 5 percentage points, from 8.0% in June 2018 to 13.0% by June 2019.
 - The percentage of students who achieve their growth target on the literacy performance indicator as measured by the LAS Links will increase from 26.2 in May of 2018 to 31.2 in May 2019.

1b. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

We had great success last year. According to the SBA data given out at the end of the year:

- FHS was tied for 6th out of 30 K-8 New Haven Schools for the gain made in ELA in one year 7.0% gain from 10.8% to 17.8%. This means that only 5 other schools in our district had a greater gain of students achieving a 3 or better on ELA portion of SBA. Average of Percentage of Target Achieved (PTA) in ELA was 63.1%.
- FHS was 12th out of 30 K-8 New Haven Schools for the gain made in Math in one year 2.4% gain from 5.6% to 8.0%. This means that only 11 other schools in our district had a greater gain of students achieving a 3 or better on Math portion of SBA. Average of Percentage of Target Achieved (PTA) in Math was 71.0%.
- For ELA 17.8% of students scored 3 or better on SBA which is number 29 of 30 schools in New Haven.
- For Math 8.0% of students scored 3 or better on SBA which is number 26 of 30 schools in New Haven.
- Fair Haven School was above the district average in every category for LAS links oral and literacy growth. The districts average % of students that met oral was 20.0% and % oral PTA was 38.4% while FHS was 23.2% for oral and 46.8% for oral PTA. The districts average % of students that met literacy was 23.0% and % literacy PTA was 50.2% while FHS was 26.4% for literacy and 58.9% for literacy PTA.

2. How does this grant address School Reform goals?

This grant addresses the goal school reform by providing students with research-based strategies and interventions to help them to be able to access learning via a focus on differentiation, support for special populations, and building an assessment/data culture. Trained staff will be provided with research based instructional strategies and intervention based on ESSA guidelines and definition of evidence-based intervention. The intent of all training and programs is to raise student achievement by providing staff with embedded coaching.

3. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)

This proposal is significant to improving student achievement and staff performance. Teachers and leaders will be trained by consultants to implement identified literacy and math strategies to support students learning and acquisition of skills. The materials that are used for literacy and math must meet the criteria of research-based, according to ESSA, and require training prior to implementation. As a result, teachers are involved in training prior to the implementation of selected intervention programs. Students are falling behind based on the high numbers identified substantially deficient via assessments. The use of new materials and programs is to help to motivate and enhance the pace of learning.

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: School Improvement Grant (SIG 1003)

Grant Source and Agency: CT State Dept. of Ed

Total Amount Requested: \$200,000 **Due Date of Application:**

System Contact: Dr. Iline Tracey

Telephone #: 475-220-1572

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

- 1) To provide evidence-based professional training that builds teacher and leader capacity for content to support student achievement in seven schools
- 2) To purchase contractual services from consultants who are recognized professional development specialist providing training in literacy and math that are embedded and meet the guidelines of ESSA evidence-based strategies meeting the criteria of strong or moderate research.
- 3) To purchase materials/programs grounded in research that meet ESSA

TARGET: Schools/Unit: Strong Magnet School (Turnaround)

No. of Students: 289 **Grade Level(s):** K-4

Eligibility Criteria: _____

GRANT PERIOD:

From: (10/1/18):

To: (09/30/19):

☐ New

☒ Continuation

Previous Bd. of Ed. Approval:

☐ Planning

☒ Operational

Bd. of Ed. Information

☒ Action

☐ Information

☐ Support

☐ Competitive

☐ Entitlement

☒ Grant

PROPOSAL DEVELOPERS:
Dr. Iline Tracey

CENTRAL OFFICE USE ONLY – MUST REMAIN ON PAGE 1

ABSTRACT TIMETABLE

Return to: _____

Received: _____

**Board of Education FINANCE
& OPERATIONS Meeting Date**

11/7/19

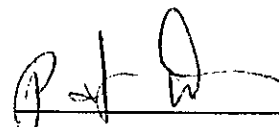
**Board of Education
Meeting Date:**

11/14/19

Due Date to Grantor: _____

REVIEW

Grants Manager



Finance Manager

Human Resource Manager

Proposed Project Title: SIG 1003

Total Amount Requested: \$200,000

Proposed Grant Receiving Agency: NHPS

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		CCST
		Administrators	\$
	2	Teachers	\$35,154
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
		Others	
	25	Stipend	\$18,317
		Longevity	
		SUBTOTAL	\$53,472

NON PERSONNEL

	COST
Supplies & Materials	\$61,010
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$71,098
Equipment	\$ 9,962
Other	\$
Indirect Costs, if allowed	\$
TOTAL	\$142,070
NON- PERSONEL	

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$4,093
Workmen's Compensation	\$ 365
SUBTOTAL	\$4,458
TOTAL PERSONNEL & FIXED COSTS	\$57,930

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down **percentages and amounts to be paid by grant and by NHPS**. **Other;** and **All Non- Personnel items**. If additional space is needed, continue to next page.

****This is a grant that covers contractual services, materials and supplies for seven schools that meet the state criteria of turnaround or focused category based on the next generation accountability indicators.**

Personnel

- An ESL and literacy tutor will support ESL students and struggling readers.
- Teachers will receive part-time hours to participate in professional development sessions from Houghton Mifflin Harcourt, Dreambox, Center for the Collaborative Classroom, and the Center for Applied Linguistics.

All Non-Personnel Items:

- Independent Contractors:

- Houghton Mifflin Harcourt to provide professional development on rigorous math instruction with a focus on planning, monitoring progress, and the utilization of digital resources.
- DreamBox training for teachers in math intervention software and data analysis to drive instruction.
- Center for the Collaborative Classroom to provide professional development to classroom teachers in the collaborative literacy reading comprehension module Making Meaning to provide support for teachers in lesson planning and effective instruction in teaching reading and vocabulary.
- Imagine Learning to provide professional development and student licenses in a blended learning environment. Imagine learning software allows children to receive explicit, targeted instruction within an individualized learning path that continually adjusts to their needs. It provides strategic first-language support in fifteen languages to facilitate and enhance English language learning.
- ALIVE Program. to provide stress reduction sessions for selected students, child safety education programs, the Miss Kendra program for participating students, parent engagement sessions, and professional development and support for teachers and administrators.
- Supplies and Materials
 - Classroom libraries of leveled books and differentiated center activities for students in both English and Spanish (\$38,035)
 - Imagine Learning instructional software program designed to build language and literacy skills by providing instruction in phonemic awareness, phonics, vocabulary, fluency, comprehension, grammar, and language development (\$11,025)
 - Making Meaning program to provide a research-based, whole class, reading and vocabulary instruction (\$11,950)
- Equipment:
 - Chromebooks to allow students to access online programs, digital resources, and instructional software (\$9,962)

Proposed Project Title: SIG 1003
Total Amount Requested: \$200,000
Proposed Grant Receiving Agency: NHPS

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes Explain:
Linkage with other programs: ☐ None ☒ Yes Explain: Support of interventions
Local Fiscal costs, (include renovation): ☒ None ☐ Yes Explain:
Future local personnel obligations: ☒ None ☐ Yes Explain:

PROJECT OR GRANT REQUIREMENTS

☐ Local Maintenance ☐ Replication ☐ Parent Involvement
☒ In-Service Training ☐ Advisory Committee ☐ Linkage w/other Programs
☐ Non-Public School Involved ☐ Dissemination

ADDITIONAL RESTRICTIONS OR CONCERNS

Professional development and programs must be grounded in evidence-based research and practices based on ESSA guidelines.
Schools must be Title I Turnaround or Focus.

SUBMITTING ADMINISTRATOR: Marian DeNobile 12/20/18
Signature Date

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. Please state specific goals for this grant or the grant period.

This is a four-year grant provided to school districts to support teaching and learning in schools identified as Turnaround or Focused. The first year of the grant is for planning and training and purchase of materials and programs to support intervention in math and literacy. Goals include:

- Closing the achievement gap: learning is promoted for all students, but is particularly targeted to schools that are categorized by the state as turnaround and focused schools.
- At Strong, we will focus on three identified growth areas as goals: differentiation & checking for understanding, support for special populations, and community partners and wraparound strategies.
- Our student achievement goals are:
 - The percentage of students achieving Level 3 or 4 in ELA on the Smarter Balanced Assessment will increase by 5 percentage points from 28.5% in June 2018 to 33.5% in June 2019. The percentage of students achieving Level 3 or 4 in Math on the Smarter Balanced Assessment will increase by 5 percentage points, from 23.3% in June 2018 to 28.3% in June 2019.
 - The percentage of students achieving their growth target in ELA on Smarter Balanced Assessments will increase by 5 percentage points 25.9% in June 2018 to 30.9% in June 2019. The percentage of students achieving their growth target in Math on Smarter Balanced Assessments will increase by 5 percentage points, from 40.7% in June 2018 to 45.7% in June 2019.
 - The percentage of EL students achieving Level 3 or 4 in ELA on SBA will increase by 5 percentage points from 19% in June 2018 to 24% in June 2019.

a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

- The percentage of students achieving Level 3 or 4 in ELA on the Smarter Balanced Assessment will increase by 5 percentage points to 28% in June 2018. Our actual percentage was 28.5%, exceeding our goal by .5%.
- The percentage of students achieving Level 3 or 4 in Math on the Smarter Balanced Assessment will increase by 5 percentage points, from 23.3% in June 2018. Our actual percentage was 23.3%, exceeding our goal by 5.3%.
- The percentage of students achieving their growth target in ELA on Smarter Balanced Assessments will increase by 5 percentage points to 28% in June 2018. Our actual percentage was 25.9%, falling short of our goal by 2.1%. The percentage of students achieving their growth target in Math on Smarter Balanced Assessments will increase by 5 percentage points to 26% in June 2018. Our actual percentage was 40.7%, exceeding our goal by 14.7%.
- The percentage of EL students achieving Level 3 or 4 in ELA on SBA will increase by 5 percentage points to 14% in June 2018. Our actual percentage was 19%, exceeding our goal by 5%.

2. How does this grant address School Reform goals?

This grant addresses the goal school reform by providing students with research-based strategies and interventions to help them to be able to access learning via a focus on differentiation and support for special populations. In addition, it addresses community Partner and wraparound strategies, especially for students in trauma. Trained staff will be provided with research based instructional strategies and intervention based on ESSA guidelines and definition of evidence-based intervention. The intent of all training and programs is to raise student achievement by providing staff with embedded coaching.

3. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)

This proposal is significant to improving student achievement and staff performance. Teachers and leaders will be trained by consultants to implement identified literacy and math strategies to support students learning and acquisition of skills. The materials that are used for literacy and math must meet the criteria of research-based, according to ESSA, and require training prior to implementation. As a result, teachers are involved in training prior to the implementation of selected intervention programs. Students are falling behind based on the high numbers identified substantially deficient via assessments. The use of new materials and programs is to help to motivate and enhance the pace of learning.

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: School Improvement Grant (SIG 1003)

Grant Source and Agency: Ct. State Dept. of Ed

Total Amount Requested: \$ 186,847.00

Due Date of Application:
October, 2018

System Contact: Dr. Iline Tracey

Telephone #:
475-220-1572

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

1. To provide evidence-based PD training that build teacher and leader capacity for content to support student achievement in seven schools.
2. To purchase materials and programs grounded in research that meet ESSA guidelines.
3. To provide additional support in the areas of literacy and math for our students.

TARGET: Schools/Unit: Celentano Magnet School

No. of Students: 407 **Grade Level(s):** Pre-K to 8

Eligibility Criteria: Evidence-based research strategies/interventions

GRANT PERIOD:

From: 10/01/18

To: 06/30/2019

☒ New

☐ Continuation

Previous Bd. of Ed. Approval:

☒ Planning

☐ Operational

Bd. of Ed. Information

☒ Action

☐ Information

☐ Support

☐ Competitive

☐ Entitlement

☒ Grant

PROPOSAL DEVELOPERS:

Grace Nathman, Principal

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ABSTRACT TIMETABLE

Return to: _____

Received: _____

Board of Education FINANCE

& OPERATIONS Meeting Date 1/7/19

Board of Education

Meeting Date: 1/14/19

Due Date to Grantor: _____

REVIEW

Grants Manager P. J. R.

Finance Manager _____

Human Resource Manager _____

Proposed Project Title: SIG 1003

Total Amount Requested: \$ 186,847.00

Proposed Grant Receiving Agency: NHPS

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
	2	Teachers	\$11,464
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
	1	Others	\$ 8,336
	7	Stipend	\$31,166
		Longevity	
		SUBTOTAL	\$50,966

NON PERSONNEL

	COST
Supplies & Materials	\$1,000
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$35,000
Equipment	\$97,945
Other	\$
Indirect Costs, if allowed	\$
TOTAL	\$ 133,945.00
NON- PERSONEL	

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$1,802
Workmen's Compensation	\$ 135
SUBTOTAL	\$1,937.00
TOTAL PERSONNEL & FIXED COSTS	\$ 52,903.00

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down percentages and amounts to be paid by grant and by NHPS. **Other;** and **All Non- Personnel items**. If additional space is needed, continue to next page.

Personnel:

- Literacy and Math tutors will be implementing TIER III Intervention to our struggling learners four to five times a week. They will work 1 to 1 or in small groups to improve student learning. (\$21,450.00)

All Non-Personnel Items

Supplies and Materials

- STEM items for MakerSpace to support project-based learning (\$1,000)

Equipment

- Six SMART Interactive Monitors to enhance the way students learn. They enrich the learning experience for all students, especially for our special population, by projecting the visual elements onto the large screen. It makes differentiated learning easier because the teacher is able to accommodate different learning styles (\$45,184.00)
- Computers to allow students to access online programs such as Imagine Learning, Reflex Math, and HMH digital resources (\$48,761)
- iPads to support the Reflex Math program (\$4,000)

Proposed Project Title: SIG 1003
Total Amount Requested: \$ 186,847.00
Proposed Grant Receiving Agency: NHPS

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes Explain:

Linkage with other programs: ☐ None ☒ Yes Explain:

Local Fiscal costs, (include renovation): ☒ None ☐ Yes Explain:

Future local personnel obligations: ☒ None ☐ Yes Explain:

PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|---|---|
| <input type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication | <input type="checkbox"/> Parent Involvement |
| <input checked="" type="checkbox"/> In-Service Training | <input type="checkbox"/> Advisory Committee | <input type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | <input type="checkbox"/> Dissemination | |

ADDITIONAL RESTRICTIONS OR CONCERNS

Professional development and programs must be grounded in evidence-based research and practices based on ESSA guidelines.

SUBMITTING ADMINISTRATOR: Grace Nathman

Date: 12/20/2018

	based upon Teacher's College Units of Study		
Houghton Mifflin Harcourt Professional Development	Houghton Mifflin Harcourt will provide training on rigorous math instruction, organizing centers and planning small group instruction, and digital instruction.	10,000 Combined for 2 PD days and ongoing support	10,000

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. Please state specific goals for this grant or the grant period.
This grant period provides support to school districts for schools identified as Focused or Turnaround. The first year of the grant provides support for planning and training as well as the purchasing of materials and/ or programs that support math and literacy interventions. The goals include:
 - Closing the achievement gap; learning is promote for all students, but is particularly targeted to schools that are categorized by the state as turnaround and focused schools.
 - At Celentano, we will focus on three identified growth areas as goals: support for special populations, academic rigor, and use of instructional time.
 - Our Student Achievement Goals are:
 - ✓ The percentage of students achieving Level 3 or 4 in ELA on the SBA will increase by 5 % points from 26.3% to 31.3%. The percentage of students achieving Level 3 or 4 in Math on the Smarter Balanced Assessment will increase by 5% points from 12.0% to 17.0%.
 - ✓ The percentage of students achieving their growth target in ELA on Smarter Balanced Assessments will increase by 5% points in June 2019. The ELA growth target will increase from 35.2% to 40.2%. The percentage of students achieving their growth target in Math on Smarter Balanced Assessments will increase by 5 percentage points, from 69.0% to 74%.

a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

2. **How does this grant address School Reform goals?**

This grant addresses School Reform goals by providing resources in order to raise the achievement of students in low-performing schools. The grant provides research-based strategies and interventions that support the development and improvement of math and ELA skills that support special populations and the promotion of inquiry and hands-on learning opportunities that improve rigor for all students. The goal of all training, programming and services is to raise student achievement.

3. **Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)**

- This proposal is significant to improving student achievement and staff performance. Teachers will be trained by consultants to implement identified literacy and math strategies to support students learning and acquisition of skills. The materials that are used for literacy and math must meet the criteria of research-based, according To ESSA, and require training prior to implementation. As a result, teachers are involved in training prior to the implementation of selected programs. Students are falling behind based on the high numbers identified substantially deficient via assessments. The implementation of new materials and programs is to help to motivate and enhance the pace of learning.

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: School Improvement Grant (SIG 1003)

Grant Source and Agency: CT State of Department of Education

Total Amount Requested: \$186,850

Due Date of Application:

System Contact: Dr. Iline Tracey, Ms. Laura Roblee, Dr. Maria Clark

Telephone #: 475 220-2200

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

- 1) To provide evidence-based professional training that builds teacher and leader capacity for content to support student achievement in literacy and math
- 2) To purchase contractual services from consultants who are recognized professional development specialists providing training in literacy and math that are embedded and meet the guidelines of ESSA evidence based strategies meeting the criteria of strong or moderate research
- 3) To purchase materials/programs grounded in research to meet the ESSA guidelines

TARGET: Schools/Unit: Brennan-Rogers (Focus-Math)

No. of Students: 489

Grade Level(s): PreK-8

Eligibility Criteria: Evidence based research strategies/interventions

GRANT PERIOD:

From: (10/11/2018):

To: 6/30/2019:

☒ **New**

☐ **Continuation**

Previous Bd. of Ed. Approval:

☐ **Planning**

☒ **Operational**

Bd. of Ed. Information

☒ **Action**

☐ **Information**

☐ **Support**

☐ **Competitive**

☐ **Entitlement**

☒ **Grant**

PROPOSAL DEVELOPERS:

Laura Roblee
Maria Clark

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ABSTRACT TIMETABLE

Return to: _____

Received: _____

**Board of Education FINANCE
& OPERATIONS Meeting Date** 11/7/19

**Board of Education
Meeting Date:** 11/4/19

Due Date to Grantor: _____

REVIEW

Grants Manager [Signature]

Finance Manager _____

Human Resource Manager _____

Proposed Project Title: SIG 2003

Total Amount Requested: \$ 186,850

Proposed Grant Receiving Agency: NHPS

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	# PT		COST
		Administrators	\$
		Teachers	\$
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
	2	Others-Tutors	\$ 31,200
	30	Stipend	\$ 19,200
		Longevity	
		SUBTOTAL	\$ 50,400

NON PERSONNEL

	COST
Supplies & Materials	\$ 19,366
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$ 71,000
Equipment	\$ 45,000
Other	\$
Indirect Costs, if allowed	\$
TOTAL	\$ 135,366
NON- PERSONEL	

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$ 731
Workmen's Compensation	\$ 353
SUBTOTAL	\$1084.00
TOTAL PERSONNEL & FIXED COSTS	\$ 51,484

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down **percentages and amounts to be paid by grant and by NHPS**. **Other;** and **All Non- Personnel items.** If additional space is needed, continue to next page.

This is a grant that covers contractual services, materials and supplies for seven schools that meet the state criteria of turnaround or focus category based on the next generation accountability indicators.

Personnel Services: Teacher Stipends - \$19,200.00

Teachers will be paid the hourly rate for teachers to attend training and create rigorous, relevant and engaging literacy, math and interdisciplinary units based on professional development training. **Literacy Tutors - \$31,200.00** - Part time tutors will support the students who are reading below grade level in both the Upper and Lower School.

Purchased Professional and Technical Services: \$71,000

-HMH Training for Literacy, Job Embedded Coaching with Literacy teachers in K-5 grades and Grades 6-8 - 10 days total- \$35,500.00

- HMH Training for Expeditionary Learning Curriculum Instruction and Assessment Learning in all Grades 5 Days Total - \$17,750.00

- HMH Training for Math - Job Embedded Coaching and training with math teachers - \$17,750.00

Supplies - \$19,366.00 Classroom Libraries for lower level readers, units of study curriculum resources for the middle school, supplemental math texts/materials

Property/Equipment - \$45,000.00 Kindle E-book readers or similar technology and Chromebook Carts for students to listen, read and access technology during intervention time and in the classrooms during all academic areas.

Proposed Project Title: SIG 1003

Total Amount Requested: \$ 186,850

Proposed Grant Receiving Agency: NHPS

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes **Explain:**

Linkage with other programs: ☒ None ☐ Yes **Explain:**

Local Fiscal costs, (include renovation): ☒ None ☐ Yes **Explain:**

Future local personnel obligations: ☒ None ☐ Yes **Explain:**

PROJECT OR GRANT REQUIREMENTS

- | | | |
|---|---|---|
| <input type="checkbox"/> Local Maintenance | <input type="checkbox"/> Replication | <input type="checkbox"/> Parent Involvement |
| <input checked="" type="checkbox"/> In-Service Training | <input type="checkbox"/> Advisory Committee | <input type="checkbox"/> Linkage w/other Programs |
| <input type="checkbox"/> Non-Public School Involved | <input type="checkbox"/> Dissemination | |

ADDITIONAL RESTRICTIONS OR CONCERNS

Professional development, resources and programs must be grounded in evidence based research and practices based on ESSA guidelines. Schools must be Title I Turnaround or Focus.

SUBMITTING ADMINISTRATOR: Laura A. Roblee 12/13/18
Signature Date

VI. **ADDITIONAL INFORMATION:**

Please Answer All Questions -- Use Additional Pages if Necessary

1. **Please state specific goals for this grant or the grant period.**

This is a four-year grant provided to school districts to support the teaching and learning in schools identified as Turnaround or Focused. The first year of the grant is for planning and training to support math and literacy interventions and best practices in the classrooms. The second year is a continuation of the training provided to classroom teachers and the purchase of literacy materials in classrooms. Goals include: closing the achievement gap: learning is promoted for all students, but is particularly targeted to schools that are categorized by the state as a turnaround and focused schools.

At Brennan-Rogers, we will focus on three identified growth areas as goals: academic rigor in literacy and math along with student engagement.

Our achievement goals include the following:

- In alignment with ESSA targets, the ELA SPI will increase from 55.5 in 2016-2017 to 58.5 in 2018-2019.
- ELA Smarter Balanced Growth target will increase from 51.6 in 2016-2017 to 59.0 in 2018-2019.
- Math SPI will increase from 48.7 in 2016-2017

a. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

During the 2017-2018 school year, the data indicates that Brennan-Rogers is making progress in student achievement in the areas of literacy and math. In Kindergarten, 72% of the students on the BAS are performing at grade level and 62% of 3rd Grade students are reading on grade level based on the BAS. According to the SBA Math for 3rd Grade,, 29% of students are scoring at a proficient level 3 and 4 which was an 8 percentage point increase from 2016-2017 school year. In 4th & 5th Grade, the scores increased by 4-8 percentage points in Math from the 2016-2017 school year. 4th Grade – 22% of students scored at/and or above grade level and 5th Grade 17% scored at/and or above grade level.

2. **How does this grant address School Reform goals?**

This grant addresses the school reform goals by providing students with research based strategies and interventions to help all students to access learning via a focus on academic rigor in literacy, math as well as student engagement through project based learning and high yield instructional strategies. Certified and trained staff will be provided with research based instructional strategies and intervention based on the ESSA guidelines and definition of evidence based intervention. The intent of all training and programs is to raise student achievement by provided staff with embedding coaching in classrooms and intensive collaborative planning amongst grade levels.

3. Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)

This proposal is significant to improving student achievement and staff/teacher performance across grade levels. Teachers and leaders will be trained by consultants to implement identified literacy and math strategies to support students' learning and acquisition of skills. The materials that are used for literacy and math must meet the criteria of research based, according to ESSA and require training for effectively implementing the strategies to improve student achievement across grade levels. Based on both formal and informal assessments, there is a significant number of students who have been identified as substantially deficient. The use of these new materials in classrooms, job embedded coaching and programming will motivate both students/staff and enhance the pace of learning.

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: Oral Health

Grant Source and Agency: CT Department of Public Health

Total Amount Requested: \$18,000.

Due Date of Application:
6/30/18

System Contact: Sue Peters

Telephone #:
475-220-1238

Description of Project: Provide a brief description below. Use Section VI to outline specific objectives and strategies relating to goals described in the application.

This is a continuation oral health grant from DPH designed to provide preventive dental care to students in six schools, with a focus on sealant application and retention. The grant also requires that our dental program provide oral health education to students we serve, and collect/report all dental service and oral health education data to the State through written reports and presentations to the State Oral Health Advisory committee.

TARGET: Schools/Unit: 6: Truman, King Robinson, Troup, Hill Central, Barnard, Brennan-Rogers
No. of Students: 3,200 Grade Level(s): PreK-8

GRANT PERIOD:

From: 7/1/18

To: 8/31/19

☐ New

☒ Continuation

Previous Bd. of Ed. Approval:

☐ Planning

☒ Operational

Bd. of Ed. Information

☒ Action

☐ Information

☐ Support

☐ Competitive

☐ Entitlement

☐ Grant

PROPOSAL DEVELOPERS:
Sue Peters

CENTRAL OFFICE USE ONLY – MUST REMAIN ON PAGE 1

ABSTRACT TIMETABLE

Return to: _____

Received: _____

Board of Education FINANCE
& OPERATIONS Meeting Date

1/7/19

Board of Education
Meeting Date:

1/14/19

Due Date to Grantor: _____

REVIEW

Grants Manager Pat D

Finance Manager _____

Human Resource Manager _____

Proposed Project Title: Oral Health Grant

Total Amount Requested: \$18,000.

Proposed Grant Receiving Agency: New Haven School District

SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
		Teachers	\$
		Paraprofessionals	\$
		Clerks	\$
		Stipends	\$
		Others	\$
		Longevity	\$
		SUBTOTAL	

NON PERSONNEL

	COST
Supplies & Materials	\$18,000
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$
Equipment	\$
Other	\$
Indirect Costs, if allowed	\$
TOTAL	\$18,000
NON- PERSONEL	

FIXED COSTS:

Health Benefits	
Pension (Paras & Mgmt.)	
FICA/Medicare	
Workmen's Compensation	
TOTAL PERSONNEL	

Notes:

- 1) Total Personnel and Non Personnel columns must equal grant total.
- 2) The Abstract budget must be aligned with the Grant Application budget/ED114.
- 3) All applications should budget for staff development (stipends) and evaluation wherever appropriate.

SECTION IIA: BUDGET EXPLANATION

Please describe stipends, contracted services, equipment and other items. If the grant pays a percent of salary and benefits, please describe below, explaining percentages and amounts to be paid by grant and by NHPS. If additional space is needed, continue to next page:

Supplies and Materials: This grant does not allow for personnel salaries, but supports operational materials and supplies required to run the six dental clinics and perform screens. Such materials and supplies include dental sealant materials, disposable items such as mirrors for school-wide screens, cotton swabs, gloves, masks, paper gowns, distilled water, tooth brushes, toothpaste, cleansing materials, oral health education and promotion materials (brochures, curricula, tooth brushing charts, and student incentives).

Proposed Project Title:

Oral Health Grant

Total Amount Requested: \$18,000

Proposed Grant Receiving Agency: New Haven School District

SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: ☒ None ☐ Yes Explain:

Linkage with other programs: ☐ None ☒ Yes Explain: SBHCs, school nurses

Local Fiscal costs, (include renovation): ☒ None ☐ Yes Explain:

Future local personnel obligations: ☒ None ☐ Yes Explain:

PROJECT OR GRANT REQUIREMENTS

☐ Local Maintenance

☐ Replication

☐ Parent Involvement

☒ In-Service Training

☐ Advisory Committee

☒ Linkage w/other Programs

☐ Non-Public School Involved

☒ Dissemination

ADDITIONAL RESTRICTIONS OR CONCERNS

SUBMITTING ADMINISTRATOR: _____


Signature

12-12-18
Date

Please Answer All Questions -- Use Additional Pages if Necessary

1. **a. Please state specific goals for this grant or the grant period.**
Specific goals include:
 - a) Our dental program provide dental sealants to as many enrolled students needing them in the six schools with dental clinics and provide 6 month retention checks as applicable;
 - b) We collect and report on dental services and oral health education provided to students twice yearly;
 - c) We provide enrolled students with oral health counseling and education;
 - d) Create a self sustaining model for providing dental services to our students
b. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:
During the last 2 years of funding of this grant, we have accomplished all grant deliverables and objectives, including:
 - a) Hired and trained a second RDH to provide dental services to 2 schools two days/week
 - b) Partnered with an area dentist practice to ensure preventive services were provided at one of our schools;
 - c) Licensed and equipped a sixth dental clinic, expanding our reach by more than 500 students;
 - d) Served four times as many students from 2016-2018: (from 330 to 1,320)
 - e) Increased data capacity to allow us to collect the required data for the grant program.
 - f) Passed site visit inspection by DPH in May as "exceptional".
 - g) Hired billing company to assist with dental billing and doubled our reimbursement compared with the previous year. This enables us to cover the salary of our RDH staff and all dental supplies.
2. **How does this grant address School Reform goals?**
Student health and wellness status are directly linked to attendance, performance and even graduation rates, and dental problems are the second leading health reason for school absenteeism. As part of school reform goals, the SHC/Dental program Director serves on the District's SEPH committee which supports the whole child (social, emotional and physical health) to prevent and address physical, mental health, and social issues of students, and create school health/wellness policies and initiatives that promote health and wellness among all students. We have also partnered with Youth, Family and Community Engagement supervisor/team to and school nurses to address and reduce chronic absenteeism for health reasons as part of the District's Attendance Matters! campaign, called "Healthy Attendance Matters! Dental problems are also among the top 5 reasons for school absenteeism. In schools with SHCs, nearly 2,000 students were kept in school because the SHC Nurse Practitioner addressed an urgent health issue in school, and more than 200 student absences were prevented because parents accessed one of our SHC walk in health check services in just the past 3 months. We will be including our dental staff in the Attendance teams next school year.
3. **Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)**
The preventive and referral services provided through our dental clinics impact attendance, ability to learn, health status and overall wellness of students. Part of our role is to ensure that students are healthy, free of pain, and stay in school. By identifying dental problems early through screenings and providing routine care and referring out when needed, we can help prevent more serious and costly issues and prevent unnecessary absenteeism.

