

## **Business and Non-Instructional Operations**

### **Payment for Goods and Services**

The Board of Education shall not enter into a contract until it has been authorized at a regularly called meeting, or pay a purchase order invoice without prior approval.

The Board of Education will authorize payment for goods and services only if such goods and services are:

1. Contracted for within budgetary limits;
2. Purchased according to relevant purchasing policies and regulations; and
3. Certified by the Superintendent or his/her designee as having been received in acceptable condition.

*Legal References:*     *Conn. Gen. Stat. § 10-248*  
                              *Charter of the City of New Haven, Art. XXIX, § 150*