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Workforce Alliance AMENDMENT #: 1

GRANT # if applicable: DEI234200803179716DEI AGREEMENT #: N/A

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: Disability Employment Initiative Internship Grant DATE: 10/29/2018

FUNDING SOURCE FOR AGREEMENT: Workforce Alliance Disability Employment Initiative Internship Grant

ACCT # FOR AGREEMENT: 25806292

ORIGINAL AMOUNT OF AGREEMENT: \$ 34,190

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 34,190

X ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ N/A

 INCREASE OR DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 34,190

FUNDING SOURCE & ACCT # FOR AMENDMENT:

DESCRIPTION AND NEED FOR AMENDMENT: Two clerical errors/omission in original Memorandum of Agreement

1.) the word 'TEN' now preceeds 'NEW HAVEN BOARD OF EDUCATION' in the first paragraph and

2.) June 14, 2018 has been corrected to June 14, 2019 in the header.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: Barbara Green 12/4/18
(Name) (Date)

Disability Resource Coordinator
(Title)

NEW HAVEN BOARD OF EDUCATION:

President

(Date)



MEMORANDUM OF AGREEMENT
BETWEEN
WORKFORCE ALLIANCE
560 ELLA T. GRASSO BOULEVARD, NEW HAVEN, CT 06519
AND
NEW HAVEN BOARD OF EDUCATION
FOR
DISABILITY EMPLOYMENT INITIATIVE (DEI) INTERNSHIPS
\$34,190.00
OCTOBER 29, 2018 – JUNE 14, 2019

Purpose: to establish an Agreement between the parties named above for the implementation of DEI Internships for TEN NEW HAVEN BOARD OF EDUCATION youth with disabilities. Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice. All conditions of this Agreement are contingent upon availability of funding. The roles and responsibilities of each party are outlined below:

Workforce Alliance will:

- Allocate funds to a maximum of \$34,190.00 for RIVERSIDE EDUCATION ACADEMY for reimbursement of youth internship wages, benefits and administrative costs.
- Provide orientation and on-going communication to staff and participants if requested, which includes program goals, regulations, policies and procedures.

NEW HAVEN BOARD OF EDUCATION will:

- Identify youth interns for participation.
- Provide work experience training for participants.
- Pay participants CT state minimum wage for all hours worked. Ensure participants sign off on receipt of paychecks. Provide payroll services, workers compensation and general liability insurance for participants. Follow all established time and attendance policies.
- Ensure that each worksite provides a safe, healthy work environment free from harassment or discrimination of any kind. Ensure each worksite complies with the Fair Labor Standards Act, applicable Child Labor Laws, WIOA and OSHA safety rules and regulations.
- Ensure that each worksite provides each participant with an orientation to worksite sponsor's rules and regulations. Ensure that youth are supervised at all times.
- Ensure that participants do not engage in political, union, religious, or fundraising activities during work hours.
- Provide a paid 15 minute break for every 3 consecutive hours the intern works. If an intern works 6 hours or more in one day, provide an unpaid 30 minute lunch/dinner break.
- Submit Reimbursement Requests accompanied by each youth timesheet and internship evaluation forms by the 10th of each month.
- Provide on-going communications between participants, staff, worksite supervisors and Workforce Alliance staff as appropriate.
- Make all worksite records and personnel available for monitoring by Federal, State and Workforce Alliance monitors.
- Upon successful completion of the internship, the worksite sponsor has agreed to consider the intern(s) for any appropriate job openings available within the organization.

For Workforce Alliance:

For NEW HAVEN BOARD OF EDUCATION:

William P. Villano Date
Executive Director

Darnell Goldson Date
President



MEMORANDUM OF AGREEMENT
BETWEEN

WORKFORCE ALLIANCE

560 ELLA T. GRASSO BOULEVARD, NEW HAVEN, CT 06519

AND

NEW HAVEN BOARD OF EDUCATION

FOR

DISABILITY EMPLOYMENT INITIATIVE (DEI) INTERNSHIPS

\$34,190.00

OCTOBER 29, 2018 – JUNE 14, 2018

Purpose: to establish an Agreement between the parties named above for the implementation of DEI Internships for NEW HAVEN BOARD OF EDUCATION youth with disabilities. Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice. All conditions of this Agreement are contingent upon availability of funding. The roles and responsibilities of each party are outlined below:

Workforce Alliance will:

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- Make all worksite records and personnel available for monitoring by Federal, State and Workforce Alliance monitors.
- Upon successful completion of the internship, the worksite sponsor has agreed to consider the intern(s) for any appropriate job openings available within the organization.

For Workforce Alliance:

 10-29-18

William P. Villano
Executive Director

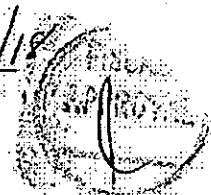
Date

For NEW HAVEN BOARD OF EDUCATION:


Darnell Goldson
President

Date

10/23/18



AGREEMENT

**By And Between
The New Haven Board of Education
AND**

Elm City Montessori School

This Agreement entered into on the 10th day of November, 2018 effective (no sooner than the day after Board of Education Approval), the 8th day of January, 2019, by and between the New Haven Board of Education (herein referred to as the "Board") and, Elm City Montessori School located at 375 Quinpiac Ave, New Haven, CT 06513 (herein referred to as the "Contractor").

SCOPE OF SERVICE: *Brief description of service deliverables. In addition, please attach a detailed Scope of Service that describes all deliverables, locations and costs for service, including supplies, materials and travel, if applicable:*

The board shall pay Elm City Montessori for the cost of core classroom and support staff not on the district's payroll with the total amount of \$614,709.

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of **\$ 614,709.00.**

January 2019- \$307,354.50

February 2019- \$153,677.25

April 2019- \$153,677.25

The maximum amount the contractor shall be paid under this agreement: six hundred fourteen thousand seven hundred nine dollars (\$614,709.00). Compensation will be made upon submission of an invoice which includes a detailed description of staff funding is being directed towards.

Fiscal support for this Agreement shall be by the Operating Budget of the New Haven Board of Education, **Account Number:** 190-401-00-56694 \$557,709 and Open Choice Program **Account Number:** 2519-5452-56694, \$57,000.00

This agreement shall remain in effect from January 8, 2019 to June 30, 2019.

APPROVAL: This Agreement must be approved by the New Haven Board of Education prior to service start date. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.


Contractor Signature

12/14/18
Date

Toni N. Harp, President
New Haven Board of Education

Date

Eliza Halsey
Contractor Name Printed or Typed

Revised: 10/16

Memorandum of Understanding

New Haven Public Schools and

Adam Kapor, Christopher Neilson, and Seth Zimmerman

This Memorandum of Understanding (MOA) expresses the mutual intent of New Haven Public Schools (hereinafter the "District") and Adam Kapor of Princeton University, Christopher Neilson of Princeton University, and Seth Zimmerman of the University of Chicago (hereinafter the "Researchers") to assist the administration of school choice in the District to implement evidence-based changes based on their prior research, and to conduct new research evaluating how information provision and school choice policies in the District affect the satisfaction and achievement of District families and students.

Recitals

1. The District has implemented a comprehensive charter and magnet school choice program that aims to provide all children with access to high quality schools that fit their needs and interests.
2. In order to benefit from the experiences of other school districts and from research on best practices in school choice, and to better inform and develop future policies, the District and the Researchers enter into this agreement to:
 - a. Change the algorithm used to assign students to schools to a different algorithm that makes the process simpler, more transparent, and more equitable for participants. This determination is based on the prior research conducted by the Researchers and the District.
 - b. Evaluate the effects of this change on satisfaction and achievement for District students and families to provide comprehensive evaluation of the process to the district leadership.
 - c. Jointly design, pilot and evaluate "smart marketing" strategies leveraging social media and "application assistance" strategies using interactive tools developed by the Researchers to help inform families about the school application process in the following school choice cycle of 2020.
 - d. To provide comprehensive evaluation to the district leadership of the effects of these outreach programs as well as other policies relating to school choice in the district.
 - e. Provide "business intelligence and data analytics" support for the leadership of the district by funding an in-house data scientist at the District during the calendar years 2019 and 2020.
3. This MOU is intended to set forth the terms and conditions under which the District will provide information about its students to the Researchers for purposes of conducting this research, some of which constitutes "directory information" and some of which constitutes "confidential student information," as both phrases defined by Family Educational Rights and Privacy Act (hereinafter "FERPA"), 20 U.S.C. 1232g.
4. This MOU also sets forth the Researchers' commitments to advise the District on policy changes and aid the District in the development of the tools and expertise related to school choice outreach.

WHEREFORE, the parties agree as follows:

1. The District will change the algorithm used to assign participants in the school placement process to schools starting with the 2019 placement process. The new algorithm will follow procedures used in other cities including New York, Chicago, and Boston that make filling out the school placement application simpler for families. Under the new algorithm, the best way for families to fill out the school choice application will be simply to list the schools that they like in the order that they like them.
2. The Researchers agree to advise the District on the change in algorithm and assist with the development of informational materials for use in the spring of 2019.
3. Beginning with the 2019 placement process, the District will conduct outreach efforts that inform families of placement process participants about this change and how best to fill out their application lists under the new system.
4. The Researchers agree to conduct a study of the 2019 change in school choice algorithm that describes its effects on placement outcomes, family satisfaction, and student achievement.
5. As part of the study listed in point 4, the Researchers agree to implement and fund surveys of actual and potential school choice participants. These satisfaction surveys will focus on beliefs, experiences, and preferences with respect to school choice in New Haven.
6. The Researchers agree to provide funding for and assistance in design of “smart marketing” and “application assistance” web tools that help families submit applications that maximize their chances of placement in a school they prefer and help families get to know more schools.
7. These web applications will be developed for piloting beginning with the 2020 school choice process and funded by external grants secured by the Researchers. The implementation of each innovation is conditional on District approval in all cases.
8. To facilitate the change in algorithm and the development and implementation of web applications, the Researchers agree to fund a research professional who will be stationed inside District offices and work with District staff. This research professional will begin as soon as feasible but no later than March 2019. He/she will continue through the 2020 choice process with the option for renewal at that point at mutual agreement of the Researchers and the District.
9. The District agrees to provide information necessary for analysis and survey implementation to the Researchers, conditional on its existence.
10. The Researchers will ensure confidentiality of the data and comply with the Connecticut Data Privacy Act by the following:
 - a. No data from individual students will be reported in any analysis. Only aggregate summary statistics and/or regression output may be reported.
 - b. Extensive data security and confidentiality procedures will be followed, including:
 - i. All electronic data analysis will be performed on secure, password protected servers located at the Researchers’ home institutions.
 - ii. Only the Researchers and approved research assistants will have access to confidential data on these servers.
 - iii. Any research assistants with access to the data will be required to sign a statement of confidentiality on file for District review.
 - iv. Confidential information will be stripped from the data as soon as it is feasible to do so by the Researchers with completion confirmed with the District.
 - v. Upon completion of the project, to be determined mutually by the District and the Researchers, the original data will be destroyed and the Researchers will keep

only a copy of analytical data needed for reproducing the analysis. Destruction of original data will be confirmed with the District.

vi. All Conditions outlines in Exhibit B

11. The Researchers agree to share the analysis and resulting datasets with the District in advance of the results being shared with other parties and to comply with reasonable requests by the District to perform additional analyses.
12. The Researchers reserve the right to publish their analyses of the short- and long-run implications of policies related to school choice in academic journals, and to present their findings at academic seminars.
13. This agreement will become effective immediately and will continue until terminated by either party upon 10 days notice. The Researchers will provide results of this research and aggregated data on a regular basis; however, the research project will conclude no later than February 1, 2023, with possible option for extension. The provisions regarding confidentiality and destruction of the confidential data will survive its term as set forth in this agreement. This agreement may be amended by written amendment executed by all parties.

President

New Haven Board of Education

Date

Adam Kapor

Assistant Professor of Economics

Princeton University

Date

Christopher Neilson

Assistant Professor of Economics

Princeton University

Date

Seth Zimmerman

Assistant Professor of Economics

University of Chicago Booth School of Business

Date

EXHIBIT B

STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.

6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.

8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Heriberto Cordero
Date: 12/7/18
Re: SIG Agreement with Imagine Learning
Proposed Meeting Date:

Executive Summary/ Statement: Imagine Learning is a strategic, research-based curriculum that meets students at their own level. With Imagine Language & Literacy, every child receives explicit, targeted instruction within an individualized learning path that continually adjusts to their needs. Over 4,300 engaging activities teach critical language and literacy concepts such as reading and listening comprehension, basic vocabulary, academic language, grammar, phonological awareness, phonics, and fluency. Fair Haven School will have access to the Imagine Learning and Literacy Suite, Imagine Math Facts and Imagine Math Suite, as well as Imagine Español. This will allow access for all students and staff at Fair Haven School.

Amount of Agreement and the Daily, Hourly or per Session Cost: 35,775.00 total / 253.72 per day

Funding Source & Account #: 2531-6294-56694-0016

Key Questions:

1. Please describe how this service is strategically aligned with school or District goals:

The license agreements address the district and school focus on improving student performance in both literacy and math. These are areas specifically addressed in our school improvement plan and the SIG grant as well.

2. What specific need will this contractor address?

Continued use of Language & Literacy and Math student licenses will provide teachers with an in-depth review of student data, benchmark results, tracking usage as well as other data portal tools. Action Areas Tool allows teachers to target instruction and group students by skills need in real-time.

3. **Contractor selection:** quotes, RFP, or Sole Source? Please describe:

4. What specific skill set does this contractor bring to the project?

Imagine Learning builds core reading, academic language and math skills with a research-based curriculum. The program provides adaptive instruction and sets students on individual learning paths. It also provides support in 15 languages and their benchmarks are powered by Lexile and Quantile frameworks.

5. Is this a **new or continuation service**?

6. **Evidence of Effectiveness: How will the contractor's performance be evaluated?**

Administrators will observe teachers implementing Imagine Learning, data-driven decision making and interventions with fidelity.

Imagine Learning will conduct mid and end-of-year meeting with school administrators to review student growth, performance and usage of the program.

7. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not?

8. Why do you believe this agreement is **fiscally sound**?



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND
Imagine Learning

FOR DEPARTMENT/PROGRAM:
Fair Haven School

This Agreement entered into on the 1st day of October, 2018 effective (no sooner than the day after Board of Education Approval), the 1st day of October, 2018 by and between the New Haven Board of Education (herein referred to as the "Board") and, Imagine Learning located at 382 W. Park Circle Suite 100 Provo UT 84604 (herein referred to as the "Contractor").

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$253.72 per day, for a total of 141 days.

The maximum amount the contractor shall be paid under this agreement: thirty-five thousand seven hundred seventy-five dollars and 00 cents (\$35,775). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by School Improvement Grant (SIG 1003) Addendum of the New Haven Board of Education, **Account Number:** 2531-6294-56694 **Location Code:** 0016.

This agreement shall remain in effect from October 1, 2018 to June 30, 2019.

SCOPE OF SERVICE: *Describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing is attached).*

- To provide training in building Data Team Leaders for each grade.
- To provide assistance in creating a robust K-2 Dual Language Curriculum.
- To provide site licenses to all students / school site license.

Exhibit A: Scope of Service Attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education **prior to service start date**. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

Karin McNamara
Contractor Signature

President
New Haven Board of Education

12/7/18
Date

Date

Karin McNamara
Contractor Printed Name & Title
Area Partnership Manager

Revised: 10/2/18



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: Finance and Operations Committee
From: Typhanie Jackson, Special Education Director
Re: F&O Agenda Item/Approval
Agreement with Sharon Jenkins for Expulsion Hearings
Meeting Date: January 7, 2019
cc: Karen Barnes

Executive Summary:

Approval is requested for an Agreement by and between the New Haven Board of Education and Atty. Sharon Jenkins for professional services consisting of Impartial Hearings for student services, including but not limited to student discipline, expulsions and/or special education services needed and decisions write-ups from January 15, 2019 to June 30, 2019.

Amount of Agreement and Daily, Hourly, or Per Session Cost:

The contractor will be paid \$225.00 per hearing not to exceed a total cost of \$20,000 for the year.

Funding Source: 2018-2019 Operating Budget
Acct. #190-49400-56694

Key Questions:

1. Please describe how this service is strategically aligned with school or District goals:
This service strategically aligns to the district goal of working with disengaged youths. Specifically revamping the expulsion process to service students within the school setting.
2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation?
The effectiveness for this contractor will be determined by expulsion participation feedback as well as report writing.
3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.
The agreement is fiscally sound as the costs of services provided are like that of others providing similar services.

Agreement is attached.

**AGREEMENT
BY AND BETWEEN
THE NEW HAVEN BOARD OF EDUCATION
AND
SHARON JENKINS, ESQ.
FOR IMPARTIAL HEARING SERVICES TO THE
STUDENT SERVICES DEPARTMENT**

This agreement entered into on the 14th day of January, 2019, and effective the 15th day of January, 2019, by and between the New Haven Board of Education (herein referred to as the "Board") and, Sharon Skyers-Jenkins, Esq., OF 1087 Broad Street, 3rd floor, Bridgeport, CT (herein referred to as the "Contractor").

SCOPE OF SERVICES:

The **professional** services to be performed by the Contractor shall, in general, consist of:

Impartial hearings for student services, including, but not limited to student discipline, expulsions and/or special education services as needed and decisions write-ups.

STUDENT DATA PRIVACY AGREEMENT:

The Contractor shall comply with the provisions of the student data privacy agreement attached hereto as Exhibit A, in accordance with State law, and shall comply with all Federal and State laws regarding the confidentiality of student records and student data.

COMPENSATION:

The Board shall pay the contractor for satisfactory performance of services required the amount of \$225.00 per hearing. The maximum amount the contractor shall be paid under this agreement is **Twenty Thousand Dollars (\$20,000.00).**

Compensation will be made upon submission of an itemized invoice, which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by 2018-19 Operating Budget – Special Help Program of the New Haven Board of Education, **Account Number:** 190-49400-56694.

This agreement shall remain in effect from January 15, 2019 to June 30, 2019.

HOLD HARMLESS

The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period.



Contractor Signature

11/26/2018

Date

Darnell Goldson, President
New Haven Board of Education

Date

Sharon Skyers Jenkins
Contractor Name Printed or Typed

**NEW HAVEN BOARD OF EDUCATION
AMENDMENT TO AGREEMENT**

CONTRACTOR: Area Cooperative Educational Services) ACES AMENDMENT: #1

GRANT NO: 2547-6108-56694 AGREEMENT NO. 96108137

GRANT NAME: Alliance Grant DATE: 11/29/2018

FUNDING SOURCES OF AGREEMENT: Alliance Grant – 2547-6108-56694

ORIGINAL AMOUNT OF AGREEMENT: \$ 274,820

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 274,820

√ ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 15,470

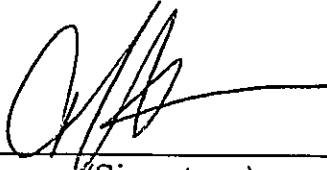
√ INCREASE OR DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 290,290

FUNDING SOURCES FOR AMENDMENT: Alliance Grant – 2547-6108-56694

DESCRIPTION AND NEED FOR AMENDMENT: To increase rate of pay for
1 Behavior Analyst (BA) from \$680 to \$715 per day and to increase rate of pay for
2 Behavior Technicians (BTs) from \$415 to \$440 per day. Totaling an increase of \$15,470 to
the original contract of \$274,820 to the amount of \$290,290 for the school year August 27,
2018 to June 30, 2019.

ALL OF THE TERMS & CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE & EFFECT

CONTRACTOR'S SIGNATURE: 
(Signature)

12/01/18
(Date)

NEW HAVEN BOARD OF EDUCATION:

(President)

(Date)

AGREEMENT
By And Between
The New Haven Board of Education
AND **AGREEMENT NO. 96108137**
Area Cooperative Educational Services (ACES)

FOR DEPARTMENT/PROGRAM:

Student Services/Special Education Department

This agreement entered into on the 20th day of August, 2018 effective the 27th day of August, 2018 by and between the New Haven Board of Education (herein referred to as the "Board") and, Area Cooperative Educational Services located at 26 Old Post Road, Northford, CT, 06472 (herein referred to as the "Contractor").

SCOPE OF SERVICE:

ACES will be providing behavior management programming and support for identified students, staff, and parents within the school district by the designated district administrator. ACES staff will be providing behavioral services to the district therapeutic classrooms "Building Bridges" as well as primary behavioral support across the district. Caseloads will be mutually agreed upon by the designated school administrator and the ACES Director of Behavior Services & Autism Program. Staff will consist of one (1) Behavior Analyst and two (2) Behavior Technicians. The staff will follow the 2018-2019 school calendar except for pre-designed ACES professional development days during which the staff will attend ACES professional development activities. The staff will attend all ACES departmental and supervision meetings and is granted all rights as described under ACES Personnel policies. Travel (if required by district) will be additionally compensated by the New Haven Board of Education at prevailing federal rate.

Compensation: The Board shall pay the contractor for satisfactory performance of services required in the amount of \$274,820 per school year for up to a maximum of 182 days (s) at a rate of \$1,510 per day (\$415/day for each of two Behavior Therapists (BT) and \$680/per day for one Board Certified Behavior Analyst (BA)). The maximum amount the contractor shall be paid under this agreement: Two Hundred Seventy Four Thousand Eight Hundred Twenty Dollars

Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by Alliance Grant Program of the New Haven Board of Education, Account Number: 2547-6108-56694. (pending receipt of funds)

This agreement shall remain in effect from August 27th, 2018 to June 30th, 2019.

HOLD HARMLESS

The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period.


Contractor Signature

11/13/18
Date


President
New Haven Board of Education

11/13/18
Date

Timothy Howes
Contractor Name Printed or Typed

06-0881700
Federal I.D. or Social Security Number

**NEW HAVEN BOARD OF EDUCATION
AMENDMENT TO AGREEMENT**

CONTRACTOR: CompuClaim AMENDMENT: #1

GRANT NO: 2504-5034-56903 AGREEMENT NO. 95034061

GRANT NAME: IDEA Handicapped Special Funds Account DATE: 11/29/18

FUNDING SOURCES OF AGREEMENT: IDEA Handicapped Special Funds Account

ORIGINAL AMOUNT OF AGREEMENT: \$ 75,000 (up to)

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ \$75,000

√ ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 20,000

√ INCREASE OR DECREASE

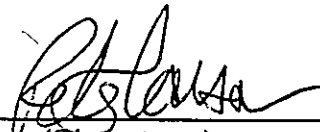
AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$95,000

FUNDING SOURCES FOR AMENDMENT: IDEA Handicapped Special Funds Account - 2504-5034-56903

DESCRIPTION AND NEED FOR AMENDMENT: To increase contract amount from \$75,000 (up to) by \$20,000 totaling \$95,000 (up to). For additional work completed by CompuClaim for the 2018-2019 school year by making sure all Related Staff Members are in compliance with Medicaid billing and Parental Consent forms are submitted to them in order for New Haven Public Schools to receive the most amount in reimbursement in a timely manner.

ALL OF THE TERMS & CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE & EFFECT

CONTRACTOR'S SIGNATURE: _____


(Signature)

12/7/18
(Date)

NEW HAVEN BOARD OF EDUCATION:

(President)

(Date)

CONTRACTORS COPY

AGREEMENT NO. 95034061

EXECUTED
ORIGINAL

AGREEMENT
By And Between
The New Haven Board of Education
AND

CompuClaim

FOR DEPARTMENT/PROGRAM:

Student Services/Special Education Department

This agreement entered into on the 7th day of August, 2018 effective the 29th day of August, 2018 by and between the New Haven Board of Education (herein referred to as the "Board") and, CompuClaim located at 221 3rd Street, Newport, RI 02840 (herein referred to as the "Contractor").

SCOPE OF SERVICE:

The NHPS provides medical necessary services to Medicaid-eligible students and is desirous of maximizing its potential to receive Medicaid reimbursement to which it may be entitled for providing said health care services. CompuClaim possesses the expertise and resources to appropriately prepare the claims necessary for reimbursement and therefore maximize the NHPS potential Medicaid reimbursements. NHPS is desirous of retaining CompuClaim's services, and CompuClaim is desirous of providing them.

DIRECT CLERKING

... PROVIDES THE NHPS with a claims information management and custom designed data collection system for the use of the NHPS in providing data necessary for CompuClaim to formulate the NHPS's claims. CompuClaim will provide provider reports, and claims processing.

- DCS.2 CompuClaim will return to the NHPS any and all logs and/or claims that it deems to have supplied insufficient information to formulate a claim and/or are otherwise noncompliant with applicable law regarding appropriate Medicaid billing. CompuClaim will provide the NHPS with direction on how to bring such logs and/or claims into compliance.
- DCS.3 CompuClaim will provide timely electronic claims processing for the NHPS's claims. All payments on said claims will be remitted directly to the NHPS.
- DCS.4 CompuClaim will provide monthly Management Reports to the NHPS, which outlines the gross amount of claims paid, along with CompuClaim's invoice.
- DCS.5 CompuClaim will provide training for all NHPS providers of Medicaid-eligible services at least once a year regarding federal and state law regarding appropriate Medicaid billing. Training will be for no more than 50 people at once.

ADMINISTRATIVE BILLING SERVICES:

When and if Administrative Billing becomes available in Connecticut, *CompuClaim* will provide the *NHPS* with Administrative Billing Services (hereinafter "ABS"). This service consists of assisting the *NHPS* with preparing claims for Medicaid reimbursement for the expenses incurred by the *NHPS* for administrative activities associated with the provision of direct medical services. *CompuClaim* will perform the following services for the ABS package:

ABS.1 *CompuClaim* will offer support and guidance to *NHPS* to ensure all time studies are completed on time.

ABS.2 *CompuClaim* will offer support and guidance to *NHPS* to gather the cost and financial data necessary for the quarterly claims.

When and if Administrative Billing becomes available in Connecticut, the *NHPS* agrees to pay *CompuClaim*, Inc. for the above Administrative Billing Services at a rate of 6.0 % of revenues collected by the *NHPS* for Administrative Billing. *CompuClaim* will invoice the *NHPS* once a quarter for the prior quarter's services.

CONFIDENTIALITY AND RIGHTS OF REVIEW OF STUDENT RECORDS:

CompuClaim will comply with state and federal laws governing the confidentiality and rights of review of educational and medical records to the extent applicable, including but not limited to the Connecticut Confidentiality of Health Care Data under section 19a-7b of the Connecticut General Statutes and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 CFR Part 99.

HIPPA COMPLIANCE:

CompuClaim will comply with any and all applicable regulations regarding

and/or the Department of Social Services. The disallowance of claims and/or demands for return of funds paid may be the result of human error, whether by the *NHPS* or *CompuClaim*, but may also be the product of existing ambiguities in the laws and regulations regarding the appropriate manner of processing claims and/or eligibility for reimbursement for various types of services.

Accordingly, while *CompuClaim* will use its best efforts to process the *NHPS's* claims and to remedy any defects, the *NHPS* will indemnify, defend, and hold *CompuClaim* harmless for any and all disallowance of claims; and any and all demands, claims, suits, actions or judgments for return of Medicaid and/or Department of Social Services funds arising out of *CompuClaim's* good faith performance of its duties under this contract. It is further agreed by and between the parties that in the event that the *NHPS* is required to return Medicaid and/or Department of Social Services funds due to inaccurate information provided by the district to *CompuClaim*, any portion of those amounts that were paid to *CompuClaim* as compensation for *CompuClaim's* provision

of services under this contract will be non-refundable.

In the event the *NHPS* is required to return funds to Medicaid and/or the Department of Social Services due to an error directly attributable to *CompuClaim*, the *NHPS* agrees that its remedy shall be limited to a return of fees paid to *CompuClaim* for the claim that contained such error. During the course of this contract *CompuClaim* will maintain an active Errors and Omissions Policy.

INTELLECTUAL PROPERTY:

If, in the performance of this contract, the *NHPS* its employees, agents and servants are given access to information that *CompuClaim* considers confidential, the rights and obligations of the parties with respect to such information shall be governed by the terms and conditions set forth below.

- A. For the purposes of this contract, "Confidential Information" is information of any kind, disclosed by *CompuClaim* to the *NHPS*, its employees, agents, and servants and is identified by appropriate marking as confidential at the time of disclosure. In the event that Confidential Information must be disclosed visually or orally, these obligations shall apply only to that information which is confirmed as being confidential in writing by *CompuClaim* within ten (10) working days of the disclosure.
- B. It is agreed by *CompuClaim* and the *NHPS* that the obligations of confidentiality shall not attach to information which:
 - 1. is publicly available prior to the date of the Agreement or becomes publicly available;
 - 2. is disclosed by *CompuClaim* without restriction on further disclosure;
 - 3. is independently developed by *NHPS*;
 - 4. is required to be disclosed by a court of competent jurisdiction or a valid administrative or congressional subpoena, or state or federal law, provided that the *NHPS* promptly notifies *CompuClaim*.
- C. The *NHPS* shall use *CompuClaim*'s Confidential Information solely for the purpose of performing its obligations under this contract. The *NHPS* agrees to make Confidential Information available only to the *NHPS* employees, agents, or servants who require access to it in the performance of this contract, and to inform them of the confidential nature of such information. The *NHPS* shall exert reasonable efforts to maintain such information in confidence. The *NHPS* shall immediately, upon discovery of any disclosure not authorized hereunder, notify *CompuClaim* and take

reasonable steps to prevent any further disclosure or unauthorized use. These obligations shall survive the termination of this contract. At the termination of this contract, the *NHPS* agrees to promptly return any and all materials marked as confidential in accordance with subsection as above.

ENTIRE AGREEMENT:

This contract embodies the entire agreement between the *NHPS* and *CompuClaim*. There are no promises, terms, conditions, or obligations made or entered into by either party other than contained herein. This contract may not be changed except by a writing signed by the party against whom enforcement thereof is sought.

INVALIDITY

If any paragraph or part of this contract is invalid, it shall not affect the remainder of said contract, but said remainder shall be binding and effective against both parties.

COMPENSATION:

NHPS agrees to pay *CompuClaim, Inc.* for Medicaid services.

NHPS will follow *CompuClaim*'s billing program and protocols. *CompuClaim* will provide monthly update reports to the Superintendent of Schools to track progress during the contract term and ensure that all recommendations from *CompuClaim* are being followed.

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$ ____ per hours(s) for up to a maximum of ____ day(s). The maximum amount the contractor shall be paid under this agreement: Dollars (\$).

Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

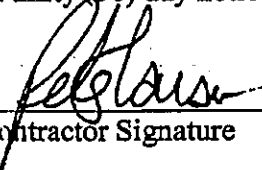
Fiscal support for this Agreement shall be by IDEA Handicapped Special Funds Account Program of the New Haven Board of Education, Account Number: 2504-5034-56903. *(pending receipt of funds)*

This agreement shall remain in effect from August 29th, 2018 to June 30th, 2019.

HOLD HARMLESS

The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period.

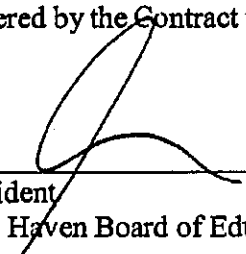


Contractor Signature

7/13/18

Date

Peter Carson



President
New Haven Board of Education

8-13-2018

Date



Contract Addendum

Consulting Support Services

This contract addendum is added to the original and current agreement between **CompuClaim, Inc.** and the New Haven Public Schools, hereinafter called the **NHPS** dated September 29, 2018. This Addendum for Consulting Support Services is for the school year 2018-2019.

Consulting Support Services will provide New Haven Public Schools additional support and oversight to effectively maximize Medicaid reimbursement revenue opportunities to ensure the district has a support staff person working directly with the Director of Special Education to oversee all providers both in district and consulting staff.

New Haven Public Schools has the potential to generate one million dollars in reimbursement revenue. To reach this potential the district requires a well-developed plan to document all eligible services and optimize all opportunities with complete oversight and management of their program.

Based on limited Administrative district staff to effectively oversee the CT School-Based Child Health program, CompuClaim will assign a staff member to provide additional consulting support services as outlined below.

Addendum A: Consulting Support Services

CompuClaim will provide Consulting Support Services to the New Haven Public Schools during the 2018-2019 school year that includes the following additional support services:

- Oversight and management of the CT School-Based Child Health program shall include the following consulting support services to New Haven Public Schools.
- Identify and review all eligible services as outlined in the CT SPA are being provided and logged for all students.
- Provide detailed forecast of services not currently being captured to include:
 - 504 services
 - Personal Care services including ADL and IADL
 - Behavior Modification Services (Applied Behavior Analysis)
 - Behavior Assessment

School Based Medicaid Management Addendum Agreement
Between New Haven Public Schools and CompuClaim

- Nursing Services
 - Transportation that will be captured in Cost report as Administrative services
 - Include costs associated with transportation
 - Salary and benefits of all special ed Aides, bus driver, nurses if applicable
 - Attendance logs must be tracked and signed and dated
 - Out of District placement facilities
 - Assistive technology
 - Evaluations and Assessments
 - Health Assessments, Health care plans
- Performance report review will be submitted on a monthly basis to the Director of Special Education by Account Manager. Details of providers and caseloads will be reviewed to ensure all staff are logging services in a timely fashion that meet all business rules to include:
 - Review Logs will be provided by CompuClaim to ensure all services are being logged by New Haven Public Schools staff and contracted providers to include the following:
 - Session notes
 - Monthly progress notes
 - Work with the Director to update all providers using the service portal and update users.
 - Provide assistance with entering parental consents and ensuring district receives monthly status reports on outstanding consent.
 - Review policy of parental consent to obtain signatures to meet audit requirements.
 - Parental consent is required for all IEP and 504 services.
 - Provide assistance with out of district claiming and notifying placement facilities of students receiving services and sending out notification and claiming forms. All out of district claiming will be entered into the service portal on behalf of New Haven Public Schools.
 - CompuClaim Representative will work with the Director to provide updates and coordinate all efforts with CT Account Manager.

Consulting Support Services Compensation

CompuClaim will provide New Haven Public Schools with enhanced services during the 2018-2019 SY to meet district needs to provide more intensive oversight and management to their existing School Based Medicaid program.

School Based Medicaid Management Addendum Agreement
Between New Haven Public Schools and CompuClaim

The **NHPS** agrees to pay **CompuClaim**, Inc. for consulting support services as outlined in this **Addendum A**, a monthly fee of \$2,500 beginning October 1, 2018 thru June 30, 2018. This amount will be invoiced monthly upon signed agreement for consulting support services.

The Consulting Support Services will be renewable each new school year, unless either party provides written notice on or before July 1st and each successive July 1st that the contract is not renewable. Then the Agreement is further extended for one (1) additional year with all other terms and conditions remaining in full force and effect.

Consulting Support services will be invoiced on a monthly basis at the beginning of each new school year on July 1st upon renewal of additional services to existing contract terms.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their signatures below. Addendum A.

Signature of *School* Official

Date

Printed Name and Title of *School* Official


Signature of CompuClaim Official

12/5/18
Date


Printed Name and Title of CompuClaim Official

MEMORANDUM

To: Finance and Operations Committee
From: Dr. Carol D. Birks, Superintendent
Re: F&O Agenda Item Request/Approval
Amendment #1 to Legal Agreement with Berchem Moses, P.C.
Meeting Date: January 7, 2019

Executive Summary:

Approval is requested for an Amendment #1 to a Legal Agreement (A18-0821) by and between the New Haven Board of Education and Berchem Moses, P.C., 75 Broad Street, Milford, CT to provide legal services for the New Haven Board of Education on matters of statutory and regulatory interpretation and compliance, Special Education compliance, litigation, investigations, negotiations and other legal matters, increasing the compensation amount from \$80,000 by \$19,000 to \$99,000.

Funding Source: 2018-2019 Operating Budget
Acct. #190-47700-56696

See draft of amendment attached.

-87-

**AMENDMENT #1
TO THE AGREEMENT
BY AND BETWEEN
THE NEW HAVEN BOARD OF EDUCATION
AND
BERCHEM MOSES, P.C.
FOR
LEGAL SERVICES**

PART 1

This Amendment No. 1, entered into this day of January, 2019 effective the 1st day of July, 2018, by and between the New Haven Board of Education (hereinafter referred to as the "Board") and Berchem Moses, P.C., with a business address of 75 Broad Street, Milford, Connecticut 06460 (hereinafter referred to as the "Contractor").

WITNESSETH THAT:

WHEREAS, the Board has entered into an agreement with the Contractor effective July 1, 2018 (A18-0821), to assist it with legal services regarding litigation, labor relations, student matters, and labor negotiations, including, but not limited to , research of legal issues and investigation matters; and

WHEREAS, the Board has been and continues to be satisfied with all of the services rendered to it by the Contractor under the Agreement; and

WHEREAS, the compensation necessary for the work required of the contractor has exceeded the original expectation of the parties; and

WHEREAS, the Board and the Contractor desire to amend the Agreement to increase the compensation by Nineteen Thousand Dollars and Zero Cents (\$19,000.00); and

WHEREAS, funds for this Agreement are available from Account No. 190-47700-56696, pursuant to Purchase Order No. 913902-02, FY 2019;

NOW THEREFORE, the Board and the Contractor mutually agree to amend the Agreement as follows:

Delete Section 5, paragraph 501 and replace with the following:

SECTION 5: COMPENSATION

"...501. The Board shall compensate the Contractor for Satisfactory performance of the services required under Section 2 of this Agreement in an amount not to exceed Ninety Nine Thousand Dollars and Zero Cents (\$99,000.00), dispersed as follows..."

Subsections 1 through 4 shall remain the same.

Except as modified herein by this Amendment No. 2, all terms and conditions of the Agreement remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the Board and the Contractor have executed two (2) counterparts of this Amendment No. 1 as of the date first above written.

WITNESS:

NEW HAVEN BOARD OF EDUCATION

BY:

Darnell Goldson
Board President

WITNESS:

BERCHEM MOSES, P.C.

BY:

Floyd J. Dugas, Esquire
Duly Authorized



NEW HAVEN PUBLIC SCHOOLS

MEMORANDUM

To: Finance and Operations Committee
From: William F. Clark, COO 
Re: F&O Agenda Item Request/Approval
Revision of Authorized Signatures Change Form to the ED-099
Meeting Date: January 7, 2018

Approval is requested to revise the Authorized Signatures Change Form to the ED-099 Agreement for Child Nutrition authorizing Michael Gormany, Acting Budget Director of the City of New Haven, to sign this Agreement and Claims for reimbursement.

See form attached.

Thank you.

/sf

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Connecticut State Department of Education
Bureau of Health/Nutrition, Family
Services and Adult Education
Child Nutrition Programs
450 Columbus Boulevard, Suite 504
Hartford, CT 06103

FOR STATE USE ONLY

Effective Date: _____

AGREEMENT NUMBERS:

School Programs _____

Child Day Care Centers _____

Adult Day Care Centers _____

Day Care Homes _____

Summer Food Service _____

AUTHORIZED SIGNATURES CHANGE FORM

Read the *Instructions to Complete the Authorized Signatures Change Form* before completing the form. Return this form to the CSDE Child Nutrition Programs at the address above.

This is to certify that on _____, as shown in the minutes of
Date

Name of Corporation, Board of Education or Governing Body

the following action was taken to revise the Authorized Signers of the **ED-099 Agreement for Child Nutrition Programs**.

1. The person designated below is authorized to sign this agreement and to sign claims for reimbursement.

_____ <i>Signature</i>	_____ <i>Printed Name</i>
_____ <i>Title (Superintendent of Schools, Mayor, Selectman, President or Chairperson of the Board, Pastor or Commissioner)</i>	_____ <i>Date</i>

2. In the absence or incapacity of the first designated individual, the second person designated below is authorized to sign claims for reimbursement.

_____ <i>Signature</i>	_____ <i>Printed Name</i>
_____ <i>Title (Assistant Superintendent, Business Official, Principal, Headmaster, City or Town Manager, Executive Director or Deputy Commissioner)</i>	_____ <i>Date</i>

3. The signature below certifies the above action.

_____ <i>Signature</i>	_____ <i>Title (Secretary of Corporation, Town Clerk, Secretary of the Board)</i>
---------------------------	--

This form is available at <http://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Forms/SignatureChange.pdf>. The instructions are available at <http://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Forms/SignatureChangeInstructions.pdf>.

NEW HAVEN PUBLIC SCHOOLS AMENDMENT TO AGREEMENT

CONTRACTOR: Catholic Charities AMENDMENT #: 1

GRANT # if applicable: 16274-2019-83014-170002 AGREEMENT #: 95384016

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: School Readiness and Child Day Care DATE: 1/7/19

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-900-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$ 713,920.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 713,920.00

X ACTUAL OR _____ ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 13,386.00

_____ INCREASE OR X DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 700,534.00

FUNDING SOURCE & ACCT # FOR AMENDMENT: as above

DESCRIPTION AND NEED FOR AMENDMENT: This amendment decreases the number of full day spaces from 80 to 77 for the period January 1 to June 30, 2019.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: Marek Kuluika 12/11/18
Marek Kuluika (Date)

Executive Director
(Title)

NEW HAVEN BOARD OF EDUCATION:

Darnell Goldson, President

(Date)

**NEW HAVEN SCHOOL READINESS AGREEMENT
BETWEEN
NEW HAVEN BOARD OF EDUCATION
AND**

AGREEMENT NO. 95384016
Catholic Charities, Inc

The New Haven Board of Education ("Board") and Catholic Charities of 81 Akron Street, Meriden, CT 06450 (hereinafter "Provider") desire to enter into an Agreement ("Agreement") to provide school readiness and child day care services for three and four year-old children residing in New Haven, under the provisions of Connecticut General Statutes §§10-16a through and including 10-16r, as amended.

Effective Dates

This agreement shall be in effect from July 1, 2018 to June 30, 2019. The Board has the right to terminate this agreement at any time upon providing fifteen (15) days written notice.

Funding

Pending Receipt of Award
School Readiness and Child Day Care Grant
2523-900-5384-56697

The Board's funding of the School Readiness and Child Day Care programs is expressly conditioned upon its receipt of funding from the State of Connecticut ("State") for this program. Notwithstanding provisions to the contrary, if funds are not made available by the State, the Board has the right to terminate this agreement immediately by giving written notice to the Provider that the State has not funded the program. In such event, the Board will not be obligated to make any payments to any member of the Provider staff, or to the Provider agency, or families receiving services, for any amount exceeding the funds made available to it for purposes of the program and services described herein and the Provider agrees that neither it nor its agents or assigns will file claims for damages against the Board attributable to any loss of funding.

The Board will provide funding to Provider in an amount not to exceed \$713,920.00 for provision of the following:

80
TOTAL

"Spaces" for **full day/full year** services to be paid at the rate not to exceed \$8,924 per child, per year, or \$743.66 per month for prorated slots, for a total not to exceed \$ 713,920.00. The services will be provided at Centro San Jose Child Development Center, 290 Grand Avenue and Catholic Charities Child Development Center, 790 Grand Avenue.

The Provider will be reimbursed on the basis of the number of spaces, which are reported to be filled on the Priority School Readiness Monthly Report.

The Board will not honor a request for payment from the Provider for a cost that is not considered an eligible expense as defined by the Grant, for an amount deemed by the Board to be unreasonable or unnecessary, an account that exceeds the total amount to be provided hereunder, an amount that is unsupported by proper and sufficient documentation, any sum not incurred during the term of this agreement, is in violation of any applicable statute or regulation, or is improperly submitted under the terms of this agreement.

The Provider agrees to adhere to the New Haven Early Childhood Council's Policies and Procedures as well as the State School Readiness General Policies and Program Operations.

Description of Services

The Provider agrees to abide by the description of services articulated in the local application for funding submitted to the New Haven Early Childhood Council. Consistent with criteria outlined in Connecticut General Statutes §§10-160 through and including 10-16r, as amended, and additional criteria outlined by the Council, the Provider agrees to:

- 1) Fulfill the following:
 - Develop a plan for collaboration
 - Encourage parent involvement, education and outreach
 - Provide information about and referrals to health services
 - Provide information about nutrition services
 - Encourage family literacy
 - Provide open access to all New Haven children and families
 - Plan for transition to kindergarten
 - Provide professional development for staff
 - Follow the School Readiness sliding fee scale
 - Conduct an annual evaluation of program effectiveness
- 2) Include children with disabilities to the greatest extent possible by providing adaptations and accommodations, as required by Federal and State law, to ensure their participation with peers without disabilities.
- 3) Serve a minimum of 75% of School Readiness funded families who meet the income criteria of being at or below 75% of the State median income.
- 4) Meet required quality standards for participation. The Provider will develop and implement a plan and timeline to become accredited by the National Academy of Early Childhood Programs of the National Association for the Education of Young Children (NAEYC) within 3 years of initial receipt of School Readiness funds or meet Head Start Performance Standards; and, to maintain NAEYC accreditation or Head Start compliance.
- 5) Meet the State OEC required staffing standard by June 30, 2020 (CGS Sec 10-16p) which requires a minimum of 50% of classrooms lead by teachers with a Bachelor's Degree in Early Childhood or related field or, certification pursuant to section 10-145b with an endorsement in early childhood education or early childhood special education and, 50% of classrooms lead by teachers with an Associates Degree in Early Childhood Education or related field. By July 1, 2023, all lead teachers must meet the Bachelor's Degree requirements stated above.
- 6) Provide a non sectarian program.
- 7) Assist all families who may be eligible for Care4Kids in applying for the program.
- 8) Comply with all applicable federal and state laws, regulations regarding student and family records, reports, confidentiality and referral requirements.

Provision Against Assignment

The Provider may not at any time assign any responsibilities of this contract to any other person, persons, or agency without prior written approval of the Board.

Record Keeping and Access

The Provider shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices that sufficiently and properly document all direct and indirect costs incurred.

The records shall be available during the hours of the Provider's program operation and at all other reasonable times for monitoring, inspection, review or audit by employees or agents of the Board and/or the supervising state

agencies. The Provider shall retain all records concerning this contract for a period of seven (7) years after completion and submission of the Provider's annual financial audit to the Board. A copy of the annual audit will be submitted to the New Haven Public School Finance Department by December 15th of the effective year of this Agreement for the previous fiscal year.

The Board reserves the right to conduct unannounced visits to funded sites to confirm reported data.

Reporting Requirements

The Provider will submit timely, complete and accurate monthly reports in the format required by the New Haven Early Childhood Council. The monthly reports shall include, but not be limited to, the following:

- Priority School Readiness Monthly Report;
- Site Data Report;
- Monthly Withdrawal Report
- Monthly Financial Expenditure Report;
- Monthly verification of the program information in the CT Registry
- Monthly verification of information in the Early Childhood Information System
- Accounting for collection and use of parent fees and Care for Kids funds consistent with the terms of this Agreement;
- Licensing and accreditation status report; and
- Other information as requested by the Board or the Early Childhood Council.

Any reports, publications, news releases or other public statements applicable to the School Readiness and Child Day Care Grant program shall contain notice that the program is funded through the State School Readiness Initiative and copies of all documents relating to the program shall be sent to the School Readiness Office.

Complaints

Whenever any complaint is filed with any state, federal or local agency concerning an alleged act of commission or omission at the program site, the Provider must notify the Board immediately but in no event later than twenty-four hours, of the details of the complaint. Such notification shall include the date and time of the alleged act of commission or omission and the nature of the complaint. The Provider must also notify the Board of the results of any investigation conducted by Provider personnel or by the investigating outside agency, and any action taken by the Provider to correct the situation.

Termination of Participation in Program

Prior to terminating or suspending a child from a School Readiness funded space, the Provider must notify the School Readiness Office in writing of the situation, the proposed reason for the termination/suspension and the actions taken to address the reason for the termination/suspension. The Board and Early Childhood Council reserve the right to eliminate the funded space in cases where it deems the termination is not in keeping with the intent of the School Readiness Program.

Compensation

Compensation shall be made on a monthly basis, upon receipt and approval of monthly program and financial reports. Reports are to be submitted to the School Readiness Project Director. Failure to submit reports by the due dates (assigned at the start of the fiscal year) may jeopardize future funding.

If the Provider does not meet its monthly funded capacity, it must submit a plan by November 1 for approval by the Early Childhood Council as to how it will increase enrollment to its funded capacity. At the recommendation of the Council, the Board may amend this Agreement to reduce the Provider's funded capacity or its grant allocation.

No contract for employment is intended or implemented by this Agreement and no fringe benefits will be paid to the Contractor hereunder. The Contractor's relationship to the Board is that of independent contractor.

Termination and Default

If the Provider fails to fulfill its obligations under this contract, the Board may:

1. Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
2. Temporarily or permanently discontinue services under the Agreement;
3. Require that unexpended funds be returned to the Board;
4. Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
5. Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
6. Terminate this Agreement; or
7. Take such other action, as the Board believes necessary.

In the event of any termination, all property and documents, data, studies and reports purchased or prepared by the Provider under this Agreement shall be disposed of in accordance with the State Office of Early Childhood's directives. The Provider shall be entitled to any compensation for expenses reasonably and necessarily incurred under this Agreement. Notwithstanding the above, the Provider shall not be relieved of liability to the Board for damage sustained by the Board by virtue of any breach of the contract by the Provider, and the Board may withhold any reimbursements of the Provider for the purposes of set-off until such time as the exact amount of damages due is agreed upon or otherwise determined.

Hold Harmless

The Provider shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect, act of omission by the Provider or its employees or agents. Further, the Provider covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Provider's breach of this agreement or based upon the conduct of the Provider, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days written notice sent to the Provider by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Provider for all services rendered by the Provider through the last day of the thirty (30) day notice period.

Licensing And Insurance

The Provider will be required to provide proof of liability insurance coverage and, where applicable, proof of licensing by the State Department of Public Health.

Statement of Non-Discrimination

The Provider agrees that in performance of this Agreement and in the composition of its staff and governing bodies, it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, mental retardation, learning disability, or on any other unlawful grounds.

Non-Renewal

In the event that this Agreement is canceled or if the Board does not offer the Provider a new Agreement for the same or similar service upon its expiration, the Provider will assist in the orderly transfer of clients served under this Agreement to a new program and will assist in the orderly cessation of operations under this agreement and return of all property purchased with School Readiness funds.

Modification of Terms

This Agreement may not be modified or amended except by written agreement signed by the parties.

We the undersigned agree to the terms and conditions outlined herein.

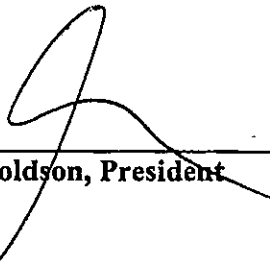
IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

PROVIDER

NEW HAVEN BOARD OF EDUCATION



Marek Kukulka, CEO



Darnell Goldson, President

Date 5/18/18_____

Date 6/25/18_____

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Central Connecticut Coast YMCA AMENDMENT #: 1

GRANT # if applicable: 16274-2019-83014-170002 AGREEMENT #: 95384027

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: School Readiness and Child Day Care DATE: 1/7/19

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-900-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$ 419,428.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 419,428.00

X ACTUAL OR _____ ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 26,772

_____ INCREASE OR X DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 392,656.00

FUNDING SOURCE & ACCT # FOR AMENDMENT: as above

DESCRIPTION AND NEED FOR AMENDMENT: This amendment decreases the number of full day spaces from 47 to 41 for the period January 1 to June 30, 2019.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: David Stevenson Dec. 11, 2018
David Stevenson (Date)

President, CEO
(Title)

NEW HAVEN BOARD OF EDUCATION:

Darnell Goldson, President (Date)

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**NEW HAVEN SCHOOL READINESS AGREEMENT
BETWEEN
NEW HAVEN BOARD OF EDUCATION
AND AGREEMENT NO. 95384027**

Central Connecticut Coast YMCA, Inc.

The New Haven Board of Education ("Board") and Central Connecticut Coast YMCA, Inc. of 1240 Chapel Street, New Haven, CT 06511 (hereinafter "Provider") desire to enter into an Agreement ("Agreement") to provide school readiness and child day care services for three and four year-old children residing in New Haven, under the provisions of Connecticut General Statutes §§10-160 through and including 10-16r, as amended.

Effective Dates

This agreement shall be in effect from July 1 2018 to June 30, 2019. The Board has the right to terminate this agreement at any time upon providing fifteen (15) days written notice.

Funding

Pending Receipt of Award

School Readiness and Child Day Care Grant
2523-900-5384-56697

The Board's funding of the School Readiness and Child Day Care programs is expressly conditioned upon its receipt of funding from the State of Connecticut ("State") for this program. Notwithstanding provisions to the contrary, if funds are not made available by the State, the Board has the right to terminate this agreement immediately by giving written notice to the Provider that the State has not funded the program. In such event, the Board will not be obligated to make any payments to any member of the Provider staff, or to the Provider agency, or families receiving services, for any amount exceeding the funds made available to it for purposes of the program and services described herein and the Provider agrees that neither it nor its agents or assigns will file claims for damages against the Board attributable to any loss of funding.

The Board will provide funding to Provider in an amount not to exceed \$ 419,428.00 for provision of the following:

47
TOTAL

"Spaces" for **full day/full year** services to be paid at the rate not to exceed \$8,924 per child, per year, or \$743.66 per month for prorated slots, for a total not to exceed \$ 419,428.00

The Provider will be reimbursed on the basis of the number of spaces, which are reported to be filled on the Priority School Readiness Monthly Report.

The Board will not honor a request for payment from the Provider for a cost that is not considered an eligible expense as defined by the Grant, for an amount deemed by the Board to be unreasonable or unnecessary, an account that exceeds the total amount to be provided hereunder, an amount that is unsupported by proper and sufficient documentation, any sum not incurred during the term of this agreement, is in violation of any applicable statute or regulation, or is improperly submitted under the terms of this agreement.

The Provider agrees to adhere to the New Haven Early Childhood Council's Policies and Procedures as well as the State School Readiness General Policies and Program Operations.

Description of Services

The Provider agrees to abide by the description of services articulated in the local application for funding submitted to the New Haven Early Childhood Council. Consistent with criteria outlined in Connecticut General Statutes §§10-160 through and including 10-16r, as amended, and additional criteria outlined by the Council, the Provider agrees to:

- 1) Fulfill the following:
 - Develop a plan for collaboration
 - Encourage parent involvement, education and outreach
 - Provide information about and referrals to health services
 - Provide information about nutrition services
 - Encourage family literacy
 - Provide open access to all New Haven children and families
 - Plan for transition to kindergarten
 - Provide professional development for staff
 - Follow the School Readiness sliding fee scale
 - Conduct an annual evaluation of program effectiveness
- 2) Include children with disabilities to the greatest extent possible by providing adaptations and accommodations, as required by Federal and State law, to ensure their participation with peers without disabilities.
- 3) Serve a minimum of 75% of School Readiness funded families who meet the income criteria of being at or below 75% of the State median income.
- 4) Meet required quality standards for participation. The Provider will develop and implement a plan and timeline to become accredited by the National Academy of Early Childhood Programs of the National Association for the Education of Young Children (NAEYC) within 3 years of initial receipt of School Readiness funds or meet Head Start Performance Standards; and, to maintain NAEYC accreditation or Head Start compliance.
- 5) Meet the State OEC required staffing standard by June 30, 2020 (CGS Sec 10-16p) which requires a minimum of 50% of classrooms lead by teachers with a Bachelor's Degree in Early Childhood or related field or, certification pursuant to section 10-145b with an endorsement in early childhood education or early childhood special education and, 50% of classrooms lead by teachers with an Associates Degree in Early Childhood Education or related field. By July 1, 2023, all lead teachers must meet the Bachelor's Degree requirements stated above.
- 6) Provide a non sectarian program.
- 7) Assist all families who may be eligible for Care4Kids in applying for the program.
- 8) Comply with all applicable federal and state laws, regulations regarding student and family records, reports, confidentiality and referral requirements.

Provision Against Assignment

The Provider may not at any time assign any responsibilities of this contract to any other person, persons, or agency without prior written approval of the Board.

Record Keeping and Access

The Provider shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices that sufficiently and properly document all direct and indirect costs incurred.

The records shall be available during the hours of the Provider's program operation and at all other reasonable times for monitoring, inspection, review or audit by employees or agents of the Board and/or the supervising state

agencies. The Provider shall retain all records concerning this contract for a period of seven (7) years after completion and submission of the Provider's annual financial audit to the Board. A copy of the annual audit will be submitted to the New Haven Public School Finance Department by December 15th of the effective year of this Agreement for the previous fiscal year.

The Board reserves the right to conduct unannounced visits to funded sites to confirm reported data.

Reporting Requirements

The Provider will submit timely, complete and accurate monthly reports in the format required by the New Haven Early Childhood Council. The monthly reports shall include, but not be limited to, the following:

- Priority School Readiness Monthly Report;
- Site Data Report;
- Monthly Withdrawal Report
- Monthly Financial Expenditure Report;
- Monthly verification of the program information in the CT Registry
- Monthly verification of information in the Early Childhood Information System
- Accounting for collection and use of parent fees and Care for Kids funds consistent with the terms of this Agreement;
- Licensing and accreditation status report; and
- Other information as requested by the Board or the Early Childhood Council.

Any reports, publications, news releases or other public statements applicable to the School Readiness and Child Day Care Grant program shall contain notice that the program is funded through the State School Readiness Initiative and copies of all documents relating to the program shall be sent to the School Readiness Office.

Complaints

Whenever any complaint is filed with any state, federal or local agency concerning an alleged act of commission or omission at the program site, the Provider must notify the Board immediately but in no event later than twenty-four hours, of the details of the complaint. Such notification shall include the date and time of the alleged act of commission or omission and the nature of the complaint. The Provider must also notify the Board of the results of any investigation conducted by Provider personnel or by the investigating outside agency, and any action taken by the Provider to correct the situation.

Termination of Participation in Program

Prior to terminating or suspending a child from a School Readiness funded space, the Provider must notify the School Readiness Office in writing of the situation, the proposed reason for the termination/suspension and the actions taken to address the reason for the termination/suspension. The Board and Early Childhood Council reserve the right to eliminate the funded space in cases where it deems the termination is not in keeping with the intent of the School Readiness Program.

Compensation

Compensation shall be made on a monthly basis, upon receipt and approval of monthly program and financial reports. Reports are to be submitted to the School Readiness Project Director. Failure to submit reports by the due dates (assigned at the start of the fiscal year) may jeopardize future funding.

If the Provider does not meet its monthly funded capacity, it must submit a plan by November 1 for approval by the Early Childhood Council as to how it will increase enrollment to its funded capacity. At the recommendation of the Council, the Board may amend this Agreement to reduce the Provider's funded capacity or its grant allocation.

No contract for employment is intended or implemented by this Agreement and no fringe benefits will be paid to the Contractor hereunder. The Contractor's relationship to the Board is that of independent contractor.

Termination and Default

If the Provider fails to fulfill its obligations under this contract, the Board may:

1. Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
2. Temporarily or permanently discontinue services under the Agreement;
3. Require that unexpended funds be returned to the Board;
4. Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
5. Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
6. Terminate this Agreement; or
7. Take such other action, as the Board believes necessary.

In the event of any termination, all property and documents, data, studies and reports purchased or prepared by the Provider under this Agreement shall be disposed of in accordance with the State Office of Early Childhood's directives. The Provider shall be entitled to any compensation for expenses reasonably and necessarily incurred under this Agreement. Notwithstanding the above, the Provider shall not be relieved of liability to the Board for damage sustained by the Board by virtue of any breach of the contract by the Provider, and the Board may withhold any reimbursements of the Provider for the purposes of set-off until such time as the exact amount of damages due is agreed upon or otherwise determined.

Hold Harmless

The Provider shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect, act of omission by the Provider or its employees or agents. Further, the Provider covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Provider's breach of this agreement or based upon the conduct of the Provider, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days written notice sent to the Provider by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Provider for all services rendered by the Provider through the last day of the thirty (30) day notice period.

Licensing And Insurance

The Provider will be required to provide proof of liability insurance coverage and, where applicable, proof of licensing by the State Department of Public Health.

Statement of Non-Discrimination

The Provider agrees that in performance of this Agreement and in the composition of its staff and governing bodies, it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, mental retardation, learning disability, or on any other unlawful grounds.

Non-Renewal

In the event that this Agreement is canceled or if the Board does not offer the Provider a new Agreement for the same or similar service upon its expiration, the Provider will assist in the orderly transfer of clients served under this Agreement to a new program and will assist in the orderly cessation of operations under this agreement and return of all property purchased with School Readiness funds.

Modification of Terms


This Agreement may not be modified or amended except by written agreement signed by the parties.

We the undersigned agree to the terms and conditions outlined herein.

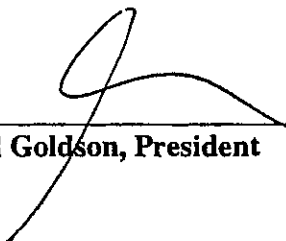
IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

PROVIDER

NEW HAVEN BOARD OF EDUCATION



Signature



Darnell Goldson, President

David Stevenson, President/CEO

Type Name

Date 5-30-18

Date 6/25/18

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Creating Kids at the Connecticut Children's Museum AMENDMENT #: _1_

GRANT # if applicable: 16274-2019-83014-170002 AGREEMENT #: 95384041

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: School Readiness and Child Day Care DATE: 1/7/19

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-900-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$ 54,000.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 54,000.00

X ACTUAL OR _____ ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 3,600.00

_____ INCREASE OR _X_ DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 50,400.00

FUNDING SOURCE & ACCT # FOR AMENDMENT: as above

DESCRIPTION AND NEED FOR AMENDMENT: This amendment decreases the number of school day spaces from 9 to 8 for the period January 1 to June 30, 2019.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE:  12.11.18
Sandra Malmquist (Date)

Executive Director
(Title)

NEW HAVEN BOARD OF EDUCATION:

Darnell Goldson, President

(Date)

NEW HAVEN SCHOOL READINESS AGREEMENT

BETWEEN

NEW HAVEN BOARD OF EDUCATION

AND

AGREEMENT NO. 95384041

Creating Kids at the Connecticut Children's Museum

The New Haven Board of Education ("Board") and Creating Kids at the Connecticut Children's Museum of 22 Wall Street, New Haven, CT 06510 (hereinafter "Provider") desire to enter into an Agreement ("Agreement") to provide school readiness and child day care services for three and four year-old children residing in New Haven, under the provisions of Connecticut General Statutes §§10-160 through and including 10-16r, as amended.

Effective Dates

This agreement shall be in effect from September 1 2018 to June 30, 2019. The Board has the right to terminate this agreement at any time upon providing fifteen (15) days written notice.

Funding

Pending Receipt of Award

School Readiness and Child Day Care Grant
2523-900-5384-56697

The Board's funding of the School Readiness and Child Day Care programs is expressly conditioned upon its receipt of funding from the State of Connecticut ("State") for this program. Notwithstanding provisions to the contrary, if funds are not made available by the State, the Board has the right to terminate this agreement immediately by giving written notice to the Provider that the State has not funded the program. In such event, the Board will not be obligated to make any payments to any member of the Provider staff, or to the Provider agency, or families receiving services, for any amount exceeding the funds made available to it for purposes of the program and services described herein and the Provider agrees that neither it nor its agents or assigns will file claims for damages against the Board attributable to any loss of funding.

The Board will provide funding to Provider in an amount not to exceed \$ 54,000.00 for provision of the following:

9.
TOTAL

"Spaces" for **school day/school year** services to be paid at the rate not to exceed \$6,000 per child, per year, or \$600.00 per month for prorated slots, for a total not to exceed \$ 54,000.00.00

The Provider will be reimbursed on the basis of the number of spaces, which are reported to be filled on the Priority School Readiness Monthly Report.

The Board will not honor a request for payment from the Provider for a cost that is not considered an eligible expense as defined by the Grant, for an amount deemed by the Board to be unreasonable or unnecessary, an account that exceeds the total amount to be provided hereunder, an amount that is unsupported by proper and sufficient documentation, any sum not incurred during the term of this agreement, is in violation of any applicable statute or regulation, or is improperly submitted under the terms of this agreement.

The Provider agrees to adhere to the New Haven Early Childhood Council's Policies and Procedures as well as the State School Readiness General Policies and Program Operations.

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Description of Services

The Provider agrees to abide by the description of services articulated in the local application for funding submitted to the New Haven Early Childhood Council. Consistent with criteria outlined in Connecticut General Statutes §§10-160 through and including 10-16r, as amended and additional criteria outlined by the Council, the Provider agrees to:

- 1) Fulfill the following:
 - Develop a plan for collaboration
 - Encourage parent involvement, education and outreach
 - Provide information about and referrals to health services
 - Provide information about nutrition services
 - Encourage family literacy
 - Provide open access to all New Haven children and families
 - Plan for transition to kindergarten
 - Provide professional development for staff
 - Follow the School Readiness sliding fee scale
 - Conduct an annual evaluation of program effectiveness
- 2) Include children with disabilities to the greatest extent possible by providing adaptations and accommodations, as required by Federal and State law, to ensure their participation with peers without disabilities.
- 3) Serve a minimum of 75% of School Readiness funded families who meet the income criteria of being at or below 75% of the State median income.
- 4) Meet required quality standards for participation. The Provider will develop and implement a plan and timeline to become accredited by the National Academy of Early Childhood Programs of the National Association for the Education of Young Children (NAEYC) within 3 years of initial receipt of School Readiness funds or meet Head Start Performance Standards; and, to maintain NAEYC accreditation or Head Start compliance.
- 5) Meet the State OEC required staffing standard by June 30, 2020 (CGS Sec 10-16p) which requires a minimum of 50% of classrooms lead by teachers with a Bachelor's Degree in Early Childhood or related field or, certification pursuant to section 10-145b with an endorsement in early childhood education or early childhood special education and, 50% of classrooms lead by teachers with an Associates Degree in Early Childhood Education or related field. By July 1, 2023, all lead teachers must meet the Bachelor's Degree requirements stated above.
- 6) Provide a non sectarian program.
- 7) Assist all families who may be eligible for Care4Kids in applying for the program.
- 8) Comply with all applicable federal and state laws, regulations regarding student and family records, reports, confidentiality and referral requirements.

Provision Against Assignment

The Provider may not at any time assign any responsibilities of this contract to any other person, persons, or agency without prior written approval of the Board.

Record Keeping and Access

The Provider shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices that sufficiently and properly document all direct and indirect costs incurred.

The records shall be available during the hours of the Provider's program operation and at all other reasonable times for monitoring, inspection, review or audit by employees or agents of the Board and/or the supervising state

agencies. The Provider shall retain all records concerning this contract for a period of seven (7) years after completion and submission of the Provider's annual financial audit to the Board. A copy of the annual audit will be submitted to the New Haven Public School Finance Department by December 15th of the effective year of this Agreement for the previous fiscal year.

The Board reserves the right to conduct unannounced visits to funded sites to confirm reported data.

Reporting Requirements

The Provider will submit timely, complete and accurate monthly reports in the format required by the New Haven Early Childhood Council. The monthly reports shall include, but not be limited to, the following:

- Priority School Readiness Monthly Report;
- Site Data Report;
- Monthly Withdrawal Report
- Monthly Financial Expenditure Report;
- Monthly verification of the program information in the CT Registry
- Monthly verification of information in the Early Childhood Information System
- Accounting for collection and use of parent fees and Care for Kids funds consistent with the terms of this Agreement;
- Licensing and accreditation status report; and
- Other information as requested by the Board or the Early Childhood Council.

Any reports, publications, news releases or other public statements applicable to the School Readiness and Child Day Care Grant program shall contain notice that the program is funded through the State School Readiness Initiative and copies of all documents relating to the program shall be sent to the School Readiness Office.

Complaints

Whenever any complaint is filed with any state, federal or local agency concerning an alleged act of commission or omission at the program site, the Provider must notify the Board immediately but in no event later than twenty-four hours, of the details of the complaint. Such notification shall include the date and time of the alleged act of commission or omission and the nature of the complaint. The Provider must also notify the Board of the results of any investigation conducted by Provider personnel or by the investigating outside agency, and any action taken by the Provider to correct the situation.

Termination of Participation in Program

Prior to terminating or suspending a child from a School Readiness funded space, the Provider must notify the School Readiness Office in writing of the situation, the proposed reason for the termination/suspension and the actions taken to address the reason for the termination/suspension. The Board and Early Childhood Council reserve the right to eliminate the funded space in cases where it deems the termination is not in keeping with the intent of the School Readiness Program.

Compensation

Compensation shall be made on a monthly basis, upon receipt and approval of monthly program and financial reports. Reports are to be submitted to the School Readiness Project Director. Failure to submit reports by the due dates (assigned at the start of the fiscal year) may jeopardize future funding.

If the Provider does not meet its monthly funded capacity, it must submit a plan by November 1 for approval by the Early Childhood Council as to how it will increase enrollment to its funded capacity. At the recommendation of the Council, the Board may amend this Agreement to reduce the Provider's funded capacity or its grant allocation.

No contract for employment is intended or implemented by this Agreement and no fringe benefits will be paid to the Contractor hereunder. The Contractor's relationship to the Board is that of independent contractor.

Termination and Default

If the Provider fails to fulfill its obligations under this contract, the Board may:

1. Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
2. Temporarily or permanently discontinue services under the Agreement;
3. Require that unexpended funds be returned to the Board;
4. Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
5. Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
6. Terminate this Agreement; or
7. Take such other action, as the Board believes necessary.

In the event of any termination, all property and documents, data, studies and reports purchased or prepared by the Provider under this Agreement shall be disposed of in accordance with the State Office of Early Childhood's directives. The Provider shall be entitled to any compensation for expenses reasonably and necessarily incurred under this Agreement. Notwithstanding the above, the Provider shall not be relieved of liability to the Board for damage sustained by the Board by virtue of any breach of the contract by the Provider, and the Board may withhold any reimbursements of the Provider for the purposes of set-off until such time as the exact amount of damages due is agreed upon or otherwise determined.

Hold Harmless

The Provider shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect, act of omission by the Provider or its employees or agents. Further, the Provider covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Provider's breach of this agreement or based upon the conduct of the Provider, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days written notice sent to the Provider by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Provider for all services rendered by the Provider through the last day of the thirty (30) day notice period.

Licensing And Insurance

The Provider will be required to provide proof of liability insurance coverage and, where applicable, proof of licensing by the State Department of Public Health.

Statement of Non-Discrimination

The Provider agrees that in performance of this Agreement and in the composition of its staff and governing bodies, it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, mental retardation, learning disability, or on any other unlawful grounds.

Non-Renewal

In the event that this Agreement is canceled or if the Board does not offer the Provider a new Agreement for the same or similar service upon its expiration, the Provider will assist in the orderly transfer of clients served under this Agreement to a new program and will assist in the orderly cessation of operations under this agreement and return of all property purchased with School Readiness funds.

Modification of Terms

This Agreement may not be modified or amended except by written agreement signed by the parties.

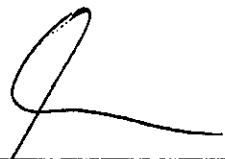
We the undersigned agree to the terms and conditions outlined herein.

IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

PROVIDER

NEW HAVEN BOARD OF EDUCATION


Signature


Darnell Goldson, President

Sandra Malmquist -- Director
Type Name

Date: June 5, 2018

Date 7/9/18

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Creative ME. LLC AMENDMENT #: 1

GRANT # if applicable: 16274-2019-83014-170002 AGREEMENT #: 95384017

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: School Readiness and Child Day Care DATE: 1/7/19

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-900-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$ 89,240.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 89,240.00

X ACTUAL OR _____ ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 4,462.00

X INCREASE OR _____ DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 93,702.00

FUNDING SOURCE & ACCT # FOR AMENDMENT: as above

DESCRIPTION AND NEED FOR AMENDMENT: This amendment increases the number of full day spaces from 10 to 11 for the period January 1 to June 30, 2019.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: _____
Mechele Ellis (Date)

Director
(Title)

NEW HAVEN BOARD OF EDUCATION:

Darnell Goldson, President (Date)

**NEW HAVEN SCHOOL READINESS AGREEMENT
BETWEEN
NEW HAVEN BOARD OF EDUCATION
AND**

AGREEMENT NO. 95384017

Creative ME, LLC

The New Haven Board of Education ("Board") and Creative ME, LLC of 410 Blake Street, New Haven, CT 06515 (hereinafter "Provider") desire to enter into an Agreement ("Agreement") to provide school readiness and child day care services for three and four year-old children residing in New Haven, under the provisions of Connecticut General Statutes §§10-160 through and including 10-16r, as amended.

Effective Dates

This agreement shall be in effect from July 1 2018 to June 30, 2019. The Board has the right to terminate this agreement at any time upon providing fifteen (15) days written notice.

Funding

**Pending Receipt of Award
School Readiness and Child Day Care Grant
2523-900-5384-56697**

The Board's funding of the School Readiness and Child Day Care programs is expressly conditioned upon its receipt of funding from the State of Connecticut ("State") for this program. Notwithstanding provisions to the contrary, if funds are not made available by the State, the Board has the right to terminate this agreement immediately by giving written notice to the Provider that the State has not funded the program. In such event, the Board will not be obligated to make any payments to any member of the Provider staff, or to the Provider agency, or families receiving services, for any amount exceeding the funds made available to it for purposes of the program and services described herein and the Provider agrees that neither it nor its agents or assigns will file claims for damages against the Board attributable to any loss of funding.

The Board will provide funding to Provider in an amount not to exceed \$89,240.00 for provision of the following:

10
TOTAL

"Spaces" for **full day/full year** services to be paid at the rate not to exceed \$8,924 per child, per year, or \$743.66 per month for prorated slots, for a total not to exceed \$89,240.00

The Provider will be reimbursed on the basis of the number of spaces, which are reported to be filled on the Priority School Readiness Monthly Report.

The Board will not honor a request for payment from the Provider for a cost that is not considered an eligible expense as defined by the Grant, for an amount deemed by the Board to be unreasonable or unnecessary, an account that exceeds the total amount to be provided hereunder, an amount that is unsupported by proper and sufficient documentation, any sum not incurred during the term of this agreement, is in violation of any applicable statute or regulation, or is improperly submitted under the terms of this agreement.

The Provider agrees to adhere to the New Haven Early Childhood Council's Policies and Procedures as well as the State School Readiness General Policies and Program Operations.

Description of Services

The Provider agrees to abide by the description of services articulated in the local application for funding submitted to the New Haven Early Childhood Council. Consistent with criteria outlined in Connecticut General Statutes §§10-160 through and including 10-16r, as amended, and additional criteria outlined by the Council, the Provider agrees to:

- 1) Fulfill the following:
 - Develop a plan for collaboration
 - Encourage parent involvement, education and outreach
 - Provide information about and referrals to health services
 - Provide information about nutrition services
 - Encourage family literacy
 - Provide open access to all New Haven children and families
 - Plan for transition to kindergarten
 - Provide professional development for staff
 - Follow the School Readiness sliding fee scale
 - Conduct an annual evaluation of program effectiveness
- 2) Include children with disabilities to the greatest extent possible by providing adaptations and accommodations, as required by Federal and State law, to ensure their participation with peers without disabilities.
- 3) Serve a minimum of 75% of School Readiness funded families who meet the income criteria of being at or below 75% of the State median income.
- 4) Meet required quality standards for participation. The Provider will develop and implement a plan and timeline to become accredited by the National Academy of Early Childhood Programs of the National Association for the Education of Young Children (NAEYC) within 3 years of initial receipt of School Readiness funds or meet Head Start Performance Standards; and, to maintain NAEYC accreditation or Head Start compliance.
- 5) Meet the State OEC required staffing standard by June 30, 2020 (CGS Sec 10-16p) which requires a minimum of 50% of classrooms lead by teachers with a Bachelor's Degree in Early Childhood or related field or, certification pursuant to section 10-145b with an endorsement in early childhood education or early childhood special education and, 50% of classrooms lead by teachers with an Associates Degree in Early Childhood Education or related field. By July 1, 2023, all lead teachers must meet the Bachelor's Degree requirements stated above.
- 6) Provide a non sectarian program.
- 7) Assist all families who may be eligible for Care4Kids in applying for the program.
- 8) Comply with all applicable federal and state laws, regulations regarding student and family records, reports, confidentiality and referral requirements.

Provision Against Assignment

The Provider may not at any time assign any responsibilities of this contract to any other person, persons, or agency without prior written approval of the Board.

Record Keeping and Access

The Provider shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices that sufficiently and properly document all direct and indirect costs incurred.

The records shall be available during the hours of the Provider's program operation and at all other reasonable times for monitoring, inspection, review or audit by employees or agents of the Board and/or the supervising state agencies. The Provider shall retain all records concerning this contract for a period of seven (7) years after completion and

submission of the Provider's annual financial audit to the Board. A copy of the annual audit will be submitted to the New Haven Public School Finance Department by December 15th of the effective year of this Agreement for the previous fiscal year.

The Board reserves the right to conduct unannounced visits to funded sites to confirm reported data.

Reporting Requirements

The Provider will submit timely, complete and accurate monthly reports in the format required by the New Haven Early Childhood Council. The monthly reports shall include, but not be limited to, the following:

- Priority School Readiness Monthly Report;
- Site Data Report;
- Monthly Withdrawal Report
- Monthly Financial Expenditure Report;
- Monthly verification of the program information in the CT Registry
- Monthly verification of information in the Early Childhood Information System
- Accounting for collection and use of parent fees and Care for Kids funds consistent with the terms of this Agreement;
- Licensing and accreditation status report; and
- Other information as requested by the Board or the Early Childhood Council.

Any reports, publications, news releases or other public statements applicable to the School Readiness and Child Day Care Grant program shall contain notice that the program is funded through the State School Readiness Initiative and copies of all documents relating to the program shall be sent to the School Readiness Office.

Complaints

Whenever any complaint is filed with any state, federal or local agency concerning an alleged act of commission or omission at the program site, the Provider must notify the Board immediately but in no event later than twenty-four hours, of the details of the complaint. Such notification shall include the date and time of the alleged act of commission or omission and the nature of the complaint. The Provider must also notify the Board of the results of any investigation conducted by Provider personnel or by the investigating outside agency, and any action taken by the Provider to correct the situation.

Termination of Participation in Program

Prior to terminating or suspending a child from a School Readiness funded space, the Provider must notify the School Readiness Office in writing of the situation, the proposed reason for the termination/suspension and the actions taken to address the reason for the termination/suspension. The Board and Early Childhood Council reserve the right to eliminate the funded space in cases where it deems the termination is not in keeping with the intent of the School Readiness Program.

Compensation

Compensation shall be made on a monthly basis, upon receipt and approval of monthly program and financial reports. Reports are to be submitted to the School Readiness Project Director. Failure to submit reports by the due dates (assigned at the start of the fiscal year) may jeopardize future funding. .

If the Provider does not meet its monthly funded capacity, it must submit a plan by November 1 for approval by the Early Childhood Council as to how it will increase enrollment to its funded capacity. At the recommendation of the Council, the Board may amend this Agreement to reduce the Provider's funded capacity or its grant allocation.

No contract for employment is intended or implemented by this Agreement and no fringe benefits will be paid to the Contractor hereunder. The Contractor's relationship to the Board is that of independent contractor.

Termination and Default

If the Provider fails to fulfill its obligations under this contract, the Board may:

1. Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
2. Temporarily or permanently discontinue services under the Agreement;
3. Require that unexpended funds be returned to the Board;
4. Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
5. Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
6. Terminate this Agreement; or
7. Take such other action, as the Board believes necessary.

In the event of any termination, all property and documents, data, studies and reports purchased or prepared by the Provider under this Agreement shall be disposed of in accordance with the State Office of Early Childhood's directives. The Provider shall be entitled to any compensation for expenses reasonably and necessarily incurred under this Agreement. Notwithstanding the above, the Provider shall not be relieved of liability to the Board for damage sustained by the Board by virtue of any breach of the contract by the Provider, and the Board may withhold any reimbursements of the Provider for the purposes of set-off until such time as the exact amount of damages due is agreed upon or otherwise determined.

Hold Harmless

The Provider shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect, act of omission by the Provider or its employees or agents. Further, the Provider covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Provider's breach of this agreement or based upon the conduct of the Provider, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days written notice sent to the Provider by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Provider for all services rendered by the Provider through the last day of the thirty (30) day notice period.

Licensing And Insurance

The Provider will be required to provide proof of liability insurance coverage and, where applicable, proof of licensing by the State Department of Public Health.

Statement of Non-Discrimination

The Provider agrees that in performance of this Agreement and in the composition of its staff and governing bodies, it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, mental retardation, learning disability, or on any other unlawful grounds.

Non-Renewal

In the event that this Agreement is canceled or if the Board does not offer the Provider a new Agreement for the same or similar service upon its expiration, the Provider will assist in the orderly transfer of clients served under this Agreement to a new program and will assist in the orderly cessation of operations under this agreement and return of all property purchased with School Readiness funds.

Modification of Terms

This Agreement may not be modified or amended except by written agreement signed by the parties.

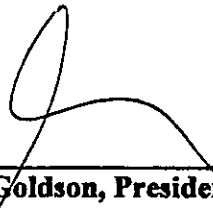
We the undersigned agree to the terms and conditions outlined herein.


IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

PROVIDER

NEW HAVEN BOARD OF EDUCATION


Signature


Darnell Goldson, President


Type Name

Date 5-22-18

Date 6/25/18

115

NEW HAVEN SCHOOL READINESS AGREEMENT

BETWEEN

NEW HAVEN BOARD OF EDUCATION

AND

AGREEMENT NO. 95384044

Edith B. Jackson Child Care Program

The New Haven Board of Education ("Board") and Edith B. Jackson Child Care Program of 405 Canner Street Unit #1, New Haven, CT 06511 (hereinafter "Provider") desire to enter into an Agreement ("Agreement") to provide school readiness and child day care services for three and four year-old children residing in New Haven, under the provisions of Connecticut General Statutes §§10-160 through and including 10-16r, as amended.

Effective Dates

This agreement shall be in effect from September 1 2018 to June 30, 2019. The Board has the right to terminate this agreement at any time upon providing fifteen (15) days written notice.

Funding

Pending Receipt of Award
School Readiness and Child Day Care Grant
2523-900-5384-56697

The Board's funding of the School Readiness and Child Day Care programs is expressly conditioned upon its receipt of funding from the State of Connecticut ("State") for this program. Notwithstanding provisions to the contrary, if funds are not made available by the State, the Board has the right to terminate this agreement immediately by giving written notice to the Provider that the State has not funded the program. In such event, the Board will not be obligated to make any payments to any member of the Provider staff, or to the Provider agency, or families receiving services, for any amount exceeding the funds made available to it for purposes of the program and services described herein and the Provider agrees that neither it nor its agents or assigns will file claims for damages against the Board attributable to any loss of funding.

The Board will provide funding to Provider in an amount not to exceed \$ 12,000.00 for provision of the following:

2.
TOTAL

"Spaces" for school day/school year services to be paid at the rate not to exceed \$6,000 per child, per year, or \$600.00 per month for prorated slots, for a total not to exceed \$ 12,000.00

The Provider will be reimbursed on the basis of the number of spaces, which are reported to be filled on the Priority School Readiness Monthly Report.

The Board will not honor a request for payment from the Provider for a cost that is not considered an eligible expense as defined by the Grant, for an amount deemed by the Board to be unreasonable or unnecessary, an account that exceeds the total amount to be provided hereunder, an amount that is unsupported by proper and sufficient documentation, any sum not incurred during the term of this agreement, is in violation of any applicable statute or regulation, or is improperly submitted under the terms of this agreement.

The Provider agrees to adhere to the New Haven Early Childhood Council's Policies and Procedures as well as the State School Readiness General Policies and Program Operations.

Description of Services

The Provider agrees to abide by the description of services articulated in the local application for funding submitted to the New Haven Early Childhood Council. Consistent with criteria outlined in Connecticut General Statutes §§10-160 through and including 10-16r, as amended, and additional criteria outlined by the Council, the Provider agrees to:

- 1) Fulfill the following:
 - Develop a plan for collaboration
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 - Provide information about nutrition services
 - Encourage family literacy
 - Provide open access to all New Haven children and families
 - Plan for transition to kindergarten
 - Provide professional development for staff
 - Follow the School Readiness sliding fee scale
 - Conduct an annual evaluation of program effectiveness
- 2) Include children with disabilities to the greatest extent possible by providing adaptations and accommodations, as required by Federal and State law, to ensure their participation with peers without disabilities.
- 3) Serve a minimum of 75% of School Readiness funded families who meet the income criteria of being at or below 75% of the State median income.
- 4) Meet required quality standards for participation. The Provider will develop and implement a plan and timeline to become accredited by the National Academy of Early Childhood Programs of the National Association for the Education of Young Children (NAEYC) within 3 years of initial receipt of School Readiness funds or meet Head Start Performance Standards; and, to maintain NAEYC accreditation or Head Start compliance.
- 5) Meet the State OEC required staffing standard by June 30, 2020 (CGS Sec 10-16p) which requires a minimum of 50% of classrooms lead by teachers with a Bachelor's Degree in Early Childhood or related field or, certification pursuant to section 10-145b with an endorsement in early childhood education or early childhood special education and, 50% of classrooms lead by teachers with an Associates Degree in Early Childhood Education or related field. By July 1, 2023, all lead teachers must meet the Bachelor's Degree requirements stated above.
- 6) Provide a non sectarian program.
- 7) Assist all families who may be eligible for Care4Kids in applying for the program.
- 8) Comply with all applicable federal and state laws, regulations regarding student and family records, reports, confidentiality and referral requirements.

Provision Against Assignment

The Provider may not at any time assign any responsibilities of this contract to any other person, persons, or agency without prior written approval of the Board.

Record Keeping and Access

The Provider shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices that sufficiently and properly document all direct and indirect costs incurred.

The records shall be available during the hours of the Provider's program operation and at all other reasonable times for monitoring, inspection, review or audit by employees or agents of the Board and/or the supervising state

agencies. The Provider shall retain all records concerning this contract for a period of seven (7) years after completion and submission of the Provider's annual financial audit to the Board. A copy of the annual audit will be submitted to the New Haven Public School Finance Department by December 15th of the effective year of this Agreement for the previous fiscal year.

The Board reserves the right to conduct unannounced visits to funded sites to confirm reported data.

Reporting Requirements

The Provider will submit timely, complete and accurate monthly reports in the format required by the New Haven Early Childhood Council. The monthly reports shall include, but not be limited to, the following:

- Priority School Readiness Monthly Report;
- Site Data Report;
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- Accounting for collection and use of parent fees and Care for Kids funds consistent with the terms of this Agreement;
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- Other information as requested by the Board or the Early Childhood Council.

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Complaints

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Termination of Participation in Program

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Compensation

Compensation shall be made on a monthly basis, upon receipt and approval of monthly program and financial reports. Reports are to be submitted to the School Readiness Project Director. Failure to submit reports by the due dates (assigned at the start of the fiscal year) may jeopardize future funding.

If the Provider does not meet its monthly funded capacity, it must submit a plan by November 1 for approval by the Early Childhood Council as to how it will increase enrollment to its funded capacity. At the recommendation of the Council, the Board may amend this Agreement to reduce the Provider's funded capacity or its grant allocation.

No contract for employment is intended or implemented by this Agreement and no fringe benefits will be paid to the Contractor hereunder. The Contractor's relationship to the Board is that of independent contractor.

Termination and Default

If the Provider fails to fulfill its obligations under this contract, the Board may:

1. Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
2. Temporarily or permanently discontinue services under the Agreement;
3. Require that unexpended funds be returned to the Board;
4. Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
5. Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
6. Terminate this Agreement; or
7. Take such other action, as the Board believes necessary.

In the event of any termination, all property and documents, data, studies and reports purchased or prepared by the Provider under this Agreement shall be disposed of in accordance with the State Office of Early Childhood's directives. The Provider shall be entitled to any compensation for expenses reasonably and necessarily incurred under this Agreement. Notwithstanding the above, the Provider shall not be relieved of liability to the Board for damage sustained by the Board by virtue of any breach of the contract by the Provider, and the Board may withhold any reimbursements of the Provider for the purposes of set-off until such time as the exact amount of damages due is agreed upon or otherwise determined.

Hold Harmless

The Provider shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect, act of omission by the Provider or its employees or agents. Further, the Provider covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Provider's breach of this agreement or based upon the conduct of the Provider, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days written notice sent to the Provider by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Provider for all services rendered by the Provider through the last day of the thirty (30) day notice period.

Licensing And Insurance

The Provider will be required to provide proof of liability insurance coverage and, where applicable, proof of licensing by the State Department of Public Health.

Statement of Non-Discrimination

The Provider agrees that in performance of this Agreement and in the composition of its staff and governing bodies, it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, mental retardation, learning disability, or on any other unlawful grounds.

Non-Renewal

In the event that this Agreement is canceled or if the Board does not offer the Provider a new Agreement for the same or similar service upon its expiration, the Provider will assist in the orderly transfer of clients served under this Agreement to a new program and will assist in the orderly cessation of operations under this agreement and return of all property purchased with School Readiness funds.

Modification of Terms

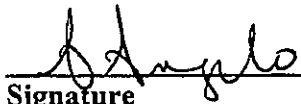
This Agreement may not be modified or amended except by written agreement signed by the parties.

We the undersigned agree to the terms and conditions outlined herein.

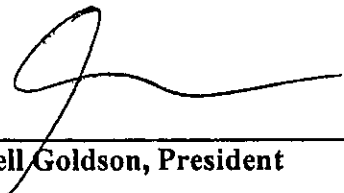
IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

PROVIDER

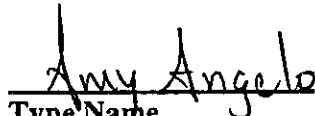
NEW HAVEN BOARD OF EDUCATION



Signature



Darnell Goldson, President



Type Name

Date 6/18/18

Date 7/9/18

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Farnam Neighborhood House AMENDMENT #: 2

GRANT # if applicable: 16274-2019-83014-170002 AGREEMENT #: 95384018

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: School Readiness and Child Day Care DATE: 1/7/19

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-900-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$ 258,796.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 392,654.80

X ACTUAL OR _____ ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 4,462

_____ INCREASE OR X DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 388,192.80

FUNDING SOURCE & ACCT # FOR AMENDMENT: as above

DESCRIPTION AND NEED FOR AMENDMENT: This amendment decreases the number of full day spaces from 49 to 48 for the period January 1 to June 30, 2019.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: _____

Jamell Cotto

12/13/18
(Date)

Executive Director

(Title)

NEW HAVEN BOARD OF EDUCATION:

Darnell Goldson, President

(Date)

122

126
12/17/18

CONTRACTORS COPY

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Farnam Neighborhood House AMENDMENT #: 1

GRANT # if applicable: 16274-2019-83014-170002 AGREEMENT #: 95384018

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: School Readiness and Child Day Care DATE: 10/10/18

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-900-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$ 258,796.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 258,796.00

X ACTUAL OR _____ ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 133,858.80

X INCREASE OR _____ DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 392,654.80

FUNDING SOURCE & ACCT # FOR AMENDMENT: as above

DESCRIPTION AND NEED FOR AMENDMENT: This amendment increases the children served by 20 Full Day (\$133,858.80) for a total of 49 Full Day spaces for the period October 1, 2018 to June 30, 2018.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: _____

Jamell Cotto

(Date)

Executive Director

(Title)

NEW HAVEN BOARD OF EDUCATION:

Darnell Goldson, President

(Date)

**NEW HAVEN SCHOOL READINESS AGREEMENT
BETWEEN
NEW HAVEN BOARD OF EDUCATION
AND**

CONTRACTORS COPY

AGREEMENT NO. 95384018

Farnam Neighborhood House, Inc

The New Haven Board of Education ("Board") and Farman Neighborhood House of 162 Filmore Street, New Haven, CT 06513 (hereinafter "Provider") desire to enter into an Agreement ("Agreement") to provide school readiness and child day care services for three and four year-old children residing in New Haven, under the provisions of Connecticut General Statutes §§10-160 through and including 10-16r, as amended.

Effective Dates

This agreement shall be in effect from July 1 2018 to June 30, 2019. The Board has the right to terminate this agreement at any time upon providing fifteen (15) days written notice.

Funding

Pending Receipt of Award

School Readiness and Child Day Care Grant
2523-900-5384-56697

The Board's funding of the School Readiness and Child Day Care programs is expressly conditioned upon its receipt of funding from the State of Connecticut ("State") for this program. Notwithstanding provisions to the contrary, if funds are not made available by the State, the Board has the right to terminate this agreement immediately by giving written notice to the Provider that the State has not funded the program. In such event, the Board will not be obligated to make any payments to any member of the Provider staff, or to the Provider agency, or families receiving services, for any amount exceeding the funds made available to it for purposes of the program and services described herein and the Provider agrees that neither it nor its agents or assigns will file claims for damages against the Board attributable to any loss of funding.

The Board will provide funding to Provider in an amount not to exceed \$258,796.00 for provision of the following:

29
TOTAL

"Spaces" for full day/full year services to be paid at the rate not to exceed \$8,924 per child, per year, or \$743.66 per month for prorated slots, for a total not to exceed \$ 258,796.00

The Provider will be reimbursed on the basis of the number of spaces, which are reported to be filled on the Priority School Readiness Monthly Report.

The Board will not honor a request for payment from the Provider for a cost that is not considered an eligible expense as defined by the Grant, for an amount deemed by the Board to be unreasonable or unnecessary, an account that exceeds the total amount to be provided hereunder, an amount that is unsupported by proper and sufficient documentation, any sum not incurred during the term of this agreement, is in violation of any applicable statute or regulation, or is improperly submitted under the terms of this agreement.

The Provider agrees to adhere to the New Haven Early Childhood Council's Policies and Procedures as well as the State School Readiness General Policies and Program Operations.

pc
6/5/18

Description of Services

The Provider agrees to abide by the description of services articulated in the local application for funding submitted to the New Haven Early Childhood Council. Consistent with criteria outlined in Connecticut General Statutes §§10-160 through and including 10-16r, as amended, and additional criteria outlined by the Council, the Provider agrees to:

- 1) Fulfill the following:
 - Develop a plan for collaboration
 - Encourage parent involvement, education and outreach
 - Provide information about and referrals to health services
 - Provide information about nutrition services
 - Encourage family literacy
 - Provide open access to all New Haven children and families
 - Plan for transition to kindergarten
 - Provide professional development for staff
 - Follow the School Readiness sliding fee scale
 - Conduct an annual evaluation of program effectiveness
- 2) Include children with disabilities to the greatest extent possible by providing adaptations and accommodations, as required by Federal and State law, to ensure their participation with peers without disabilities.
- 3) Serve a minimum of 75% of School Readiness funded families who meet the income criteria of being at or below 75% of the State median income.
- 4) Meet required quality standards for participation. The Provider will develop and implement a plan and timeline to become accredited by the National Academy of Early Childhood Programs of the National Association for the Education of Young Children (NAEYC) within 3 years of initial receipt of School Readiness funds or meet Head Start Performance Standards; and, to maintain NAEYC accreditation or Head Start compliance.
- 5) Meet the State OEC required staffing standard by June 30, 2020 (CGS Sec 10-16p) which requires a minimum of 50% of classrooms lead by teachers with a Bachelor's Degree in Early Childhood or related field or, certification pursuant to section 10-145b with an endorsement in early childhood education or early childhood special education and, 50% of classrooms lead by teachers with an Associates Degree in Early Childhood Education or related field. By July 1, 2023, all lead teachers must meet the Bachelor's Degree requirements stated above.
- 6) Provide a non sectarian program.
- 7) Assist all families who may be eligible for Care4Kids in applying for the program.
- 8) Comply with all applicable federal and state laws, regulations regarding student and family records, reports, confidentiality and referral requirements.

Provision Against Assignment

The Provider may not at any time assign any responsibilities of this contract to any other person, persons, or agency without prior written approval of the Board.

Record Keeping and Access

The Provider shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices that sufficiently and properly document all direct and indirect costs incurred.

The records shall be available during the hours of the Provider's program operation and at all other reasonable times for monitoring, inspection, review or audit by employees or agents of the Board and/or the supervising state

agencies. The Provider shall retain all records concerning this contract for a period of seven (7) years after completion and submission of the Provider's annual financial audit to the Board. A copy of the annual audit will be submitted to the New Haven Public School Finance Department by December 15th of the effective year of this Agreement for the previous fiscal year.

The Board reserves the right to conduct unannounced visits to funded sites to confirm reported data.

Reporting Requirements

The Provider will submit timely, complete and accurate monthly reports in the format required by the New Haven Early Childhood Council. The monthly reports shall include, but not be limited to, the following:

- Priority School Readiness Monthly Report;
- Site Data Report;
- Monthly Withdrawal Report
- Monthly Financial Expenditure Report;
- Monthly verification of the program information in the CT Registry
- Monthly verification of information in the Early Childhood Information System
- Accounting for collection and use of parent fees and Care for Kids funds consistent with the terms of this Agreement;
- Licensing and accreditation status report; and
- Other information as requested by the Board or the Early Childhood Council.

Any reports, publications, news releases or other public statements applicable to the School Readiness and Child Day Care Grant program shall contain notice that the program is funded through the State School Readiness Initiative and copies of all documents relating to the program shall be sent to the School Readiness Office.

Complaints

Whenever any complaint is filed with any state, federal or local agency concerning an alleged act of commission or omission at the program site, the Provider must notify the Board immediately but in no event later than twenty-four hours, of the details of the complaint. Such notification shall include the date and time of the alleged act of commission or omission and the nature of the complaint. The Provider must also notify the Board of the results of any investigation conducted by Provider personnel or by the investigating outside agency, and any action taken by the Provider to correct the situation.

Termination of Participation in Program

Prior to terminating or suspending a child from a School Readiness funded space, the Provider must notify the School Readiness Office in writing of the situation, the proposed reason for the termination/suspension and the actions taken to address the reason for the termination/suspension. The Board and Early Childhood Council reserve the right to eliminate the funded space in cases where it deems the termination is not in keeping with the intent of the School Readiness Program.

Compensation

Compensation shall be made on a monthly basis, upon receipt and approval of monthly program and financial reports. Reports are to be submitted to the School Readiness Project Director. Failure to submit reports by the due dates (assigned at the start of the fiscal year) may jeopardize future funding.

If the Provider does not meet its monthly funded capacity, it must submit a plan by November 1 for approval by the Early Childhood Council as to how it will increase enrollment to its funded capacity. At the recommendation of the Council, the Board may amend this Agreement to reduce the Provider's funded capacity or its grant allocation.

No contract for employment is intended or implemented by this Agreement and no fringe benefits will be paid to the Contractor hereunder. The Contractor's relationship to the Board is that of independent contractor.

Termination and Default

If the Provider fails to fulfill its obligations under this contract, the Board may:

1. Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
2. Temporarily or permanently discontinue services under the Agreement;
3. Require that unexpended funds be returned to the Board;
4. Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
5. Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
6. Terminate this Agreement; or
7. Take such other action, as the Board believes necessary.

In the event of any termination, all property and documents, data, studies and reports purchased or prepared by the Provider under this Agreement shall be disposed of in accordance with the State Office of Early Childhood's directives. The Provider shall be entitled to any compensation for expenses reasonably and necessarily incurred under this Agreement. Notwithstanding the above, the Provider shall not be relieved of liability to the Board for damage sustained by the Board by virtue of any breach of the contract by the Provider, and the Board may withhold any reimbursements of the Provider for the purposes of set-off until such time as the exact amount of damages due is agreed upon or otherwise determined.

Hold Harmless

The Provider shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect, act of omission by the Provider or its employees or agents. Further, the Provider covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Provider's breach of this agreement or based upon the conduct of the Provider, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days written notice sent to the Provider by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Provider for all services rendered by the Provider through the last day of the thirty (30) day notice period.

Licensing And Insurance

The Provider will be required to provide proof of liability insurance coverage and, where applicable, proof of licensing by the State Department of Public Health.

Statement of Non-Discrimination

The Provider agrees that in performance of this Agreement and in the composition of its staff and governing bodies, it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, mental retardation, learning disability, or on any other unlawful grounds.

Non-Renewal

In the event that this Agreement is canceled or if the Board does not offer the Provider a new Agreement for the same or similar service upon its expiration, the Provider will assist in the orderly transfer of clients served under this Agreement to a new program and will assist in the orderly cessation of operations under this agreement and return of all property purchased with School Readiness funds.

Modification of Terms

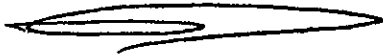
This Agreement may not be modified or amended except by written agreement signed by the parties.

We the undersigned agree to the terms and conditions outlined herein.

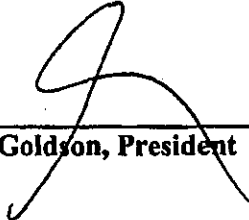
IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

PROVIDER

NEW HAVEN BOARD OF EDUCATION



Signature



Darnell Goldson, President

Jamell Cotto

Type Name

Date

5/18/18

Date

6/25/18

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: Lulac Head Start AMENDMENT #: 1

GRANT # if applicable: 16274-2019-83014-170002 AGREEMENT #: 95384023

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: School Readiness and Child Day Care DATE: 1/7/19

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-900-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$ 1,151,196.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 1,151,196.00

X ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 17,848.00

X INCREASE OR DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 1,169,044.00

FUNDING SOURCE & ACCT # FOR AMENDMENT: as above

DESCRIPTION AND NEED FOR AMENDMENT: This amendment increases the number of full day spaces from 129 to 133 for the period January 1 to June 30, 2019.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: _____


Mikyle Byrd-Vaughn

12/12/18
(Date)

Executive Director
(Title)

NEW HAVEN BOARD OF EDUCATION:

Darnell Goldson, President

(Date)

**NEW HAVEN SCHOOL READINESS AGREEMENT
BETWEEN
NEW HAVEN BOARD OF EDUCATION
AND**

AGREEMENT NO. 95384023

Lulac Head Start

The New Haven Board of Education ("Board") and Lulac Head Start of 250 Cedar Street, New Haven, CT 06519 (hereinafter "Provider") desire to enter into an Agreement ("Agreement") to provide school readiness and child day care services for three and four year-old children residing in New Haven, under the provisions of Connecticut General Statutes §§10-160 through and including 10-16r, as amended.

Effective Dates

This agreement shall be in effect from July 1 2018 to June 30, 2019. The Board has the right to terminate this agreement at any time upon providing fifteen (15) days written notice.

Funding

**Pending Receipt of Award
School Readiness and Child Day Care Grant
2523-900-5384-56697**

The Board's funding of the School Readiness and Child Day Care programs is expressly conditioned upon its receipt of funding from the State of Connecticut ("State") for this program. Notwithstanding provisions to the contrary, if funds are not made available by the State, the Board has the right to terminate this agreement immediately by giving written notice to the Provider that the State has not funded the program. In such event, the Board will not be obligated to make any payments to any member of the Provider staff, or to the Provider agency, or families receiving services, for any amount exceeding the funds made available to it for purposes of the program and services described herein and the Provider agrees that neither it nor its agents or assigns will file claims for damages against the Board attributable to any loss of funding.

Throughout the term of this agreement, the Board will provide funding to LULAC Head Start in the amount not to exceed \$1,51,196.00, less the CHEFA Intercept to be determined by the Office of Early Childhood. The Connecticut Health and Educational Facilities Authority (CHEFA) Intercept will be deducted from LULAC Head Start's total grant during the months of July 2018 through June 2019. This intercept is in accordance with the financial agreement between LULAC Head Start, the CT Department of Social Services and CHEFA.

The Board will provide funding to Provider in an amount not to exceed \$1,151,196.00 for provision of the following:

129
TOTAL

"Spaces" for **full day/full year** services to be paid at the rate not to exceed \$8,924 per child, per year, or \$743.66 per month for prorated slots, for a total not to exceed \$ 1,151,196.00. Services will be provided at Fay Miller Center, 250 Cedar Street and Mill River Center, 375 James Street.

The Provider will be reimbursed on the basis of the number of spaces, which are reported to be filled on the Priority School Readiness Monthly Report.

The Board will not honor a request for payment from the Provider for a cost that is not considered an eligible expense as defined by the Grant, for an amount deemed by the Board to be unreasonable or unnecessary, an account that exceeds the total amount to be provided hereunder, an amount that is unsupported by proper and sufficient documentation, any sum not incurred during the term of this agreement, is in violation of any applicable statute or regulation, or is improperly submitted under the terms of this agreement.

The Provider agrees to adhere to the New Haven Early Childhood Council's Policies and Procedures as well as the State School Readiness General Policies and Program Operations.

Description of Services

The Provider agrees to abide by the description of services articulated in the local application for funding submitted to the New Haven Early Childhood Council. Consistent with criteria outlined in Connecticut General Statutes §§10-160 through and including 10-16r, as amended, and additional criteria outlined by the Council, the Provider agrees to:

- 1) Fulfill the following:
 - Develop a plan for collaboration
 - Encourage parent involvement, education and outreach
 - Provide information about and referrals to health services
 - Provide information about nutrition services
 - Encourage family literacy
 - Provide open access to all New Haven children and families
 - Plan for transition to kindergarten
 - Provide professional development for staff
 - Follow the School Readiness sliding fee scale
 - Conduct an annual evaluation of program effectiveness
- 2) Include children with disabilities to the greatest extent possible by providing adaptations and accommodations, as required by Federal and State law, to ensure their participation with peers without disabilities.
- 3) Serve a minimum of 75% of School Readiness funded families who meet the income criteria of being at or below 75% of the State median income.
- 4) Meet required quality standards for participation. The Provider will develop and implement a plan and timeline to become accredited by the National Academy of Early Childhood Programs of the National Association for the Education of Young Children (NAEYC) within 3 years of initial receipt of School Readiness funds or meet Head Start Performance Standards; and, to maintain NAEYC accreditation or Head Start compliance.
- 5) Meet the State OEC required staffing standard by June 30, 2020 (CGS Sec 10-16p) which requires a minimum of 50% of classrooms lead by teachers with a Bachelor's Degree in Early Childhood or related field or, certification pursuant to section 10-145b with an endorsement in early childhood education or early childhood special education and, 50% of classrooms lead by teachers with an Associates Degree in Early Childhood Education or related field. By July 1, 2023, all lead teachers must meet the Bachelor's Degree requirements stated above.
- 6) Provide a non sectarian program.
- 7) Assist all families who may be eligible for Care4Kids in applying for the program.
- 8) Comply with all applicable federal and state laws, regulations regarding student and family records, reports, confidentiality and referral requirements.

Provision Against Assignment

The Provider may not at any time assign any responsibilities of this contract to any other person, persons, or agency without prior written approval of the Board.

Record Keeping and Access

The Provider shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices that sufficiently and properly document all direct and indirect costs incurred.

The records shall be available during the hours of the Provider's program operation and at all other reasonable times for monitoring, inspection, review or audit by employees or agents of the Board and/or the supervising state

agencies. The Provider shall retain all records concerning this contract for a period of seven (7) years after completion and submission of the Provider's annual financial audit to the Board. A copy of the annual audit will be submitted to the New Haven Public School Finance Department by December 15th of the effective year of this Agreement for the previous fiscal year.

The Board reserves the right to conduct unannounced visits to funded sites to confirm reported data.

Reporting Requirements

The Provider will submit timely, complete and accurate monthly reports in the format required by the New Haven Early Childhood Council. The monthly reports shall include, but not be limited to, the following:

- Priority School Readiness Monthly Report;
- Site Data Report;
- Monthly Withdrawal Report
- Monthly Financial Expenditure Report;
- Monthly verification of the program information in the CT Registry
- Monthly verification of information in the Early Childhood Information System
- Accounting for collection and use of parent fees and Care for Kids funds consistent with the terms of this Agreement;
- Licensing and accreditation status report; and
- Other information as requested by the Board or the Early Childhood Council.

Any reports, publications, news releases or other public statements applicable to the School Readiness and Child Day Care Grant program shall contain notice that the program is funded through the State School Readiness Initiative and copies of all documents relating to the program shall be sent to the School Readiness Office.

Complaints

Whenever any complaint is filed with any state, federal or local agency concerning an alleged act of commission or omission at the program site, the Provider must notify the Board immediately but in no event later than twenty-four hours, of the details of the complaint. Such notification shall include the date and time of the alleged act of commission or omission and the nature of the complaint. The Provider must also notify the Board of the results of any investigation conducted by Provider personnel or by the investigating outside agency, and any action taken by the Provider to correct the situation.

Termination of Participation in Program

Prior to terminating or suspending a child from a School Readiness funded space, the Provider must notify the School Readiness Office in writing of the situation, the proposed reason for the termination/suspension and the actions taken to address the reason for the termination/suspension. The Board and Early Childhood Council reserve the right to eliminate the funded space in cases where it deems the termination is not in keeping with the intent of the School Readiness Program.

Compensation

Compensation shall be made on a monthly basis, upon receipt and approval of monthly program and financial reports. Reports are to be submitted to the School Readiness Project Director. Failure to submit reports by the due dates (assigned at the start of the fiscal year) may jeopardize future funding.

If the Provider does not meet its monthly funded capacity, it must submit a plan by November 1 for approval by the Early Childhood Council as to how it will increase enrollment to its funded capacity. At the recommendation of the Council, the Board may amend this Agreement to reduce the Provider's funded capacity or its grant allocation.

No contract for employment is intended or implemented by this Agreement and no fringe benefits will be paid to the Contractor hereunder. The Contractor's relationship to the Board is that of independent contractor.

Termination and Default

If the Provider fails to fulfill its obligations under this contract, the Board may:

1. Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
2. Temporarily or permanently discontinue services under the Agreement;
3. Require that unexpended funds be returned to the Board;
4. Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
5. Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
6. Terminate this Agreement; or
7. Take such other action, as the Board believes necessary.

In the event of any termination, all property and documents, data, studies and reports purchased or prepared by the Provider under this Agreement shall be disposed of in accordance with the State Office of Early Childhood's directives. The Provider shall be entitled to any compensation for expenses reasonably and necessarily incurred under this Agreement. Notwithstanding the above, the Provider shall not be relieved of liability to the Board for damage sustained by the Board by virtue of any breach of the contract by the Provider, and the Board may withhold any reimbursements of the Provider for the purposes of set-off until such time as the exact amount of damages due is agreed upon or otherwise determined.

Hold Harmless

The Provider shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect, act of omission by the Provider or its employees or agents. Further, the Provider covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Provider's breach of this agreement or based upon the conduct of the Provider, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days written notice sent to the Provider by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Provider for all services rendered by the Provider through the last day of the thirty (30) day notice period.

Licensing And Insurance

The Provider will be required to provide proof of liability insurance coverage and, where applicable, proof of licensing by the State Department of Public Health.

Statement of Non-Discrimination

The Provider agrees that in performance of this Agreement and in the composition of its staff and governing bodies, it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, mental retardation, learning disability, or on any other unlawful grounds.

Non-Renewal

In the event that this Agreement is canceled or if the Board does not offer the Provider a new Agreement for the same or similar service upon its expiration, the Provider will assist in the orderly transfer of clients served under this Agreement to a new program and will assist in the orderly cessation of operations under this agreement and return of all property purchased with School Readiness funds.

Modification of Terms

This Agreement may not be modified or amended except by written agreement signed by the parties.

We the undersigned agree to the terms and conditions outlined herein.

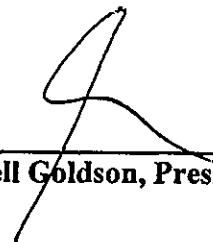
IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

PROVIDER

NEW HAVEN BOARD OF EDUCATION



Signature



Darnell Goldson, President

Mikyle Byrd-Vaughn
Type Name

Date 6/1/18

Date 6/25/18

**NEW HAVEN PUBLIC SCHOOLS
AMENDMENT TO AGREEMENT**

CONTRACTOR: St. Andrew's Child Care Center AMENDMENT #: 1

GRANT # if applicable: 16274-2019-83014-170002 AGREEMENT #: 95384020

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: School Readiness and Child Day Care DATE: 1/7/19

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-900-5384-56697

ORIGINAL AMOUNT OF AGREEMENT: \$ 374,808.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$ 374,808.00

X ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$ 22,310.00

X INCREASE OR DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$ 397,118.00

FUNDING SOURCE & ACCT # FOR AMENDMENT: as above

DESCRIPTION AND NEED FOR AMENDMENT: This amendment increases the number of full day spaces from 42 to 47 for the period January 1 to June 30, 2019.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE:  12/12/18
Riana Labastida (Date)

Director
(Title)

NEW HAVEN BOARD OF EDUCATION:

Darnell Goldson, President

(Date)

NEW HAVEN SCHOOL READINESS AGREEMENT

BETWEEN

NEW HAVEN BOARD OF EDUCATION

AND

AGREEMENT NO. 95384020

St. Andrew's Child Care Center

The New Haven Board of Education ("Board") and St. Andrew's Child Care Center of 1230 Townsend Avenue, New Haven, CT 06513 (hereinafter "Provider") desire to enter into an Agreement ("Agreement") to provide school readiness and child day care services for three and four year-old children residing in New Haven, under the provisions of Connecticut General Statutes §§10-160 through and including 10-16r, as amended.

Effective Dates

This agreement shall be in effect from July 1 2018 to June 30, 2019. The Board has the right to terminate this agreement at any time upon providing fifteen (15) days written notice.

Funding

Pending Receipt of Award
School Readiness and Child Day Care Grant
2523-900-5384-56697

The Board's funding of the School Readiness and Child Day Care programs is expressly conditioned upon its receipt of funding from the State of Connecticut ("State") for this program. Notwithstanding provisions to the contrary, if funds are not made available by the State, the Board has the right to terminate this agreement immediately by giving written notice to the Provider that the State has not funded the program. In such event, the Board will not be obligated to make any payments to any member of the Provider staff, or to the Provider agency, or families receiving services, for any amount exceeding the funds made available to it for purposes of the program and services described herein and the Provider agrees that neither it nor its agents or assigns will file claims for damages against the Board attributable to any loss of funding.

The Board will provide funding to Provider in an amount not to exceed \$ 374,808.00 for provision of the following:

42
TOTAL

"Spaces" for full day/full year services to be paid at the rate not to exceed \$8,924 per child, per year, or \$743.66 per month for prorated slots, for a total not to exceed \$ 374,808.00

The Provider will be reimbursed on the basis of the number of spaces, which are reported to be filled on the Priority School Readiness Monthly Report.

The Board will not honor a request for payment from the Provider for a cost that is not considered an eligible expense as defined by the Grant, for an amount deemed by the Board to be unreasonable or unnecessary, an account that exceeds the total amount to be provided hereunder, an amount that is unsupported by proper and sufficient documentation, any sum not incurred during the term of this agreement, is in violation of any applicable statute or regulation, or is improperly submitted under the terms of this agreement.

The Provider agrees to adhere to the New Haven Early Childhood Council's Policies and Procedures as well as the State School Readiness General Policies and Program Operations.

Description of Services

The Provider agrees to abide by the description of services articulated in the local application for funding submitted to the New Haven Early Childhood Council. Consistent with criteria outlined in Connecticut General Statutes §§10-16a through and including 10-16r, as amended, and additional criteria outlined by the Council, the Provider agrees to:

- 1) Fulfill the following:
 - Develop a plan for collaboration
 - Encourage parent involvement, education and outreach
 - Provide information about and referrals to health services
 - Provide information about nutrition services
 - Encourage family literacy
 - Provide open access to all New Haven children and families
 - Plan for transition to kindergarten
 - Provide professional development for staff
 - Follow the School Readiness sliding fee scale
 - Conduct an annual evaluation of program effectiveness
- 2) Include children with disabilities to the greatest extent possible by providing adaptations and accommodations, as required by Federal and State law, to ensure their participation with peers without disabilities.
- 3) Serve a minimum of 75% of School Readiness funded families who meet the income criteria of being at or below 75% of the State median income.
- 4) Meet required quality standards for participation. The Provider will develop and implement a plan and timeline to become accredited by the National Academy of Early Childhood Programs of the National Association for the Education of Young Children (NAEYC) within 3 years of initial receipt of School Readiness funds or meet Head Start Performance Standards; and, to maintain NAEYC accreditation or Head Start compliance.
- 5) Meet the State OEC required staffing standard by June 30, 2020 (CGS Sec 10-16p) which requires a minimum of 50% of classrooms lead by teachers with a Bachelor's Degree in Early Childhood or related field or, certification pursuant to section 10-145b with an endorsement in early childhood education or early childhood special education and, 50% of classrooms lead by teachers with an Associates Degree in Early Childhood Education or related field. By July 1, 2023, all lead teachers must meet the Bachelor's Degree requirements stated above.
- 6) Provide a non sectarian program.
- 7) Assist all families who may be eligible for Care4Kids in applying for the program.
- 8) Comply with all applicable federal and state laws, regulations regarding student and family records, reports, confidentiality and referral requirements.

Provision Against Assignment

The Provider may not at any time assign any responsibilities of this contract to any other person, persons, or agency without prior written approval of the Board.

Record Keeping and Access

The Provider shall maintain books, records, documents, program and individual service records and other evidence of its accounting and billing procedures and practices that sufficiently and properly document all direct and indirect costs incurred.

The records shall be available during the hours of the Provider's program operation and at all other reasonable times for monitoring, inspection, review or audit by employees or agents of the Board and/or the supervising state

agencies. The Provider shall retain all records concerning this contract for a period of seven (7) years after completion and submission of the Provider's annual financial audit to the Board. A copy of the annual audit will be submitted to the New Haven Public School Finance Department by December 15th of the effective year of this Agreement for the previous fiscal year.

The Board reserves the right to conduct unannounced visits to funded sites to confirm reported data.

Reporting Requirements

The Provider will submit timely, complete and accurate monthly reports in the format required by the New Haven Early Childhood Council. The monthly reports shall include, but not be limited to, the following:

- Priority School Readiness Monthly Report;
- Site Data Report;
- Monthly Withdrawal Report
- Monthly Financial Expenditure Report;
- Monthly verification of the program information in the CT Registry
- Monthly verification of information in the Early Childhood Information System
- Accounting for collection and use of parent fees and Care for Kids funds consistent with the terms of this Agreement;
- Licensing and accreditation status report; and
- Other information as requested by the Board or the Early Childhood Council.

Any reports, publications, news releases or other public statements applicable to the School Readiness and Child Day Care Grant program shall contain notice that the program is funded through the State School Readiness Initiative and copies of all documents relating to the program shall be sent to the School Readiness Office.

Complaints

Whenever any complaint is filed with any state, federal or local agency concerning an alleged act of commission or omission at the program site, the Provider must notify the Board immediately but in no event later than twenty-four hours, of the details of the complaint. Such notification shall include the date and time of the alleged act of commission or omission and the nature of the complaint. The Provider must also notify the Board of the results of any investigation conducted by Provider personnel or by the investigating outside agency, and any action taken by the Provider to correct the situation.

Termination of Participation in Program

Prior to terminating or suspending a child from a School Readiness funded space, the Provider must notify the School Readiness Office in writing of the situation, the proposed reason for the termination/suspension and the actions taken to address the reason for the termination/suspension. The Board and Early Childhood Council reserve the right to eliminate the funded space in cases where it deems the termination is not in keeping with the intent of the School Readiness Program.

Compensation

Compensation shall be made on a monthly basis, upon receipt and approval of monthly program and financial reports. Reports are to be submitted to the School Readiness Project Director. Failure to submit reports by the due dates (assigned at the start of the fiscal year) may jeopardize future funding.

If the Provider does not meet its monthly funded capacity, it must submit a plan by November 1 for approval by the Early Childhood Council as to how it will increase enrollment to its funded capacity. At the recommendation of the Council, the Board may amend this Agreement to reduce the Provider's funded capacity or its grant allocation.

No contract for employment is intended or implemented by this Agreement and no fringe benefits will be paid to the Contractor hereunder. The Contractor's relationship to the Board is that of independent contractor.

Termination and Default

If the Provider fails to fulfill its obligations under this contract, the Board may:

1. Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
2. Temporarily or permanently discontinue services under the Agreement;
3. Require that unexpended funds be returned to the Board;
4. Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
5. Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
6. Terminate this Agreement; or
7. Take such other action, as the Board believes necessary.

In the event of any termination, all property and documents, data, studies and reports purchased or prepared by the Provider under this Agreement shall be disposed of in accordance with the State Office of Early Childhood's directives. The Provider shall be entitled to any compensation for expenses reasonably and necessarily incurred under this Agreement. Notwithstanding the above, the Provider shall not be relieved of liability to the Board for damage sustained by the Board by virtue of any breach of the contract by the Provider, and the Board may withhold any reimbursements of the Provider for the purposes of set-off until such time as the exact amount of damages due is agreed upon or otherwise determined.

Hold Harmless

The Provider shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect, act of omission by the Provider or its employees or agents. Further, the Provider covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Provider's breach of this agreement or based upon the conduct of the Provider, or its agents or its employees or arising out of in connection with their activities under this agreement.

The Board may cancel this agreement for any reason upon thirty (30) days written notice sent to the Provider by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Provider for all services rendered by the Provider through the last day of the thirty (30) day notice period.

Licensing And Insurance

The Provider will be required to provide proof of liability insurance coverage and, where applicable, proof of licensing by the State Department of Public Health.

Statement of Non-Discrimination

The Provider agrees that in performance of this Agreement and in the composition of its staff and governing bodies, it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, mental retardation, learning disability, or on any other unlawful grounds.

Non-Renewal

In the event that this Agreement is canceled or if the Board does not offer the Provider a new Agreement for the same or similar service upon its expiration, the Provider will assist in the orderly transfer of clients served under this Agreement to a new program and will assist in the orderly cessation of operations under this agreement and return of all property purchased with School Readiness funds.

Modification of Terms

This Agreement may not be modified or amended except by written agreement signed by the parties.

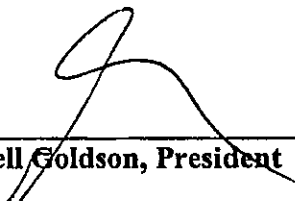
We the undersigned agree to the terms and conditions outlined herein.

IN WITNESS WHEREOF, the parties have executed two (2) counterparts of this Agreement as of the day and year first above written.

PROVIDER

NEW HAVEN BOARD OF EDUCATION


Riana Labastida, Director


Darnell Goldson, President

Date: May 21, 2018

Date 6/25/18



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Sequella Coleman, Principal Davis Academy for Arts & Design MB
Date: 12/17/2018
Re: Davis & New Haven Ecology Project/Common Ground
Proposed Meeting Date: 1/28/2019

Executive Summary/ Statement:

Amount of Agreement and the Daily, Hourly or per Session Cost: \$9,210.00 Session I: Spring 2019

Funding Source & Account #: 2517-6254 -56694

Key Questions:

1. Please describe how this **service is strategically aligned** with school or District goals:
Davis Academy for Arts and Design Innovation received a federal magnet school assistance program grant. In the grant, funds are specifically allocated for our school to partner with common ground.
2. What **specific need** will this contractor address?
This contractor will help our school live our theme of design innovation by helping teachers include hands on learning in our already created garden. There is already a lot of teacher enthusiasm around the garden, and this will help teacher connect the garden to grade specific content
3. **Contractor selection:** quotes, RFP, or Sole Source? Please describe: RFP
4. What **specific skill set** does this contractor bring to the project? New Haven Ecology Project/Common Ground brings first hand knowledge of best practices in Outdoor Learning strategies and implementation. Staff managing the project are trained and certified educators.
5. Is this a **new or continuation service**? New for Davis Academy, but continued service with NHPS

6. **Evidence of Effectiveness: How will the contractor's performance be evaluated?** Surveys administered to faculty and staff at Davis Street, overall implementation of Outdoor Classroom space.
7. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not? Currently district staff does not possess the in depth knowledge to support in-depth outdoor learning opportunities.
8. Why do you believe this agreement is fiscally sound? New Haven Ecology Project/Common Ground has a history of providing high quality, relatively low cost services to New Haven Public Schools.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT

By And Between

The New Haven Board of Education

AND

New Haven Ecology Project/Common Ground

FOR DEPARTMENT/PROGRAM:

Davis Academy for Arts & Design Innovation Magnet School

This Agreement entered into on the 28th day of January, 2019 effective (*no sooner than the day after Board of Education Approval*), the 29th day of January, 2019, by and between the New Haven Board of Education (herein referred to as the "Board") and, New Haven Ecology Project/Common Ground located at, 358 Springside Avenue, New Haven, CT 06515 (herein referred to as the "Contractor").

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$9,210.00 per session, for a total of 1 sessions.

The maximum amount the contractor shall be paid under this agreement: nine thousand two hundred ten dollars (\$9,210.00). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by **Davis Academy of Arts & Design Innovation Magnet School C/O Program** of the New Haven Board of Education, **Account Number:** 2517-6254 -56694. **Location Code:** 009

This agreement shall remain in effect from January 29, 2019 to June 28, 2019.

SCOPE OF SERVICE: *Describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing is attached).*

The knowledge and resources of Common Ground's Schoolyards Program will be utilized for the extension and enhancement of the garden and habitat areas at Davis Academy to be clearly defined as Outdoor Classroom spaces to support teachers in realizing the full potential of teaching outside to deepen the academic and emotional learning of all students. As part of the outdoor classroom space development, students will play an integral role in the design process and the entire school community will be incorporated in understanding concepts of spatial equity, stewardship, planning and design, and environmental concepts of nature and design. In addition, Schoolyards Program will conduct professional learning workshops for teachers, support the design, installation and extension of the garden and habitat spaces as outdoor classrooms, and will support the curricular integration of STEAM-aligned, inquiry based outdoor learning to meet the needs and goals of the federal magnet

grant. Additionally, students in grades PreK-4 will all visit Common Ground for field trips aligned with their curricular goals.

Exhibit A: Scope of Service Attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.


Contractor Signature

President
New Haven Board of Education

12/17/2018

Date

Date

Suzannah Holsenbeck

Contractor Printed Name & Title
Schoolyards Program Manager



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18

*Proposal for 2018-2019 Contract
For Davis Street School
Delivered by The CT Schoolyards Program of Common Ground*

Who We Are

The CT Schoolyards Program of Common Ground supports the creation and effective use of outdoor classrooms in schools. We believe that by using our knowledge and resources to provide professional and technical support, we can help schools realize the full potential of teaching outside in deepening the academic and emotional learning of their students. Our team is comprised of two full time staff members and several part-time educators, all with extensive experience in the field.

Goals of the contract

Essential Question: How do we use design to better our world?

- **Garden Team Support:** support the Davis Street Garden team in the continued design and implementation of garden and habitat area beyond the basketball court that will serve students in grades K-8 as a space for hands on STEAM learning.
- **Outdoor Learning Goal Setting, Workshops and co-teaching:** Support teachers in grades PreK-4 in the integration of outdoor learning into their STEAM curriculum using the schoolyard and surrounding natural spaces through collaborative workshops, joint teaching of classes in outdoor spaces, and Outdoor Days.

Scope & Sequence of Contract

Spring 2019

What	When	Goals met	Hours and cost
Garden Team Meetings	Monthly Feb-May	Schoolyards staff will lead the team through completing the design and organizing the construction and enhancements of the outdoor learning spaces	\$500
2 Spring Outdoor Days	April and May	CT Schoolyards staff will lead all students in grades K-8 through 2 Outdoor Days where every student will	\$1080



The Schoolyards Program is a Community Program of Common Ground High School, Urban Farm & Environmental Education Center.
358 Springdale Ave, New Haven, CT 06515 www.commongroundct.org
Contact: Suzannah Hobenbeck, Schoolyards Program Manager, 203-389-0823 x 1200

*Proposal for 2018-2019 Contract
For Davis Street School
Delivered by The CT Schoolyards Program of Common Ground*

		participate in both an in-depth lesson and stewardship activity in their outdoor classroom spaces.	
GJC crew support for workdays	April and May	Common Ground High School student work crew will support the ongoing maintenance and installation of the habitat, garden and any new spaces	\$780
Grade Level Team Meetings & Goal Setting	February-March	Outdoor Learning Goal setting with grade level teams	\$1,500
PreK-4 co-teaching	March-May	Collaborate with each of the teachers in grades PreK-4 for outdoor lessons taught in the outdoor spaces.	\$1,400
Field Trips to Common Ground	March - June	Spring Field Trips to Common Ground for each PreK-4 class	\$1950
Outdoor Learning Space materials			\$2,000
Winter/ Spring total cost			\$9,210

Total Cost	\$9,210
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The Schoolyards Program is a Community Program of Common Ground High School,
Urban Farm & Environmental Education Center
358 Springside Ave, New Haven, CT 06515 www.commongroundct.org
Contact: Suzannah Hosenbeck, Schoolyards Program Manager, 203-389-0823 x 1200

148

Memorandum

To: NHPS Finance and Operations Committee
From: Matthew Brown, Principal, High School in the Community
Re: Magnet School Grant Contract with Great Schools Partnership
Meeting Date: January 2, 2019

Executive Summary: Approval is requested for an Agreement by and between the New Haven Board of Education and Great Schools Partnership, Inc. (GSP) to provide professional development to staff at High School in the Community (HSC) in alignment with the submitted and approved Federal Magnet School Grant. This professional development will enable HSC teachers to implement personalized and project based learning to raise student achievement and enable HSC to attract students from surrounding communities to stay in compliance with state magnet school requirements.

Amount of Agreement and the Daily, Hourly or per Session Cost: \$73,810.00 (\$1,210/day)

Funding Source: Magnet 17-22 High School in the Community, account # 2517-6255-56694-0066

Key Questions:

1. Please describe how this service is **strategically aligned** with school or District goals:

High School in the Community has made great strides in the past 3 years by dramatically improving its graduation rate, lowering its chronic absenteeism rate, increasing SAT scores, increasing applications from both New Haven and suburban families and significantly increasing the percentage of students who move successfully from grades 9 to 10. All of these are strategic priorities for the District and align with the Connecticut State Department of Education Performance Indicators for High Schools. While the work and systems the school has built to continue this improvement are continuing and sustaining, there remain areas that need attention and support. Two of these areas that align with the NHPS District Priorities and are written into HSC's School Improvement Plan are also part of the Magnet Schools Assistance Grant and are the focus of this service.

One of those is ensuring that HSC's leadership, public service and social justice theme are successfully enacted in daily classroom practice through project based and personalized learning. Such work ensures the school will become an even stronger school of choice for New Haven Public School families, leading to increased and more diverse enrollment. We have made progress in this area – **in the school year 2018-2019 we saw increases of 32%/28% in our 1st/2nd choice families respectively, the highest increase in the district.**

Two is to increase college readiness rates through strong academic preparation as evidenced through rising SAT scores. We have seen an average score increase of 90 points over the past 3 years as we have dedicated more time and resources to preparing students for these exams.

While we are pleased with the growth on these 2 metrics, we are far from where we need to be to ensure that all students are fully experiencing the magnet school theme as well as achieving higher SAT scores for all students. GSP efforts support improvement in daily



New Haven School Change
NEW HAVEN PUBLIC SCHOOLS

Evaluation will be conducted through three sets of information. First, all group professional development will have participant feedback both from each session and cumulatively at the end of the year. This includes full staff days and group seminar days. Data from these forms will be collated by GSP, shared with HSC leadership and staff, and readily available upon request for other interested parties. In order to assess the impact of one-on-one efforts, all HSC staff will provide feedback and examples of changes in their practices through an annual staff survey. Again, these results will be collated by GSP and shared with HSC leadership and staff. Taken together, these data will be used by GSP and HSC to make in-progress corrections as necessary.

Second, in keeping with grant reporting requirements, HSC will undergo yearly MSAP evaluations that will be reported to the federal government. These evaluations will specifically examine the role of GSP services in supporting the development of the magnet school theme and our progress on the SAT. (see Archival Data sheet 1)

Third, we will continue to track and analyze our school's progress on the CSDE Performance Indicators for High School and GSP's role in supporting HSC's success in these measures. (see Archival Data sheet 1)

7. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not?

GSP activities will be undertaken in collaboration with HSC teachers and leaders. HSC teachers will be trained to facilitate professional learning groups and to observe one another in their classrooms. Upon completion of the five-year grant, HSC staff will have the capacity to undertake this work absent GSP support. Internally at HSC and in the district, we do not have the expertise in mastery, in project-based learning with SAT integration or development of professional learning group facilitators to undertake this. Further, as currently constituted, HSC does not have enough time in administrative leadership roles to engage in the level of one-on-one instructional support required by this grant and needs GSP support to implement this strategy.

8. Why do you believe this agreement is **fiscally sound**?

Our past experience with GSP staff have demonstrated the positive impact of their work. In comparisons with other nationally recognized experts, GSP falls at the lower end of daily support costs on a national scale. Further, while national, GSP is located in New England which reduces travel costs.

AGREEMENT

By And Between
The New Haven Board of Education
AND

Great Schools Partnership, Inc.

FOR DEPARTMENT/PROGRAM:

High School in the Community

This Agreement entered into on the 7th day of January, 2019 effective (no sooner than the day after Board of Education Approval), the 8th day of January, 2019, by and between the New Haven Board of Education (herein referred to as the "Board") and, Great Schools Partnership, Inc. located at 482 Congress Street, Portland, Maine (herein referred to as the "Contractor").

SCOPE OF SERVICE: *Brief description of service deliverables. In addition, please attach a detailed Scope of Service that describes all deliverables, locations and costs for service, including supplies, materials and travel, if applicable:*

SPECIFICATIONS OF WORK TO BE PERFORMED:

61 days (on and off site) of district/school coaching

GSP will provide support through senior associates and other staff as necessary to undertake the following:

Activity 1: GSP will plan and facilitate a series of professional learning events for HSC staff concerning project-based learning, personalized learning, and integration of effective strategies to support successful student engagement with the SAT. These sessions will be done through whole faculty and team structures in times determined collaboratively with school leadership. Total time required is 31 days split into whole days and partial days.

Activity 2: GSP will meet with teachers one-on-one for follow-up questions, suggestions, coaching and learning concerning project-based learning, personalized learning, and integration of effective strategies to support successful student engagement with the SAT. All HSC teachers will have the opportunity to meet with GSP staff. Events from Activity 1 and Activity 2 could occur on the same calendar day although the times associated with each event would be recorded as such. Total time required is 20 days split into whole days and partial days

Activity 3: Ongoing Organizational and Leadership Consulting. GSP will also work with HSC leadership and leadership structures to provide ongoing support regarding instructional practice. This will be planned and determined in collaboration with HSC. Total time required is 10 days split into whole days and partial days.

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of **\$1,210 per day** for up to a maximum of **61 days**. The maximum amount the contractor shall be paid under this agreement: Seventy-three thousand eight hundred ten dollars (**\$73,810**). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

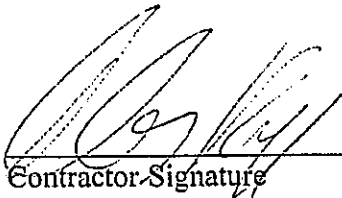
Fiscal support for this Agreement shall be by **Magnet 17-22 High School in the Community Program** of the New Haven Board of Education, **Account Number: 2517-6255-56694-0066.**

This agreement shall remain in effect from January 7, 2019 to June 30, 2019.

APPROVAL: This Agreement must be approved by the New Haven Board of Education prior to service start date. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.


Contractor Signature

12/14/18
Date

President
New Haven Board of Education

Date

David J. Ruff, Great Schools Partnership
Contractor Name Printed or Typed

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HSCNewHaven.org



175 Water Street
New Haven, CT 06511
t: 475.220.6200
f: 203.946.7132

MSAP Grant Year 1 Archival Data Sheet

Improvement on Key CSDE Indicators/District Goals Associated with
work by GSP during school year 2017-2018 (Year 1 of MSAP Grant)

CSDE Indicator	Changes over Year 1 of MSAP Grant
1 – academic achievement as measured by standardized tests	Increase by 50 points or 6%
2 – Chronic Absenteeism	Decrease by 18%
8 – Graduation 4 year rate	Increase by 12%

Additional Important Improvement while not exactly a District Goal a
critical note for HSC's MSAP expectations

Increase in families marking HSC as 1 st choice on their enrollment application	32%
Increase in families marking HSC 2 nd choice on their enrollment application	28%

MSAP Year 1 Evaluation Results on Curriculum Writing, Unit Design and Associated Work supported by GSP, noting both evidence of success as well as increased expectations with year 2 of the grant and need for further support/work to achieve these expectations.

10. Unit Implementation	Units were not implemented, or dosage will be less than 2 hrs./wk. through September, 2018.	Units were (will be) implemented for some grades and magnet dosage will be 2 hrs./wk. through September, 2018.	Units were (will be) implemented for all grades and magnet dosage will be 2 hrs./wk. through September, 2018.	Units were (will be) implemented for all grades and magnet dosage will be 3 hrs./wk. through September, 2018.
				X
Evidence/notes based on documentation and interviews including strengths, weaknesses, and recommendations:				
<ul style="list-style-type: none"> The HSC teachers have written and implemented 13 units this year. HSC has met unit dosage requirements for hours of magnet-theme instruction. The dosage is 3.2 hours a week from unit implementation for Year 1. 				
Recommendations: See item 11.				
11. Magnet Unit (& or discrete magnet course) Planning	All Units for every grade are not planned to the date of the site visit.	Units planned for all grades to the date of the site visit only.	Units are planned for all grades beyond the site visit date but not to the end of the project year.	Units are planned for all grades through the end of project year 1 and average 3hrs/week magnet theme dosage
			X	
Evidence/notes based on documentation and interviews including strengths, weaknesses, and recommendations:				
<ul style="list-style-type: none"> 23 units have been written in Year 1. 12 units have been implemented in Year 1. Discrete magnet courses are currently being implemented in all grade levels. These courses are discussed in detail in item 13. 				
Recommendations:				
<ul style="list-style-type: none"> HSC is off to a strong start in curriculum writing. The magnet theme has been integrated into discrete courses and core content area courses, such as English, Math, Science, and Social Studies. Please keep in mind that the curriculum dosage target for project year 2 is at least 6 hours of magnet instruction per student. 				
12. Unit Quality. Units	Units meet 3 or	Nearly all units	Nearly all units	Nearly all units

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clearly: 1) reflect the magnet theme 2) incorporate systemic reforms 3) are aligned with key content standards 4) include sample learning goals, student success criteria and culminating tasks 5) attain peer review rubric targets	fewer criteria.	meet 3 of 5 criteria.	meet 4 of 5 criteria.	meet all 5 criteria.
		X		
<p><u>Evidence/notes based on documentation and interviews including strengths, weaknesses, and recommendations:</u></p> <p>Prior to the September site visit:</p> <ul style="list-style-type: none"> • 11 units have been peer reviewed. • 3 units are in the process of being reviewed. <p>Almost all units created thus far include the unit quality components. The units reviewed have been rated as proficient. Plans are to provide additional PD in the peer review process to ensure fidelity to the rubric.</p>				
<p><u>Recommendations:</u></p> <ul style="list-style-type: none"> • The full unit template and peer review process are foundational elements of curriculum redesign efforts. The project year 1 expectation is that (September 30th) at least 70% of magnet theme units will meet project quality criteria as determined by peer reviews using a unit quality rubric (performance measure 2.4). The project year 2 expectation is that 75% of magnet theme units will meet project quality criteria as determined by peer reviews using a unit quality rubric (performance measure 2.4). Continue the work with the Great Schools Partnership to provide additional professional development in curriculum design and the peer review process. • Ensure that the systemic reforms are identified and described in all units. 				

16a. PD Documentation: Magnet Theme Dosage per Teacher <i>Implemented:</i>	0	1-15 Hours	16-30 Hours	>30 Hours
				X
Evidence/notes based on documentation and interviews including strengths, weaknesses, and recommendations: <ul style="list-style-type: none"> Professional development on the magnet theme completed in Year 1 totaled 35.8 hours of PD per teacher. 				

Recommendations:

- HSC has exceeded its target for project year 1 of 30 hours (35.8) of PD per teacher. Keep in mind that the goal for project year 2 increases to 50 hours per teacher. It is recommended that the school plan additional magnet PD as soon as possible.

Memorandum

To: NHPS Finance and Operations Committee
From: Matt Brown, Building Leader, High School in the Community
Re: Magnet School Grant Contract with Gateway Community College
Meeting Date: January 2, 2019

Summary: Approval is requested for an Agreement by and between the New Haven Board of Education and Gateway Community College (GCC) to provide early college course opportunities to students at High School in the Community (HSC) in alignment with the submitted and approved federal Magnet School Assistance Program Grant. These courses will be in line with HSC's broadened magnet theme of leadership, public policy and social justice and enable HSC to attract students from surrounding communities to stay in compliance with state magnet school enrollment requirements.

Amount of Agreement and the Daily, Hourly or per Session Cost: \$31,390

Funding Source: Magnet 17-22 High School in the Community, account # 2517-6255-56694-0066

Key Questions:

1. Please describe how this service is strategically aligned with school or District goals:

High School in the Community is one of 5 NHPS schools that receives federal funds from the latest round of the Magnet School Assistance Program (MSAP) and the only school amongst those that is a high school. One of the key components of the MSAP is the strengthening of the Early College Model, increasing the number of college credits HSC students can earn before graduating high school. High school students who graduate with significant college credits are much more likely to persist in college and make it through to earning their degree, a strategic goal for HSC and all NHPS high schools.

2. What specific need will this contractor address?

GCC will provide accredited college courses, taught by GCC instructors, that lead to college credit in courses related to HSC's expanded magnet them.

3. **Contractor selection:** quotes, RFP, or Sole Source?

GCC was listed in the federal grant submission by New Haven Public Schools as the Early College provider for HSC to support the terms and outcome of the grant.

4. What specific skill set does this contractor bring to the project? (Attach a copy of the contractor's resume).

GCC brings the academic expertise, the administrative staffing support, the accreditation, the teaching faculty, and the college campus environment that are essential to HSC providing an Early College model.



New Haven School Change
NEW HAVEN PUBLIC SCHOOLS

5. Is this a **new or continuation service**? **If a continuation service:** a) has cost increased? If yes, by how much? b) What would an alternative contractor cost?

A continuation from 1st semester, per course costs have not increased.

6. **Evidence of Effectiveness:** How will the contractor's performance be evaluated? **If a continuation service, attach** a copy of previous evaluations or archival data demonstrating effectiveness:

The MSAP demands a 3rd party evaluation yearly and the partnership of GCC and HSC will be included in this year's evaluation. The success of HSC's students in GCC courses will be a significant outcome in these evaluations. Additionally, HSC's success in attracting a larger and wider range of students to our school is an additional metric that is measured and reported on and that these GCC courses will influence. We do not yet have the results from our 1st semester students but early returns are that almost all have been academically successful.

7. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not?

This is not a professional development program.

8. Why do you believe this agreement is **fiscally sound**?

Yes. These are the rates that GCC offers to other NHPS high schools for the same or similar services.

CLIENT SERVICES AGREEMENT

State Contracting Agency: Gateway Community College

Street: 20 Church Street

City: New Haven State: Connecticut Zip: 06510

Tel#: 203-285-2523

Hereby enters into a Contract with:

Client Business: New Haven Board of Education: High School in the Community

Street: 54 Meadow Street

City: New Haven State: Connecticut Zip: 06519

Tel#: 475-220-1372 E-Mail: Patricia.demaio@new-haven.k12.ct.us

The term of this Contract is from 1/24/2019 through 5/16/2019.

This Contract shall become effective as of the date of signature by the State Contracting Agency's authorized official or, where applicable, the date of approval by the Connecticut Attorney General. Upon such execution, this Contract shall be deemed effective for the entire term. No amendment to this contract shall be valid or binding upon the parties unless made in writing, signed by the parties, and approved by the Connecticut Attorney General, if applicable.

Client Business agrees to make payment to the State Contracting Agency.

Total cost for services performed under this Contract shall not exceed: \$31,390.00

Total number of courses: 2

This Contract shall remain in full force and effect for the entire term of the Contract period, stated above, unless cancelled by either party, by giving the number of day's written notice

REQUIRED NO.
OF DAYS
WRITTEN NOTICE
30

Client Business should address all contract questions to:

Kelly Levinson, Fiscal Administrative Officer, 203-285-2523. klevinson@gatewayct.edu

Client Business should address all questions regarding the scope or performance of services to:

Donnell T. Hilton, Dual Enrollment Specialist, Gateway Community College 203-285-2374. dhilton@gatewayct.edu

State Contracting Agency should address all contract questions to:

Patricia DeMaio, Grants Manager, 475-220-1372, patricia.demaio@new-haven.k12.ct.us

FOR INTERNAL USE ONLY

REVENUE CODING	FISCAL YR(s)	AMOUNT	NOTES: MSAP 2547-6255-56694-0066
Banner Fund Code:			
Banner Org Code:			
Banner Account Code:			
Banner Program Code:			

1. DESCRIPTION OF CONTRACT SERVICES

1.1 Services.

- (a) This Client Services Agreement (hereinafter the "Contract") is made by and between **Gateway Community College** (hereinafter the "Institution" or "State" or "State Contracting Agency"), a constituent unit of the State of Connecticut System of Higher Education with an address of **20 Church Street New Haven, Connecticut 06510**, and **New Haven Board of Education**: (hereinafter the "Client Business" or the "Contractor") with a principal place of business at **54 Meadow Street New Haven, Connecticut 06519**.
- (b) As indicated in the table(s) below, **Gateway Community College** shall provide those recruited or identified by the Client Business (hereinafter referred to as "Students") the following training course(s) for the Client Business:

Course # 1	
Name:	Racial and Ethnic Diversity
Number:	SOC 220
Description:	A study of the history and culture of various racial and ethnic groups in the United States including an investigation into institutionalized racism, prejudice, and other issues of diversity related to power and privilege.
Credit Hours:	3
Duration:	January 24, 2019 to May 16, 2019; Tuesday and Thursdays from 3:15pm-4:35pm
Location:	Gateway Community College, 20 Church Street, New Haven, CT 06510, Room TBA
Goal:	<p>At the end of this course, High School In The Community students will be able to:</p> <ul style="list-style-type: none"> • Identify major figures, concepts and theories in the field of diversity. • Describe the history and culture of various racial and ethnic groups • Apply theoretical perspectives to real world situations. • Recognize trends of social inequality based on class, race, gender, nationality, ethnicity, etc. • Examine cultural differences within American society • Explain how social structure and interaction influence individual and group values, attitudes and beliefs. • Demonstrate an understanding of social issues through academic research and revised writing.
Course Session(s):	The course shall consist of 32 sessions with a minimum of 13 students and a maximum of up to 20 Students.
Course Curriculum:	The Institution shall be responsible for providing the course curriculum.
Course Materials:	The Institution shall purchase the books and materials needed for this course.

Course #2	
Name:	Public Speaking
Number:	COM 173

Description:	Provides students with an understanding, appreciation, and capacity for public speaking. Excellence in public speaking requires mastery of informative and persuasive techniques of language, organization, citation of evidence, and use of rhetorical patterns of introduction and conclusion. Exposure to theoretical elements and their application in public speaking will be explored in this class.
Credit Hours:	3
Duration:	January 24, 2019 to May 16, 2019; Tuesday and Thursdays from 3:15pm-4:35pm
Location:	Gateway Community College, 20 Church Street, New Haven, CT 06510, Room TBA
Goal:	At the end of this course, High School In The Community students will be able to: <ul style="list-style-type: none"> • Understand, appreciate, and demonstrate their capacity for public speaking. • Master informative and persuasive techniques of speech.
Course Session(s):	The course shall consist of 32 sessions with a minimum of 13 Students and a maximum of 20 Students.
Course Curriculum:	The Institution shall be responsible for providing the course curriculum.
Course Materials:	The Institution shall purchase the books and materials needed for this course.

(c) During the term of this Contract, Students shall be entitled to the use of the Institution's educational resources and related facilities.

1.2 **Professional Standards.** In rendering services under this Contract, the Institution shall conform to high professional standards of work and business ethic. The Institution warrants that the services shall be performed: 1) in a professional and workmanlike manner; and 2) in accordance with generally and currently accepted principles and practices. During the term of this Contract, the Institution agrees to provide to the Contractor in a good and faithful manner, using its best efforts and in a manner that shall promote the interests of said Contractor, such services as the Contractor requests, provided in this Contract.

2. COST AND SCHEDULE OF PAYMENTS

2.1 **State Liability.** The State of Connecticut and the State Contracting Agency shall assume no liability for delivery of educational services to be performed under the terms of this Contract until the Contract is fully executed by the State Contracting Agency, the Client Business, and if applicable, by the Connecticut Attorney General.

2.2 **Total Contract Not to Exceed.** The Client Business shall pay the Institution a total sum not to exceed **\$31,390.00** for services performed under this contract.

2.3 **Invoicing and Payment.** The parties mutually agree that:

- (a) The Institution shall submit invoices to the Client Business in accordance with the schedule below for the following course(s):
 - (i) **Racial and Ethnic Diversity** Course: The Client Business shall pay the Institution **\$15,695.00** for the course instruction and textbooks for up to 20 students
 - (ii) **Public Speaking** Course: The Client Business shall pay the Institution **\$15,695.00** for the course instruction and textbooks for up to 20 students
- (b) Invoices shall, at a minimum, include the Client Business name, the Contract Description and/or Identification Number, the billing period, and an itemization of services delivered and amounts invoiced.
- (c) Payment shall be made to the Institution at the address indicated on Page 1, to the attention of the Business Office / Accounts Receivable Department within 30 days after receipt of invoices.

3. **GENERAL PROVISIONS – STATE OF CONNECTICUT.** References in this section to "contract" shall mean this Agreement and references to "contractor" shall mean the Client Business.
- 3.1 Client Business, its employees and representatives shall at all times comply with all applicable laws, ordinances, statutes, rules, regulations, and orders of governmental authorities, including those having jurisdiction over its registration and licensing to perform services under this contract.
- 3.2 **Claims Against the State.** The Client Business agrees that the sole and exclusive means for the presentation of any claim against the State of Connecticut or Institution arising from this Contract shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Client Business further agrees not to initiate any legal proceedings in any state or federal court in addition to, or in lieu of, said Chapter 53 proceedings.
- 3.3 **Insurance.** The Client Business agrees that while receiving services specified in this Contract that it shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the Client Business work site and the service(s) to be received so as to "save harmless" the State of Connecticut from any insurable cause whatsoever. If requested, certificates of such insurance shall be provided to the State Contracting Agency.
- 3.4 **Forum and Choice of Law.** The parties deem the Contract to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Client Business waives any objection which it may now have or will have to the laying of venue of any claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.
- 3.5 **Campaign Contribution Restrictions.** For all state contracts as defined in Connecticut General Statutes § 9-612(g)(2), as amended by Public Act 10-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Agreement expressly acknowledges receipt of the State Election Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the Notice, referenced herein as Exhibit A.
- 3.6 **Non Discrimination.**
- (a) For purposes of this Section, the following terms are defined as follows: (i) "Commission" means the Commission on Human Rights and Opportunities; (ii) "Contract" and "contract" include any extension or modification of the Contract or contract; (iii) "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor; (iv) "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose; (v) "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations; (vi) "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements; (vii) "marital status" means being single, married as recognized by the State of Connecticut, widowed, separated or divorced; (viii) "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders; (ix) "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and (x) "public works contract" means any agreement between any individual, firm or corporation

and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. § 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. § 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- (b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Conn. Gen. Stat. §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as it relates to the provisions of this Section and Conn. Gen. Stat. § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.
- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Conn. Gen. Stat. § 46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- (f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

- (g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Conn. Gen. Stat. § 46a-56.
- (h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Conn. Gen. Stat. § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- 3.7 Family Educational Rights and Privacy Act. Contractor shall comply with the provisions of the Family Educational Rights and Privacy Act (FERPA). For purposes of this Contract, FERPA includes any amendments or other relevant provisions of federal law, as well as all requirements of Chapter 99 of Title 34 of the Code of Federal Regulations, as amended from time to time. Nothing in this agreement may be construed to allow Contractor to maintain, use, disclose or share student information in a manner not allowed by federal law or regulation or by this contract. Contractor agrees that it shall not provide any student information obtained under this Contract to any party ineligible to receive data protected by FERPA. This section shall survive the termination, cancellation or expiration of this Contract.
- 3.8 Executive Orders. This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. The Contract may also be subject to Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services and to Executive Order No. 49 of Governor Dannel P. Malloy, promulgated May 22, 2015, mandating disclosure of certain gifts to public employees and contributions to certain candidates for office. If Executive Order 14 and/or Executive Order 49 are applicable, they are deemed to be incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Institution or DAS shall provide a copy of these orders to the Contractor.
- 3.9 Entire Agreement. This written Contract shall constitute the entire agreement between the parties and no other terms and conditions in any document, acceptance or acknowledgement shall be effective or binding unless expressly agreed to in writing by the State Contracting Agency. This Contract may not be changed other than by a formal written amendment signed by the parties hereto and approved by the Connecticut Attorney General.
- 3.10 IN WITNESS WHEREOF, the parties have executed this Contract by their duly authorized representatives with full knowledge of and agreement with its terms and conditions.

CLIENT BUSINESS

STATE CONTRACTING AGENCY

New Haven Board of Education:

Gateway Community College

Statutory Authority: C.G.S. §§ 10a-6, 4a-52a and 10a-151b

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

By the Connecticut Attorney General

This Contract template, having been reviewed and approved as to form by the Connecticut Attorney General, is exempt from review pursuant to a Memorandum of Agreement between the Connecticut State Colleges and Universities, Board of Regents for Higher Education and the Connecticut Attorney General dated December 30, 2015. Therefore, no signature is required below.



NOTICE TO EXECUTIVE BRANCH STATE CONTRACTORS AND PROSPECTIVE STATE CONTRACTORS OF CAMPAIGN CONTRIBUTION AND SOLICITATION LIMITATIONS

This notice is provided under the authority of Connecticut General Statutes §9-612(g)(2), as amended by P.A. 10-1, and is for the purpose of informing state contractors and prospective state contractors of the following law (*italicized words are defined below*):

CAMPAIGN CONTRIBUTION AND SOLICITATION LIMITATIONS

No *state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor*, with regard to a *state contract or state contract solicitation* with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee (which includes town committees).

In addition, no holder or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of State senator or State representative, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

On and after January 1, 2011, no state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall knowingly *solicit* contributions from the state contractor's or prospective state contractor's employees or from a *subcontractor or principals of the subcontractor* on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

DUTY TO INFORM

State contractors and prospective state contractors are required to inform their principals of the above prohibitions, as applicable, and the possible penalties and other consequences of any violation thereof.

PENALTIES FOR VIOLATIONS

Contributions or solicitations of contributions made in violation of the above prohibitions may result in the following civil and criminal penalties:

Civil penalties - Up to \$2,000 or twice the amount of the prohibited contribution, whichever is greater, against a principal or a contractor. Any state contractor or prospective state contractor which fails to make reasonable efforts to comply with the provisions requiring notice to its principals of these prohibitions and the possible consequences of their violations may also be subject to civil penalties of up to \$2,000 or twice the amount of the prohibited contributions made by their principals.

Criminal penalties - Any knowing and willful violation of the prohibition is a Class D felony, which may subject the violator to imprisonment of not more than 5 years, or not more than \$5,000 in fines, or both.

CONTRACT CONSEQUENCES

In the case of a state contractor, contributions made or solicited in violation of the above prohibitions may result in the contract being voided.

In the case of a prospective state contractor, contributions made or solicited in violation of the above prohibitions shall result in the contract described in the state contract solicitation not being awarded to the prospective state contractor, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

The State shall not award any other state contract to anyone found in violation of the above prohibitions for a period of one year after the election for which such contribution is made or solicited, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

Additional information may be found on the website of the State Elections Enforcement Commission, www.ct.gov/seec. Click on the link to "Lobbyist/Contractor Limitations."

DEFINITIONS

"State contractor" means a person, business entity or nonprofit organization that enters into a state contract. Such person, business entity or nonprofit organization shall be deemed to be a state contractor until December thirty-first of the year in which such contract terminates. "State contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Prospective state contractor" means a person, business entity or nonprofit organization that (i) submits a response to a state contract solicitation by the state, a state agency or a quasi-public agency, or a proposal in response to a request for proposals by the state, a state agency or a quasi-public agency, until the contract has been entered into, or (ii) holds a valid prequalification certificate issued by the Commissioner of Administrative Services under section 4a-100. "Prospective state contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a state contractor or prospective state contractor" means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a state contractor or prospective state contractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a state contractor or prospective state contractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a state contractor or prospective state contractor, which is not a business entity, or if a state contractor or prospective state contractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any state contractor or prospective state contractor who has *managerial or discretionary responsibilities with respect to a state contract*, (v) the spouse or a *dependent child* who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the state contractor or prospective state contractor.

"State contract" means an agreement or contract with the state or any state agency or any quasi-public agency, let through a procurement process or otherwise, having a value of fifty thousand dollars or more, or a combination or series of such agreements or contracts having a value of one hundred thousand dollars or more in a calendar year, for (i) the rendition of services, (ii) the furnishing of any goods, material, supplies, equipment or any items of any kind, (iii) the construction, alteration or repair of any public building or public work, (iv) the acquisition, sale or lease of any land or building, (v) a licensing arrangement, or (vi) a grant, loan or loan guarantee. "State contract" does not include any agreement or contract with the state, any state agency or any quasi-public agency that is exclusively federally funded, an education loan, a loan to an individual for other than commercial purposes or any agreement or contract between the state or any state agency and the United States Department of the Navy or the United States Department of Defense.

"State contract solicitation" means a request by a state agency or quasi-public agency, in whatever form issued, including, but not limited to, an invitation to bid, request for proposals, request for information or request for quotes, inviting bids, quotes or other types of submittals, through a competitive procurement process or another process authorized by law waiving competitive procurement.

"Managerial or discretionary responsibilities with respect to a state contract" means having direct, extensive and substantive responsibilities with respect to the negotiation of the state contract and not peripheral, clerical or ministerial responsibilities.

"Dependent child" means a child residing in an individual's household who may legally be claimed as a dependent on the federal income tax of such individual.

"Solicit" means (A) requesting that a contribution be made, (B) participating in any fund-raising activities for a candidate committee, exploratory committee, political committee or party committee, including, but not limited to, forwarding tickets to potential contributors, receiving contributions for transmission to any such committee or bundling contributions, (C) serving as chairperson, treasurer or deputy treasurer of any such committee, or (D) establishing a political committee for the sole purpose of soliciting or receiving contributions for any committee. Solicit does not include: (i) making a contribution that is otherwise permitted by Chapter 155 of the Connecticut General Statutes; (ii) informing any person of a position taken by a candidate for public office or a public official, (iii) notifying the person of any activities of, or contact information for, any candidate for public office; or (iv) serving as a member in any party committee or as an officer of such committee that is not otherwise prohibited in this section.

"Subcontractor" means any person, business entity or nonprofit organization that contracts to perform part or all of the obligations of a state contractor's state contract. Such person, business entity or nonprofit organization shall be deemed to be a subcontractor until December thirty first of the year in which the subcontract terminates. "Subcontractor" does not include (i) a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or (ii) an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a subcontractor" means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a subcontractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a subcontractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a subcontractor, which is not a business entity, or if a subcontractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any subcontractor who has managerial or discretionary responsibilities with respect to a subcontract with a state contractor, (v) the spouse or a dependent child who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the subcontractor.



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: NHPS Finance and Operations Committee
From: Pedro Mendia-Landa *[Signature]*
Re: ACCESS – ESOL Curriculum and CELP Standards
Meeting Date: 1/7/19

Executive Summary: Approval is requested for an Agreement by and between the New Haven Board of Education and ACES to support the English Learner Programs: H.S. ESL curriculum and CELP standards.
(Detailed outline of ACES one year Cohort with NHPS is attached to the Agreement being submitted)

Amount of Agreement \$11,060 (Eleven Thousand and Sixty Dollars), to be invoiced based on proposed budget attached to the agreement.

Funding Source: Title III English Language Acquisition c/o
Account number 2518-900-5713-56694.

Key Questions:

1. Please describe how this service is **strategically aligned** with school or District goals:
There is a significant need to develop an ESOL curriculum for English learners that is aligned to Connecticut English Learners Proficiency standards, which well implemented, will decrease the achievement gap with the state; increase the graduation rate; and ensure all graduates have the tools and knowledge to succeed in college, career and life.
2. What **specific need** will this contractor address?
Updated High School ESOL curriculum aligned to CELP standards.
3. **Contractor selection:** quotes, RFP, or Sole Source?
Sole Source.
4. What **specific skill set** does this contractor bring to the project? (Attach a copy of the **contractor's resume**).
Ms. Stevens is a former bilingual/ESOL teacher who has worked in the past in curriculum writing, CELP standards and facilitating group work.
5. Is this a **new or continuation service**? **If a continuation service:** a) has cost increased? If yes, by how much? b) What would an alternative contractor cost?
Cost has not increased from previous year.
6. **Evidence of Effectiveness:** How will the contractor's performance be evaluated? **If a continuation service**, attach a copy of **previous evaluations** or **archival data** demonstrating effectiveness:
Completed H.S. curriculum framework.
7. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not?
No. There is a need for someone with the expertise and knowledge that Ms. Stevens possesses as she was instrumental in the writing and dissemination of CELP standards across the state.
8. Why do you believe this agreement is **fiscally sound**?
It aligns with Title III guidelines and provides our teachers to create an ESOL curriculum by our teachers for our EL students.

AGREEMENT

**By And Between
The New Haven Board of Education
AND**

ACES

FOR DEPARTMENT/PROGRAM:

English Learner Programs

This Agreement entered into on the 18th day of December, 2018 effective (no sooner than the day after Board of Education Approval), the 14th day of January, 2019 by and between the New Haven Board of Education (herein referred to as the "Board") and, ACES (Area Cooperative Educational Services located at 205 Skiff Street, Hamden, CT 06517 (herein referred to as the "Contractor").

SCOPE OF SERVICE:

Professional Development:

- 10 full days

Facilitation and support for high school ESOL curriculum mapping and unit writing aligned to CELP Standards and district curriculum resources. Assist teachers and EL coaches to unpack the CELP standards for use in development of curricular resources.

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of **\$1,106 per day** for up to a maximum of **10 days**. The maximum amount the contractor shall be paid under this agreement: **\$11,060.00** will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

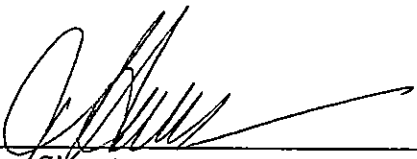
Fiscal support for this Agreement shall be by the **English Language Acquisition Program Carry Over** of the New Haven Board of Education, **Account Number: 2518 – 900- 5713- 56694.**

This agreement shall remain in effect from **January 14th, 2019 to June 30th, 2019.**

APPROVAL: This Agreement must be approved by the New Haven Board of Education prior to service start date. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Contractor Signature

President
New Haven Board of Education

12/14/18

Date

Date

Timothy Howes Asst. Exec. Director

Contractor Name Printed or Typed

Memorandum

To: NHPS Finance and Operations Committee
From: Monica Joyner, Principal Augusta Lewis Troup School
Re: 2018-2019 Contract with Sharon Vanghel, Literacy Consultant K-2
Meeting Date: 1/2/2019

Executive Summary: Approval is requested for an Agreement by and between the New Haven Board of Education and Sharon Vanghel as an early grades literacy coach/consultant.

Amount of Agreement and the Daily, Hourly or per Session Cost:

- \$300/day up to a maximum of 100 days (\$30,000)

Funding Source: Special Funds, Troup School Improvement 1003(g) #12060-22223-2015-82071-170003

Key Questions:

1. Please describe how this service is **strategically aligned** with school or district goals:

NHPS has as one of its priorities to “Engage **all* students in purposeful, supportive, and meaningful learning experiences that coherently support and challenge students to academic, social-emotional and physical development, through instructional systems that tie together curriculum, instruction, interventions, and assessments*”.

This instructional consultant is dedicated to working with our K-2 teaching staff, our literacy coach and our 3-5 content literacy specialist, providing coaching and modeling for teachers, supporting implementation of the language arts curriculum, guiding teachers in analyzing student work and data, assisting teachers in planning effective lessons, monitoring and facilitating interventions with ongoing support, and facilitating alignment and communication with teachers and interventionists. She will also facilitate grade level and SRBI meetings, and provide ongoing differentiated professional development.

What **specific need** will this contractor address?

Mrs. Vanghel has been working at Troup School since August of 2015. She is most reliable and extremely dedicated to our students and teachers. Mrs. Vanghel, has implemented our SRBI process, completed professional development for staff and is an active member of our leadership team. The data from previous years highlights a significant need for top quality literacy instruction. Mrs. Vanghel will be working to support our most struggling students.

2. **Contractor selection:** quotes, RFP, or Sole Source?

Sole Source. Mrs. Vanghel has worked with Troup School since August of 2015 and is very dedicated to the staff and students.



New Haven School Change
NEW HAVEN PUBLIC SCHOOLS

3. What **specific skill set** does this contractor bring to the project? (Attach a copy of the contractor's resume).

Mrs. Vanghel is an expert in early grade literacy instruction. Additionally, she has established professional relationships with the Troup School K-2 Teachers and Interventionists. Mrs. Vanghel coordinates K-2 interventions, SRBI, as well as Tier I instruction.

4. Is this a **new or continuation service**? **If a continuation of service**: a) has cost increased? If yes, by how much? b) What would an alternative contractor cost?

This is a continuation of service. There has been no cost increase.

5. **Evidence of Effectiveness**: How will the contractor's performance be evaluated? **If a continuation service**, attach a copy of previous evaluations or archival data demonstrating effectiveness:

Mrs. Vanghel has successfully implemented SRBI, Reading Interventions, small group instruction, Readers and Writers Workshop and strengthened teachers' capacity to successfully implement the Phonics program "Foundations". Over the course of the 2017-18 school year, 100% of K-2 students have made positive growth towards reaching their learning goals. BAS scores indicate the following percentage of students met or exceeded their reading goals: K (18%), 1st (59%), 2nd (64%).

6. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not?

7. Why do you believe this agreement is **fiscally sound**?

For \$30,000 over the course of the school year, students and teachers in grades K-2 will have the benefit of a high level of support from a literacy consultant who works diligently to ensure student and teacher success. This agreement is a continuation of services from the last 2 years. Sharon was selected and approved by the NHPS Literacy Department. Sharon's daily rate of \$300 is reasonable and cost effective.

AGREEMENT

**By And Between
The New Haven Board of Education
AND**

Monk Center for Academic Enrichment and Performing Arts

FOR DEPARTMENT/PROGRAM:

A.L. Troup School

This Agreement entered into on the 2nd day of January, 2019, effective the 2nd day of January, 2019, by and between the New Haven Board of Education (herein referred to as the "Board") and, Sharon Vanghel, located at 96 Ken Wood Rd, Milford, CT 06460 (herein referred to as the "Contractor").

SCOPE OF SERVICE: *Brief description of service deliverables. In addition, please attach a detailed Scope of Service that describes all deliverables, locations and costs for service, including supplies, materials and travel, if applicable:*

Facilitating and coaching for the effective and faithful delivery of literacy curriculum with early grade, K-2 literacy teachers at Augusta Lewis Troup School. Monitoring, coaching, analysis of data and facilitating Tier I and Tier II instruction at Troup School will ensure quality delivery of the program for participating students. The data collection, planning for instruction, and progress monitoring will be on-going for a total of 100 school days.

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of **\$300 per day** for up to a maximum of 100 days. The maximum amount the contractor shall be paid under this agreement: Thirty thousand dollars (\$30,000).

Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by Troup School Improvement Grant 1003G Program of the New Haven Board of Education, **Account Number:** 2546 - 6208- 15-56694

This agreement shall remain in effect from January 15, 2019 to June 30, 2019.

APPROVAL: This Agreement must be approved by the New Haven Board of Education prior to service start date. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

Sharon Vangel
Contractor Signature

President
New Haven Board of Education

12/10/18
Date

Date

Sharon Vangel
Contractor Printed Name & Title
Literacy Consultant

Revised: 7/17

Memorandum

To: NHPS Finance and Operations Committee
From: Monica Joyner, Principal Augusta Lewis Troup School
Re: 2018-2019 Contract with The Monk Center for Academic Enrichment and Performing Arts, LLC
Meeting Date: 1/2/19

Executive Summary: Approval is requested for an Agreement by and between the New Haven Board of Education and the Monk Center for Academic Enrichment and Performing Arts, LLC

Amount of Agreement and the Daily, Hourly or per Session Cost:

- 2 sessions (10 weeks - 5 days/week) @ \$15,000.00 per session

Funding Source: Special Funds, Troup School Improvement 1003(g) #12060-22223-2015-82071-170003

Key Questions:

1. Please describe how this service is **strategically aligned** with school or district goals:

NHPS has as one of its priorities to “Engage **all* students in purposeful, supportive, and meaningful learning experiences that coherently support and challenge students to academic, social-emotional and physical development, through instructional systems that tie together curriculum, instruction, interventions, and assessments*”. The Monk Center for Academic Enrichment and Performing Arts, LLC will provide two 10-week sessions of extended learning for students in grades 3-8. Students will meet after school 3 days a week. Session 1 (September - January) will include the following modules: Future Physicians, Constitutional Law & Mock Trial, Dance, and Literacy & Technology. Session 2 (February - May) modules will include Future Physicians, Pre-Engineering, Creative Writing & Spoken Word and Literacy, Technology & Film Production.

What **specific need** will this contractor address? This contract provides after school programming to provide additional supports for students to address their needs along the six developmental pathways (physical, cognitive, psychological, social, language, and ethical) as well as give them opportunities to apply their STEM learning..

2. **Contractor selection:** quotes, RFP, or Sole Source?

Sole source. The Monk Center for Academic Enrichment and Performing Arts LLC created a customized enrichment program to respond to the specific needs of Augusta Lewis Troup School given our current priorities, level of student engagement and academic success.

3. What **specific skill set** does this contractor bring to the project? (Attach a copy of the contractor's resume).

Marcella Monk Flake, the Executive Director of the Monk Center, has a proven track record in New Haven Public Schools as a retired TAG instructor. Her program has serviced students



New Haven School Change
NEW HAVEN PUBLIC SCHOOLS

at Edgewood school for the past few years and she has operated out of Davis School for the past 2 summers, providing enrichment to many NHPS students. In the past year, she has created partnerships with Yale University and Quinnipiac University to bring an introduction to the medical field provide STEM learning experiences to the students involved in her programs. Our students will be able to take advantage of this partnership during Saturday sessions when they commence. Contractor has the capacity to provide cost effective, customized solution pathways for academic and artistic enrichment that is responsive to the needs of Augusta Lewis Troup students.

4. Is this a **new or continuation service**? **If a continuation of service:** a) has cost increased? If yes, by how much? b) What would an alternative contractor cost?
This is a new service from this provider.
5. **Evidence of Effectiveness:** How will the contractor's performance be evaluated? **If a continuation service,** attach a copy of previous evaluations or archival data demonstrating effectiveness:
Feedback (+/-) will be collected by all participants after each phase of the work. That information will be reviewed with principal and contractor to ensure effectiveness and alignment of enrichment learning needs of the students.
6. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not?
7. Why do you believe this agreement is **fiscally sound**?
For \$30,000 over the course of the school year, students in grades 3-8 will have the opportunity to participate in enriching after school learning experiences at their home school at no cost to their families.

AGREEMENT

**By And Between
The New Haven Board of Education
AND**

Monk Center for Academic Enrichment and Performing Arts

FOR DEPARTMENT/PROGRAM:

A.L. Troup School

This Agreement entered into on the 2nd day of January, 2019, effective the 7th day of January, 2019, by and between the New Haven Board of Education (herein referred to as the "Board") and, The Monk Center for Academic Enrichment and Performing Arts, LLC located at 150 Fountain Terrace, New Haven, CT 06515 (herein referred to as the "Contractor").

SCOPE OF SERVICE: *Brief description of service deliverables. In addition, please attach a detailed Scope of Service that describes all deliverables, locations and costs for service, including supplies, materials and travel, if applicable:*

During the months of January 2019 - June 2019 the contractor will provide services at A.L. Troup School 5 days a week for students in grades 3-8 in two 10-week sessions. The objectives are to build 21st-Century science, technology, engineering, and math skills with engaging learning materials, ignite a love for learning with an arts infused, innovative, STEM curriculum for elementary and middle school students, encourage collaboration and communication, improve critical and creative thinking, and improve social-emotional intelligence.

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of **\$1,500 per week**. The maximum amount the contractor shall be paid under this agreement: Thirty thousand dollars (\$30,000).

Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by Troup School Improvement Grant 1003G **Program** of the New Haven Board of Education, **Account Number:** 2546 - 6208- 15-56694

This agreement shall remain in effect from January 15, 2019 to June 30, 2019.

APPROVAL: This Agreement must be approved by the New Haven Board of Education prior to service start date. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.


Contractor Signature

President
New Haven Board of Education

12/18/18
Date

Date

Marcella Monk Flake Executive Director
Contractor Printed Name & Title

Revised: 7/17



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Arthur Edwards
Date: 12/7/2018
Re: Little Scientists Agreement
Proposed Meeting Date: 1/14/2019

Executive Summary/ Statement:

Approval is requested for an Agreement by and between the New Haven Board of Education and Little Scientists to provide after school science lessons.

Amount of Agreement and the Daily, Hourly or per Session Cost:

38 total sessions; each session runs for 3 hrs.

114 hours x \$175.00 per hour = \$19,950.00

Funding Source & Account #: Title I

Title I – Saturday Academy (Wexler): 2531-5208-56694-0032 (\$4,987.50)

Title I – Saturday Academy (Fair Haven): 2531-5208-56694-0016 (\$4,987.50)

Title I – Saturday Academy (Troupe): 2531-5208-56694- 0015 (\$4,987.50)

Title I – Saturday Academy (Clemente): 2531-5208-56694- 0042 (\$4,987.50)

Key Questions:

1. Please describe how this service is strategically aligned with school or District goals:
Little Scientists experiments and activities represent an opportunity for NHPS students to receive supplemental instruction designed to enhance performance on STEM assessments and to foster a love of science.
2. What specific need will this contractor address?
Afterschool enrichment programs such as this are considered essential services under the Title I grant, and we are required to partner with community agencies. This agreement will help fulfill our grant obligations and provide additional opportunities for NHPS students to engage in STEM activities.
3. **Contractor selection:** quotes, RFP, or Sole Source? Please describe:
Little Scientists is a partner with a unique curriculum that they have developed privately. They are essentially a sole source.

4. What **specific skill set** does this contractor bring to the project?
Little Scientists has worked with New Haven's students and teachers since 1998 as part of several evaluated school and summer programs. Rigorous evaluations have continuously validated this program over the last 15 years. The experiments and activities will consist of hands-on, minds-on, inquiry and practice based science investigations that meet the New Haven, State of Connecticut, and Next Generation Science Standards (NGSS).
5. Is this a **new or continuation service**?
Continuation service at same per session cost. Based on experience, a replacement contractor would cost between \$125.00 and \$225.00 per hour.
6. **Evidence of Effectiveness: How will the contractor's performance be evaluated?**
The program will be evaluated based on both the grantor provided assessment tool and via pre and post assessments of program participants. Past grantor assessments have been favorable. Program assessment data shows that districts in Connecticut using Little Scientists showed a 10.2% increase year to year in science goal on elementary science CMT scores compared to equivalent districts. Summer programs using a pre/post test model in New Haven schools show overall a 30% increase in student science content knowledge.
7. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not? N/A
8. Why do you believe this agreement is **fiscally sound**?
This agreement represents tremendous value for the district. Comparable programs ordinarily charges \$125.00 - \$ 225.00 per hour. Because of our extensive history with Little Scientists, they have agreed to provide NHPS with a per sessions rate of \$175.00 per hour. Little Scientists achieves a level of excellence that is unmatched at the current price point of \$175.00 per hour. The Little Scientist budget is inclusive of curriculum, instructors, and all consumable & durable materials.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND
Little Scientists LLC

FOR DEPARTMENT/PROGRAM:
Saturday Academy – Title I

This Agreement entered into on the 19th day of January, 2018, effective (*no sooner than the day after Board of Education Approval*), the 19th day of January, 2019, by and between the New Haven Board of Education (herein referred to as the “Board”) and, Little Scientists located at, 25 Higgins Street., Milford CT (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of **\$525.00 per 3 hour session; (9.5 session at Wexler, Troup, Clemente and Fair Haven)**, for a total of **38 sessions**

The maximum amount the contractor shall be paid under this agreement: nineteen thousand nine hundred fifty dollars and zero cents (**\$19,950.00**). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and dates and location of service and attendance for each day.

Fiscal support for this Agreement shall be by **Title I Program** of the New Haven Board of Education,

Title I – Saturday Academy (Wexler): 2531-5208-56694-0032 (\$4,987.50)

Title I – Saturday Academy (Fair Haven): 2531-5208-56694-0016 (\$4,987.50)

Title I – Saturday Academy (Troupe): 2531-5208-56694- 0015 (\$4,987.50)

Title I – Saturday Academy (Clemente): 2531-5208-56694- 0042 (\$4,987.50)

This agreement shall remain in effect from **January 19, 2019 to June 30, 2019.**

SCOPE OF SERVICE: *Describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing is attached).* The Little Scientists program provides additional time for students to study, learn and practice. Motivational activities, technology and student choice opportunities are incorporated within the program to support youth development, student learning and engagement. This cost includes the curriculum, instructors, and all consumable & durable materials.

Exhibit A: Scope of Service Attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education prior to service start date. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.


Contractor Signature

President
New Haven Board of Education

12/20/2018

Date

Date

Dr. Heidi Gold-Dworkin, CEO
Contractor Printed Name & Title

Revised: 10/2/18

EXHIBIT A



Scope of Services

SATURDAY SCIENCE, TECHNOLOGY AND GAMING ACADEMY

Saturday Science, Technology and Game Academy is a groundbreaking student enrichment program designed to enhance student learning. In addition to helping students grow in learning reading, math, & science skills, the enrichment program is intentionally designed to engage students by integrating social emotional supports, teambuilding, technology, games and online learning. Saturday Science Technology and Game Academy is aligned to the standards of the common core and Next Generation Science Standards (NGSS). The program is aligned to the NHPS regular day school curriculum and provides additional time for students to study, learn and practice. Motivational activities, technology and student choice opportunities are incorporated within the program to support youth development, student learning and engagement.

TIME AND LOCATIONS:

Saturday Technology and Game Academy pilot operates on Saturdays from 8am to 12pm at four Pilot schools: Clemente, Fair Haven, Troup and Wexler/Grant.

TECHNOLOGY:

Learning technology such as chrome books, laptops and tablets are infused in the program to ensure that all students will have the opportunity to use today's technology on at least a 2 to 1 basis to enhance their learning.

Science Curriculum:

The Science Curriculum will be provided by Little Scientists® who has pioneered an innovative hands-on, minds-on, inquiry & practice-based curriculum. This innovative and engaging science curriculum is aligned with NHPS Science Standards and exceeds the Next Generation National Science Education Standards (NGSS). The Little Scientists® Curriculum Program follows scientific-based research that ensures students meet academic goals as defined in the New Haven Public School Curriculum, the Connecticut State Science Standards, Common Core State Standards, and the NGSS. The academic goal of the Little Scientists® Program will be to use the excitement of scientific experimentation and investigations to engage students in improving literacy, mathematics, critical thinking, scientific, and problem-solving skills. Each class will follow Little Scientists® Curriculum utilizing the Little Scientists® teacher's manual which is aligned to the City of New Haven's Science curriculum. All hands-on, minds-on, inquiry-based science materials will be supplied by Little Scientists®. Students will spend 45 minutes /day performing hands-on, minds-on, inquiry-based science experiments and investigations.

Once a month, the science lesson will focus on computer coding, robotics and the development of computer games.

Student achievement will be determined on an individual basis using the following criteria: participation in the investigations, completing science notebooks, making predictions, asking inquiring questions, making observations, completing "hands-on/minds-on experiments, showing interest in science and learning in general, and communicating their findings. In addition, a grade level specific student science assessment will be administered pre-and post the lessons. This instrument has been used in New Haven After-School and Summer School Programs. The assessment includes a question on students' interest in science and learning in general. Evaluators of this project will examine whether this Saturday Science, Technology & Gaming Academy increased student's interest in science and learning in general. There is a home-school connection to the program where students will always take home a project they make, and a booklet that summarizes each lesson. The booklet contains a related experiment they can perform at home. The effectiveness of the Little Scientists program in increasing students scientific and cognitive skills as well as their interest in science and learning in general has been well documented. (see <https://little-scientists.com/success-stories>) Little Scientists has been partnering with New Haven public schools to run After-School science programs for 20 years.

Saturday PROGRAM SCHEDULE

08:00 to 08:30 Breakfast, Welcome

08:30 to 11:30 Math, Science, and Reading Blocks

11:30 to 12:00 Lunch, Dismissal

Budget:

\$19,950.00 will allow 38 sessions for science programing; 9.5 sessions each at 4 schools. Each Little Scientists sessions costs \$525.00 (3 hours per session). This cost includes the curriculum, instructors, and all consumable & durable materials. This budget will allow 9.5 sessions, at each of the following 4 schools: Wexler-Grant, Augusta Troup, Roberto Clemente, and Fair Haven. There will be a total of 38 sessions (3hrs per session) \times \$525.00/session = \$19,950. We will coordinate with building leaders to provide appropriate and effective programing.

Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Little Scientists®
25 Higgins Drive
Milford, CT. 06460
203-783-1114
www.Little-Scientists.com

	<p align="center">Little Scientists program schedule: 38 sessions (9.5 sessions per school) each session includes (four) 45minute classes (3 hours). Students will spend 45 minutes per class performing hands-on, minds-on, inquiry-based science experiments and investigations</p>				
	SESSION DATES	WEXLER	CLEMENTE	TROUP	FAIR HAVEN
1	Jan 19, 2019	Little Scientists	Little Scientists	Little Scientists	Little Scientists
2	Jan 26			Little Scientists	Little Scientists
3	Feb 2	Little Scientists	Little Scientists		
4	Feb 9			Little Scientists	Little Scientists
5	March 2	Little Scientists	Little Scientists		
6	March 9			Little Scientists	Little Scientists
7	March 16	Little Scientists	Little Scientists		
8	March 23			Little Scientists	Little Scientists
9	March 30	Little Scientists	Little Scientists		
10	April 6			Little Scientists	Little Scientists
11	April 13	Little Scientists	Little Scientists		
12	April 27			Little Scientists	Little Scientists
13	May 4	Little Scientists	Little Scientists		
14	May 11			Little Scientists	Little Scientists
15	May 18	Little Scientists	Little Scientists		
16	May 25			Little Scientists	Little Scientists
17	June 1	Little Scientists	Little Scientists		
18	June 8	Little Scientists	Little Scientists	Little Scientists	Little Scientists



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Arthur Edwards
Date: December 7, 2018
Re: Arte Inc. Agreement
Proposed Meeting Date: January 14, 2019

Executive Summary/ Statement: Approval is requested for an Addendum to the Agreement by and between the New Haven Board of Education and Arte Inc. to provide after school arts, culture and physical fitness activities at Fair Haven, Wexler, Clemente, and Troup.

Amount of Agreement and the Daily, Hourly or per Session Cost:

82.5 total sessions; each session = 2 hours each. \$121.21 per hr. x 165 hrs. = \$19,999.65

Funding Source & Account #:

Title I – Saturday Academy (Wexler): 2531-5208-56694-0032 (\$4,848.40)
Title I – Saturday Academy (Fair Haven): 2531-5208-56694-0016 (\$4,848.40)
Title I – Saturday Academy (Troupe): 2531-5208-56694- 0015 (\$4,848.40)
Title I – Saturday Academy (Clemente): 2531-5208-56694- 0042 (\$5,454.45)

Key Questions:

1. Please describe how this service is strategically aligned with school or District goals: .

Arte Inc. activities engage all students in purposeful, supportive and meaningful learning experiences that coherently support and challenge students to academic and social-emotional development in support of district priorities.

2. What specific need will this contractor address?

Afterschool enrichment programs, such as this, are considered essential services under the Title I After School grant, and we are required to partner with community agencies. This agreement will help fulfill our grant obligations and provide additional arts and culture resources to NHPS students.

3. **Contractor selection:** quotes, RFP, or Sole Source? Please describe:
Arte Inc. is a partner of record for the NHPS 21st Century Program, with a unique curriculum that they have developed privately. They are essentially a sole source.
4. What **specific skill set** does this contractor bring to the project?
Arte Inc. has worked with New Haven's students and as part of several evaluated school and summer programs. Rigorous evaluations by the 21st Century after school program have continuously validated this program. Arte has demonstrated an ability to engage and encourage some of our highest needs students in meaningful and engaging activities.
5. Is this a **new or continuation service**?
Continuation service at same per session cost. Based on experience, a replacement contractor would cost between \$100.00 and \$200.00 per hour.
6. **Evidence of Effectiveness: How will the contractor's performance be evaluated?**
The program will be evaluated based on the grantor provided assessment tool. Past grantor assessments have been favorable, indicating that students are engaged in meaningful enrichment activities and that program staff interacted with students in an effective manner.
7. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not? N/A
8. Why do you believe this agreement is **fiscally sound**?

This agreement represents tremendous value for the district. Furthermore, Arte has an extensive history of providing additional in-kind services to the schools they work in, and collaborates with school staff to enhance their programs without requiring additional funding.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND
ARTE Inc.

FOR DEPARTMENT/PROGRAM:
Youth, Family, and Community Engagement
Saturday Academy

This Agreement entered into on the 19th day of January, 2019 effective (*no sooner than the day after Board of Education Approval*), the 19th day of January, 2019, by and between the New Haven Board of Education (*herein referred to as the "Board"*) and, Arte Inc., located at 26 Atwater St New Haven CT 06513 (*herein referred to as the "Contractor"*).

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of **\$ 121.21 per hour** for up to a maximum of **82.5 sessions total; each session provides 2 hours of programming. 20 sessions at Fair Haven and 22.5 sessions at Clemente, and 20 sessions at Troup, and 20 sessions at Wexler;** the maximum amount the contractor shall be paid under this agreement: nineteen thousand nine hundred ninety-nine dollars and sixty-five cents (**\$19,999.65**). Compensation will be made upon submission of an invoice which includes a detailed description of work performed, date and location of service.

Fiscal support for this Agreement shall be by the **Title I Program** of the New Haven Board of Education, **Account Number:** and **Location Code**

Title I – Saturday Academy (Wexler): 2531-5208-56694-0032 (\$4,848.40)

Title I – Saturday Academy (Fair Haven): 2531-5208-56694-0016 (\$4,848.40)

Title I – Saturday Academy (Troupe): 2531-5208-56694- 0015 (\$4,848.40)

Title I – Saturday Academy (Clemente): 2531-5208-56694- 0042 (\$5,454.45)

This agreement shall remain in effect from January 19, 2019 to June 30, 2019

SCOPE OF SERVICE: *Describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing is attached).*

The ARTE program will provide (72) sessions, 2 hours each, which will engage the students in a variety of workshops. The workshops include Arts & Crafts projects, Dance, Sports and Physical Fitness, Language Arts, and Thinking Games. ARTE will supply Instructors and all necessary supplies for the workshops and classes

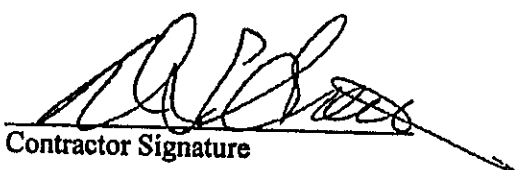
Exhibit A: Scope of Service Attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.


Contractor Signature

President
New Haven Board of Education

Date

10/11/18

Date

DAVID GREED
COFOUNDER / EXEC DIR.

Contractor Printed Name & Title

Revised: 10/2/18

EXHIBIT A

ARTE INC.

82.5 Sessions TOTAL / 20 session at Wexler, Troup, and Fair Haven and 22.5 sessions at Clemente. Each session is 2 hours max made up of 2-3 workshops each, except Clemente where extended arts workshops equaling 22.5 sessions has been requested by the Principal. Some program session dates will be switched based on school's needs and instructor availability.

	DATES	WEXLER	CLEMENTE	TROUP	FAIR HAVEN
1	1/19	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
2	1/26	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
3	2/2	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
4	2/9	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
5	3/2	Arts & Crafts	Arts & Crafts *	Dance Workshop Thinking Games	Physical Fitness
6	3/9	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
7	3/16	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
8	3/23	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness Dance Workshop Think Games
9	3/30	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
10	4/6	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
11	4/13	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
12	4/27	Arts & Crafts	Arts & Crafts *	Physical Fitness	Physical Fitness
13	5/4	Arts & Crafts Physical Fitness	Arts & Crafts *	Physical Fitness	Physical Fitness
14	5/11	Arts & Crafts Physical Fitness	Arts & Crafts *	Physical Fitness	Physical Fitness
15	5/18	Physical Fitness	Arts & Crafts *	Physical Fitness	Physical Fitness
16	5/25	Physical Fitness	Arts & Crafts *	Physical Fitness Arts & Crafts	Physical Fitness
17	6/1	Physical Fitness	Arts & Crafts *	Physical Fitness	Physical Fitness
18	6/8	Physical Fitness	Arts & Crafts *	Physical Fitness	Physical Fitness
		20 sessions	*3 - 45 minute sessions Equals 22.5 sessions	20 sessions	20 sessions



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.
7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



26 Atwater St. New Haven, CT 06513 / 203-787-ARTE / www.arte-inc.com

December 19, 2018

Gemma Lumpkin
Director of Youth, Family & Community Engagement.
New Haven Public Schools
54 Meadow Street
New Haven, CT 06519

Dear Gemma:

As you know, ARTE Inc. has run effective public programming for more than fourteen years. ARTE has partnered with New Haven Public Schools during those years, offering multiple youth and family programs and events. ARTE has built an impeccable reputation of providing top quality programs and activities.

ARTE provided NHPS and the City of New Haven with \$110,000 in pro-bono programs and services last year.

There is a great need for additional extended hour and weekend youth programming. These programs keep kids off the streets and occupy their down time, while helping to mentor and mold our youth. This is especially important in an urban environment where children do not have the same exposure and experiences their suburban peers do.

ARTE is pleased to partner with NHPS in providing supplemental programs for Saturday Academy. These enrichment programs engage students and provide additional support of social emotional development, teambuilding, language, reading, creative thinking and healthy minds. Arts, creativity and physical activity are an integral part of a child's development and important components of the Connecticut State Department of Education accountability.

Research Supporting the Impact of Arts Programming

In the report, Champions of Change: The Impact of the Arts on Learning, published jointly by the President's Committee on the Arts and Humanities and the Arts Education Partnership, several independent researchers concluded that engagement in the arts nurtures the development of cognitive, social and personal competencies. Arts programs can increase academic achievement, help decrease youth involvement in delinquent behavior and improve youth attitudes about themselves and the future.

Specifically, researchers found that learning in and through the arts:

- Contributes significantly to improved critical thinking, problem solving and decision-making.
- Fosters higher-order thinking skills of analysis, synthesis and evaluation.
- Regularly engages multiple skills and abilities.
- Develops a person's imagination and judgment.

Learning in and through the arts can even help students overcome the obstacles of disadvantaged backgrounds. For example, one of the Champions of Change reports, using data from a study that followed over 25,000 students for 10 years, found that students consistently involved in the arts show significantly higher levels of mathematics proficiency by grade 12 - regardless of their socioeconomic status. (Source: NEA: Publication – “How the arts can enhance after school programs.”)

Research Supporting the Impact of Exercise & Physical Fitness Programming

One in three kids in the United States is overweight or obese. Obesity can also have serious ramifications for kids' cognitive development. Further, both childhood obesity and poor academic performance tend to be clustered in schools with a high percentage of lower-income, minority students, creating a student health issue that is especially problematic in those communities. There is a growing body of evidence indicating that physical activity and fitness can benefit both health and academic performance of children, both immediate and long-term. Over time, as children engage in physical activity, they can have additional positive effects on academics in mathematics, reading, and writing. A research project conducted with 24 elementary schools, showed that adding sessions of physical activity could have long-term benefits, such as improved academic performance. (Source: Active Living Research)

Saturday Academy Programs All instructors will arrive for two-hour periods. Workshops are designed as 2 – 60 minute sessions or 4 – 30 minute sessions. See attached chart for further details. The following programs were proposed initially. Schools have selected the options they want and are included on the enclosed spreadsheet.

ARTS & CRAFTS: A variety of arts and craft projects and mediums that are age appropriate.

DANCE: Very popular classes may include, salsa, bachata, bomba, zumba or other dance styles.

SPORTS & PHYSICAL ACTIVITIES: Sports as a whole, circuit sports, recreational sports, exercise, stretching and various physical activities.

“HOT TOPICS & COOL SOLUTIONS” - TALK SHOW: Students write “issues or problems”, student panelists and audience come up with solutions.

LANGUAGE ARTS: Journaling, Reading, Public Speaking & Poetry Slams.

STUDENT AUTHORS: Students write / illustrate their own book on topics such as anti-bullying, dealing with illness, overcoming fears, how to be a friend, and other topics for young children.

ICE BREAKERS, GAMES & BRAIN TWISTERS: Activities, games, puzzles, riddles that engage and stimulate creative thinking. These are extremely popular with the students.

Scope of Services:

ARTE will:

- Coordinate, engage and hire the instructors for the selected workshops.
- Conduct background checks on all instructors unless already cleared by NHPS.
- Cover payroll, taxes, and insurance for all of its instructors.
- Develop workshop inclusions, topics, and lesson plans.
- Provide all necessary art supplies and materials, equipment for physical fitness / sporting activities, music and sound system for dance workshops, journals, writing materials and books, printed materials, activities, games and supplies for “Hot Topics” and “Thinking Game Activities”.

- Supply activity reports / time sheets, attendance forms, all copies and printed materials.
- Liaise with school staff and program administrators to assure successful implementation.
- Monitor programs and instructors on going.
- Conduct site visits and instructor evaluations periodically.

Workshops do not include:

- Materials or supplies in addition to those required for these programs.
- Facilities for workshops.
- Building staff or support staff (IE: Janitors, Coordinators)
- Other costs or inclusions not specifically outlined.

Instructors

All of ARTE's instructors are certified NHPS teachers or certified personal trainers / therapists.

Number of Students per Session

Building attendance for Saturday Academy and populating individual classes is the responsibility of NHPS. ARTE has no control over this nor does it have the ability to determine number of students by school. ARTE will service all students assigned to us by the individual schools. The schools need to communicate numbers and ages so ARTE can procure necessary supplies / materials and prepare appropriately.

Cost / Workshop: \$19,999.65 (\$242.42 per workshop)

Number of Workshops: 82.5 Total

We look forward to partnering with New Haven Public Schools and bringing these programs to our students. Please feel free to contact me if you have any questions or need further details.
203-469-4536 O / 203-804-9175 M / arteinc@comcast.net

Sincerely,



David S. Greco
Cofounder / Executive Director



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND
Arts for Learning, Connecticut

FOR DEPARTMENT/PROGRAM:
Youth, Family and Community Engagement: 21st Century Program

This Agreement entered into on the 15th day of January, 2019, effective (*no sooner than the day after Board of Education Approval*), the 14th day of January, 2019, by and between the New Haven Board of Education (herein referred to as the "Board") and, Arts for Learning CT located at, 3074 Whitney Avenue, Hamden, CT 06518 (herein referred to as the "Contractor").

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$195.00 per session, for a total of 46 sessions at East Rock School. Each session runs for one hour and fifteen minutes and serves up to 40 students

The maximum amount the contractor shall be paid under this agreement: eight- thousand, nine - hundred and seventy dollars (\$8,970.00). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by **21st Century Program** of the New Haven Board of Education, **Account Number: 2579-6243-566694 Location Code: 0046 (East Rock)**

This agreement shall remain in effect from Jan 15, 2019 to June 30, 2019.

SCOPE OF SERVICE: *Describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing is attached).*

Arts for Learning, CT will provide one staff and an Aide from InnerAct Theatre. The staff will supervise programming at East Rock School throughout the program. At the end of the residency, the classroom teacher will be able to use the new theatre exercises in their classroom. In addition to addressing the reading, writing, language, speaking and listening as described in Common Core, the residency can be designed to address Math, Science, Music and Special Education needs as well. The use of theatre exercises and games are designed to help students attach themselves to what they are specifically learning. Staffing, instructional pamphlets, and supplies are included in the cost.

Exhibit A: *Scope of Service Attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.*

3. **Contractor selection:** quotes, RFP, or Sole Source? Please describe: This is a Sole Source Contractor
4. What **specific skill set** does this contractor bring to the project?
Arts for Learning, CT have worked with New Haven's students and continue to provide programming specific to the Arts to New Haven Public Schools. Arts for Learning, CT have demonstrated an ability to engage and encourage our students in meaningful and engaging activities.
5. Is this a **new or continuation service**?
This is a continuation service at a reasonable rate.
6. **Evidence of Effectiveness: How will the contractor's performance be evaluated?**
The program will be evaluated based on the grantor provided assessment tool. Past grantor assessments have been favorable, indicating that students are engaged in meaningful enrichment activities and that program staff interacted with students in an effective manner.
7. If the service is a professional development program, can the training be provided internally, by district staff? If not, why not? N/A
8. Why do you believe this agreement is **fiscally sound**?
This agreement provides high quality service from a well-known and reputable vendor at a reasonable cost.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.


Contractor Signature

President
New Haven Board of Education

12/13/18
Date

Date

E. Yoon Capinela Executive Director
Contractor Printed Name & Title

for 3 fee hearing CT

Revised: 10/2/18

EXHIBIT A



Arts for Learning Connecticut

An Affiliate of Young Audiences Arts for Learning

EAST ROCK SCHOOL

SCOPE

AFLCT – InnerAct Theatre will work with a school and their teachers through the 2018-19 school year. At the end of the residency the classroom teacher will be able to use the new theatre exercises in their classroom. In addition to addressing the reading, writing, language, speaking and listening as described in Common Core, the residency can be designed to address Math, Science, Music and Special Education needs as well. The use of theatre exercises and games are designed to help students attach themselves to what they are specifically learning about. Staffing, instructional pamphlets, and supplies are included in the cost.

Staff: Anthony DePoto and 1 Aide

2019	2019	# OF SESSION PER MONTH
	SESSION DATES	
JAN	1/15, 1/18, 1/22, 1/25, 1/28, 1/29	6
FEB	2/1, 2/4, 2/5, 2/8, 2/11, 2/12, 2/25, 2/26	8
MAR	3/1, 3/4, 3/5, 3/8, 3/11, 3/12, 3/15, 3/18, 3/19, 3/22, 3/25, 3/26, 3/29	13
APR	4/2, 4/5, 4/9, 4/23, 4/26, 4/30	6
MAY	5/3, 5/7, 5/10, 5/14, 5/17, 5/21, 5/24, 5/28, 5/31	9
JUN	6/4, 6/7, 6/11, 6/14	4
	SESSION = 1 HOUR and 15 MINUTE BLOCK; TOTAL NUMBER OF SESSION	46



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18

EXHIBIT A



Arts for Learning Connecticut

An Affiliate of Young Audiences Arts for Learning

EAST ROCK SCHOOL		
<p style="text-align: center;">SCOPE</p> <p>AFLCT – InnerAct Theatre will work with a school and their teachers through the 2018-19 school year. At the end of the residency the classroom teacher will be able to use the new theatre exercises in their classroom. In addition to addressing the reading, writing, language, speaking and listening as described in Common Core, the residency can be designed to address Math, Science, Music and Special Education needs as well. The use of theatre exercises and games are designed to help students attach themselves to what they are specifically learning about. Staffing, instructional pamphlets, and supplies are included in the cost.</p> <p style="text-align: center;">Staff: Anthony DePoto and 1 Aide</p>		
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NEW HAVEN PUBLIC SCHOOLS

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Revised: 10/2/18